

Minnesota State Register

Published every Monday (Tuesday when Monday is a holiday)



**Proposed, Adopted, Emergency, Expedited, Withdrawn, Vetoed Rules;
Executive Orders; Appointments; Commissioners' Orders; Revenue Notices;
Official Notices; State Grants & Loans; State Contracts;
Non-State Public Bids, Contracts and Grants**

**Monday 31 July 2017
Volume 42, Number 5
Pages 79 - 116**

Minnesota State Register

Judicial Notice Shall Be Taken of Material Published in the *Minnesota State Register*

The *Minnesota State Register* is the official publication of the State of Minnesota's Executive Branch of government, published weekly to fulfill the legislative mandate set forth in *Minnesota Statutes*, Chapter 14, and *Minnesota Rules*, Chapter 1400. It contains:

- Proposed Rules
- Adopted Rules
- Exempt Rules
- Expedited Rules
- Withdrawn Rules
- Executive Orders of the Governor
- Appointments
- Proclamations
- Vetoed Rules
- Commissioners' Orders
- Revenue Notices
- Official Notices
- State Grants and Loans
- Contracts for Professional, Technical and Consulting Services
- Non-State Public Bids, Contracts and Grants

Printing Schedule and Submission Deadlines

Vol. 42 Issue Number	PUBLISH DATE (BOLDFACE shows altered publish date)	Deadline for: all Short Rules, Executive and Commissioner's Orders, Revenue and Official Notices, State Grants, Professional-Technical- Consulting Contracts, Non-State Bids and Public Contracts	Deadline for LONG, Complicated Rules (contact the editor to negotiate a deadline)
# 6	Monday 7 August	Noon Tuesday 1 August	Noon Thursday 27 July
# 7	Monday 14 August	Noon Tuesday 8 August	Noon Thursday 3 August
# 8	Monday 21 August	Noon Tuesday 15 August	Noon Thursday 10 August
# 9	Monday 28 August	Noon Tuesday 22 August	Noon Thursday 17 August

PUBLISHING NOTICES: We need to receive your submission **ELECTRONICALLY in Microsoft WORD format**. Submit ONE COPY of your notice via e-mail to: sean.plemmons@state.mn.us. State agency submissions must include a "State Register Printing Order" form, and, with contracts, a "Contract Certification" form. Non-State Agencies should submit **ELECTRONICALLY in Microsoft WORD**, with a letter on your letterhead stationery requesting publication and date to be published. Costs are \$16 per tenth of a page (columns are seven inches wide). One typewritten, double-spaced page = 4/10s of a page in the State Register, or \$64. About 2-1/2 pages typed, double-spaced, on 8-1/2"x11" paper = one typeset page in the *State Register*. Contact editor with questions (651) 297-7963, or **e-mail:** sean.plemmons@state.mn.us.

SUBSCRIPTION SERVICES: Copies are available at Minnesota's Bookstore, 660 Olive Street, St. Paul, MN 55155. Order by phone: Metro area: (651) 297-3000 Toll free (800) 657-3757. TTY relay service phone number: 711. **NO REFUNDS**. E-mail subscriptions are available by contacting (651) 297-8777. Send address changes to Minnesota's Bookstore, 660 Olive Street, St. Paul, Minnesota 55155.

SEE THE Minnesota State Register free at website: <http://www.minnesotasbookstore.com>

- **Minnesota State Register: On-line subscription** – \$180, includes links, index, special section "CONTRACTS & GRANTS," with Sidebar Table of Contents, Early View after 4:30 pm Friday (instead of waiting for early Monday), and it's sent to you via **E-mail**.
- **Single issues** are available for a limited time: Minnesota State Register \$5.00.
- **"Affidavit of Publication"** includes a notarized "Affidavit" and a copy of the issue: \$15.00.
- **Research Services** - will look up, photocopy, and fax or send copies from past issues at \$1.00 per page.

Governor: Mark Dayton (651) 296-3391	Lieutenant Governor: Tina Smith (651) 296-339	Minnesota's Bookstore: Mary Mikes (651) 297-3979	Subscriptions Manager: Loretta J. Diaz (651) 297-8777
Administration Commissioner: Matthew J. Massman (651) 201-2555	Plant Management Division: Christopher A. Guevin (651) 201-2350	Auditor: Rebecca Otto (651) 296-2551	Editor: Sean Plemmons (651) 297-7963
	Attorney General: Lori Swanson (651) 296-6196	Secretary of State: Steve Simon (651) 296-2803	sean.plemmons@state.mn.us

Copyright © 2016 Plant Management Division, Department of Administration, State of Minnesota.

USPS Publication Number: 326-630 (ISSN: 0146-7751)

THE MINNESOTA STATE REGISTER IS PUBLISHED by Plant Management Division, Department of Administration, State of Minnesota, pursuant to Minnesota Statutes § 14.46 and is available on-line at: <http://www.comm.media.state.mn.us/bookstore/mnbookstore>

Minnesota Legislative Information

Senate Public Information Office

(651) 296-0504
State Capitol, Room 231, St. Paul, MN 55155
<http://www.senate.mn>

Minnesota State Court System

Court Information Office (651) 296-6043
MN Judicial Center, Rm. 135,
25 Rev. Dr. Martin Luther King Jr Blvd., St. Paul, MN 55155
<http://www.mncourts.gov>

House Public Information Services

(651) 296-2146
State Office Building, Room 175
100 Rev. Dr. Martin Luther King Jr Blvd., St. Paul, MN 55155
<https://www.house.leg.state.mn.us/hinfo/hinfo.asp>

Federal Register

Office of the Federal Register (202) 512-1530; or (888) 293-6498
U.S. Government Printing Office – Fax: (202) 512-1262
http://www.access.gpo.gov/su_docs/aces/aces140.html

Minnesota Rules: Amendments and Additions	82	Teachers Retirement Association	
		Notice of Meeting	99
		Notice of Meeting	99
		Notice of Meeting	99
Commissioner's Orders		Board of Water and Soil Resources (BWSR)	
Department of Natural Resources (DNR)		Administrative Penalty Order (APO) Plan for Buffer Law Implementation	99
Commissioner's Order – WMA 17-001: Designation of Wildlife Management Areas	83		
Official Notices		State Grants & Loans	
Department of Agriculture		Department of Public Safety	
REQUEST FOR COMMENTS for Draft Turfgrass Best Management Practices (BMPs) for Fertilizer and Pesticide Management	93	Request for Proposals: Title II Juvenile Justice Grants to Support Crossover Youth Model Implementation	108
Department of Agriculture, Department of Commerce and Pollution Control Agency		State Contracts	
Notice of Move to a Minimum Biodiesel Content Level of 20 Percent for all Diesel Fuel Sold or Offered for Sale in Minnesota (B20)	94	Minnesota State Colleges and Universities (Minnesota State)	
Emergency Medical Services Regulatory Board		Request for Proposals for a Vendor to Assist with Graphic and Digital Design Work Throughout Fiscal Year 2018	109
Notice of Completed Application for Le Sueur Ambulance Service	95	Request for Proposal (RFP) for Consulting Services for ERP Solution Selection	109
Minnesota Higher Education Facilities Authority		Minneapolis Community and Technical College	
Notice of Public Hearing on Revenue Obligations on Behalf of Saint John's University	95	Notice of Request for Proposals for Academic Success Center Design Services	111
Minnesota Historical Society (MNHS)		Minnesota Department of Transportation (Mn/DOT)	
Notice to Solicit Nominees to Historic Resources Advisory Committee	96	Notice of Potential Availability of Contracting Opportunities for a Variety of Highway Related Technical Activities ("Consultant Pre-Qualification Program")	111
Department of Human Services (DHS)		Notice Concerning Professional/Technical Contract Opportunities and Taxpayers' Transportation Accountability Act Notices	112
Notice of REQUEST FOR INFORMATION for Payment Center Operations: Payment Collection and Receipting Services	96	Non-State Public Bids, Contracts & Grants	
Notice of Public Meetings Related to Developing Requirements and Standards for Electronic Service Delivery Documentation of Personal Care Assistance (PCA) and Home Health Services	96	Metropolitan Airports Commission (MAC)	
Public Notice Regarding Changes to Payment Rates and Methodologies, and Services under the Medical Assistance (MA) Program	97	Notice of Call for Bids for 2017 MACnet Upgrade P6	113
Notice of availability of the Minnesota Health Care Programs Provider Participation List [Minnesota Rules, Parts 9505.5200 to 9505.5240, also known as DHS Rule 101-provider Compliance List]	98	Notice of Call for Bids for 2017 Telecommunications Room Equipment Continuity (TREC) P7	114
Rural Finance Authority		Notice of Call for Bids for Terminal 1-Lindbergh Parking Expansion Parking Structure & RAC Facility	114
Notice of Date, Time and Location of Meeting Place	98	Notice of Call for Bids for Terminal 2-Humphrey Emergency Response/Multi-Purpose Space	115
		Sauk River Watershed District (SRWD)	
		Request of Qualifications for Consulting Firm to Serve as Project Engineer and to Develop Project Plan for Osakis Lake Area TMDL Implementation Project	116

Get the Earliest Delivery of the State Register

A subscription to the **STATE REGISTER** gets you the **EARLIEST DELIVERY**. Instead of waiting until Monday at 8:00 a.m. when the magazine is posted on our website, we'll SEND you the magazine on Friday at close of business with the State, 4:30 pm: 2-1/2 days early.

Yes, that's right -- 2-1/2 days ahead of normal publication schedule -- to get to know what's coming in the next week; to prepare your plans for your submissions to grant and loan programs and RFPs, RFIs and other contracts and bids.

Subscriptions for an entire year cost \$180. The magazine is **SENT TO YOU**, as well as ONE OTHER PERSON YOU DESIGNATE, in case of vacations, or illnesses, or other absences in your office . . . and you won't have to access our website or click, click, click to find us.

Subscriptions include the most up-to-date information, including a growing index to issues in each volume, issue by issue, including the current volume, which others do not have access to until the end of the volume year.

And a subscription gets you our Current Listing of All OPEN bids, contracts, grants, loans, and RFPs that are still open for bid, so you don't have to hunt through each back issue to find something.

Minnesota Rules: Amendments and Additions

NOTICE: How to Follow State Agency Rulemaking in the State Register

The State Register is the official source, and only complete listing, for all state agency rulemaking in its various stages. State agencies are required to publish notice of their rulemaking action in the State Register. Published every Monday, the State Register makes it easy to follow and participate in the important rulemaking process. Approximately 80 state agencies have the authority to issue rules. Each agency is assigned specific Minnesota Rule chapter numbers. Every odd-numbered year the Minnesota Rules are published. Supplements are published to update this set of rules. Generally speaking, proposed and adopted exempt rules do not appear in this set because of their short-term nature, but are published in the State Register.

An agency must first solicit Comments on Planned Rules or Comments on Planned Rule Amendments from the public on the subject matter of a possible rulemaking proposal under active consideration within the agency (Minnesota Statutes §§ 14.101). It does this by publishing a notice in the State Register at least 60 days before publication of a notice to adopt or a notice of hearing, or within 60 days of the effective date of any new statutory grant of required rulemaking.

When rules are first drafted, state agencies publish them as Proposed Rules, along with a notice of hearing, or a notice of intent to adopt rules without a hearing in the case of noncontroversial rules. This notice asks for comment on the rules as proposed. Proposed emergency rules, and withdrawn proposed rules, are also published in the State Register. After proposed rules have gone through the comment period, and have been rewritten into their final form, they again appear in the State Register as Adopted Rules. These final adopted rules are not printed in their entirety, but only the changes made since their publication as Proposed Rules. To see the full rule, as adopted and in effect, a person simply needs two issues of the State Register, the issue the rule appeared in as proposed, and later as adopted.

The State Register features partial and cumulative listings of rules in this section on the following schedule: issues #1-13 inclusive; issues #14-25 inclusive (issue #26 cumulative for issues #1-26); issues #27-38 inclusive (issue #39, cumulative for issues #1-39); issues #40-52 inclusive, with final index (#1-52, or 53 in some years). An annual subject matter index for rules was separately printed usually in August, but starting with Volume 19 now appears in the final issue of each volume. For copies or subscriptions to the State Register, contact Minnesota's Bookstore, 660 Olive Street (one block east of I-35E and one block north of University Ave), St. Paul, MN 55155, phone: (612) 297-3000, or toll-free 1-800-657-3757. TTY relay service phone number: (800) 627-3529.

Volume 41 - Minnesota Rules
(Rules Appearing in Vol. 41 Issues #27-52 are
in Vol 41, #52 - Monday 26 June 2017)
Volume 42, #5

Monday 3 July - Monday 31 July

Office of Administrative Hearings

1408 (adopted) 39

Board of Teaching

8710.5050 (adopted exempt) 59

Commissioner's Orders

Various agency commissioners are authorized to issue "commissioner's orders" on specified activities governed by their agency's enabling laws. See the *Minnesota Statutes* governing each agency to determine the specific applicable statutes. Commissioners' orders are approved by assistant attorneys general as to form and execution and published in the *State Register*. These commissioner's orders are compiled in the year-end subject matter index for each volume of the *State Register*.

Department of Natural Resources (DNR)

Commissioner's Order – WMA 17-001: Designation of Wildlife Management Areas

EFFECTIVE DATE: 7/14/17

Statutory authority: MS section 97A.135, subdivision 1, and MS section 97A.145, subdivision 1

Supersedes: N/A

WHEREAS, certain lands in Minnesota, described as:

Ancil C. Budolfson WMA Parcels 10, 10A, 10B, Cottonwood & Murray Counties

Cottonwood County

That part of Southwest Quarter of the Northwest Quarter and that part of Government Lot 1 of Section 30, and that part of Government Lot 2 of Section 19, Township 107 North, Range 38 West, Cottonwood County, Minnesota, lying easterly of the following described line:

Commencing at the southwest corner of said Southwest Quarter of the Northwest Quarter; thence on an assumed bearing of North 01° 1' 57" East 1196.17 feet along the west line of said Southwest Quarter of the Northwest Quarter to the point of beginning of the line to be described; thence East 44.37 feet; thence North 35° 4' 28" East 523.17 feet; thence South 80° 3' 04" East 200.35 feet; thence North 11° 5' 11" East 125.22 feet; thence North 47° 4' 50" West 300.28 feet; thence North 32° 2' West 385.96 feet; thence North 07° 4' 17" East 343.28 feet; thence North 48° 0' 0" East 232.01 feet; thence North 86° 0' 4" East 104.15 feet; thence North 21° 13' 12" East 633.07 feet; thence South 89° 40' 12" East 130.84 feet; thence North 07° 05' 26" East 607.90 feet to the north line of said Government Lot 2 and there terminating.

AND

The North 514.37 feet of the East 692.00 feet of the Northwest Quarter of the Southwest Quarter of Section 30, Township 107 North, Range 38 West, Cottonwood County, Minnesota.

Subject to a perpetual easement for ingress and egress, for employees of the State of Minnesota and their agents only, over and across the following described property:

The South 33 feet of the West 33 feet of the Southwest Quarter of the Northwest Quarter of Section 30, Township 107 North, Range 38 West, Cottonwood County, Minnesota.

Also, subject to a perpetual easement for ingress and egress, for employees of the State of Minnesota and their agents only, over and across the Southwest Quarter of the Northwest Quarter and Government Lot 1 of Section 30, Township 107 North, Range 38 West, Cottonwood County, Minnesota. Said easement being a strip of land 33 feet in width, lying southerly and easterly of, parallel with, adjacent and contiguous to the following described line:

Commencing at the southwest corner of said Southwest Quarter of the Northwest Quarter; thence North 01° 16' 57" East 1196.17 feet along the east line of said Southwest Quarter of the Northwest Quarter to the point of beginning of the line to be described; thence East 44.37 feet; thence North 35° 48' 28" East 523.17 feet; thence South 80° 33' 04" East 200.35 feet; thence North 11° 5' 1" East 427.07 feet; thence North 84° 3' 59" East 139.17 feet; thence North 04° 4' 13" East 177.05 feet; thence North 32° 4' 38" East 493 feet, more or less, to a Township Road and there terminating.

