

# Minnesota State Register

Published every Monday (Tuesday when Monday is a holiday)



**Proposed, Adopted, Emergency, Expedited, Withdrawn, Vetoed Rules;  
Executive Orders; Appointments; Commissioners' Orders; Revenue Notices;  
Official Notices; State Grants & Loans; State Contracts;  
Non-State Public Bids, Contracts and Grants**

**Tuesday 4 September 2018  
Volume 43, Number 10  
Pages 291 - 310**

# Minnesota State Register

## Judicial Notice Shall Be Taken of Material Published in the *Minnesota State Register*

The *Minnesota State Register* is the official publication of the State of Minnesota's Executive Branch of government, published weekly to fulfill the legislative mandate set forth in *Minnesota Statutes*, Chapter 14, and *Minnesota Rules*, Chapter 1400. It contains:

- Proposed Rules
- Adopted Rules
- Exempt Rules
- Expedited Rules
- Withdrawn Rules
- Executive Orders of the Governor
- Appointments
- Proclamations
- Vetoed Rules
- Commissioners' Orders
- Revenue Notices
- Official Notices
- State Grants and Loans
- Contracts for Professional, Technical and Consulting Services
- Non-State Public Bids, Contracts and Grants

### Printing Schedule and Submission Deadlines

Vol. 43 Issue Number	PUBLISH DATE ( <b>BOLDFACE</b> shows altered publish date)	Deadline for: all Short Rules, Executive and Commissioner's Orders, Revenue and Official Notices, State Grants, Professional-Technical- Consulting Contracts, Non-State Bids and Public Contracts	Deadline for LONG, Complicated Rules (contact the editor to negotiate a deadline)
# 11	Monday 10 September	Noon Tuesday 4 September	Noon Thursday 30 August
# 12	Monday 17 September	Noon Tuesday 11 September	Noon Thursday 6 September
# 13	Monday 24 September	Noon Tuesday 18 September	Noon Thursday 13 September
# 14	Monday 1 October	Noon Tuesday 25 September	Noon Thursday 20 September

**PUBLISHING NOTICES:** We need to receive your submission **ELECTRONICALLY in Microsoft WORD format**. Submit ONE COPY of your notice via e-mail to: sean.plemmons@state.mn.us. State agency submissions must include a "State Register Printing Order" form, and, with contracts, a "Contract Certification" form. Non-State Agencies should submit **ELECTRONICALLY in Microsoft WORD**, with a letter on your letterhead stationery requesting publication and date to be published. Costs are \$16 per tenth of a page (columns are seven inches wide). One typewritten, double-spaced page = 4/10s of a page in the State Register, or \$64. About 1.5 pages typed, double-spaced, on 8-1/2"x11" paper = one typeset page in the *State Register*. Contact editor with questions (651) 201-3204, or **e-mail**: sean.plemmons@state.mn.us.

**SUBSCRIPTION SERVICES:** Copies are available at Minnesota's Bookstore, 660 Olive Street, St. Paul, MN 55155. Order by phone: Metro area: (651) 297-3000 Toll free (800) 657-3757. TTY relay service phone number: 711. **NO REFUNDS**. E-mail subscriptions are available by contacting (651) 201-3202. Send address changes to Minnesota's Bookstore, 660 Olive Street, St. Paul, Minnesota 55155.

SEE THE Minnesota State Register free at website: <http://www.mn.gov/admin/bookstore>

- **Minnesota State Register: On-line subscription** – \$180, includes links, index, special section "CONTRACTS & GRANTS," with Sidebar Table of Contents, Early View after 4:00 pm Friday (instead of waiting for early Monday), and it's sent to you via **E-mail**.
- **Single issues** are available for a limited time: Minnesota State Register \$5.00.
- **"Affidavit of Publication"** includes a notarized "Affidavit" and a copy of the issue: \$15.00.
- **Research Services** - will look up, photocopy, and fax or send copies from past issues at \$1.00 per page.

<b>Governor:</b> Mark Dayton (651) 296-3391 <b>Commissioner:</b> Matthew J. Massman (651) 201-2555 <b>Lieutenant Governor:</b> Michelle Fischbach (651) 201-3400	<b>Facilities Management Division:</b> Christopher A. Guevin (651) 201-2350 <b>Attorney General:</b> Lori Swanson (651) 296-6196	<b>Minnesota's Bookstore:</b> Justin Patrick (651) 201-3203 <b>Auditor:</b> Rebecca Otto (651) 296-2551 <b>Secretary of State:</b> Steve Simon (651) 296-2803	<b>Subscriptions Manager:</b> Loretta J. Diaz (651) 201-3202 <a href="mailto:loretta.diaz@state.mn.us">loretta.diaz@state.mn.us</a> <b>Editor:</b> Sean Plemmons (651) 201-3204 <a href="mailto:sean.plemmons@state.mn.us">sean.plemmons@state.mn.us</a>
--	---	---	---

Copyright © 2018 Facilities Management Division, Department of Administration, State of Minnesota.

USPS Publication Number: 326-630 (ISSN: 0146-7751)

THE MINNESOTA STATE REGISTER IS PUBLISHED by Facilities Management Division, Department of Administration, State of Minnesota, pursuant to Minnesota Statutes § 14.46 and is available on-line at: <http://www.mn.gov/admin/bookstore>

### Minnesota Legislative Information

#### Senate Public Information Office

(651) 296-0504  
State Capitol, Room 231, St. Paul, MN 55155  
<http://www.senate.mn>

#### Minnesota State Court System

Court Information Office (651) 296-6043  
MN Judicial Center, Rm. 135,  
25 Rev. Dr. Martin Luther King Jr Blvd., St. Paul, MN 55155  
<http://www.mncourts.gov>

#### House Public Information Services

(651) 296-2146  
State Office Building, Room 175  
100 Rev. Dr. Martin Luther King Jr Blvd., St. Paul, MN 55155  
<https://www.house.leg.state.mn.us/hinfo/hinfo.asp>

#### Federal Register

Office of the Federal Register (202) 512-1530; or (888) 293-6498  
U.S. Government Printing Office – Fax: (202) 512-1262  
[http://www.access.gpo.gov/su\\_docs/aces/aces140.html](http://www.access.gpo.gov/su_docs/aces/aces140.html)