Murray County

That part of Government Lot 2 of Section 25, Township 107 North, Range 39 West, Murray County, Minnesota, described as follows:

Beginning at the southeast corner of said Government Lot 2; thence on an assumed bearing of North 01° 1' 57" East 1196.17 feet along the east line of said Government Lot 2; thence West 375.63 feet; thence South 01° 1' 57" West 1188.45

Commissioner's Orders

feet to the south line of said Government Lot 2; thence South 88° 4' 21" East 375.53 feet along said south line to the point of beginning.

Subject to a perpetual easement for ingress and egress, for employees of the State of Minnesota and their agents only, over and across Government Lot 2 of Section 25, Township 107 North, Range 39 West, Murray County, Minnesota. Said easement being a strip of land 33 feet in width, lying southerly and easterly of, parallel with, adjacent and contiguous to the following described line:

Commencing at the southeast corner of said Government Lot 2; thence North 01° 1' 57" East 11 96.17 feet to the point of beginning of the line to be described: thence West 375.63 feet; thence South 01° 1' 57" West 1188.45 feet to the south line of said Government Lot 2 and there terminating.

Also the South 33 feet of the East 375 feet of said Government Lot 2.

Buetiful Acres WMA Parcel 1, Lyon County

The Southeast Quarter of Section 32, Township 111 North, Range 41 West, Lyon County, Minnesota.

AND

That part of Government Lot 2, Section 5, Township 110 North, Range 41 West, Lyon County, Minnesota, described as follows:

Beginning at the northwest corner of said Government Lot 2; thence southerly along the west line of said Government Lot 2, a distance of 326 feet; thence easterly parallel to the north line of said Government Lot 2, a distance of 835 feet; thence northeasterly to a point on said north line of Government Lot 2 distant 1000 feet from the point of beginning; thence westerly along said north line to the point of beginning.

Carlos Avery WMA Parcel 11, Anoka County

The Northwest Quarter of the Northwest Quarter; the Southwest Quarter of the Northwest Quarter; the Northeast Quarter of the Northwest Quarter; and the Southeast Quarter of the Northwest Quarter, all in Section 31, Township 32, Range 22, Anoka County, Minnesota.

AND

The Southwest Quarter of the Southwest Quarter, Section 30, Township 32, Range 22, Anoka County, Minnesota.

Crow Wing Chain WMA Parcel 8, Hubbard County

That part of Government Lot Six (6), Government Lot Seven (7) and the Southwest Quarter of the Southwest Quarter (SW ¼ SW ¼), all in Section Fourteen (14), Township One Hundred thirty-nine (139) North, Range Thirty-three (33) West of the Fifth Principal Meridian, Hubbard County, Minnesota, described as follows:

Commencing at the southwest corner of said Southwest Quarter of the Southwest Quarter (SW ¼ SW ¼), said point being the POINT OF BEGINNING of the parcel of land to be described; thence on an assumed bearing of North 00° 0' 31" West, along the west line of said Southwest Quarter of the Southwest Quarter (SW ¼ SW ¼) and said Government Lot 6, a distance of 2666.63 feet to the north line of said Government Lot 6; thence South 89° 0' 15" East along said north line 398.05 feet; thence South 00° 5' 45" West 66.00 feet; thence North 89° 0' 15" West 236.12 feet; thence South 02° 0' 29" West 564.42 feet; thence South 08° 1' 05" East 166.09 feet; thence South 04° 5' 05" West 179.19 feet to the south line of the north 973.00 feet of said Government Lot 6; thence South 89° 06' 15" East, along said south line, 1567 feet, more or less, to the shore line of Bladder Lake; thence southwesterly and southeasterly along said shore line to the intersection with the south line of said Government Lot 7, said line bears South 89° 12' 28" East from the POINT OF BEGINNING; thence North 89° 1' 28" West, along said south line and the south line of said Southwest Quarter of the Southwest Quarter, a distance of 2045 feet, more or less, to the POINT OF BEGINNING. Said parcel of land contains 68.76 acres, more or less.

Crow Wing River Corridor WMA Parcels 1,2,3,4 & 5a, Wadena County

Section 3 Gov't Lot 5 (in SW1/4 NW1/4)

Section 4 Gov't Lot 1 (in NE1/4 NE1/4)

Gov't Lot 2 (in NW1/4 NE1/4)

Commissioner's Orders

Gov't Lot 4 (in SE1/4 NE1/4)
Gov't Lot 5 (in NE1/4 SE1/4)

Section 10 Gov't Lot 7 (in SE1/4 NW1/4)
Gov't Lot 6 (in NE1/4 SW1/4)
Southwest Quarter of Southwest Quarter (SW1/4 SW1/4)
Gov't Lot 5 (in SE1/4 SW1/4)
Gov't Lot 3 (in NW1/4 SE1/4)
Gov't Lot 4 (in SW1/4 SE1/4)

Section 15 Gov't Lot 2 (in NE1/4 NE1/4)
Gov't Lot 1 (in NW1/4 NE1/4)

Section 26 The South 500 feet of Gov't Lot 7 (in SW1/4 SW1/4)
The South 500 feet of Gov't Lot 6 (in SE1/4 SW1/4)

Section 35 Gov't Lot 2 (in SW1/4 NE1/4),
Northwest Quarter of Northwest Quarter (NW1/4 NW1/4)
Gov't Lot 8 (in NE1/4 NW1/4)
Gov't Lot 7 (in SE1/4 NW1/4)

ALL IN Township 136 North, Range 33 West

Faith WMA Parcel 8, Norman County

The Northeast Quarter of the Southwest Quarter (NE $\frac{1}{4}$ of SW $\frac{1}{4}$) of Section Twenty-six (26), Township One Hundred Forty-four (144) North, Range Forty-three (43) West of the Fifth Principal Meridian, Norman County, Minnesota.

AND

The Southwest Quarter of the Northwest Quarter (SW $\frac{1}{4}$ of NW $\frac{1}{4}$) of Section Twenty-five (25), Township One Hundred Forty-four (144) North, Range Forty-three (43) West of the Fifth Principal Meridian, Norman County, Minnesota.

AND

The Southwest Quarter (SW $\frac{1}{4}$) of Section Twenty-five (25), Township One Hundred Forty-four (144) North, Range Forty-three (43) West of the Fifth Principal Meridian, Norman County, Minnesota.

Follies WMA, Parcel 3, Stearns & Kandiyohi Counties

The South Half of the Southwest Quarter of Section 36, Township 123 North, Range 34 West of the Fifth Principal Meridian, Stearns County, Minnesota, EXCEPT: The South 790.00 feet of the East 551.40 feet of said Southwest Quarter.

AND

The Northeast Quarter of the Northwest Quarter (NE $\frac{1}{4}$ NW $\frac{1}{4}$), Section One (1), Township One Hundred Twenty-two (122) North, Range Thirty-four (34) West of the Fifth Principal Meridian, Kandiyohi County, Minnesota.

Hampton Woods WMA, Parcel 1, 2, Dakota County

The Southwest Quarter of the Northwest Quarter of Section 6, Township 113 North, Range 18 West, Dakota County, Minnesota.

AND

The Northwest Quarter of the Northwest Quarter of the Southwest Quarter of Section 6, Township 113 North, Range 18 West, Dakota County, Minnesota.

AND

The Southwest Quarter of the Northwest Quarter of the Southwest Quarter of Section 6, Township 113 North, Range 18 West, Dakota County, Minnesota.

AND

The East Half of the Northwest Quarter of the Southwest Quarter of Section 6, Township 113 North, Range 18 West, Dakota County, Minnesota.

AND

The West Half of the East Half of the Southeast Quarter of the Northeast Quarter of Section 1, Township 113 North,

Commissioner's Orders

Range 19 West, Dakota County, Minnesota.

AND

The East Quarter of the Southeast Quarter of the Northeast Quarter of Section 1, Township 113 North, Range 19 West, Dakota County, Minnesota.

[The aforementioned parcels being registered as evidenced by Certificate of Title No. 119552.]

AND

The Northwest Quarter of the Northwest Quarter of Section 6, Township 113 North, Range 18 West; subject to public highway; EXCEPT the east 185 feet of the west 218 feet of the north 350 feet; and EXCEPT the north 360 feet of that part of said Northwest Quarter of the Northwest Quarter lying east of the west 220 feet thereof; and also EXCEPTING therefrom the east 2 feet of the west 220 feet of the north 350 feet of said Northwest Quarter of the Northwest Quarter of Section 6, Township 113 North, Range 18 West.

AND

The East Quarter of the Southeast Quarter of the Southeast Quarter of Section 1, Township 113 North, Range 19 West, Dakota County, Minnesota.

AND

The Southwest Quarter of the Southwest Quarter of Section 6, Township 113 North, Range 18 West; EXCEPT the south 510.51 feet thereof, Dakota County, Minnesota.

Together with a perpetual public easement for access to said Northwest Quarter of Section 6, Township 113 North, Range 18 West, Dakota County, Minnesota said easement being 30 feet on each side of a centerline running southerly a distance of 360 feet from a point on the north line of said Section 6 distant 640 feet easterly of the northwest corner of said Section 6. Said public easement to be used jointly by grantors and grantee, their successors and assigns

AND

The east 62 rods of the Northeast Quarter of the Southeast Quarter of Section 1 Township 113 North, Range 19 West, Dakota County Minnesota.

Hi-View WMA Parcel 5, Otter Tail County

That part of the Southeast Quarter of the Northeast Quarter and the East Half of the Southeast Quarter, all in Section 23, Township 132 North, Range 43 West, Otter Tail County, Minnesota, described as follows: Beginning at the East Quarter corner of said Section 23; thence South $01^{\circ} 56' 41''$ West as based on Minnesota State Plane Grid System along the east line of said Section 23 a distance of 2045.36 feet to the Northeasterly right of way line of Trunk Highway No. 94 as now located and established; thence North $38^{\circ} 00' 47''$ West along said Right of Way Line for 778.64 feet; thence North $01^{\circ} 56' 49''$ East for 1848.20 feet; thence South $88^{\circ} 03' 11''$ East for 467.00 feet; thence South $01^{\circ} 56' 49''$ West for 400.00 feet; thence South $88^{\circ} 38' 05''$ East to the place of beginning.

James Meger WMA Parcel 1, Yellow Medicine County

The Southeast Quarter of Section 29, Township 114 North, Range 43 West of the Fifth Principal Meridian, Burton Township, Yellow Medicine County, Minnesota.

EXCEPT

That part of the Northeast Quarter of said Southeast Quarter described as follows:

Commencing at the southeast corner of said Section 29; thence on an assumed bearing of North $00^{\circ} 43' 09''$ East, along the east line of said Section 29, a distance of 2197.00 feet to the point of beginning of the land to be described; thence on a bearing of North $89^{\circ} 56' 00''$ West a distance of 726.30 feet; thence on a bearing of South $00^{\circ} 43' 09''$ West a distance of 34.45 feet; thence on a bearing of North $89^{\circ} 35' 53''$ West a distance of 568.20 feet; thence on a bearing of North $03^{\circ} 25' 00''$ East a distance of 346.57 feet; thence on a bearing of South $89^{\circ} 35' 53''$ East a distance of 551.89 feet; thence on a bearing of South $00^{\circ} 43' 09''$ West a distance of 278.65 feet; thence on a bearing of South $89^{\circ} 56' 00''$ East a distance of 726.30 feet to the east line of said Section 29; thence on a bearing of South $00^{\circ} 43' 09''$ West, along the east line of said Section 29, a distance of 33.00 feet to the point of beginning.

James Meger WMA Parcel 9, Yellow Medicine County

The West Half of the Northeast Quarter and the West Half of the Southeast Quarter of Section 20, Township 114 North, Range 43 West, of the Fifth Principal Meridian, EXCEPT THE FOLLOWING DESCRIBED TRACT:

All part of the West Half of the Southeast Quarter of Section 20, Township 114 North, Range 43 West, Yellow Medicine

Commissioner's Orders

County, Minnesota, being more particularly described as follows: Beginning at the Southeast corner of said West Half of the Southeast Quarter; thence North $90^{\circ} 00' 00''$ West, assumed bearing, along the south line of said West Half of the Southeast Quarter, for a distance of 33.00 feet; thence North $01^{\circ} 00' 00''$ East a distance of 2030.00 feet; thence North $90^{\circ} 00' 00''$ West, parallel with said south line for a distance of 572.00 feet; thence North $01^{\circ} 00' 00''$ East a distance of 313.00 feet; thence North $90^{\circ} 00' 00''$ East, parallel with said south line a distance of 605 feet, more or less, to a point on the east line of said West Half of the Southeast Quarter; thence South, along said east line, a distance of 2343 feet, more or less, to the point of beginning.

Lac qui Parle WMA Parcel C-113, Chippewa County

That part of the Northeast Quarter of the Southwest Quarter (NE $\frac{1}{4}$ SW $\frac{1}{4}$) of Section Sixteen (16), Township One Hundred Eighteen (118) North, Range Forty-one (41) West lying Southwesterly of the railroad right of way.

AND

That part of the Southeast Quarter of the Southwest Quarter (SE $\frac{1}{4}$ SW $\frac{1}{4}$) of Section Sixteen (16), Township One Hundred Eighteen (118) North, Range Forty-one (41) West lying Southwesterly of the railroad right of way, except that portion thereof taken by the Chicago, Milwaukee, St. Paul and Pacific Railroad Company and except that portion thereof described as follows: That part of the Southeast Quarter of the Southwest Quarter (SE $\frac{1}{4}$ SW $\frac{1}{4}$) of Section Sixteen (16), Township One Hundred Eighteen (118), Range Forty (41), Chippewa County, Minnesota, described as follows : Commencing at the south quarter corner of said Section Sixteen (16); thence South $89^{\circ} 52' 52''$ West, assumed bearing along the south line of the Southwest Quarter (SW $\frac{1}{4}$) of said Section, a distance of 632.19 feet to the point of beginning of the tract to be described; thence continuing South $89^{\circ} 52' 52''$ West, along said south line, a distance of 680.00 feet to the southwest corner of the Southeast Quarter of the Southwest Quarter; (SE $\frac{1}{4}$ SW $\frac{1}{4}$) of said Section; thence North $00^{\circ} 07' 51''$ East, along the west line of said Southeast Quarter of the Southwest Quarter (SE $\frac{1}{4}$ SW $\frac{1}{4}$) a distance of 565.20 feet; thence North $89^{\circ} 52' 52''$ East a distance of 680.00 feet; thence South $00^{\circ} 07' 51''$ West a distance of 565.20 feet to the point of beginning.

Lac qui Parle WMA Parcel L-32, Lac qui Parle County

All that part of the South Half of the Southeast Quarter (S $\frac{1}{2}$ of SE $\frac{1}{4}$) of Section 25, Township One Hundred Twenty (120) North, Range Forty-four (44) West, Lac Qui Parle County, Minnesota, lying above the 945 foot contour line as shown on the right of way map of the Lac qui Parle Reservoir Project, dated October 22, 1935, and north of the northerly right of way line of the Burlington Northern Santa Fe Railroad.

Lac qui Parle WMA Parcel (Thomson), Lac qui Parle County

The South Half of the Northeast Quarter and the North Half of the Southeast Quarter of Section 20, Township 120 North, Range 44 West, Lac Qui Parle County, Minnesota.

Lac qui Parle WMA Parcel, Swift County

That part of the Northwest Quarter of the Southeast Quarter (NW $\frac{1}{4}$, SE $\frac{1}{4}$) of Section 19, Township 120 North, Range 43 West, Swift County, Minnesota, described as follows:

Commencing at the Northeast corner of said Northwest Quarter of the Southeast Quarter; thence on an assumed bearing of North 89° West, along the North line of said Northwest Quarter of the Southeast Quarter, a distance of 1310 feet, more or less, to the Northwest corner of said Northwest Quarter of the Southeast Quarter; thence South 00° West, along the West line of said Northwest Quarter of the Southeast Quarter, a distance of 814 feet to the point of beginning of the tract to be herein described; thence South 89° East, a distance of 100 feet; thence South 05° East, a distance of 300 feet; thence North 89° West, a distance of 130 feet, more or less, to said West line; thence North 00° East, along said West line, a distance of 300 feet, more or less, to the point of beginning.

EXCEPTING THEREFROM, the westerly 25 feet of said tract lying above the 945 foot contour; containing 0.6 acres, more or less.

Linde WMA Parcel 4, Waseca County

The Southwest Quarter of the Northeast Quarter and that part of the Northwest Quarter of the Southeast Quarter lying northerly of the northerly right of way line of Old Highway Number 14, all in Section 35, Township 108 North, Range 24 West, Waseca County, Minnesota.

Commissioner's Orders

Maple Lake WMA Parcel 12, Wright County

The Southwest One-quarter (SW $\frac{1}{4}$) of Section Twenty-one (21), Township One Hundred Twenty-one (121) North, Range Twenty-six (26) West, Wright County, Minnesota, subject to easements of record and to rights of the public in established roadways.

Moccasin WMA Parcel 8, Norman County

All those parts of the East Half of the Northwest Quarter, the West Half of the Northeast Quarter, and the Southeast Quarter of Section 26, Township 143 North, Range 43 West of the Fifth Principal Meridian, Norman County, described as follows:

Beginning at the Northwest corner of said East Half of the Northwest Quarter; thence easterly along the north line of said East Half of the Northwest Quarter, a distance of 858 feet; thence southerly and parallel with the west line of said Section 26, a distance of 528 feet; thence easterly and parallel with the north line of said Section 26, a distance of 396 feet; thence southerly and parallel with the west line of said Section 26, a distance of 800 feet; thence on an assumed bearing of South $29^{\circ} 00' 00''$ East, a distance of 1640 feet; thence South $13^{\circ} 00' 00''$ West, a distance of 925 feet; thence South $43^{\circ} 00' 00''$ East, a distance of 990 feet; thence South $24^{\circ} 00' 00''$ East, a distance of 600 feet; thence North $88^{\circ} 00' 00''$ East, a distance of 550 feet; thence South $59^{\circ} 00' 00''$ East, a distance of 542 feet, more or less, to the south line of said Section 26; thence westerly along the south line of said Section 26, a distance of 1535 feet; thence North $03^{\circ} 00' 00''$ West, a distance of 860 feet; thence North $24^{\circ} 00' 00''$ West, a distance of 320 feet; thence North $88^{\circ} 00' 00''$ West, a distance of 275 feet; thence North $36^{\circ} 00' 00''$ West, a distance of 575 feet; thence South $89^{\circ} 00' 00''$ West, a distance of 95 feet, more or less, to the west line of said Southeast Quarter; thence northerly along said west line of the Southeast Quarter to the northwest corner of said Southeast Quarter; thence westerly along the East-West quarter line of said Section 26 to the southwest corner of said East Half of the Northwest Quarter; thence northerly along the west line of said East Half of the Northwest Quarter to the point of beginning.

Pembina WMA Parcels Y1-Y5, 46A, Pennington County

The Northeast Quarter (NE $\frac{1}{4}$) and the Northeast Quarter of the Northwest Quarter (NE $\frac{1}{4}$, NW $\frac{1}{4}$), all in Section 19, Township 152 North, Range 45 West of the Fifth Principal Meridian, Pennington County, Minnesota.

AND

The Southeast Quarter of the Northeast Quarter (SE $\frac{1}{4}$, NE $\frac{1}{4}$) and Government Lot One (1), all in Section 5, Township 153 North, Range 45 West of the Fifth Principal Meridian, Pennington County, Minnesota.

AND

The Southeast Quarter (SE $\frac{1}{4}$) of Section 8, Township 153 North, Range 45 West of the Fifth Principal Meridian, Pennington County, Minnesota.

AND

The Northeast Quarter (NE $\frac{1}{4}$), the Southeast Quarter (SE $\frac{1}{4}$), and the East Half of the Southwest Quarter (E $\frac{1}{2}$, SW $\frac{1}{4}$), all in Section 17, Township 153 North, Range 45 West of the Fifth Principal Meridian, Pennington County, Minnesota.

AND

The West Half of the Northwest Quarter (W $\frac{1}{2}$, NW $\frac{1}{4}$) and the East Half of the Southwest Quarter (E $\frac{1}{2}$, SW $\frac{1}{4}$), all in Section 20, Township 153 North, Range 45 West of the Fifth Principal Meridian, Pennington County, Minnesota.

AND

The West Half of the Northwest Quarter (W $\frac{1}{2}$, NW $\frac{1}{4}$) and the West Half of the Southwest Quarter (W $\frac{1}{2}$, SW $\frac{1}{4}$), all in Section 29, Township 153 North, Range 45 West of the Fifth Principal Meridian, Pennington County, Minnesota.

Pine V & S 1 WMA Parcel 1, Pine County

That part of the Northwest Quarter of the Southwest Quarter Section 1, described as follows: Beginning at the northeast corner, thence south along the east line 425 feet; thence west and parallel to the north line 270 feet thence South 28° West 250 feet; thence southwest in a straight line 940 feet, more or less, to a point on the west line that is 430 feet north of the southwest corner; thence north along said west line to the northwest corner; thence east along the north line to the northeast corner and point of beginning and there terminating.

AND

That part of Section 2 described as follows: The North Half of the Southeast Quarter, the North Half of the Southwest Quarter, the Southwest Quarter of the Southwest Quarter, and those parts of the Southwest Quarter of the Southeast Quarter and the Southeast of the Southwest Quarter EXCEPT that part platted as BEARS EAR I ST ADDITION and also EXCEPT the following described tract: Beginning at the southwest corner of the West Half of the Southeast Quarter, also being the northwest corner of Lot 1, Block 1, of said BEARS EAR 1ST

Commissioner's Orders

ADDITION according to the plat thereof, on file and of record in the office of the Pine County Recorder; thence on a plat bearing of North 61° 30' 25" East along the northerly line of said Lot 1 a distance of 277.07 feet to the most northerly corner of said Lot 1; thence northerly and easterly 155.09 feet, more or less, along a curve that is not tangent with the last described line to a capped iron pipe, said curve is concave to the east, having a radius of 72 feet and a central angle of 123° 09' 55", the chord of said curve bears North 31° 22' 35" East 126.91 feet; thence North 00° 13' 21"

West 414.48 feet; thence North 43° 23' 29" West 487.96 feet; thence South 51° 49' 12" West 800 feet, more or less, to the center of the Snake River; thence southeasterly along said center of the Snake River 780 feet, more or less, to the south line of said Southeast Quarter of the Southwest Quarter; thence North 89° 03' 09" East along said south line 103 feet, more or less, to the point of beginning.

AND

That part of Section 3 described as follows: The north 150 feet of the south 190 feet of the east 75 feet of the Southwest Quarter of the Southeast Quarter, and the Southeast Quarter of the Southeast Quarter EXCEPT the following; Beginning at a point on the north line of said Southeast Quarter of the Southeast Quarter distant 500 feet easterly of the northwest corner of said Southeast Quarter of the Southeast Quarter; thence South 28° 36' 11" West 1020.80 feet, more or less, to a point on the west line of said Southeast Quarter of the Southeast Quarter distant 900 feet southerly of the northwest corner of said Southeast Quarter of the Southeast Quarter; thence northerly along said west line 900 feet to the northwest corner thereof; thence east along said north line 500 feet to the point of beginning and there terminating. And also EXCEPT from said Southeast Quarter of the Southeast Quarter that part of the west 600 feet which lies southerly of the following described line: Beginning at the northeast corner of the south 289 feet of the west 600 feet of said Southeast Quarter of the Southeast Quarter; thence South 74° 56' 50" West 619.14 feet, more or less, to the northwest corner of the south 123 feet of the west 100 feet of said Southeast Quarter of the Southeast Quarter and there terminating.

AND

That part of the Northeast Quarter of the Northeast Quarter Section 10 lying easterly of the west 600 feet and northerly of the Snake River.

AND

That part of the North Half of the Northwest Quarter of Section 11 lying northerly of those portions platted as MAPLE SHORES and MAPLE SHORES I ST ADDITION, according to the plat thereof, on file and of record in the office of the Pine County Recorder.

All being in Township 38 North, Range 22 West, Pine County, Minnesota.

Plum Creek WMA Parcel 3, Murray County

The Southeast Quarter of Section 10,

And

The East Half of the Northeast Quarter and the East Half of the West Half of the Northeast Quarter, Section 15,

All in Township 108 North, Range 39 West, Murray County, Minnesota.

Prairie Creek WMA Parcel 30, Rice County

The southwest quarter (sw1/4) of the northeast quarter (ne1/4) and the southeast quarter (se1/4) of the northwest quarter (nw1/4) of section 11 township 110 north, range 19 west of the fifth principal meridian, in the village (now city) of Nerstrand, Rice County, Minnesota;

AND ALSO

The northwest quarter (nw1/4) of the northeast quarter (ne1/4) and the northeast quarter (ne1/4) of the northwest quarter (nw1/4) of section 11 township 110 north, range 19 west of the fifth principal meridian, Rice County, Minnesota;

ALSO:

A strip of land 150 feet in width extending over and across the West Half of the Northeast Quarter, and the Southeast Quarter of the Northwest Quarter of Section 11, Township 110 North, Range 19 West of the Fifth Principal Meridian, said strip of land being 75 feet in width on each side of the center line of the main track (now removed) of the Minnesota and North Western Rail Road Company (later the Chicago Great Western Railway Company, now the Chicago and North Western Transportation Company), as said main track center line was originally located and established over and across said Section 11.

ALSO:

A strip of land 25 feet in width lying Westerly of and adjoining said above described 150 foot – wide strip of land in the West Half of the Northeast Quarter of said Section 11, and lying between lines drawn radially to said original main track

Commissioner's Orders

center line at points thereon distant 548 feet and 2,148 feet, respectively Northerly, from the intersection thereof with the East and West center line of said Section 11.

ALSO:

A strip of land 100 feet in width extending over and across the Northeast Quarter of the Southwest Quarter, and the Northwest Quarter of the Southeast Quarter of Section 11, Township 110 North, Range 19 West of the Fifth Principal Meridian, said strip of land being 50 feet in width on each side of the center line of the main track (now removed) of the Minnesota and North Western Rail Road Company (later the Chicago Great Western Railway Company, now the Chicago and North Western Transportation Company), as said main track center line was originally located and established over and across said Section 11.

AND ALSO

That part of the Southwest Quarter of the Southeast Quarter of Section 11, Township 110, Range 19, Rice County, Minnesota, described as follows:

Beginning at the most southerly corner of Lot 1, Block 1, LEONARD OSMUNDSON'S 1ST ADDITION, according to the recorded plat thereof; thence on a bearing of South (assuming the east line of said Lot 1, Block 1, LEONARD OSMUNDSON'S 1ST ADDITION has a bearing of North) along the southerly extension of the east line of said Lot 1, Block 1, LEONARD OSMUNDSON'S 1ST ADDITION a distance of 43.62 feet; thence South 35° 47' 11" West 94.81 feet to the westerly right of way line of the former Chicago Northwestern Transportation Company property; thence North 31° 18' 26" West along said westerly right of way line 353.85 feet; thence North 58° 41' 42" East along said westerly right of way line 10.00 feet; thence North 31° 18' 26" West along said westerly right of way line 205.50 feet to the north line of said Southwest Quarter of the Southeast Quarter; thence South 89° 59' 57" East along said north line 117.04 feet to the northerly extension of the westerly line of said Lot 1, Block 1, LEONARD OSMUNDSON'S 1ST ADDITION; thence South 31° 18' 26" East along said northerly extension of the westerly line of Lot 1 a distance of 424.36 feet to the point of beginning.

Prairie Smoke WMA Parcel 1, Stearns County

The Southwest Quarter and the south 546 feet of the Northwest Quarter less the west 697 feet of said Northwest Quarter of Section 18, Township 124, Range 35, Stearns County, Minnesota.

Ras-Lyn WMA Parcel 15, McLeod County

That part of the South Half of the Southwest Quarter of Section 29, Township 116 North, Range 30 West, McLeod County, Minnesota described as follows:

Commencing at the southeast corner of said Southwest Quarter; thence westerly, along the south line of said Southwest Quarter 1461.00 feet to the POINT OF BEGINNING; thence northerly, parallel with the east line of said Southwest Quarter 764.00 feet; thence easterly parallel with said south line 610.00 feet; thence northerly, parallel with said east line 567.08 feet to the north line of said South Half of the Southwest Quarter; thence westerly, along said north line 1813.46 feet to the northwest corner of said South Half of the Southwest Quarter; thence southerly, along the west line of said Southwest Quarter 1332.82 feet to the southwest corner of said Southwest Quarter; thence easterly, along said south line of said Southwest Quarter 1205.54 feet to the point of beginning.

Ringo-Nest WMA Parcel 7, 8, Kandiyohi County

Government Lot 2 of Section 31, Township 121 North, Range 34 West, Kandiyohi County, Minnesota, EXCEPTING THEREFROM the following described parcel:

That part of Government Lot 2 of Section 31, Township 121 North, Range 34 West, Kandiyohi County, Minnesota, lying easterly of the center line of US Trunk Highway Number 71 and southerly of the following described line:

Commencing at the southeast corner of said Government Lot 2; thence on an assumed bearing of North 00° 02' 22" West along the east line of said Government Lot 2 a distance of 157.17 feet to the POINT OF BEGINNING; thence South 57° 41' 26" West 167.13 feet to the center line of US Trunk Highway Number 71 and there terminating.

AND

That part of Government Lot 1 of Section 31, Township 121 North, Range 34 West, Kandiyohi County, Minnesota, lying easterly of the center line US Trunk Highway Number 71 EXCEPTING THEREFROM the North 80 rods of said Government Lot 1.

Roseau River WMA, Roseau County

Government Lot 1, Section 31, Township 163 North, Range 43 West, Roseau County.

Commissioner's Orders

Rutledge WMA Parcel 19, Pine County

The Northwest Quarter of the Southwest Quarter (NW1/4 of SW1/4), the Southeast Quarter of the Southwest Quarter (SE1/4 of SW1/4), the Southwest Quarter of the Southeast Quarter (SW1/4 of SE1/4), and the Southeast Quarter of the Southeast Quarter (SE1/4 of SE1/4); all in Section Twenty (20), Township Forty-four (44) North of Range Nineteen (19) West,

AND

The Southwest Quarter of the Southwest Quarter (SW1/4 of SW1/4) of Section 20; and the Southwest Quarter of the Northwest Quarter (SW1/4 of NW1/4) and the West Half of the Southwest Quarter (W1/2 of SW1/4) of Section 21; all in Township 44, Range 19,

AND

The North Half of the Southeast Quarter (N1/2 of SE1/4) and the South Half of the Northeast Quarter (S1/2 of NE1/4), of Section Twenty (20), Township Forty-four (44), Range Nineteen (19), West of the Fourth Principal Meridian, according to the United States Government Survey thereof.

Sanborn Lake WMA Parcel 8, LeSueur County

The South Half of the Southwest Quarter of Section 35, Township 112 North, Range 23 West, and also all that part of the Northwest Quarter of the Southwest Quarter of Section 35, Township 112 North, Range 23 West, Le Sueur County, Minnesota, lying South of Le Sueur County Ditch No. 30 running East and West through the said Northwest Quarter of the Southwest Quarter.