<b>Minnesota Rules: Amendments and Additions</b> .....294	<b>Department of Public Safety (DPS) Office of Justice Programs</b> Notice of Application for Funding from the Bureau of Justice Assistance..... 303
<b>Adopted Rules</b>	<b>State Contracts</b>
<b>Department of Health</b>	<b>Minnesota State Colleges and Universities (Minnesota State)</b>
Adopted Permanent Rules Relating to the Food Code ..... 295	Request for Proposals for Venue for Annual Professional Conference ..... 304
<b>Proclamations</b>	<b>Bemidji State University</b>
<b>Office of the Governor</b>	Request for Proposal (RFP) for Furniture Programming and Procurement Services.... 304
Proclamation Declaring Public Lands Day ..... 298	<b>Fond du Lac Tribal and Community College</b>
<b>Revenue Notices</b>	Notice of Request for Proposal (RFP) for Architect and Interior Design Professionals for FDLTCC-18 Maajiigi Project ..... 305
<b>Minnesota Department of Revenue</b>	<b>Winona State University</b>
Revenue Notice # 18-01: Individual Income Tax – Standard Deduction or Election to Itemize – Tax Year 2018 ..... 299	Request for Proposals for Faculty-led India Travel Study Program ..... 305
<b>Official Notices</b>	<b>Minnesota State Lottery</b>
<b>Department of Administration</b>	Request for Proposals for Sponsorship Agreements ..... 305
Notice of Donation Opportunity ..... 300	Request for Proposals (RFP) for Telephony Cloud Solution Services ..... 306
<b>Executive Council, State Board of Investment and Land Exchange Board</b>	<b>Public Employees Retirement Association (PERA)</b>
Official Meeting Notice ..... 301	Request for Proposals for an Information Technology (IT) Assessment..... 307
<b>Department of Health</b>	<b>Minnesota Sports Facilities Authority (MSFA)</b>
<b>Division of Health Regulation – Managed Care Systems Section</b>	Advertisement for Proposals for ADA Platform Railing and Fixed Seating Additions - U.S. Bank Stadium..... 308
Notice of Application for Essential Community Provider Status ..... 301	<b>Minnesota Department of Transportation (MnDOT) Engineering Services Division</b>
<b>State Grants &amp; Loans</b>	Notices Regarding Professional/Technical (P/T) Contracting..... 308
<b>Department of Employment and Economic Development (DEED)</b>	<b>University of Minnesota/ Department of Administration</b>
Notice of Grant Opportunity..... 302	Notice of Availability of Request for Proposal (RFP) for Designer Selection for: Humanities Instructional and Blakely Hall Classroom Improvements – University of Minnesota, Morris (State Designer Selection Board Project No. 18-09) ..... 309
<b>Department of Health</b>	<b>Minnesota Zoo</b>
<b>Office of Rural Health and Primary Care (ORHPC)</b>	Notice of Contract Opportunity for Interpretive Interactive Design, Fabrication & Installation at Mussel Conservation Cabin ..... 309
Notice of Fund Availability for Home and Community-Based Services (HCBS) Employee Scholarship Grants..... 302	
<b>Department of Human Services</b>	
<b>Mental Health Division</b>	
Notice of Request for Proposals for a Qualified Grantee to Improve and Sustain Assertive Community Treatment (ACT) Services..... 302	

## Get the Earliest Delivery of the State Register

A subscription to the **STATE REGISTER** gets you the **EARLIEST DELIVERY**. Instead of waiting until Monday at 8:00 a.m. when the magazine is posted on our website, we'll SEND you the magazine on Friday at close of business with the State, 4:30 pm: 2-1/2 days early.

Yes, that's right -- 2-1/2 days ahead of normal publication schedule -- to get to know what's coming in the next week; to prepare your plans for your submissions to grant and loan programs and RFPs, RFIs and other contracts and bids.

Subscriptions for an entire year cost \$180. The magazine is **SENT TO YOU**, as well as ONE OTHER PERSON YOU DESIGNATE, in case of vacations, or illnesses, or other absences in your office . . . and you won't have to access our website or click, click, click to find us.

Subscriptions include the most up-to-date information, including a growing index to issues in each volume, issue by issue, including the current volume, which others do not have access to until the end of the volume year.

And a subscription gets you our Current Listing of All OPEN bids, contracts, grants, loans, and RFPs that are still open for bid, so you don't have to hunt through each back issue to find something.

# Minnesota Rules: Amendments and Additions

## NOTICE: How to Follow State Agency Rulemaking in the State Register

The State Register is the official source, and only complete listing, for all state agency rulemaking in its various stages. State agencies are required to publish notice of their rulemaking action in the State Register. Published every Monday, the State Register makes it easy to follow and participate in the important rulemaking process. Approximately 80 state agencies have the authority to issue rules. Each agency is assigned specific Minnesota Rule chapter numbers. Every odd-numbered year the Minnesota Rules are published. Supplements are published to update this set of rules. Generally speaking, proposed and adopted exempt rules do not appear in this set because of their short-term nature, but are published in the State Register.

An agency must first solicit Comments on Planned Rules or Comments on Planned Rule Amendments from the public on the subject matter of a possible rulemaking proposal under active consideration within the agency (Minnesota Statutes §§ 14.101). It does this by publishing a notice in the State Register at least 60 days before publication of a notice to adopt or a notice of hearing, or within 60 days of the effective date of any new statutory grant of required rulemaking.

When rules are first drafted, state agencies publish them as Proposed Rules, along with a notice of hearing, or a notice of intent to adopt rules without a hearing in the case of noncontroversial rules. This notice asks for comment on the rules as proposed. Proposed emergency rules, and withdrawn proposed rules, are also published in the State Register. After proposed rules have gone through the comment period, and have been rewritten into their final form, they again appear in the State Register as Adopted Rules. These final adopted rules are not printed in their entirety, but only the changes made since their publication as Proposed Rules. To see the full rule, as adopted and in effect, a person simply needs two issues of the State Register, the issue the rule appeared in as proposed, and later as adopted.

The State Register features partial and cumulative listings of rules in this section on the following schedule: issues #1-13 inclusive; issues #14-25 inclusive (issue #26 cumulative for issues #1-26); issues #27-38 inclusive (issue #39, cumulative for issues #1-39); issues #40-52 inclusive, with final index (#1-52, or 53 in some years). An annual subject matter index for rules was separately printed usually in August, but starting with Volume 19 now appears in the final issue of each volume. For copies or subscriptions to the State Register, contact Minnesota's Bookstore, 660 Olive Street (one block east of I-35E and one block north of University Ave), St. Paul, MN 55155, phone: (612) 297-3000, or toll-free 1-800-657-3757. TTY relay service phone number: (800) 627-3529.

**Volume 43 - Minnesota Rules**  
**(Rules Appearing in Vol. 42 Issues #27-52 are**  
**in Vol 42, #52 - Monday 25 June 2018)**  
**Volume 43, #10**

**Pollution Control Agency**  
 7150 (proposed)..... 212

**Monday 2 July - Tuesday 4 September**

<b>Office of Administrative Hearings</b>	
1420.1850(proposed) .....	177
<b>Board of Architecture, Engineering, Land Surveying, Landscape Architecture, Geoscience, and Interior Design</b>	
1800 (adopted).....	89
<b>Board of Dentistry</b>	
3100.1160; .3600; .8500; .8700; .9600 (proposed).....	197
<b>Environmental Quality Board</b>	
4410.2550 (adopted).....	162
<b>Department of Health</b>	
4717.7860 (adopted).....	262
4626 (adopted).....	295
<b>Office of Higher Education</b>	
4830.0150; 4850.0011; .0012; .0013; .0017 (proposed).....	207
<b>Department of Natural Resources</b>	
6232.0200; .0300; .0400; .0800; .0900; .1000; .1300; .1600; .1750; .1800; .1970; .1980; .2100; .2500; .4700(adopted expedited).....	117
6230.0200; .0295; .0400; 6234.0600; .1400; .1700; .2600; 6236.0700 (adopted expedited) .....	153
6232.2550; .2560 (adopted expedited) .....	157
6234.0300; 6237.0400; .0550 (adopted expedited).....	160
<b>Board of Optometry</b>	
6500.0100; .2000; .2900; .3000 (adopted).....	5

# Adopted Rules

A rule becomes effective after the requirements of *Minnesota Statutes* §§ 14.05-14.28 have been met and five working days after the rule is published in the *State Register*, unless a later date is required by statutes or specified in the rule. If an adopted rule is identical to its proposed form as previously published, a notice of adoption and a citation to its previous *State Register* publication will be printed. If an adopted rule differs from its proposed form, language which has been deleted will be printed with strikeouts and new language will be underlined. The rule's previous *State Register* publication will be cited.