EXCEPTING THEREFROM the following described property:

That part of the South Half of the Southwest Quarter of Section 35, Township 112 North, Range 23 West, Le Sueur County, Minnesota; Commencing at the Southwest Corner of said Section 35; thence South 89° 33' 27" East (bearing based on Le Sueur County Coordinate System NAD 83, 1996 adjustment) on the south line of said South Half of the Southwest Quarter, a distance of 752.83 feet to the point of beginning; thence North 00° 20' 12" East, a distance of 970.21 feet; thence South 82° 15' 12" East, a distance of 95.76 feet; thence South 46° 38' 40" East, a distance of 760.82 feet; thence South 00° 20' 12" West, a distance of 440.00 feet to the south line of said South Half of the Southwest Quarter; thence North 89° 33' 27" West on said south line, a distance of 651.23 feet to the point of beginning. Parcel containing 11.03 acres of land.

Parcel containing 75.19 acres of land.

Sheas Lake WMA Parcel 1A, LeSueur County

That part of the Southeast Quarter of the Southeast Quarter of Section 32 and that part of the Southwest Quarter of the Southwest Quarter of Section 33, Township 112 North, Range 24 West, Le Sueur County, Minnesota, described as follows:

Beginning at the northwest corner of said Southeast Quarter of the Southeast Quarter of Section 32; thence on a bearing based on the 1983 Le Sueur County Coordinate System (1996 Adjustment), of South 00° 14' 06" West 406.00 feet along the west line of said Southeast Quarter of the Southeast Quarter to a ¾ inch by 24 inch rebar with a plastic cap stamped "MN DNR LS 17003" (DNR MON); thence South 89° 26' 33" East 766.74 feet to a DNR MON; thence North 03° 03' 45" East 153.12 feet to a DNR MON; thence South 89° 13' 48" East 662.53 feet to a DNR MON; thence South 01° 21' 09" West 303.46 feet to a DNR MON and to Point 'A'; thence South 88° 56' 45" East 594.24 feet to a DNR MON; thence South 72° 58' 20" East 176.69 feet to a DNR MON; thence South 84° 15' 08" East 394.01 feet to a DNR MON; thence South 56° 59' 24" East 88.67 feet to the east line of said Southwest Quarter of the Southwest Quarter and a DNR MON; thence North 00° 21' 21" East 719.00 feet along the east line of said Southwest Quarter of the Southwest Quarter to the northeast corner of said Southwest Quarter of the Southwest Quarter; thence South 89° 45' 36" West 1335.82 feet along the north line of said Southwest Quarter of the Southwest Quarter to the northwest corner of said Southwest Quarter of the Southwest Quarter/also the northeast corner of said Southeast Quarter of the Southeast Quarter; thence North 89° 34' 23" West 1326.69 feet along the north line of said Southeast Quarter of the Southeast Quarter to the northwest corner of said Southeast Quarter of the Southeast Quarter and the point of beginning.

Together with a perpetual easement for ingress and egress over and across that part of the Southwest Quarter of the Southwest Quarter of Section 33 and that part of the Southeast Quarter of the Southeast Quarter of Section 32, Township 112 North, Range 24 West, Le Sueur County, Minnesota. Said easement being a strip of land 33.00 feet in width lying 16.50 feet

Commissioner's Orders

on each side of the following described centerline:

Beginning at the above described Point 'A'; thence South 44° 53' 40" West 61.35 feet; thence South 47° 18' 52" West 56.12 feet; thence South 34° 51' 34" West 31.08 feet; thence South 18° 51' 05" West 33.68 feet; thence South 06° 35' 17" West 36.15 feet; thence South 00° 37' 16" West 230.42 feet; thence South 00° 07' 56" West 349.36 feet to the south line of said Southeast Quarter of the Southeast Quarter and there terminating.

The side lines of said strip are to be shortened or prolonged to terminate on the above described property and the south line of said Southeast Quarter of the Southeast Quarter and the south line of said Southwest Quarter of the Southwest Quarter.

St. Michael Meadows WMA Parcel 3, Wright County

OUTLOT A, MORGENDAL, according to the plat thereof, on file and of record in the Office of the County Recorder, Wright County, Minnesota.

String Lakes WMA Parcel 1, Cottonwood County

The SE 1/4; that part of the NE 1/4 South of Highway; that part of Government Lot 2 lying South and East of public highway EXCEPT .53 of an acre described as follows:

Commencing at a point 625 feet East of the SW corner of the SW 1/4 of NW 1/4; thence Northeast along the center of the road angle to left 57°, 279 feet; thence to right at angle of 65° 100 feet; thence to right at angle of 118°, 265 feet to the quarter line; thence West along said quarter line 100 feet to the place of beginning;

and EXCEPT 3.53 acres more or less described as follows: Beginning at a point located 1300 feet East and 75 feet North of the Southwest corner of Section 29, Township 105 North, Range 36 West; thence 615 feet Easterly along Highway No. 62, thence North 222 feet; thence approximately 570 feet Westerly to String Lake along a line running parallel to Highway No. 62; thence Southwesterly along String Lake to point of beginning, consisting of approximately 3.53 acres, more or less;

and all of Government Lots 4 and 5 and 6; all of the above lots, tracts and parcels being in Section 29, Township 105 North, Range 36 West of the 5th P.M., containing 305.97 acres more or less, in Cottonwood County, Minnesota.

Wild Rose WMA Parcel 3, Chisago County

The Northwest Quarter of the Southeast Quarter of Section 9, Township 36 North, Range 21 West, Chisago County, Minnesota, EXCEPTING THEREFROM the right-of-way of the Northern Pacific Railway.

AND

The South Half of the Northeast Quarter of Section 9, Township 36 North, Range 21 West, Chisago County, Minnesota, EXCEPTING THEREFROM the right-of-way of Northern Pacific Railway and also EXCEPTING THEREFROM the following two described parcels:

EXCEPTION 1

That part of the Southeast Quarter of the Northeast Quarter of Section 9, Township 36 North, Range 21 West, Chisago County, Minnesota, lying southerly and easterly of a line described as follows:

Commencing at the southeast corner of said Southeast Quarter of the Northeast Quarter; thence on an assumed bearing of North 00° 39' 21" West along the east line of said Southeast Quarter of the Northeast Quarter 708.90 feet to the point of beginning of the line to be described; thence South 82° 20' 12" West 745.85 feet; thence South 01° 55' 21" East 606.55 feet to the south line of said Southeast Quarter of the Northeast Quarter and said line there terminating.

EXCEPTION 2

The North 315.49 feet of the East 150 feet and the West 426.13 feet of the East 576.13 feet of the North 400 feet of the Southeast Quarter of the Northeast Quarter of Section 9, Township 36 North, Range 21 West, Chisago County, Minnesota.

Yaeger Lake WMA Parcel 11, Wadena County

Government Lots Four (4), Five (5), and Six (6); the Southeast Quarter of the Southwest Quarter (SE ¼, SW ¼); and the West Half of the Northwest Quarter of the Southeast Quarter (W ½, NW ¼, SE ¼), all in Section Nine (9), Township One Hundred Thirty-seven (137) North, Range Thirty-four (34) West, Wadena County, Minnesota.

Commissioner's Orders

AND

The Northwest Quarter of the Northwest Quarter (NW ¼ , NW ¼) of Section Sixteen (16), Township One Hundred Thirty-seven (137) North, Range Thirty-four (34) West, Wadena County, Minnesota.

WHEREAS, the above described lands meet the criteria as being suited for wildlife management areas;

WHEREAS, the most effective means by which such lands can be managed for wildlife production and public hunting access is designation as Wildlife Management Areas;

THEREFORE, IT IS HEREBY ORDERED, pursuant to the provisions of Minnesota Statutes, section 97A.135, subdivision 1, and Minnesota Statutes, section 97A.145, subdivision 1, the above described lands under the jurisdiction of the Minnesota Department of Natural Resources are designated as Wildlife Management Areas:

This order takes effect upon signature. A copy of this order shall be published in the State Register.

Approved by: Tom Landwehr

Date signed: 7/14/17

Title: Commissioner, Department of Natural Resources

Official Notices

Pursuant to *Minnesota Statutes* §§ 14.101, an agency must first solicit comments from the public on the subject matter of a possible rulemaking proposal under active consideration within the agency by publishing a notice in the *State Register* at least 60 days before publication of a notice to adopt or a notice of hearing, and within 60 days of the effective date of any new statutory grant of required rulemaking.

The *State Register* also publishes other official notices of state agencies and non-state agencies, including notices of meetings and matters of public interest.

Department of Agriculture

Division of Pesticide and Fertilizer Management

REQUEST FOR COMMENTS for Draft Turfgrass Best Management Practices (BMPs) for Fertilizer and Pesticide Management

The Minnesota Department of Agriculture (MDA) requests comments on draft turfgrass best management practices for fertilizer and pesticides. Comments are sought on the following two documents:

1. Draft Best Management Practices for Nitrogen and Phosphorus Fertilizer Use on Turfgrass, which represents a revision of the turfgrass nitrogen fertilizer best management practices developed as part of the 1990 Minnesota Nitrogen Fertilizer Management Plan, and newly developed best management practices for phosphorus fertilizer use on turfgrass, and,
2. Draft Best Management Practices for Turfgrass Pesticides, which are also newly developed best management practices for pesticide use on turfgrass.

Copies of these two documents are available at <https://www.mda.state.mn.us/protecting/bmps.aspx> or by contacting Gurinderbir Chahal, Minnesota Department of Agriculture, g.chahal@state.mn.us, 651 201 6237. Comments will be received for 60 days, ending on September 29, 2017. Directions for submitting comments are given at the end of this notice.

The purpose of the best management practices in these documents is the protection of water resources. Additionally, the best management practices for turfgrass pesticides are focused on the protection of humans and non-target organisms including pollinators. The best management practices for nitrogen fertilizer use on turfgrass were revised to reflect current science. The current nitrogen fertilizer best management practices were released in 1990 and be found on pages 67-69 of the Minnesota 1990 Nitrogen Fertilizer Management Plan, <http://www.mda.state.mn.us/chemicals/fertilizers/nutrient-mgmt/nitrogenplan/~media/Files/chemicals/nfmp/1990nfmp.ashx>). The best management practices for phosphorus fertilizer use on turfgrass were developed to reflect requirements of the Minnesota Phosphorus Lawn Fertilizer Law

Official Notices

www.mda.state.mn.us/phoslaw and to complement the best management practice for nitrogen fertilizer use on turfgrass, as both nitrogen and phosphorous are nutrients of water quality concern in Minnesota. The best management practices for turfgrass pesticides are based on Minnesota Department of Agriculture's general best management practices for pesticide management and handling <http://www.mda.state.mn.us/protecting/bmps/voluntarybmps.aspx>. Best management practices for fertilizer and pesticides are the foundation documents that are applied to fertilizer and pesticide use on golf courses and for lawn care. In the coming months, two separate short guidance documents on fertilizer and pesticides use for lawn care based on the finalized best management practices will be developed primarily focused on homeowners.

The Minnesota Department of Agriculture and University of Minnesota are the primary authors of the draft turfgrass best management practices, with the University of Minnesota taking the lead in revising the nitrogen fertilizer best management practices and developing the phosphorus fertilizer best management practices, and the Minnesota Department of Agriculture taking the lead in developing the pesticide best management practices.

The Minnesota Department of Agriculture requests comments at this time that will assist in the finalizing these draft best management practice documents. Comments are being sought on 1) content and format, and, 2) ways the best management practices can be made available and communicated.

Public Comment. Interested persons or groups may submit comments or information on the draft best management practices documents until **4:30 p.m. on September 29, 2017**. Comments are to be written and submitted by mail or e mail to the contact listed below. Comments submitted by mail should be postmarked by the above date.

Agency Contact Person. Written comments, questions, and requests for more information on the turfgrass best management practice revision and development process are to be made to:

Gurinderbir Chahal, Pesticide and Fertilizer Management Division
Minnesota Department of Agriculture
625 Robert Street North, Saint Paul, Minnesota, 55155-2538
g.chahal@state.mn.us
651-201-6237

Alternative Format. Upon request, this information can be made available in an alternative format, such as large print, braille, or audio. To make such a request, please contact the agency contact person at the address or telephone number listed above.

Department of Agriculture, Department of Commerce and Pollution Control Agency

Notice of Move to a Minimum Biodiesel Content Level of 20 Percent for all Diesel Fuel Sold or Offered for Sale in Minnesota (B20)

Pursuant to Minnesota Statute 239.77, the legislature established that, by May 1, 2018, diesel sold or offered for sale in the state contain 20 percent biodiesel ("B20"), provided that the Commissioners of the Departments of Agriculture, Commerce and the Minnesota Pollution Control Agency ("Commissioners") find that certain conditions are met. On July 25, 2017, the Commissioners determined that the conditions for the move to B20 were met, including that there is a fuel specification or standard for B20, sufficient supply of biodiesel available, and adequate blending infrastructure and regulatory protocol. Notice of this decision has been provided to legislative representatives, as required by the statute. For more information and a copy of the findings, contact:

Kevin Hennessy
Bioenergy Manager, Minnesota Department of Agriculture
625 Robert Street North
St. Paul, MN 55155
Phone (651) 201-6223
kevin.hennessy@state.mn.us

Emergency Medical Services Regulatory Board Notice of Completed Application for Le Sueur Ambulance Service

PLEASE TAKE NOTICE that the Emergency Medical Services Regulatory Board (hereinafter EMSRB) has received a completed application from **Le Sueur Ambulance Service, Le Sueur, Minnesota**, for a new license to provide Part-Time Advanced Life Support (ALS).

NOTICE IS HEREBY GIVEN that, pursuant to Minn. Stat 144E.11, subd. 3, each municipality, county, community health board, governing body of a regional emergency medical services system, ambulance service and other person wishing to make recommendations concerning the disposition of the application, shall make written recommendations or comments opposing the application to the EMSRB **within 30 days or by August 29, 2017, 4:30 p.m.**

Written recommendations or comments opposing the application should be sent to: Tony Spector, Executive Director, EMSRB, 2829 University Avenue S.E., Suite 310, Minneapolis, Minnesota 55414-3222. If no more than five comments opposing the application are received during the comment period, and the EMSRB approves the application, the applicant will be exempt from a contested case hearing, pursuant to Minn. Stat. 144E.11, subd 4(a). If more than five comments in opposition to the application are received during the comment period, or the EMSRB denies the application, the applicant may immediately request a contested case hearing, or may try to resolve the objections of the public and/or the EMSRB within 30 days, pursuant to Minn. Stat. 144E.11, subd. 5(a)(b). If the applicant is unable to resolve the objections within 30 days, or if the applicant initially requests a contested case hearing, one will be scheduled and notice of the hearing given pursuant to Minn. Stat. 144E.11, subd. 5(c)-(e).

Date: 7/24/2017

Tony Spector, Executive Director

Minnesota Higher Education Facilities Authority Notice of Public Hearing on Revenue Obligations on Behalf of Saint John's University

NOTICE IS HEREBY GIVEN that a public hearing will be held by the Minnesota Higher Education Facilities Authority (the "Authority") with respect to a proposal to issue revenue bonds or other obligations on behalf of Saint John's University (the "Corporation"), a Minnesota nonprofit corporation, as owner and operator of Saint John's University (the "Institution"), at the Authority's offices at Suite 450, 380 Jackson Street, St. Paul, Minnesota, on **Wednesday, August 16, 2017, at 2:00 p.m.** Under the proposal, the Authority would issue its revenue bonds or other obligations in an aggregate original principal amount not to exceed \$8,500,000 to refund the Authority's Revenue Bonds, Series Six-U (Saint John's University), dated June 4, 2008 (the "Series Six-U Bonds"), which were issued in the original principal amount of \$11,375,000.