**KEY: Proposed Rules** - Underlining indicates additions to existing rule language. ~~Strikeouts~~ indicate deletions from existing rule language. If a proposed rule is totally new, it is designated "all new material." **Adopted Rules** - Underlining indicates additions to proposed rule language. ~~Strikeout~~ indicates deletions from proposed rule language.

## Department of Health

### Adopted Permanent Rules Relating to the Food Code

The rules proposed and published at State Register, Volume 42, Number 22, pages 611-614, November 27, 2017 (42 SR 611), are adopted with the following modifications:

#### ~~4626.0018 RESTRICTION OF FOOD TYPE AND PREPARATION METHOD.~~

~~The regulatory authority may restrict the type of food served or the method of food preparation based on equipment limitations and the availability of approved facilities for utensil and warewashing, adverse climatic conditions, or any other condition that poses a hazard to public health.~~

#### 4626.0020 STATEMENT OF APPLICATION AND DEFINITIONS. 1-201.10

##### Subp. 35. Food establishment.

A. "Food establishment" means an operation that stores, prepares, packages, serves, vends, caters, delivers, or otherwise provides food for human consumption, where consumption is on or off the premises and regardless of whether there is a charge for the food, and relinquishes possession either directly or indirectly to a consumer.

Food establishment includes:

(2) retail operations located within the following establishments:

(c) animal food manufacturers as defined in Minnesota Statutes, section 31A.02, subdivision 8; and

(d) those food service operations within a hospital, nursing home, or boarding care home licensed under Minnesota Statutes, sections 144.50 to 144.56, that are not limited to patient or resident care.

B. Food establishment does not include:

(2) an establishment exempted under Minnesota Statutes, section 157.22; ~~or~~

(3) a private home or other location that receives catered or home-delivered food when only invited guests are present; or

(4) a food service limited to patient or resident care within a hospital, nursing home, boarding care home, or supervised living facility licensed under Minnesota Statutes, sections 144.50 to 144.56, except for those operations subject to the rules and laws administered by the Minnesota Department of Agriculture.

Subp. 36. **Food processing plant.** "Food processing plant" means a commercial operation that manufactures,

# Adopted Rules

---

packages, labels, or stores food for human consumption and provides food for sale or distribution only to other business entities such as food processing plants or food establishments.

Subp. 37. **Game animal.** “Game animal” means an animal, the products of which are food.

B. Game animal does not include animals classified as livestock in Code of Federal Regulations, title 9, section 301.02 301.2, or as animals as defined in Minnesota Statutes, section 31A.02, subdivision 4, or poultry or fish; or animals raised as livestock, Cervidae, Ratitae, or llama as defined in Minnesota Statutes, sections 17.452, 17.453, and 17.455.

Subp. 70d. **Restricted egg.** “Restricted egg” means any ~~check, dirty egg, incubator reject, inedible, leaker, or loss~~ as egg is egg as defined in Code of Federal Regulations, title 9, section 590.5, that is a check, incubator reject, inedible, leaker, loss, or dirty egg.

## **4626.0024 RESPONSIBILITY TO MEET STANDARDS.**

The licensee shall meet the standards that this Code prescribes, by carrying out its requirements directly or ensuring that other entities subject to the licensee's control or direction do so ~~unless otherwise specified~~. The licensee bears the responsibility for complying and for acts and omissions of its employees, vendors, and subcontractors with respect to this Code.

## **4626.0033 CERTIFIED FOOD PROTECTION MANAGER (CFPM) REQUIREMENTS FOR FOOD ESTABLISHMENTS.**

A. A food establishment licensee shall employ ~~1 full-time~~ a certified food protection manager (CFPM) for each establishment including a food establishment that reheats ready-to-eat TCS foods for hot holding, except as provided in item B.

B. A food establishment licensee does not need to employ ~~1 full-time~~ a CFPM:

## **4626.0045 EXCLUSIONS AND RESTRICTIONS. 2-201.12**

The person in charge shall:

B. exclude a food employee from working with exposed food, clean equipment, and clean utensils in a food establishment if the food employee has an enteric bacterial, viral, or parasitic pathogen capable of being transmitted by food, such as norovirus, Salmonella spp., Shigella spp., hepatitis A<sub>x</sub>, or Shiga toxin-producing E. coli;<sub>p1</sub>

## **4626.0075 WHEN TO WASH HANDS. 2-301.14**

A food employee shall clean the hands and exposed portions of the arms or surrogate prosthetic devices as specified in part 4626.0070 at the following times:

D. after caring for or handling service animals or fish in an aquarium or ~~molluscan~~ molluscan shellfish or crustacea in display tanks as specified in part 4626.0120, item B;<sub>p1</sub>

## **4626.0245 PASTEURIZED EGGS; SUBSTITUTE FOR RAW EGGS. 3-302.13**

Pasteurized eggs or egg products must be substituted for raw eggs in the preparation of food such as Caesar salad, hollandaise or Bearnaise sauce, mayonnaise, meringue, eggnog, ice cream, and egg-fortified beverages; that are not:

## **4626.0275 IN-USE UTENSILS; BETWEEN-USE STORAGE. 3-304.12**

During pauses in food preparation or dispensing, food preparation and dispensing utensils must be stored:

---

---

# Adopted Rules

A. except as specified in item B G, in the food with the handles above the top of the food and the container;

## **4626.0506 EQUIPMENT.**

F. A neighborhood kitchen may, ~~upon approval of the regulatory authority,~~ use equipment other than that AN-SI-certified equipment required in item A ~~if the cooking of food such as raw bacon and sausage or the use of butter, cooking oil, lard, shortening, or a nonstick cooking spray would not result in the production of grease-laden vapors.~~ to heat and serve food previously cooked in a primary approved commercial kitchen. A neighborhood kitchen may also prepare and serve food other than raw animal foods, provided that grease or moisture does not accumulate on adjacent surfaces.

## **4626.0525 “V”-TYPE THREADS; USE LIMITATION. 4-202.13**

Except for hot oil cooking or filtering equipment, «V»-type threads must not be used on food-contact surfaces.

## **4626.0805 MANUAL AND MECHANICAL WAREWASHING EQUIPMENT; CHEMICAL SANITIZATION, TEMPERATURE, PH, CONCENTRATION, AND HARDNESS. 4-501.114**

A. A chemical sanitizer used in a sanitizing solution for a manual or mechanical operation at the exposure times specified in part 4626.0905, item C, ~~must be listed in Code of Federal Regulations, title 21, section 178.1010~~ meet the requirements of part 4626.1620. The sanitizer must be used according to this part and the manufacturer’s label approved by the U.S. Environmental Protection Agency.<sup>p1</sup>

## **4626.0905 HOT WATER AND CHEMICAL SANITIZATION. 4-703.11**

After being cleaned, equipment, food-contact surfaces, and utensils must be sanitized in:

## **4626.1690 VARIANCE REQUEST; PROCEDURES.\* 8-103.11**

A person may ask the regulatory authority to grant a variance from the provisions of this Code according to parts 4626.1690 to 4626.1715.

**REPEALER.** Minnesota Rules, parts 4626.0020, subparts 9, 11a, 12, 14, 17, 20, 27, 28, 39, 49, 52a, 72, 78a, 86, 87, 88, 95, 96, 97, and 98; 4626.0055; 4626.0060; 4626.0180; 4626.0185; 4626.0205; 4626.0365; 4626.0410; 4626.0480; 4626.0485; 4626.0720; 4626.0890; 4626.0895; 4626.1025; 4626.1045; 4626.1055; 4626.1060; 4626.1090; 4626.1100; 4626.1105; 4626.1130; 4626.1170; 4626.1185; 4626.1435; 4626.1460; 4626.1485; 4626.1490; 4626.1510; 4626.1765; 4626.1775; 4626.1780; 4626.1825; 4626.1830; 4626.1835; 4626.1840; 4626.1845; 4626.1850; ~~4626.1855;~~ 4626.1860; 4626.1865; 4626.1870; 4626.2000; 4626.2005; 4626.2010; 4626.2015, subparts 1, 2, 3, 4, 5, 6, 7, and 8; 4626.2020; and 4626.2025, are repealed.

**EFFECTIVE DATE.** This rule is effective on January 1, 2019.

# Proclamations

Proclamations by the Governor (*Minnesota Statutes* § 4.04) may be published in the State Register. All proclamations of the Governor required or authorized by law shall be filed with the Secretary of State. Extra Sessions of the Legislature are called by means of a proclamation. The Governor also proclaims one day in each year as a day of solemn and public thanksgiving and no official state business may be transacted on that day.

## Office of the Governor

### Proclamation Declaring Public Lands Day

- WHEREAS: Minnesota's system of public lands include parks, unique landscapes, forests, wildlife refuges, historic trails, natural streams and wetlands, nature centers, community gardens, and other landmarks throughout the state that individually and collectively represent our shared, irreplaceable natural resources; and
- WHEREAS: Public lands contribute to the State's industrial economy. State forests provide about thirty percent of the State's wood supply for an industry that employs 64,000 people. State-owned mineral royalties generate millions of dollars each year for Minnesota's Public School and University Trust Funds; and
- WHEREAS: Public lands are the backbone of the State's outdoor recreation and tourism economy, supporting hunting, hiking, wildlife watching, horseback riding, off-road vehicle access, biking, fishing, snowmobiling, camping, skiing, and more; and
- WHEREAS: Public lands provide health and environmental benefits for Minnesotans. They provide for clean water, fresh air, carbon sequestration, diverse habitat for pollinators and wildlife, and protected space for rare plants and geologic features, and irreplaceable natural resources; and
- WHEREAS: Recreation opportunities offered by public lands help families and individuals lead active lifestyles and reduce the incidence of childhood obesity; and
- WHEREAS: Collaboration among state and local residents, land managers, and community leaders improves the condition of publicly held lands for the greater enjoyment and enrichment of all Americans; and
- WHEREAS: National Public Lands Day is the nation's largest, single-day, volunteer effort for public lands and is coordinated by the National Environmental Education Foundation; and
- WHEREAS: State and city park systems throughout the nation join with federal agencies such as the Bureau of Land Management, Department of Defense, Environmental Protection Agency, National Park Service, U.S. Army Corps of Engineers, U.S. Fish and Wildlife Service, and U.S. Forest Service to deliver an annually anticipated celebration for local participation on publicly held lands throughout Minnesota.

NOW, THEREFORE, I, MARK DAYTON, Governor of Minnesota, do hereby proclaim Friday, August 31, 2018, as:

## PUBLIC LANDS DAY

in the State of Minnesota.



IN WITNESS WHEREOF, I have hereunto set my hand and caused the Great Seal of the State of Minnesota to be affixed at the State Capitol this 24<sup>th</sup> day of August.

  
GOVERNOR



SECRETARY OF STATE

# Revenue Notices

The Department of Revenue began issuing Revenue Notices in July of 1991. Revenue Notices are statements of policy made by the department that provide interpretation, detail, or supplementary information concerning a particular statute, rule, or departmental practice. The authority to issue Revenue Notices is found in *Minnesota Statutes*, Section 270C.07.

**KEY:** Underlining indicates additions to existing language. ~~Strikeouts~~ indicate deletions from existing language.

## Minnesota Department of Revenue

### Revenue Notice # 18-01: Individual Income Tax – Standard Deduction or Election to Itemize – Tax Year 2018

#### Introduction

This revenue notice provides the department's position on whether taxpayers must make the same election to claim the standard deduction or to itemize deductions on their 2018 Minnesota state income tax return that they elected on their 2018 federal income tax return. For purposes of federal income taxes, taxpayers may claim the standard deduction or elect to itemize their deductions in calculating their federal taxable income.

#### Background

Net income is defined by *Minnesota Statutes* section 290.01, subdivision 19 as:

[F]ederal taxable income, as defined in section 63 of the Internal Revenue Code of 1986, as amended through the date named in this subdivision, incorporating the federal effective dates of the Internal Revenue Code and any elections made by the taxpayer in accordance with the Internal Revenue Code in determining federal taxable income for federal income tax purposes....

The computation of Minnesota individual income tax starts at federal taxable income and requires taxpayers to have a consistent election between their federal and state income tax returns.<sup>1</sup>

Currently, Minnesota statutes have incorporated the Internal Revenue Code ("IRC") through December 16, 2016.

On December 22, 2017, Public Law 115-97 was signed into law. Commonly known as the Tax Cuts and Jobs Act ("TCJA"), it made a number of amendments to the IRC. The TCJA temporarily reduces personal exemptions to zero, and it temporarily increases standard deductions to \$12,000 for taxpayers who are single or married filing separately; \$24,000 for married taxpayers filing jointly; and \$18,000 for taxpayers filing as head of household.<sup>2</sup>

Precedent from the Minnesota Supreme Court in *Wallace v. Commissioner of Taxation* established that the Minnesota Constitution prohibits the state legislature from delegating its power to tax to any outside agency, including the United States Congress.<sup>3</sup>

#### Position

For taxable year 2018, taxpayers may either claim the standard deduction or elect to itemize deductions on their 2018 Minnesota income tax return, regardless of the election made on their 2018 federal income tax return.<sup>4</sup>

The changes made to the standard and itemized deductions at the federal level in the TCJA cannot be addressed through various additions and subtractions as in years past, thereby creating a unique and unprecedented position for administration of Minnesota tax law.