The Series Six-U Bonds were originally issued for the purpose of (a) construction and equipping of an approximately 24,000 square foot 58-bed apartment style student housing complex, (b) construction and equipping of an approximately 8,000 square foot campus community center, (c) renovation and upgrades of dining facilities, including the Refectory, and (d) renovation and upgrades of five Seton Apartment buildings. The above-described projects are owned or leased and operated by the Corporation, and located on the Institution's main campus in Collegeville, Minnesota.

At said time and place the Authority shall give all parties who appear or who have submitted written comments an opportunity to express their views with respect to the proposal to undertake and finance the Project and the refunding of the Series Six-U Bonds.

Dated: July 31, 2017

By Order of the
Minnesota Higher Education Facilities Authority
Barry Fick, Executive Director

Official Notices

Minnesota Historical Society (MNHS)

Grants Office

Notice to Solicit Nominees to Historic Resources Advisory Committee

The Minnesota Historical Society (MNHS) seeks candidates for service on the Historic Resources Advisory Committee (HRAC). Committee members provide policy and grant-making guidance for the Minnesota Historical and Cultural Heritage Grants program, funded by the Legacy Amendment's Arts and Cultural Heritage Fund. HRAC members also make recommendations to the Society's Executive Council regarding the awarding of Minnesota Historical and Cultural Heritage grants. There are five open appointments with terms starting in January 2018. For more information visit, <http://legacy.mnhs.org/grants/>

The anticipated time commitment for Historic Resources Advisory Committee (HRAC) members is substantial, but is focused around the yearly working meeting. To be considered, please send 1) a letter of interest specifying your qualifications for serving on the HRAC and 2) a resume to: Grants Office, Attn: Carolyn Veesper-Egbide, Historic Resources Advisory Committee, Minnesota Historical Society, 345 Kellogg Blvd. W., St. Paul, MN 55102 or by email to carolyn.veesper-egbide@mnhs.org by **September 29, 2017**. Please contact Carolyn Veesper-Egbide, Grants Manager at 651-259-3469 or carolyn.veesper-egbide@mnhs.org with any questions.

Department of Human Services (DHS)

Notice of REQUEST FOR INFORMATION for Payment Center Operations: Payment Collection and Receipting Services

NOTICE IS HEREBY GIVEN that the Minnesota Department of Human Services is requesting information to assess the availability of potentially needed services in the current business marketplace.

For more information, or to obtain a copy of the **Request for Information**, contact:

Linda Koskela
Department of Human Services
Child Support Division
P.O. Box 64946
444 Lafayette Road North, St. Paul, MN 55155 0946
Phone: (651) 461-4526
Linda.Koskela@state.mn.us

This is the only person designated to answer questions by potential responders regarding this Request for Information or RFI.

Vendors' business information submitted in response to this **Request for Information** must be received at the address above no later than **4:00 p.m., Central Time, September 11, 2017**. **Late submissions will not be considered**. Faxed submissions will not be considered.

This Request for Information does not obligate the State to take any subsequent action, such as a publication of a Request for Proposal (RFP), or an offer or completion of a contract as a result of this notice. The State reserves the right to cancel this RFI. All expenses incurred in responding to this notice are solely the responsibility of the responder.

Department of Human Services (DHS)

Disability Services Division

Notice of Public Meetings Related to Developing Requirements and Standards for Electronic Service Delivery Documentation of Personal Care Assistance (PCA) and Home Health Services

DHS will hold several public meetings related to developing requirements and standards for electronic service delivery documentation of personal care assistance (PCA) and home health services, including electronic visit verification, to comply with the 21st Century Cures Act, Public Law 114-255. DHS is seeking input from people who will be impacted by the requirement for electronic visit verification of PCA and home health services, those with experience with electronic visit verification including people who use PCA or home health services and their representatives, people and agencies who provide

PCA or home health services, and Fiscal Support Entities.

DHS will hold meetings at 444 Lafayette Road, Saint Paul, MN 55155 on **August 29 from 2:00 - 4:00 pm, October 10 from 10:30 - 12:30 pm, and October 30 from 2:00 - 4:00 pm**. On **September 11 from 2:00 - 4:00 pm and September 28 from 10:00 am - 12:00 pm**, DHS will hold meetings at the Elmer L. Andersen Building, 540 Cedar Street, Saint Paul, MN 55101. Additional public meetings are being planned for locations outside of the Twin Cities metropolitan area. Additional meeting times will be announced in a subsequent State Register notice and through a Disability Services Division (DSD) Stakeholder E-list announcement. You can subscribe to receive DSD Stakeholder E-list announcements through Email subscriptions. You can send comments or questions to dhs.128@state.mn.us.

Department of Human Services (DHS)

Health Care Administration

Public Notice Regarding Changes to Payment Rates and Methodologies, and Services under the Medical Assistance (MA) Program

This notice is published pursuant to Code of Federal Regulations, title 42, part 447, section 205 (42 C.F.R. § 447.205), which requires publication of a notice when there is any significant proposed change in the methods and standards for setting payment rates for Medicaid services. These changes result from statutory changes made to the Medical Assistance (MA) Program by the 2017 Minnesota Legislature.

Effective for services provided on or after August 1, 2017, the Department will increase the payment rate for personal care assistance (PCA) services by 1.642%. This change also applies to extended PCA services provided under the Alternative Care Program, Brain Injury Waiver, Community Alternative Care Waiver, Community Access for Disability Inclusion Waiver, Developmental Disabilities Waiver, Elderly Waiver, and budgets for Consumer Directed Community Supports and the Consumer Support Grant. This change is estimated to result in a net spending increase of \$11,000,000 in the MA program in state fiscal year 2018, and a net spending increase of \$12,000,000 in state fiscal year 2019.

Effective for services provided on or after August 1, 2017, the Department shall reduce the threshold for a nursing facility seeking a reduction of a penalty assessment for non-submission of a resident assessment, from one percent of total operating costs to .1 percent of operating costs. This change is estimated to result in a net spending increase of \$101,000 in the MA program in state fiscal year 2018, and a net spending increase of \$109,000 in state fiscal year 2019.

Effective for services provided on or after August 1, 2017, the Department shall implement rate adjustments to a nursing facility's external fixed costs payment on the first of the month of January or July, whichever comes first, after both the completion of the construction upgrades in the consolidation plan and the complete closure of the facility or facilities designated for closure in the consolidation plan. This change is estimated to result in a net savings of \$10,000 in the MA program in state fiscal year 2018, and a net savings of \$10,000 in state fiscal year 2019.

Effective for services provided on or after August 1, 2017, the Department shall implement changes to the planned closure rate component of a nursing facility's external fixed costs payment on the first of the month of January or July, whichever comes first, after the closure of the facility, or delicensure of beds. This change is estimated to result in a net savings of \$62,000 in the MA program in state fiscal year 2018, and a net savings of \$67,000 in state fiscal year 2019.

Effective for services provided on or after August 1, 2017, the Department shall implement changes to a nursing facility's operating payment rate on the first of the month of January or July, whichever comes first, after the delicensure of beds that results in the creation of a single-bed room. This change is estimated to result in a net savings of \$41,000 in the MA program in state fiscal year 2018, and a net savings of \$44,000 in state fiscal year 2019.

Effective for services provided on or after January 1, 2018, the Department shall implement rate adjustments to a nursing facility's external fixed costs payment rate on the first of the month of January or July, whichever comes first, after the completion of certain construction projects. This change is estimated to result in a net savings of \$61,000 in the MA program in state fiscal year 2018, and a net savings of \$147,000 in state fiscal year 2019.

Effective for services provided on or after January 1, 2018, the Department shall adjust the payment rate for external fixed costs made to nursing facilities, to include costs related to the payments authorized under Section 256R.49. This change is estimated to result in a net savings of \$122,000 in the MA program in state fiscal year 2018, and a net savings of \$443,000

Official Notices

in state fiscal year 2019.

Effective for services provided on or after January 1, 2019, the Department shall annually apply an inflation adjustment to a nursing facility's property payment rate. The adjustment will be based on the change in the Consumer Price Index-All Items (United States City average) (CPI-U) forecasted by the Department. The inflation adjustment shall be based on the 12-month period from the midpoint of the previous rate year to the midpoint of the rate year for which the rate is being determined. This change is not expected to increase or decrease net expenditures for these services in the MA program.

For more information, or questions about submitting or reviewing comments, please contact Sean Barrett at 651-431-2298 or sean.barrett@state.mn.us. Comments may also be mailed to Sean Barrett at P.O. Box 64983, St Paul, MN 55164. Copies of this notice, and any comments received, may be reviewed by appointment at the Elmer L. Anderson Human Services building located at 540 Cedar St, St Paul, MN 55101.

Department of Human Services (DHS)

Provider and Enrollment Division

Notice of availability of the Minnesota Health Care Programs Provider Participation List [Minnesota Rules, Parts 9505.5200 to 9505.5240, also known as DHS Rule 101-provider Compliance List]

Notice is hereby given that the Minnesota Health Care Programs provider participation list for **July 2017** is now available. The provider participation list is a compilation of health care providers who are in compliance with DHS Rule 101 (Minnesota Rules, Parts 9505.5200 to 9505.5240). If a provider name is not on the list, the Department considers the provider non-compliant. The list of providers is separated by provider type, each section is in alphabetical order by provider name, and there is no additional information on the list other than the provider's name. This list is distributed on a quarterly basis to the Department of Employee Relations, the Department of Labor and Industry, and the Department of Commerce. To obtain the list, contact **Julie Hervas**, Rule 101 Specialist, at **651-431-2704** or toll-free at 1-800-366-5411. You may fax your request to 651-431-7462 or mail to the Department of Human Services, PO Box 64987, St. Paul, MN 55164-0987.

Emily Piper, Commissioner
Department of Human Services

Rural Finance Authority

Notice of Date, Time and Location of Meeting Place

The date for the Rural Finance Authority (RFA) summer board meeting is **August 15, 2017**. The meeting will start at 9:00 a.m. at New Ulm Turner Hall, 102 S. State Street, New Ulm, MN. For more information, call Lori Schmidt at (651) 201-6556.

Future monthly meetings will be held on the first Wednesday of each month at 625 Robert Street North at 1:00 p.m. Some members may participate in certain of these meetings by electronic means. In accordance with Minnesota Statutes, Section 471.705 (1997), the Agency, to the extent practicable, will allow a person to monitor those certain meetings electronically from a remote location. If such monitoring shall occur, the Agency may require the person making such a connection to pay for documented marginal costs that the Agency incurs as a result of the additional connection. For additional information, contact James A. Boerboom, Minnesota Department of Agriculture, 625 Robert Street North, St. Paul, MN 55155-2538 or call (651) 201-6311.

Matt McDevitt, Ag Finance Supervisor
Minnesota Department of Agriculture

Teachers Retirement Association

Notice of Meeting

The Board of Trustees, Minnesota Teachers Retirement Association will hold a meeting on **Tuesday, August 15, 2017 at 1:00 p.m.** in Suite 400, 60 Empire Drive, St. Paul, MN to consider matters which may properly come before the Board. Board members may participate by telephone.

Teachers Retirement Association

Notice of Meeting

The Board of Trustees, Minnesota Teachers Retirement Association will hold a planning and educational retreat on **Wednesday, August 16, 2017 at 9:30 a.m.** in Room 117 of the Minnesota Retirement Systems building, located at 60 Empire Drive, St. Paul, MN. Board members may participate by telephone.

Teachers Retirement Association

TRA Audit Committee

Notice of Meeting

The Minnesota Teachers Retirement Association Audit Committee will hold a meeting on **Tuesday, August 15, 2017 at 10:30 a.m.** in Room 414, 60 Empire Drive, St. Paul, MN to consider matters which may properly come before the committee. Committee members may participate by telephone.

Board of Water and Soil Resources (BWSR)

Administrative Penalty Order (APO) Plan for Buffer Law Implementation

This document was adopted by the Board of Water and Soil Resources (BWSR) pursuant to Minn. Stat. §103B.101, subd. 12(a) and (b) and Minn. Stat. §103F.48, subd. 7(c) to provide procedures for the issuance of APOs for counties and watershed districts and BWSR. It is a guide, not a rule. It is not a statement of general applicability and future effect. It is not designed to amend statute. Statutes are subject to change and if the language of this Plan differs from statute, the statute controls. In addition, users of the document are encouraged to obtain legal advice of an attorney regarding their specific application of Minn. Stat. §103F.48.

This document is organized as follows:

- A. Part A contains guidance for counties and watershed districts that elect to use Administrative Penalty Orders to enforce the riparian protection and water quality practices requirements of Minn. Stat. §103F.48;
- B. Part A is best used in conjunction with Procedure 9: BWSR's Review of Local Buffer Enforcement Rules, Ordinances and Official Controls when evaluating a county or watershed district buffer enforcement mechanism for consistency with this Administrative Penalty Order Plan and Minn. Stat. §103F.48, subd. 1(j); and
- C. Part B shall be used when BWSR is the enforcement authority for the riparian protection and water quality practices requirements of Minn. Stat. §103F.48.

Background

In 2015 the Minnesota Legislature passed the "Riparian Protection and Water Quality Practices" law codified in Minn. Stat. §103F.48, which states: It is the policy of the state to establish riparian buffers and water quality practices to:

- 1) protect state water resources from erosion and runoff pollution;
- 2) stabilize soils, shores, and banks; and
- 3) Protect or provide riparian corridors.

Subdivision 3 of the law requires the fee title landowner with property adjacent to a water body identified and mapped on the Buffer Protection Map to maintain a buffer to protect the State's water resources as specified in the law. Minnesota Statutes 103F.48 also authorizes counties, watershed districts and BWSR to require that landowner's violations of the riparian protection and water quality practices provided in Minn. Stat. §103F.48 be corrected and to assess administrative penalties to landowners who fail to comply. The APO authority is an enforcement tool to gain compliance with the riparian protection and

Official Notices

water quality practices requirements in order to achieve the purposes of the law.

This law also directs BWSR in subdivision 7 to “adopt a plan containing procedures for the issuance of APOs by local governments and BWSR” which must be published in the State Register no later than July 1, 2017. The BWSR APO Plan, and any subsequent amendments, become effective 30 days after publishing. The procedures that BWSR will use when it is the enforcement authority are contained in Part B of this Plan.

This Plan provides guidance for counties, watershed districts or BWSR to effectively use APO authority to ensure that the landowner of property adjacent to a waterbody shown on the Buffer Protection Map comply with the riparian protection and water quality practices requirements of Minn. Stat. §103F.48. The primary goal is to protect water quality through compliance rather than to exact penalties. Thus, the responsible party or parties will have the opportunity to come into compliance before any penalties are assessed.

In addition, BWSR has developed additional documents to support implementation of the riparian protection and water quality practices requirements by BWSR, local governments and landowners. Local governments and landowners should comply with these documents, as appropriate, and encouraged to review the guidance when considering actions to comply with these requirements. These documents are available on BWSR’s website.

Enforcement responsibilities of Soil and Water Conservation Districts, Counties, Watershed Districts and BWSR

Soil and water conservation districts (SWCD) are required under Minn. Stat. §103F.48, subdivision 6 to track landowners progress toward compliance under subdivision 7 and must notify the county or watershed district with jurisdiction and BWSR if it determines a landowner is not in compliance with the riparian protection and water quality practices requirements.

Counties and watershed districts are not required to enforce the riparian protection and water quality practices requirements of Minn. Stat. §103F.48, but may elect to exercise their jurisdiction as provided in subdivision 7 by notifying BWSR and identifying the ordinance, rule, or other official control it intends to use to carry out its compliance and enforcement authority. This may include the issuance of APOs and an associated penalty if the county or watershed district had adopted an APO plan consistent with the BWSR APO Plan. In areas where the county or watershed district have not elected to have jurisdiction, BWSR is required under §103F.48, subdivision 7(c) to carry out enforcement responsibilities.