This revenue notice harmonizes *Wallace v. Commissioner of Taxation* with the administration of *Minnesota Statutes* section 290.01, subdivision 19 under these circumstances.

1 Minn. Stat. § 290.01, subd. 19 (2017).

2 Public Law 115-97, section 11021.

3 *Wallace v. Commissioner of Taxation*, 289 Minn. 220 (Minn. 1971).

4 See *Wallace v. Commissioner of Taxation*, 289 Minn. 220 (Minn. 1971).

# Revenue Notices

---

All of the limitations and restrictions in IRC section 63, as of December 16, 2016, apply to taxpayers claiming the standard deduction. For example, for taxpayers that file married filing separately, if one spouse elects to itemize their deductions on their Minnesota return, the other spouse must also itemize their deductions on their Minnesota return. Taxpayers itemizing their deductions must calculate those deductions as they were allowed under the IRC as amended through December 16, 2016.

The standard deduction amounts available to taxpayers on their Minnesota 2018 return are:

- Married filing jointly or surviving spouse: \$13,000
- Head of household filing: \$9,550
- Single or married filing separately: \$6,500

The standard deduction amount for an individual who may be claimed as a dependent by another taxpayer cannot exceed the greater of:

- \$1,050 or
- The sum of \$350 and the individual's earned income.

The additional amounts added to the above listed standard deductions for taxpayers that are elderly or blind are:

- Single: \$1,600
- Married: \$1,300

This revenue notice only applies to the election to claim either the standard deduction or to itemize deductions on the 2018 Minnesota individual income tax return. It does not apply to any other election that a taxpayer makes on their federal individual income tax return. All other elections must be consistent on the taxpayer's 2018 federal income tax return and their 2018 Minnesota income tax return. Any difference between federal and Minnesota law must be addressed through modifications, including additions and subtractions.

Publication Date: September 4, 2018      Lee Ho, Deputy Commissioner

## Official Notices

Pursuant to *Minnesota Statutes* §§ 14.101, an agency must first solicit comments from the public on the subject matter of a possible rulemaking proposal under active consideration within the agency by publishing a notice in the *State Register* at least 60 days before publication of a notice to adopt or a notice of hearing, and within 60 days of the effective date of any new statutory grant of required rulemaking.

The *State Register* also publishes other official notices of state agencies and non-state agencies, including notices of meetings and matters of public interest.

## Department of Administration Notice of Donation Opportunity

Pursuant to Minnesota Session Laws 2018, Regular Session, Chapter No. 214 HF4425 Article 2 Sec 44. Subd. 3, the Commissioner of Administration may accept an offer of funds and/or services for no cost for the new Minnesota Veterans Homes in Bemidji, Montevideo, and Preston.

Work is proposed to start in the autumn of 2018 and anticipated to continue through mid-2021.

This notice provides the opportunity for interested parties to express an offer to donate funds or no cost services for the described above with no favor or advantage granted or expected in return from the state.

Also, parties expressing an offer to donate services for the described above understand the in-kind services need to be reviewed and approved by the state.

Written offers to donate funds and/or in-kind services may be submitted through email by **September 28, 2018**. In the event additional offers are received and verified after September 28, 2018, the state may accept funds or in-kind services but would strongly prefer to have the fund pledges and in-kind services by September 28, 2018 to be effectively worked into the project budget and design or know the potential in-kind service opportunities. Please direct offers and communications to:

Bemidji: Kay Mack, Beltrami County Administrator, [Kay.mack@co.beltrami.mn.us](mailto:Kay.mack@co.beltrami.mn.us)

Montevideo: Angie Steinbach, Assistant City Manager, [cdd@montevideomn.org](mailto:cdd@montevideomn.org)

Preston: Joe Hoffman, City Administrator, [jhoffman@prestonmn.org](mailto:jhoffman@prestonmn.org)

## **Executive Council, State Board of Investment and Land Exchange Board Official Meeting Notice**

The Executive Council, State Board of Investment and the Land Exchange Board will meet on **Friday, September 14, 2018 at 10:00 A.M.** in G23 Senate Committee Room, State Capitol, 75 Rev. Dr. Martin Luther King Jr. Boulevard, St. Paul, MN.

Some members of the Executive Council, State Board of Investment and Land Exchange Boards may participate in the meeting electronically. If a Board Member calls in, in accordance with Minnesota Statutes, section 13D.015, subd. 4, the Executive Council, State Board of Investment and Land Exchange Board shall, to the extent practical, allow a person to monitor the meeting electronically from a remote location. The person making a connection may be required to pay for documented marginal costs that the entity incurs as a result of the additional connection.

## **Department of Health Division of Health Regulation – Managed Care Systems Section Notice of Application for Essential Community Provider Status**

**NOTICE IS HEREBY GIVEN** that an application for designation as an Essential Community Provider (ECP) has been submitted to the Commissioner of Health by Dodge-Steele Community Health Board. Clinical services are offered at Dodge-Steele Community Health Board, 635 Florence Avenue, Owatonna, Minnesota 55060; and Steele County WIC Office, Mayo Clinic Health System, 405 East Main Street, Blooming Prairie, Minnesota 55919.

An ECP is a health care provider that serves high-risk, special needs, and underserved individuals. In order to be designated as an ECP, a provider must demonstrate that it meets the requirements of *Minnesota Statutes* Section 62Q.19 and *Minnesota Rules* Chapter 4688. The public is allowed 30 days from the date of the publication of this notice to submit written comments on the application. The commissioner will approve or deny the application once the comment period and compliance review is complete.

For more information contact:

Anne Kukowski  
Managed Care Systems Section  
Division of Health Regulation  
Minnesota Department of Health  
P.O. Box 64882  
St. Paul, MN 55164-0882  
651-201-5173

# State Grants & Loans

In addition to requests by state agencies for technical/professional services (published in the State Contracts Section), the *State Register* also publishes notices about grants and loans available through any agency or branch of state government. Although some grant and loan programs specifically require printing in a statewide publication such as the State Register, there is no requirement for publication in the *State Register* itself. Agencies are encouraged to publish grant and loan notices, and to provide financial estimates as well as sufficient time for interested parties to respond.

SEE ALSO: Office of Grants Management (OGM) at: <http://www.grants.state.mn.us/public/>

## Department of Employment and Economic Development (DEED) Notice of Grant Opportunity

**NOTICE IS HEREBY GIVEN** that the Minnesota Department of Employment and Economic Development (DEED) places notice of any available grant opportunities online at <https://mn.gov/deed/about/contracts/>

## Department of Health Office of Rural Health and Primary Care (ORHPC) Notice of Fund Availability for Home and Community-Based Services (HCBS) Employee Scholarship Grants

The Minnesota Department of Health, Office of Rural Health and Primary Care, is soliciting grant proposals from providers of adult day care, home care, and housing with services to provide educational scholarships for their employees. Up to \$1,450,000 is available for the period of January 1, 2019 through December 31, 2020. The maximum award amount per grant is \$80,000.

Eligible applicants are:

- a. Adult Day Care facilities as defined by MN Statute 245A.02
- b. Home Care Service providers as defined by MN Statute 144A.43, sub. 3
- c. Housing with Services establishments as defined by MN Statute 144D.01

Applications must be mailed to the ORHPC Office via USPS by **4:00 PM Central Standard Time on Friday, October 19, 2018.**

A copy of the full Request for Proposal may be obtained at the Minnesota Department of Health Office of Rural Health and Primary Care:

<http://www.health.state.mn.us/divs/orhpc/funding/grants/pdf/2018hcbs.pdf>

<http://www.health.state.mn.us/divs/orhpc/funding/index.html>

For more information, contact Lina Jau at [lina.jau@state.mn.us](mailto:lina.jau@state.mn.us) or 651-201-3809.

## Department of Human Services Mental Health Division Notice of Request for Proposals for a Qualified Grantee to Improve and Sustain Assertive Community Treatment (ACT) Services

**NOTICE IS HEREBY GIVEN** that the Minnesota Department of Human Services is requesting proposals from qualified Responders to improve services available and retention of staff in Assertive Community Treatment (ACT) services through innovative strategies, not otherwise reimbursed by the per-diem ACT Medicaid rate.

---

---

# State Grants & Loans

Work is proposed to start November 1st 2018. For more information, or to obtain a copy of the Request for Proposal, contact:

Kacie Norlien  
Department of Human Services  
Mental Health Division  
P.O. Box 64981  
444 Lafayette Road North, St. Paul, MN 55155 0981  
Phone: (651) 431-4375, Fax: (651)431-7566  
*kacie.norlien@state.mn.us*

This is the only person designated to answer questions by potential responders regarding this request.

Proposals submitted in response to this Request for Proposals must be received at the address above no later than **4:00 p.m., Central Time, October 2nd 2018. Late proposals will not be considered.** Faxed or e-mailed proposals will not be considered.

The RFP can be viewed by visiting the Minnesota Department of Human Services RFP web site:  
*[http://www.dhs.state.mn.us/id\\_000102](http://www.dhs.state.mn.us/id_000102)*

This request does not obligate the State to complete the work contemplated in this notice. The State reserves the right to cancel this solicitation. All expenses incurred in responding to this notice are solely the responsibility of the responder.

## **Department of Public Safety (DPS) Office of Justice Programs Notice of Application for Funding from the Bureau of Justice Assistance**

The Office of Justice Programs is submitting an application to the Bureau of Justice Assistance, Office of Justice Programs, U. S. Department of Justice for the Edward Byrne Memorial Justice Assistance Grant Program (JAG). JAG funded projects may address crime through provision of direct services and by improving the effectiveness and efficiency of the criminal and juvenile justice systems, processes and procedures.

Those wishing to comment on the application may contact Tricia Hummel at the Department of Public Safety, telephone number (651) 201-7320 or e-mail: *Tricia.Hummel@state.mn.us*.

The application can be found on our website.

# State Contracts

**Informal Solicitations:** Informal solicitations for professional/technical (consultant) contracts valued at over \$5,000 through \$50,000, may either be published in the *State Register* or posted on the Department of Administration, Materials Management Division's (MMD) Web site. Interested vendors are encouraged to monitor the P/T Contract Section of the MMD Website at [www.mmd.admin.state.mn.us](http://www.mmd.admin.state.mn.us) for informal solicitation announcements.

**Formal Solicitations:** Department of Administration procedures require that formal solicitations (announcements for contracts with an estimated value over \$50,000) for professional/technical contracts must be published in the *State Register*. Certain quasi-state agency and Minnesota State College and University institutions are exempt from these requirements.

**Requirements:** There are no statutes or rules requiring contracts to be advertised for any specific length of time, but the Materials Management Division strongly recommends meeting the following requirements: \$0 - \$5000 does not need to be advertised. Contact the Materials Management Division: (651) 296-2600 \$5,000 - \$25,000 should be advertised in the *State Register* for a period of at least seven calendar days; \$25,000 - \$50,000 should be advertised in the *State Register* for a period of at least 14 calendar days; and anything above \$50,000 should be advertised in the *State Register* for a minimum of at least 21 calendar days.

## Minnesota State Colleges and Universities (Minnesota State) Request for Proposals for Venue for Annual Professional Conference

The purpose of this RFP is to receive proposals with cost estimates for the annual Minnesota CTE Works! Summit occurring in the fall of the years 2019, 2020 and 2021 to be held at the same venue in the Minneapolis-St. Paul metro area. The three-day event includes pre-conference meetings for approximately 250 people and a one-two day conference for an estimated 450 attendees. Each day requires a general session room, meeting rooms for breakout sessions, audio-visual equipment and services, space for exhibitors, and catering for breakfast, lunch and refreshments. Request complete venue specs document from [Denise.Felder@minnstate.edu](mailto:Denise.Felder@minnstate.edu). Request deadline: **October 8, 2018**.

## Minnesota State Colleges and Universities (Minnesota State) Bemidji State University Request for Proposal (RFP) for Furniture Programming and Procurement Services

The State of Minnesota, acting through its Board of Trustees of the Minnesota State Colleges and Universities (Minnesota State), on behalf of Bemidji State University, Bemidji, Minnesota, is soliciting proposals from furniture consultants for designing, procuring and installing interior furnishings.

A full Request for Proposals (RFP) and Predesign Reports are available on the Minnesota State website: <http://www.minnstate.edu/vendors/index.html>. Any questions should be directed to the Owner's Representative by email only to Jeanne Qualley at [jqualley@AFOConsultants.com](mailto:jqualley@AFOConsultants.com). Questions regarding this RFP must be received by Wednesday, September 12, 2018 at 2:00 p.m. CDT.

Proposals are due no later than **2:00 p.m. CDT, Friday, September 21, 2018**. Late responses will not be considered. Submittal details can be found in the RFP.

Bemidji State University is not obligated to complete the proposed project and reserves the right to cancel the solicitation if it is considered to be in its best interest.

## Minnesota State Colleges and Universities (Minnesota State)

### Fond du Lac Tribal and Community College

#### Notice of Request for Proposal (RFP) for Architect and Interior Design Professionals for FDLTCC-18 Maajiigi Project

The State of Minnesota, acting through its Board of Trustees of the Minnesota State Colleges and Universities (“Minnesota State”), on behalf of Fond du Lac Tribal and Community College, is soliciting proposals from interested, qualified architectural and interior design professionals.

A full Request for Proposal (RFP and attachments) is available at the Minnesota State Colleges and University’s website: <http://www.minnstate.edu/vendors/index.html>

Under FACILITIES CONSULTANT & CONTRACTOR OPPORTUNITIES.