Counties and watershed districts with jurisdiction and BWSR are authorized under Minn. Stat. §103B.101, subdivision 12a, to require that violations of the riparian protection and water quality practices requirements be corrected and to assess administrative penalties. In addition, Minn. Stat. §103F.48, subdivision 7, authorizes counties and watershed districts to enforce the riparian protection and water quality practices requirements by ordinance, rule, or by adopting an APO plan consistent with the Plan adopted by BWSR. A model county and watershed district APO Plan is provided in part A.

BWSR is required under Minn. Stat. §103F.48, subdivision 1(j), to determine whether a county or watershed district that has elected jurisdiction has adopted a rule, ordinance or other official control providing adequate procedures for APO issuance, enforcement and appeals for §§103F.48 and 103B.101, subd. 12a. In addition, BWSR has the responsibility to adopt an APO Plan by July 1, 2017 and to ensure that a county or watershed district APO plan is consistent with the Plan adopted by BWSR under Minn. Stat. §103F.48, subdivision 7(c). Minn. Stat. §103F.48, subdivision 9, establishes an appeals process that landowners or their agents or operators can use to appeal APOs issued by counties, watershed districts or BWSR.

Part A. Model County and Watershed District APO Plan

A. Enforcement Procedures

A county or watershed district that elects to exercise its jurisdiction to enforce the requirements of Minn. Stat. §103F.48 must adopt a rule, ordinance, or other official control that provides adequate procedures for the issuance of administrative penalty orders, enforcement and appeals, under Minn. Stat. §103F.48, subd. 7. It is recommended that a county or watershed district consider adopting the methods of determining compliance as provided in BWSR’s APO Plan (Part B). A county or watershed District must define buffer width and measurement requirements and alternative practices and related provisions consistent with Minn. Stat. §103F.48, subd. 3. BWSR has the authority to adopt orders under Minn. Stat. §103B.101 and county enforcement authority is pursuant to Minn. Stat. Chapter 394, and watershed district enforcement authority is pursuant to Minn. Stat. Chapter 103D, which is in addition to any other official control or authority available to BWSR, counties and watershed districts.

B. Administrative Penalty Order (APO) Provisions

A county or watershed district that chooses to use the APO authority granted in Minn. Stat. §103B.101, subd. 12a and Minn. Stat. §103F.48, subd. 7 must adopt a plan consistent with the plan adopted by BWSR (see Minn. Stat. §103F.48, subd. 7(c)). Part A provides guidance to a county or watershed district that elects to use APOs to enforce the riparian protection and water quality practices requirements of Minn. Stat. §103F.48 and can help to determine whether its APO plan is consistent with BWSR's Plan.

1. Corrective Action Notice

Upon receipt of an SWCD notification of noncompliance, the county or watershed district sends the landowner a corrective action notice that:

- (a) Includes a list of corrective actions needed to come into compliance with the requirements of Minn. Stat. §103F.48;
- (b) Provides a timeline for the landowner to comply with the notice; and
- (c) Includes a statement that a landowner's failure to respond to this notice will result in the assessment of financial penalties.

The county or watershed district may send the landowner a combined corrective action notice and APO as provided in item 2 so long as the combined notice/APO includes all the required elements of both.

The county or watershed district may exercise its judgment by also naming a tenant or other person with control over that part of the property subject to riparian protection and water quality practices requirements, as a responsible party. The county or watershed district may deliver or transmit the corrective action notice by any means reasonably determined to reach the landowner, and it is recommended to document receipt. However, a failure to document receipt will not preclude the county or watershed district from demonstrating receipt or knowledge of the corrective action notice in an enforcement proceeding. The county or watershed district must send a copy of the notice to the SWCD.

At any time, the landowner may provide documentation of compliance to the county or watershed district. In addition, the landowner may supply information in support of a request to modify a corrective action or the timeline for compliance. On the basis of any such submittal or at its own discretion, the county or watershed district, in writing, may modify the corrective action notice or timeline for compliance, and will deliver or transmit the modified corrective action notice and timeline in accordance with this section. Any modification to the notice or timeline for compliance should be in writing to ensure that the county or watershed district has a copy for its enforcement file. The county or watershed district should determine if the noncompliance has been fully corrected and issue its determination, in writing (as recommended above), to the landowner.

The SWCD may issue a validation of compliance if requested by the landowner and following consultation with the county or watershed district. On county or watershed district receipt of the validation, the corrective action notice will be deemed withdrawn for the purpose of this item, and the subject property will not be subject to enforcement under that section.

A corrective action notice is not considered a final decision and is not subject to appeal under Minn. Stat. §103F.48, subd. 9.

OPTION: Counties and watershed districts may establish a local process to appeal a corrective action notice. The time period for compliance and the initiation of a penalty should be put on hold while any appeal is pending for up to 60 days.

2. APO. The county or watershed district may issue an APO as provided for in Minn. Stat. §103B.101, subdivision 12a and 12(b) against a landowner that does not comply with a corrective action notice. The APO should be sent with the corrective action notice, alternatively, a combined corrective action notice and APO may be sent so long as the combined notice/APO includes all the elements of both. The penalty will continue to accrue until the violation is corrected as provided in the corrective action notice and APO. The penalty schedules shown below in (a) and (b) will be used by BWSR to evaluate county and watershed district APO plan consistency with the Plan adopted by BWSR according to Minn. State. §103F.48, subd. 7

(a) Initial Violation. The penalty range for landowner on the same parcel that has not previously been the subject of an APO issued by the county or watershed district should be based on the following schedule:

- i. \$0 for 11 months after issuance of the corrective action notice;
- ii. \$50 - \$200 per parcel per month for six (6) months (180 days) following the time period in i; and
- iii. \$200 - \$500 per parcel per month after six (6) months (180 days) following the time period in ii.

Official Notices

OPTION: counties and watershed districts are recommended to choose a specific penalty amount within the range shown in ii and iii to ensure consistency with the BWSR APO Plan.

Counties and watershed districts may modify the corrective actions and timeline for compliance, in accordance with section B.1, to extend the compliance timeline for a modification that imposes a substantial new action or that would significantly accelerates the completion date for an action.

(b) Repeat violation. The penalty range for a landowner on the same parcel that has previously been the subject of an APO issued by the county or watershed district shall be based on the following schedule:

- i. \$50 - \$200 per parcel per day for 180 days after issuance of the corrective action notice; and
- ii. \$200 - \$500 per parcel per day for after 180 days following the time period in i.

OPTION: Counties and watershed districts are recommended to choose a specific penalty amount within the range shown in I and ii to ensure consistency with the BWSR APO Plan.

Counties and watershed districts may modify the corrective actions and timeline for compliance, in accordance with section B.1, to extend the compliance timeline for a modification that imposes a substantial new action or significantly accelerates the completion date for an action.

(c) Order. The APO should include:

- i. The facts constituting a violation of the riparian protection and water quality practices requirements;
- ii. The statute and/or ordinance or rule that has been violated;
- iii. Prior efforts to work with the landowner to resolve the violation;
- iv. The amount of the penalty to be imposed;
- v. The date the penalty will begin to be assessed;
- vi. The date that payment of the penalty is due;
- vii. The date by which all or part of the penalty may be forgiven if the landowner complies with the corrective action notice; and
- viii. The landowner or his/her agent or operators' right to appeal the APO.

All or part of the penalty may be forgiven based on the correction of the noncompliance by the landowner by the date specified in the APO. If part or all of the penalty is forgiven, the county or watershed district are recommended to document the reasons and the amount of the penalty that has been forgiven.

A copy of the issued APO must be sent to the SWCD and BWSR.

According to Minn. Stat. §103F.48, subd. 9 an APO that is not appealed to the executive director of BWSR within 30 days of receipt by the landowner or his/her agent or operator is final.

(d) Administrative Penalty Order Procedures

i. Statute of limitations. According to Minn. Stat. §541.07, subd. 2 (2), the county or watershed district has two years in which to commence an administrative penalty order action after the violation is discovered. The goal is to complete the action as soon as reasonably practical, recognizing that situations for which data must be gathered, field investigations must be completed and/or modeling must be performed will require adequate time to complete the work and communicate with the landowner involved.

ii. Compliance verification. Once a landowner has submitted written evidence of correction of the violation, compliance must be verified. The county or watershed district should:

- Review and evaluate all information related to the APO to determine if the violation has been corrected;
- Verify compliance by a site visit, re-inspection, examination of documentation, or other means as may be reasonable under the facts of the case; and
- Document compliance verification.

The county or watershed district may consult with the SWCD when conducting a compliance verification.

iii. Right to appeal. Minn. Stat. §103F.48, subdivision 9, establishes the rights and procedures for a landowner or his/her agent or operator to appeal an APO issued for a violation of the riparian protection and water quality practices requirements. A landowner or his/her agent or operator may appeal, in writing, the terms and conditions of an APO issued by a county or watershed district within 30 days of receipt of the APO. The appealing party must provide a copy of the APO that is being appealed, the basis for the appeal and any supporting evidence. The appeal may be submitted personally, by U.S. mail, or electronically, to the Executive Director of BWSR. At the discretion of the Executive Director, APOs for the same or similar violations on a parcel may be combined and addressed as a single appeal. The Executive Director will review the appeal and supporting evidence and issue a decision within 60 days of receipt of the appeal. The Executive Director's decision is appealable to the Minnesota Court of Appeals pursuant to Minn. Stat. §14.63 to 14.69. The penalty shall not accrue while the appeal is pending.

iv. Penalty due. Unless the landowner or his/her agent or operator appeals the APO within 30 days of receipt of the APO, the penalty is due and payable to the county or watershed district as specified in the APO. If the landowner or his/her agent or operator submits written evidence within 30 days of the date specified in the APO, which may include a validation of compliance issued by the SWCD, that the violation was corrected, and the county or watershed district verify compliance, then the penalty will be payable based on the date the landowner or his/her agent or operator submitted the written evidence of compliance.

However, if the county or watershed district determines the violation was not fully corrected, the landowner or his/her agent or operator has 20 additional days to pay the penalty after receipt of a letter of determination from the county or watershed district that the violation has not been fully corrected, or the time period specified in the APO as issued, whichever is later. The penalty will continue to accrue until the violation is corrected as provided in the corrective action notice and APO.

v. Referral for collection of penalty. All penalties assessed under an APO must be paid by the landowner within the specified time and made payable to the county or watershed district. Any penalty not received in the specified time may be collected by any lawful means by the county or watershed district.

vi. Reporting and documentation. Effective compliance reporting and documentation will ensure that proper enforcement action is taken, and that a record is maintained of these actions. When the county or watershed district identifies a violation of the riparian protection and water quality practices requirements, staff should follow record keeping procedures to assess and document the following to the extent known or available:

- Cause of the violation;
- Magnitude and duration of the violation;
- Whether the violation presents an actual or imminent risk to public health and safety, or to the environment or the natural resources of the state;
- Past violations;
- Efforts by the SWCD, county, watershed district or BWSR to assist the landowner to become compliant, including written and oral communications with the landowner; and
- Past and present corrective action efforts by the landowner.

Part B: BWSR Administrative Penalty Order Plan

I. Buffer Requirements

1. Buffer width

Except as provided under section I.5, a landowner must maintain a buffer area on a water shown on the buffer protection map as follows:

A. For waters shown on the buffer protection map requiring a fifty (50) foot average width and a thirty (30) foot minimum width buffer as measured according to subsection 2, except as provided in section I.5.

B. For waters shown on the buffer protection map requiring a sixteen and a half (16.5) foot minimum width buffer as measured according to subsection 2 except as provided in subsection I.5.

Official Notices

2. Buffer Measurement

A. The measurement of the required buffer on land adjacent to a water requiring a fifty (50) foot average width and a thirty (30) foot minimum width buffer must be from the top or crown of the bank. Where there is no defined bank, measurement must be from the edge of the normal water level.

B. The measurement of the required buffer on land adjacent to a water requiring a sixteen and a half (16.5) foot minimum width buffer must be in the same manner as for measuring the perennial vegetation buffer strips under Minn. Stat. §103E.021.

3. Use of Buffer Area

A buffer may not be used for cultivation farming but may be grazed, mowed, hayed or otherwise harvested, provided permanent growth of perennial vegetation is maintained, except as provided in subsection 4.G and section I.5.

4. Exemptions

A. The requirement of section I.1 does not apply to land that is:

- i. Enrolled in the federal Conservation Reserve Program;
- ii. Used as a public or private water access or recreational use area including stairways, landings, picnic areas, access paths, beach and watercraft access areas, and permitted water-oriented structures as provided in the shoreland model standards and criteria adopted pursuant to Minn. Stat. §103F.211 or as provide in an approved local government shoreland ordinance;
- iii. Covered by a road, trail, building or other structures; or
- iv. Regulated by a national pollutant discharge elimination system/state disposal system (NPDES/SDS) municipal separate storm sewer system, construction or industrial permit under Minnesota Rules, chapter 7090, and the adjacent waterbody is provided riparian protection;
- v. Part of a water-inundation cropping system; or
- vi. In a temporary nonvegetated condition due to drainage tile installation and maintenance, alfalfa or other perennial crop or plant seeding, or a construction or conservation project authorized by a federal, state or local government unit.

B. The landowner claiming the applicability of an exemption to their parcel is responsible for identifying the exemption and maintaining evidence of eligibility to demonstrate qualification for the exemption.

5. Alternative practices

The landowner or his/her agent or operator of land that is used for cultivation farming may demonstrate compliance with section I.1 by establishing and maintaining an alternative riparian water quality practice(s), or combination of structural, vegetative, and management practice(s), based on the Natural Resources Conservation Service Field Office Technical Guide, common alternative practices adopted and published by BWSR, other practices approved by BWSR, or practices based on local conditions approved by the local SWCD that are consistent with the Field Office Technical Guide which provide water quality protection comparable to the water quality protection provided by a required buffer as defined in subsections I.1 to I.3.

II. Compliance Determinations

Compliance on each parcel will be determined based on the establishment and maintenance of buffers and/or alternative practices.

Compliance status will be determined by BWSR:

- A. On a parcel basis as identified by a unique locally defined property identification number or description; and
- B. The compliance status of each bank, or edge of an applicable water body on an individual parcel will be determined independently.

1. Notification of Noncompliance

When BWSR observes potential noncompliance or receives a third party complaint from a private individual or entity, or from another public agency, it will consult with the SWCD to determine the appropriate course of action to confirm

compliance status. This may include communication with the landowner or his/her agents or operators, communication with the shoreland management authority, inspection or other appropriate steps necessary to verify the compliance status of the parcel. On the basis of this coordination, the SWCD may issue a Notification of Noncompliance to BWSR. BWSR compliance or enforcement actions under Minnesota Statutes §103F.48 and section III will be based on an SWCD issued Notice of Noncompliance.

At any time, the landowner or his/her agents or operators may provide documentation of compliance to the SWCD. The SWCD should evaluate the documentation, or review the buffer and/or alternative practices to determine if the parcel is in compliance and issue its determination in writing to the landowner or his/her agents or operators and BWSR. The SWCD may issue a Validation of Compliance if applicable and requested by the landowner or his/her agents or operators. The SWCD must send a copy of a Notification of Noncompliance to BWSR.

III. Enforcement and Penalty Procedures

1. Corrective Action Notice

Upon receipt of an SWCD notification of noncompliance, BWSR will send the landowner or his/her agents or operators a corrective action notice that will:

- (a) Include a list of corrective actions needed to come into compliance with the requirements of Minn. Stat. §103F.48;
- (b) Provide a timeline for complying with this notice; and
- (c) Include a statement that failure to respond to this notice will result in the assessment of financial penalties.