A **mandatory** informational meeting is scheduled for **Wednesday, September 12, 2018 , at 1:00 PM CST** at the campus, 2101 14th Street, Cloquet, MN, 55720. Please register your attendance **in advance** by sending an email notification to Mark Bernhardson at [mbernhar@fdltcc.edu](mailto:mbernhar@fdltcc.edu) Any questions should be directed by email only to Mark Bernhardson. Questions regarding this RFP must be received by Tuesday, September 18, 2018 no later than 5:00PM CST.

Proposals must be delivered to:

Fond du Lac Tribal & Community College  
ATTN: Mark Bernhardson  
2101 14th Street  
Cloquet, MN 55720

Proposals are due **Monday, September 24, 2018 at 2:00 PM Central Time**; late responses will not be considered. Fond du Lac Tribal & Community College reserves the right to cancel this solicitation if it is considered to be in its best interest. All expenses incurred in responding to this notice are solely the responsibility of the responder.

## Minnesota State Colleges and Universities (Minnesota State)

### Winona State University

#### Request for Proposals for Faculty-led India Travel Study Program

Notice is hereby given that Winona State University is seeking proposals for Faculty-led India Travel Study Program entitled “India Interdisciplinary Community Solutions”. Proposal specifications are available by contacting Laura Mann, Purchasing Director, PO Box 5838, 106 Somsen Hall, Winona, MN 55987 or via email to [lmann@winona.edu](mailto:lmann@winona.edu). Sealed proposals must be received by Laura Mann, Purchasing Director, at Winona State University, PO Box 5838 or 175 West Mark Street, Business Office, Somsen Hall 106, Winona, MN 55987, by **Sept 18, 2018 at 3:00 pm CST**. Winona State University reserves the right to reject any or all proposals and to waive any irregularities or informalities in proposals received.

## Minnesota State Lottery

### Request for Proposals for Sponsorship Agreements

#### Description of Opportunity

The Minnesota State Lottery develops sponsorship agreements throughout the year with organizations, events, and sports teams to create excitement for lottery players, to interest new players and increase the visibility of lottery games. The Lottery encourages and continually seeks new sponsorship agreements to help achieve current Lottery marketing goals.

# State Contracts

---

## Proposal Content

A sponsorship proposal presented to the Lottery should meet the following three criteria:

1. **Maximize Lottery Visibility** – the event, sports or tie-in proposal should draw a large number of desired participants (typically 50,000 or more) whose demographics match the Lottery player profile. The Lottery is interested in effectively delivering its message of fun and entertainment to Minnesota adults whose demographics skew primarily towards those aged 25-64, with a household income of \$35,000-\$75,000, and having an educational background of some college or higher. The Lottery does not market to those under the age of 18, and family events with high levels of children present are generally not accepted. Attendance, on-site signage visibility and paid media exposure will be critical components that will be evaluated.
2. **Enhance Lottery Image** – the event, sports or tie-in proposal should inherently project the attitude that the Lottery is a fun and socially acceptable part of the community. The Lottery's presence should fit well within the lineup of other sponsors. The Lottery is interested in creating opportunities whereby the sponsorship can translate into sales revenue, either via on-site sales from a Lottery booth, from sales-generating promotions with Lottery retailers or from joint programs with the sponsor's media partners.
3. **Provide Promotional Extensions** – the event, sports or tie-in proposal should offer exciting, value-added ways to interact with our players and have opportunities to motivate attendees, listeners and viewers to participate in and purchase Lottery games. The proposal must include proper staffing availability or other considerations to help the Lottery implement any appropriate promotional extension ideas.

Proposals should address all pertinent elements of the sponsorship and how the Lottery criteria as stated above and on the Evaluation Form are to be met. To view or print copies of the Request for Proposal go to <https://www.mnlottery.com/vendors/> This Solicitation does not obligate the state to award a contract or pursue a proposed sponsorship opportunity, and the state reserves the right to cancel the solicitation if it is considered to be in its best interest.

## Questions

Questions concerning this Solicitation should be directed to:

Jason LaFrenz, Marketing Director  
Minnesota State Lottery  
2645 Long Lake Road  
Roseville, MN 55113  
Tel. (651) 635-8230  
(888) 568-8379 ext. 230 (toll-free)  
Fax: (651) 297-7496  
TTY: (651) 635-8268  
**Jason.LaFrenz@mnlottery.com**

Other personnel are not authorized to answer questions regarding this Solicitation.

## Response Delivery

All responses must be in writing and delivered to the contact noted above. Proposals will be accepted on an ongoing basis.

## Minnesota State Lottery Request for Proposals (RFP) for Telephony Cloud Solution Services

The State of Minnesota, acting through the Minnesota State Lottery, is requesting proposals from interested, qualified vendors to provide a cloud based telephone service for the Lottery. Services may include, but are not limited to, contact center, automatic call distributor (ACD), voicemail, fax, conferencing, customer care, and other standard business needs.

Work is anticipated to start on or after October 1, 2018

**Copy Request:** To obtain a copy of this Request for Proposals, please send a written request by email to:  
*[purchasing@mnlottery.com](mailto:purchasing@mnlottery.com)*

**Proposal Deadline:** Proposals submitted in response to this Request for Proposal must be received via mail at the addresses below no later than **2:00 P.M. Central Time on Tuesday, September 25, 2018. Late proposals will not be considered.**

Pamela Mogensen  
Purchasing/Contracts Manager  
Minnesota State Lottery  
2645 Long Lake Road  
Roseville, MN 55113

This RFP can also be viewed by visiting:

The MN Department of Administration State Procurement web site at:  
*<http://www.mmd.admin.state.mn.us/process/admin/ptList.asp>*

and The Minnesota State Lottery web site at: *<https://www.mnlottery.com/vendors/>*

This request does not obligate the State to complete the work contemplated in this notice. The State reserves the right to cancel this solicitation. All expenses incurred in responding to this notice are solely the responsibility of the responder.

## **Public Employees Retirement Association (PERA) Request for Proposals for an Information Technology (IT) Assessment**

Public Employees Retirement Association of Minnesota (PERA) is soliciting proposals from organizations to assess our technology and procedures and to provide a prioritized menu of options for PERA to modernize its benefit administration and annuity delivery system.

Prospective responders should request a copy of the complete Request for Proposals by calling, emailing or writing to:

Dean Millam  
Public Employees Retirement Association  
60 Empire Drive – Suite 200  
St. Paul, MN 55103 - 2088

Telephone: (651) 201-2662  
E-mail: *[dean.millam@mnpera.org](mailto:dean.millam@mnpera.org)*

All proposals must be received by the Public Employees Retirement Association no later than **3:00 p.m., Central Time, on Friday, September 28 , 2018. Late proposals will not be considered.** Email/faxed proposals will **not** be considered.

This request does not obligate the State to complete the work contemplated in this notice. The State reserves the right to cancel this solicitation. All expenses incurred in responding to this notice are solely the responsibility of the responder.