The landowner may be sent a combined corrective action notice and APO as provided in item 2 so long as the combined notice/APO includes all the elements of both.

BWSR may deliver or transmit the corrective action notice by any means reasonably determined to reach the landowner or agents or operators, which will document receipt. However, a failure to document receipt will not preclude BWSR from demonstrating receipt or knowledge of the corrective action notice in an enforcement proceeding under section III. BWSR will also send a copy of the notice to the SWCD.

At any time, the landowner or his/her agents or operators may provide documentation of compliance to BWSR. In addition, the landowner or his/her agent or operator may supply information in support of a request to modify a corrective action or the timeline for compliance. On the basis of any such submittal or at its own discretion, BWSR, in writing, may modify the corrective action notice or timeline for compliance, and will deliver or transmit the modified corrective action notice and timeline in accordance with this section. BWSR should determine if the noncompliance has been fully corrected and issue its determination as provided in section III. 3B, in writing, to the landowner or his/her agent or operator.

The SWCD may issue a validation of compliance if requested by the landowner or his/her agent or operator and following consultation with BWSR. On BWSR receipt of the validation the corrective action notice will be deemed withdrawn for the purpose of section 2.0, and the subject property will not be subject to enforcement under that section.

A corrective action notice is not considered a final decision and is not subject to appeal under Minn. Stat. §103F.48, subd. 9.

2. BWSR's Use of Administrative Penalty Orders.

A. Enforcement by BWSR

BWSR's authority to enforce the riparian protection and water quality practices requirements of Minn. Stat. §103F.48 by APO is pursuant to Minn. Stat. §103B.101, subdivision 12(a) and (b).

B. BWSR's enforcement team

Prior to issuance of an APO, BWSR staff may establish an enforcement team to review the specific facts and develop an APO.

Official Notices

C. Amount of penalty

BWSR staff may issue an APO, as provided for in Minn. Stat. §103B.101, subd. 12a against a landowner or his/her agent or operator that does not comply with a corrective action notice. The APO should be sent with the corrective action notice, alternatively, a combined corrective action notice and APO may be sent so long as the combined notice/APO includes all the elements of both. The penalty will continue to accrue until the violation is corrected as provided in the corrective action notice and APO.

(1) Initial Violation. The penalty for a landowner or his/her agent or operator on the same parcel that has not previously been the subject of an APO issued by BWSR shall be based on the following schedule:

- (a) \$0 for 11 months after issuance of the corrective action notice;
- (b) \$100 per parcel per month for six (6) months (180 days) following the time period in (a); and
- (c) \$500 per parcel per month after six (6) months (180 days) following the time period in (b).

BWSR may modify the corrective actions and timeline for compliance, in accordance with section III.1, to extend the compliance timeline for a modification that imposes a substantial new action or significantly accelerates the completion date for an action.

(2) Repeat violation. The penalty for a landowner or his/her agent or operator on the same parcel that has previously been the subject of an APO issued by BWSR shall be based on the following schedule:

- (a) \$100 per parcel per day for 180 days after issuance of the corrective action notice; and
- (b) \$500 per parcel per day after 180 days following the time period in (a).

BWSR may modify the corrective actions and timeline for compliance, in accordance with section III.1, to extend the compliance timeline for a modification that imposes a substantial new action or significantly accelerates the completion date for an action.

D. Order. The APO should include:

- i. The facts constituting a violation of the riparian protection and water quality practices requirements;
- ii. The statute and/or Board Buffer program document that has been violated;
- iii. Prior efforts to work with the landowner or his/her agent or operator to resolve the violation;
- iv. The amount of the penalty to be imposed;
- v. The date the penalty will begin to be assessed;
- vi. The date that payment will be due;
- vii. The date by which all or part of the penalty may be forgiven if the landowner or his/her agent or operator has/have complied with the corrective action notice; and
- viii. The landowner or his/her agent or operator's right to appeal the order.

Pursuant to §103F.48, subd. 7(d) all or part of the penalty may be forgiven based on the correction of the noncompliance by the date specified in the APO by the landowner or his/her agents or operators. If part or all of the penalty is forgiven, the reasons and the amount of the penalty that has been forgiven will be documented in the enforcement file.

A copy of the APO should be sent to the SWCD.

According to Minn. Stat. §103F.48, subd. 9 an APO that is not appealed to the executive director of BWSR within 30 days of receipt by the landowner or his/her agent or operator is final.

3. Administrative Penalty Order Procedures

A. Statute of limitations. According to Minn. Stat. §541.07, subd. (2), BWSR has two years in which to commence an APO action after the violation is discovered. The goal is to complete the action as soon as reasonably practical, recognizing that situations for which data must be gathered, field investigations must be completed and/or modeling must be performed will require adequate time to complete the work and communicate with the person(s) involved.

B. Compliance verification. Once a landowner or his/her agents or operators has/have submitted written evidence of correction of the violation, compliance must be verified. BWSR should:

- Review and evaluate all information related to the APO to determine if the violation has been corrected;
- Verify compliance by site visit, re-inspection, examination of documentation, or other means as may be reasonable under the facts of the case; and
- Document compliance verification.

BWSR may consult with the SWCD when conducting a compliance verification.

C. Right to appeal. Minn. Stat. §103F.48, subdivision 9, establishes the rights and procedures for appeal of an APO issued for a violation of the riparian protection and water quality practices requirements. A landowner or his/her agent or operator may appeal, in writing, the terms and conditions of an APO issued by a county, watershed district or BWSR within 30 days of receipt of the APO. The appealing party must provide a copy of the APO that is being appealed, the basis for the appeal and any supporting evidence. The appeal may be submitted personally by U.S. mail, or electronically, to the Executive Director of BWSR. At the discretion of the executive director, APOs for the same or similar violations on a parcel may be combined and addressed as a single appeal. The Executive Director will review the appeal and supporting evidence and issue a decision within 60 days of receipt of the appeal. The Executive director's Decision is appealable to the Minnesota Court of Appeals pursuant to Minn. Stat. §14.63 to 14.69. The penalty shall not accrue while the appeal is pending.

D. Penalty due. Unless the landowner or his/her agents or operators appeals the APO within 30 days of receipt of the APO, the penalty is due and payable to BWSR as specified in the APO. If the landowner or his/her agents or operators submits written evidence within 30 days of the date specified in the APO, which may include a validation of compliance issued by the SWCD, that the violation was corrected, and BWSR verifies compliance, then the penalty will be payable based on the date the landowner submitted the written evidence of compliance. However, if BWSR determines the violation was not fully corrected, the landowner or his/her agents or operators has 20 additional days to pay the penalty after receipt of the letter of determination from BWSR that the violation has not been fully corrected, or the time period specified in the APO as issued, whichever is later. The penalty will continue to accrue until the violation is corrected as provided in the corrective action notice and APO.

E. Referral for collection of penalty. All penalties assessed under an APO must be paid by the landowner or his/her agent or operator within the specified time and made payable to BWSR. Penalties that have not been paid by the landowner or his/her agent or operator within 12 months of the date specified in the APO will be referred to the Minnesota Department of Revenue for collection. Any penalty or interest not received in the specified time may be collected by any lawful means.

F. Reporting and documentation. Effective compliance reporting and documentation is strongly recommended to ensure that proper enforcement action is taken, and that a record is maintained of these actions in the appropriate enforcement file. When BWSR identifies a violation of the riparian protection and water quality practices requirements, BWSR staff should follow record keeping procedures to assess and document the following to the extent known or available:

- Cause of the violation;
- Magnitude and duration of the violation;
- Whether the violation presents an actual or imminent risk to public health and safety, or the natural resources of the state;
- Past violations;
- Efforts by the SWCD, county, watershed district or BWSR to assist the landowner or agent or operator to become compliant, including written and oral communications with the landowner or agent or operator; and
- Past and present corrective action efforts by the landowner or agent or operator.

Definitions

1. "**BWSR**" means the Board of Water and Soil Resources.
2. "**Buffer**" means an area consisting of perennial vegetation, excluding invasive plants and noxious weeds.
3. "**Buffer protection map**" means the buffer map established and maintained by the commissioner of the Minnesota Department of Natural Resources published in 2017, and as subsequently amended, that is available on the department of natural resources website.
4. "**Commissioner**" means the commissioner of the Minnesota Department of Natural Resources.
5. "**Cultivation farming**" means practices that disturb root or soil structure or that impair the viability of perennial

Official Notices

vegetation.

6. "**Landowner**" means the fee title landowner or agent or operator.

7. "**Normal water level**" means the level evidenced by the long-term presence of surface water as indicated directly by hydrophytic plants or hydric soils or indirectly determined via hydrological models or analysis.

8. "**Public waters**" has the meaning given in Minn. Stat. §103G.005, subdivision 15. The term public waters as used in this ordinance applies to waters that are on the public waters inventory as provided in Minn. Stat. §103G.201.

State Grants & Loans

In addition to requests by state agencies for technical/professional services (published in the State Contracts Section), the *State Register* also publishes notices about grants and loans available through any agency or branch of state government. Although some grant and loan programs specifically require printing in a statewide publication such as the State Register, there is no requirement for publication in the *State Register* itself. Agencies are encouraged to publish grant and loan notices, and to provide financial estimates as well as sufficient time for interested parties to respond.

SEE ALSO: Office of Grants Management (OGM) at: <http://www.grants.state.mn.us/public/>

Department of Public Safety

Office of Justice Programs

Request for Proposals: Title II Juvenile Justice Grants to Support Crossover Youth Model Implementation

The purpose of this request for proposals is to support implementation of the Crossover Youth Model with the goal of improving outcomes for youth who are involved in both the child welfare and juvenile justice systems. This grant program is supported with Federal Juvenile Justice and Delinquency Prevention Act, Title II formula funds. \$420,000 is available for one-year grant awards of \$70,000.

All applications must be submitted via e-grants, the Office of Justice Programs (OJP) online grants management system. Applications must be submitted by **4:00 p.m. on Friday, September 15, 2017**.

To view the RFP go to: <https://dps.mn.gov/divisions/ojp/grants/Documents/2018%20Title%20II%20RFP%20F.pdf>

For more information contact Callie Aguilar at 651-201-7348 or callie.aguilar@state.mn.us

State Contracts

Informal Solicitations: Informal solicitations for professional/technical (consultant) contracts valued at over \$5,000 through \$50,000, may either be published in the *State Register* or posted on the Department of Administration, Materials Management Division's (MMD) Web site. Interested vendors are encouraged to monitor the P/T Contract Section of the MMD Website at www.mmd.admin.state.mn.us for informal solicitation announcements.

Formal Solicitations: Department of Administration procedures require that formal solicitations (announcements for contracts with an estimated value over \$50,000) for professional/technical contracts must be published in the *State Register*. Certain quasi-state agency and Minnesota State College and University institutions are exempt from these requirements.

Requirements: There are no statutes or rules requiring contracts to be advertised for any specific length of time, but the Materials Management Division strongly recommends meeting the following requirements: \$0 - \$5000 does not need to be advertised. Contact the Materials Management Division: (651) 296-2600 \$5,000 - \$25,000 should be advertised in the *State Register* for a period of at least seven calendar days; \$25,000 - \$50,000 should be advertised in the *State Register* for a period of at least 14 calendar days; and anything above \$50,000 should be advertised in the *State Register* for a minimum of at least 21 calendar days.

Minnesota State Colleges and Universities (Minnesota State)

System Office, Marketing and Communications

Request for Proposals for a Vendor to Assist with Graphic and Digital Design Work Throughout Fiscal Year 2018

Minnesota State Colleges and Universities (Minnesota State) is requesting proposals for a vendor to assist with graphic and digital design services during fiscal year 2018, which ends June 30, 2018. The services could include preparation of logo files, designing publications, and fulfilling creative needs for print and digital marketing.

Minnesota State must receive All responses to this RFP no later than **5:00 P.M. Central Time on Monday, August 7, 2017** and should be delivered to:

Minnesota State Colleges and Universities, System Office
Margie Takash, Administrative Project Support
Marketing and Communications Division
30 7th Street East, Suite 350
St. Paul, MN 55101

Inquiries about this RFP must be directed to:

Erin Edlund, Director of Marketing
Telephone: 651-201-1832
E-mail: erin.edlund@minnstate.edu

For a complete copy of the RFP and required submission materials, please visit the RFP website at <http://www.mnscu.edu/vendors/index.html> (following graphic design and digital design services link).

Minnesota State Colleges and Universities (Minnesota State) Request for Proposal (RFP) for Consulting Services for ERP Solution Selection

Background

Minnesota State Colleges and Universities (Minnesota State) is the fifth-largest system of higher education in the United States. It is comprised of 37 two-year and four-year state colleges and universities with 54 campuses located in 47 Minnesota communities. Minnesota State serves approximately 430,000 students and over 16,000 employees each year. Minnesota State is a state entity that is governed by a 15 member Board of Trustees. The law creating the system was passed by the Minnesota Legislature in 1991 and went into effect July 1, 1995. The law merged the state's community colleges, technical colleges and state universities into one system, excluding the University of Minnesota campuses. For more information about Minnesota State Colleges and Universities, please view its website at www.minnstate.edu.

State Contracts

Minnesota State currently uses an internally developed Enterprise Resource Planning (ERP) system created by Minnesota State's Information Technology Services division and its constituent partners. This ERP system is herein referred to as Integrated Statewide Record System (ISRS). ISRS was developed more than 20 years ago with upgrades made over time. ISRS provides support for students as well as finance and human resource functions for the colleges and universities in the Minnesota State system. ISRS has been highly customized to accommodate various business practices across all colleges, universities, and System Office, and interfaces with other state of Minnesota systems.

Minnesota State's vision is to acquire an ERP system that supports all aspects of serving students, including HR and Finance, to improve student experiences with Minnesota State. In addition, Minnesota State must have common practices in finance, human resources, and academic and student affairs for all colleges and universities that will accommodate each campus' continued functioning while allowing for seamless consolidation for audits, required reporting, analytics, and other management needs.

Minnesota State desires to hire consulting services to assess and analyze the business processes currently used throughout Minnesota State with ISRS; to develop an RFP for a modern higher education ERP; to assist staff in the selection of a vendor for a higher education ERP system, and to be the strategic partner throughout the implementation of a new ERP system that will ultimately better serve student engagement, student experience, and student success.

Nature of RFP

Minnesota State requests proposals for professional services to lead Minnesota State in the planning and requirements gathering phases for the ERP replacement project. These services are summarized in four projects that include:

- Project A: Business Process Review for Finance/Human Resources
- Project B: Business Process Review for Academic Student Affairs
- Project C: RFP creation and evaluation services for an ERP solution
- Project D: Strategic Implementation Leader Services that will manage the implementation of the chosen ERP system.

Interested vendors may respond to one, multiple, or all projects. Minnesota State will individually evaluate responses for each project. Vendor responses may call out milestones, deliverables and / or requirements that are not mentioned / missing or excluded within the scope of deliverables which the vendor deems critical to the success of the project.

General Selection Criteria for All Projects A, B, C and D

General criteria upon which proposals will be evaluated include, but are not limited to, the following:

- Ability to lead business process review and redesign of higher education operating practices, procedures, forms, and process flows by applying continuous improvement strategies and efficiencies, or other similarly accepted industry standard management efficiency theory.
 - Ability to develop business requirements documents, flow charts, diagrams, statistical models and graphical representations of business processes, and business operations
 - Ability to interpret process interfaces with other state agencies and all other external stakeholder partners during definition, design, development, testing, documentation, quality assurance, and implementation of business processes.
 - Ability to define functional and technical system requirements related to ERP implementation
 - Ability to attain compromise and consensus from groups with differing opinions and objectives.
 - Knowledge of modern electronic concepts in information technology such as web applications, cloud computing, reporting and knowledge of application interfaces and data exchange concepts.
- Ability to provide qualified professional services to assist in the RFP process for an ERP solution
- Ability to attain compromise and consensus from groups with differing opinions and objectives.