# State Contracts

---

## Minnesota Sports Facilities Authority (MSFA)

### Advertisement for Proposals for ADA Platform Railing and Fixed Seating Additions - U.S. Bank Stadium

1. Proposals - Submit proposals for ADA Platform Railing and Fixed Seating Additions - U.S. Bank Stadium, Minneapolis, Minnesota, to James Farstad, Executive Director, Minnesota Sports Facilities Authority, MSFA office on or before **5:00pm on September 18, 2018 by 5:00 pm**. Please mail a hard copy of the proposals to the address below, and also by email to the following parties:

Curtis Schmillen: [cschmillen@usbankstadium.com](mailto:cschmillen@usbankstadium.com)

James Farstad: [james.farstad@msfa.com](mailto:james.farstad@msfa.com)

Elizabeth Proeitz: [Elizabeth.proeitz@msfa.com](mailto:Elizabeth.proeitz@msfa.com)

2. Work Includes – Provide the design services, labor, materials, tools, equipment, transportation, management, commissioning, and services including other incidentals necessary for installing ADA platform and railings.

3. Examining Documents – Documents will be available for review after August 23, 2018, at the office of the MSFA, 1005 4th Street South, Minneapolis, MN and on the website, MSFA.com.

4. Affirmative Action - All proposers, applicants, prime contractors and prospective subcontractors will be subject to a pre-award compliance review to ensure the employment of minorities, women and disabled person.

The Minnesota Sports Facilities Authority reserves the right to reject any and all proposals and to waive any informalities in any proposals received without explanation.

Michael Vekich, Chair  
Minnesota Sports Facilities Authority

## Minnesota Department of Transportation (MnDOT)

### Engineering Services Division

#### Notices Regarding Professional/Technical (P/T) Contracting

**P/T Contracting Opportunities:** MnDOT is now placing additional public notices for P/T contract opportunities on the MnDOT's Consultant Services website. New public notices may be added to the website on a daily basis and be available for the time period as indicated within the public notice.

**Taxpayers' Transportation Accountability Act (TTAA) Notices:** MnDOT is posting notices as required by the TTAA on the MnDOT Consultant Services website.

**MnDOT's Prequalification Program:** MnDOT maintains a Pre-Qualification Program in order to streamline the process of contracting for highway related P/T services. Program information, application requirements, application forms and contact information can be found on MnDOT's Consultant Services website. Applications may be submitted at any time for this Program.

**MnDOT Consultant Services website:** [www.dot.state.mn.us/consult](http://www.dot.state.mn.us/consult)

If you have any questions regarding this notice, or are having problems viewing the information on the Consultant Services website, please call the Consultant Services Help Line at 651-366-4611, Monday – Friday, 9:00am – 4:00pm.

## University of Minnesota/ Department of Administration Notice of Availability of Request for Proposal (RFP) for Designer Selection for: Humanities Instructional and Blakely Hall Classroom Improvements – University of Minnesota, Morris (State Designer Selection Board Project No. 18-09)

The State of Minnesota, acting through its Board of Trustees for the University of Minnesota, through the State Designer Selection Board, is soliciting proposals from interested, qualified consultants for architectural and engineering design services for the above referenced project.

A full Request for Proposals is available on the Minnesota Department of Administration's website at <https://mn.gov/admin/government/construction-projects/sdsb/projects/> (click 18-09).

A **mandatory** informational meeting is scheduled for **Thursday, September 6, 2018 at 10:00am CT at the 600 East 4th Street Morris, MN, 56267, Camden Hall Room 10.**

Any questions should be directed by email only, to Amanda Aspenson at [aspenson@umn.edu](mailto:aspenson@umn.edu). Project questions will be taken by this individual only. Questions regarding this RFP must be received by **Monday, September 10, 2018 no later than 12:00 PM Central Time.**

Proposals must be delivered to Jennifer Barber, Executive Secretary, State Designer Selection Board, Real Estate and Construction Services, Room 309, Administration Building, 50 Sherburne Ave., St. Paul, MN 55155 (651.201.2389) not later than **12:00 noon on Monday, September 17, 2018.** Late responses will not be considered.

The University of Minnesota is not obligated to complete the proposed project and reserves the right to cancel the solicitation if it is considered to be in its best interest.

## Minnesota Zoo Notice of Contract Opportunity for Interpretive Interactive Design, Fabrication & Installation at Mussel Conservation Cabin

**PROJECT NAME:** Interpretive Interactive Design, Fabrication & Installation at Mussel Conservation Cabin

**DETAILS:** The Minnesota Department of Minnesota Zoological Garden is requesting proposals for the purpose of design, fabrication and installation of interpretive interactives and graphics outside of the small Mussel Conservation Cabin next to the main lake. The Zoo conducts native freshwater mussel research and conservation work. The interactive components outside of the Mussel Conservation Cabin will highlight that work and pique guests' interest in some of the science behind mussel biology in a fun, interactive way. The interactive components will contain hands-on activities to be led by volunteer interpreters including an anatomically-correct mussel puzzle and a water testing probe. There will also be an interactive component that will be self-directed and does not need to be led by a volunteer: a mussel life cycle spinner. The new interactive pieces and signage should incorporate the existing 32" outdoor monitor that plays mussel videos at the Mussel Conservation Cabin. The Zoo will provide art files to the selected contractor for production of a banner and phenolic graphics.

Work is anticipated to start after October 12, 2018.

**COPY REQUEST:** To get a copy of the Request for Proposals, please send a written request, by email, to:

Nicole Mattson  
Interpretive Program Developer  
Minnesota Zoo, 13000 Zoo Blvd, Apple Valley, MN 55124  
[nicole.mattson@state.mn.us](mailto:nicole.mattson@state.mn.us)

# State Contracts

---

**PROPOSAL DEADLINE:** Proposals submitted in response to the Request for Proposals in this advertisement must be received by mail and email no later than **September 20, 2018, 4:00 pm. Late proposals will not be considered. Faxed proposals will not be considered.**

This request does not obligate the State to complete the work contemplated in this notice. The State reserves the right to cancel this solicitation. All expenses incurred in responding to this notice are solely the responsibility of the responder.



## Several convenient ways to order:

- **Retail store** Open 8 a.m. - 3 p.m. Monday - Friday, 660 Olive Street, St. Paul
  - **Phone** (credit cards): 8 a.m. - 4 p.m. Monday - Friday, 651.297.3000 (Twin Cities) or 1.800.657.3757 (nation-wide toll-free)
  - **On-line orders:** [www.mnbookstore.com](http://www.mnbookstore.com)
  - **Minnesota Relay Service:** 711
  - **Fax** (credit cards): 651.215.5733 (fax line available 24 hours)
  - **Mail orders:** Orders can be sent to Minnesota's Bookstore, 660 Olive Street, St. Paul, MN 55155
- Minnesota's Bookstore accepts VISA, MasterCard, American Express & Discover for all purchases.**

**PREPAYMENT REQUIRED.** *Prices and availability subject to change.* **Fax and phone orders** require credit card.

Please allow 1-2 weeks for delivery. For **mail orders**, complete order blank and send to address above.

Enclose payment - for security reasons, we do not recommend mailing credit card information.

Please allow 2-3 weeks for delivery.

Please make checks payable to "Minnesota's Bookstore."

A \$20.00 fee will be charged for returned checks.



**SUBSCRIBE TO THE STATE REGISTER!**