- Monday, July 31 Publish RFP notice in State Register
- Thursday, August 10 RFP Question are due by email
- Tuesday, August 15 Responses to questions posted
- Monday, August 28, 3:00 p.m. CT Deadline for RFP proposal submissions
- Tuesday, August 29 – Friday, September 22 Review RFP proposals
- Monday, September 11 – Friday, September 22 Meet with individual responders
- Wednesday, September 27 Complete selection process
- Wednesday, November 1, 2017 Deadline for executing contract

Any questions please contact: Jennell Flodquist (email: jennell.flodquist@minnstate.edu phone: 651-201-1524)

The RFP can be downloaded at the following URL: <http://www.mnscu.edu/vendors/index.html>

Minnesota State Colleges and Universities (Minnesota State) Minneapolis Community and Technical College Notice of Request for Proposals for Academic Success Center Design Services

Minneapolis Community and Technical College is soliciting proposals from qualified architectural and engineering consulting firms to provide services for the design and construction to renovate Technology Building Floor 3, 1415 Hennepin Ave, Minneapolis, MN 55403. The full Request for Proposals (RFP) can be downloaded at:

<http://www.minnstate.edu/system/finance/facilities/design-construction/announcements/index.html>

A mandatory project informational meeting is scheduled for **10:00 AM CST, Wednesday, August 16, 2017, in Technology Building Room T2160** at Minneapolis Community and Technical College, 1423 Hennepin Avenue, Minneapolis, MN.

Proposals must be delivered to:

Roger Broz
Facilities Director
Minneapolis Community and Technical College
Management Education Center Building
1312 Harmon Place, Lower level
Minneapolis, MN 55403-1779

Proposals must be received NO later than **2:00 PM CST, Wednesday, August 30, 2017**; late responses will not be considered. Minneapolis Community and Technical College reserves the right to reject any or all proposals, to waive any irregularities or informalities, and to cancel the solicitation if it is considered to be its own best interest. This Request for Proposals does not obligate Minneapolis Community and Technical College to award a contract.

Minnesota Department of Transportation (Mn/DOT) Engineering Services Division Notice of Potential Availability of Contracting Opportunities for a Variety of Highway Related Technical Activities (“Consultant Pre-Qualification Program”)

This document is available in alternative formats for persons with disabilities by calling Kelly Arneson at (651) 366-4774; for persons who are hearing or speech impaired by calling Minnesota Relay Service at (800) 627-3529.

Mn/DOT, worked in conjunction with the Consultant Reform Committee, the American Council of Engineering Companies of Minnesota (ACEC/MN), and the Department of Administration, to develop the Consultant Pre-Qualification Program as a new method of consultant selection. The ultimate goal of the Pre-Qualification Program is to streamline the process of contracting for highway related professional/technical services. Mn/DOT awards most of its consultant contracts for highway-related technical activities using this method, however, Mn/DOT also reserves the right to use Request for Proposal (RFP) or other selection processes for particular projects.

Nothing in this solicitation requires Mn/DOT to use the Consultant Pre-Qualification Program.

State Contracts

Mn/DOT is currently requesting applications from consultants. Refer to Mn/DOT's Consultant Services web site, indicated below, to expenses are incurred in responding to this notice will be borne by the responder. Response to this notice becomes public information under the Minnesota Government Data Practices.

Consultant Pre-Qualification Program information, application requirements and applications forms are available on Mn/DOT's Consultant Services web site at: <http://www.dot.state.mn.us/consult>.

Send completed application material to:

Kelly Arneson
Consultant Services
Office of Technical Support
Minnesota Department of Transportation
395 John Ireland Blvd. - Mail Stop 680
St. Paul, MN 55155

Minnesota Department of Transportation (Mn/DOT)

Engineering Services Division

Notice Concerning Professional/Technical Contract Opportunities and Taxpayers' Transportation Accountability Act Notices

NOTICE TO ALL: The Minnesota Department of Transportation (Mn/DOT) is now placing additional public notices for professional/technical contract opportunities on Mn/DOT's Consultant Services **website** at: www.dot.state.mn.us/consult

New Public notices may be added to the website on a daily basis and be available for the time period as indicated within the public notice. Mn/DOT is also posting notices as required by the Taxpayers' Transportation Accountability Act on the above referenced website.

Non-State Public Bids, Contracts & Grants

The State Register also serves as a central marketplace for contracts let out on bid by the public sector. The *State Register* meets state and federal guidelines for statewide circulation of public notices. Any tax-supported institution or government jurisdiction may advertise contracts and requests for proposals from the private sector. It is recommended that contracts and RFPs include the following: 1) name of contact person; 2) institution name, address, and telephone number; 3) brief description of commodity, project or tasks; 4) cost estimate; and 5) final submission date of completed contract proposal. Allow at least three weeks from publication date (four weeks from the date article is submitted for publication). Surveys show that subscribers are interested in hearing about contracts for estimates as low as \$1,000. Contact editor for further details.

Besides the following listing, readers are advised to check: <http://www.mmd.admin.state.mn.us/solicitations.htm> as well as the Office of Grants Management (OGM) at: <http://www.grants.state.mn.us/public/>.

Metropolitan Airports Commission (MAC) Notice of Call for Bids for 2017 MACnet Upgrade P6

Airport Location: Minneapolis-St. Paul International Airport
Project Name: 2017 MACnet Upgrade P6
MAC Contract No: 106-2-820
Bids Close At: 2:00 p.m. on Tuesday, August 15, 2017

Notice to Contractors: Sealed Bid Proposals for the project listed above will be received by the MAC, a public corporation, at the office thereof located at 6040-28th Avenue South, Minneapolis, Minnesota 55450, until the date and hour indicated. The work consists of Biometric card readers, new doors and frames, new mechanical system, CMU wall location, and bollards at the exterior walls.

Note: You can sign up on our Web site (www.metroairports.org) to receive email notifications of new business opportunities or go directly to https://public.govdelivery.com/accounts/MNORGMAC/subscriber/topics?gsp-CODE_RED and choose this and other topics about which you are interested.

Targeted Group Businesses (TGB): The goal of the MAC for the utilization of TGB on this project is 6%.

Bid Security: Each bid shall be accompanied by a "Bid Security" in the form of a certified check made payable to the MAC in the amount of not less than five percent (5%) of the total bid, or a surety bond in the same amount, running to the MAC, with the surety company thereon duly authorized to do business in the State of Minnesota.

Availability of Bidding Documents: Bidding documents are on file for inspection at the office of Alliance; at the Minnesota Builders Exchange; Dodge Data and Analytics; and NAMC-UM Plan Room. Bidders desiring bidding documents may secure a complete set from: Franz Reprographics; 2781 Freeway Boulevard, Suite 100; Brooklyn Center, MN 55430; PH: 763.503.3401; FX: 763.503.3409. Make checks payable to: Alliance. Deposit per set (refundable): \$150. Requests for mailing sets will be invoiced for mailing charges. Deposit will be refunded upon return of bidding documents in good condition within 10 days of opening of bids.

MAC Internet Access of Additional Information: A comprehensive Notice of Call for Bids for this project will be available on July 24, 2017, at MAC's web address of <http://www.metroairports.org/Airport-Authority/Business-Opportunities/Solicitations.aspx> (construction bids).

Non-State Public Bids, Contracts & Grants

Metropolitan Airports Commission (MAC)

Notice of Call for Bids for 2017 Telecommunications Room Equipment Continuity (TREC) P7

Airport Location: Minneapolis-St. Paul International Airport
Project Name: 2017 Telecommunications Room Equipment Continuity (TREC) P7
MAC Contract No: 106-2-817
Bids Close At: 2:00 p.m. on Tuesday, August 15, 2017

Notice to Contractors: Sealed Bid Proposals for the project listed above will be received by the MAC, a public corporation, at the office thereof located at 6040-28th Avenue South, Minneapolis, Minnesota 55450, until the date and hour indicated. The work consists of minor demolition, hollow metal doors and frames, interior finishes, and associated mechanical, electrical and technology work for remodeling.

Note: You can sign up on our Web site (www.metroairports.org) to receive email notifications of new business opportunities or go directly to https://public.govdelivery.com/accounts/MNORGMAC/subscriber/topics?gsp-CODE_RED and choose this and other topics about which you are interested.

Targeted Group Businesses (TGB): The goal of the MAC for the utilization of TGB on this project is 5%.

Bid Security: Each bid shall be accompanied by a "Bid Security" in the form of a certified check made payable to the MAC in the amount of not less than five percent (5%) of the total bid, or a surety bond in the same amount, running to the MAC, with the surety company thereon duly authorized to do business in the State of Minnesota.

Availability of Bidding Documents: Bidding documents are on file for inspection at the office of Alliance; at the Minnesota Builders Exchange; Dodge Data and Analytics; and NAMC-UM Plan Room. Bidders desiring bidding documents may secure a complete set from Franz Reprographics; 2781 Freeway Boulevard, Suite 100; Brooklyn Center, MN 55430; PH: 763.503.3401; FX: 763.503.3409. Make checks payable to: Alliance. Deposit per set (refundable): \$150. Requests for mailing sets will be invoiced for mailing charges. Deposit will be refunded upon return of bidding documents in good condition within 10 days of opening of bids.

MAC Internet Access of Additional Information: A comprehensive Notice of Call for Bids for this project will be available on July 24, 2017, at MAC's web address of <http://www.metroairports.org/Airport-Authority/Business-Opportunities/Solicitations.aspx> (construction bids).

Metropolitan Airports Commission (MAC)

Notice of Call for Bids for Terminal 1-Lindbergh Parking Expansion Parking Structure & RAC Facility

Airport Location: Minneapolis-St. Paul International Airport
Project Name: Terminal 1-Lindbergh Parking Expansion Parking Structure & RAC Facility
MAC Contract No.: 106-3-526
Bids Close At: 2:00 p.m., Thursday, September 7, 2017

Notice to Contractors: Sealed Bid Proposals for the project listed above will be received by the MAC, a public corporation, at the office thereof located at 6040-28th Avenue South, Minneapolis, Minnesota 55450, until the date and hour indicated. This project consists of civil (sitework), general building, mechanical, and electrical construction work.

Note: You can sign up on our Web site (www.metroairports.org) to receive email notifications of new business opportunities or go directly to https://public.govdelivery.com/accounts/MNORGMAC/subscriber/topics?gsp-CODE_RED and choose this and other topics about which you are interested.

Targeted Group Businesses (TGB): The goal of the MAC for the utilization of TGB on this project is 9%.

Bid Security: Each bid shall be accompanied by a "Bid Security" in the form of a certified check made payable to the MAC in the amount of not less than five percent (5%) of the total bid, or a surety bond in the same amount, running to the MAC, with the surety company thereon duly authorized to do business in the State of Minnesota.

Non-State Public Bids, Contracts & Grants

Project Labor Agreement: This project is subject to the MAC's Project Labor Agreement requirements. A copy of the Project Labor Agreement and Contract Riders are included in the Appendix.

Availability of Bidding Documents: Bidding documents are on file for inspection at the office of Kimley-Horn and Associates, Inc.; at the Minnesota Builder's Exchange; Dodge Data & Analytics; and NAMC-UM Plan Room. Bidders desiring bidding documents may secure a complete digital set at <http://www.questcdn.com>. Bidders may download the complete set of digital bidding documents for \$50.00 by entering eBidDoc™ #5019778 in the "Search Projects" page. Contact Quest Construction Data Network at 952-233-1632 or info@questcdn.com for assistance. Hard copy drawings and specifications will not be made available to Bidders.

MAC Internet Access of Additional Information: A comprehensive Notice of Call for Bids for this project will be available on July 24, 2017, at MAC's web address of <http://www.metroairports.org/Airport-Authority/Business-Opportunities/Solicitations.aspx> (construction bids).

Metropolitan Airports Commission (MAC)

Notice of Call for Bids for Terminal 2-Humphrey Emergency Response/Multi-Purpose Space

Airport Location: Minneapolis-St. Paul International Airport
Project Name: Terminal 2-Humphrey Emergency Response/Multi-Purpose Space
MAC Contract No.: 106-3-568
Bids Close At: 2:00 p.m. August 15, 2017

Notice to Contractors: Sealed Bid Proposals for the project listed above will be received by the MAC, a public corporation, at the office thereof located at 6040-28th Avenue South, Minneapolis, Minnesota 55450, until the date and hour indicated. This project consists of general, mechanical, and electrical construction.

Note: You can sign up on our Web site (www.metroairports.org) to receive email notifications of new business opportunities or go directly to https://public.govdelivery.com/accounts/MNORGMAC/subscriber/topics?gsp-CODE_RED and choose this and other topics about which you are interested.

Targeted Group Businesses (TGB): The goal of the MAC for the utilization of TGB on this project is 5%.

Bid Security: Each bid shall be accompanied by a "Bid Security" in the form of a certified check made payable to the MAC in the amount of not less than five percent (5%) of the total bid, or a surety bond in the same amount, running to the MAC, with the surety company thereon duly authorized to do business in the State of Minnesota.

Availability of Bidding Documents: Bidding documents are on file for inspection at the office of Miller Dunwiddie Architecture, Inc.; at the Minnesota Builders Exchange; Dodge Data and Analytics; and NAMC-UM Plan Room. Bidders desiring bidding documents may secure a complete set from: Franz Reprographics; 2781 Freeway Blvd.; Brooklyn Center, MN 55430; PH: 763-503-3401; FX: 763-503-3409; www.franzrepro.com. Make checks payable to: Miller Dunwiddie Architecture, Inc. Deposit per set (refundable): \$100.00. Deposit will be refunded upon return of bidding documents in good condition within 10 days of opening of bids.

MAC Internet Access of Additional Information: A comprehensive Notice of Call for Bids for this project will be available on July 31, 2017, at MAC's web address of <http://www.metroairports.org/Airport-Authority/Business-Opportunities/Solicitations.aspx> (construction bids).

Non-State Public Bids, Contracts & Grants

Sauk River Watershed District (SRWD)

Request of Qualifications for Consulting Firm to Serve as Project Engineer and to Develop Project Plan for Osakis Lake Area TMDL Implementation Project

On May 15, 2017, The Sauk River Watershed District (SRWD) Board initiated the Osakis Lake Area TMDL Implementation Project. In doing so, the SRWD is seeking a consulting firm to serve as the project engineer and to develop a project plan for agency review as required by Minnesota Statutes 103D.605.

The project plan shall investigate both options and cost benefit considerations for implementation of a Crooked Lake basin restoration (including the acquisition and retirement of 2,500 acres of land as specified in the Plan) and for implementation of a modification or expansion of the JD 2 Sedimentation Pond Project for the purpose of enhancing phosphorus removal.

The SRWD Board is requesting any firm interested in serving as project engineer to the District submit a letter of interest, a list of related work/projects/clients, a list of key personal and their qualifications, and a current fee schedule. Information should be limited to six (6) pages total. All firms will be evaluated and scored internally by District staff and the Board of Managers.

To be considered for evaluation, submittals must be received by the District Administrator no later than **4:30 p.m., Friday, August 11th, 2017**. Send packets, either via email or through mail to:

Sauk River Watershed District
Attn: Scott Henderson, Administrator
524 4th Street South
Sauk Centre, MN 56378
Phone: 320-352-2231
Fax: 320-352-6455
scott@srwdmn.org



Several convenient ways to order:

- **Retail store** Open 8 a.m. - 3 p.m. Monday - Friday, 660 Olive Street, St. Paul
- **Phone** (credit cards): 8 a.m. - 4 p.m. Monday - Friday, 651.297.3000 (Twin Cities) or 1.800.657.3757 (nationwide toll-free)
- **On-line orders:** <https://www.mnbookstore.com/>
- **Minnesota Relay Service:** 711
- **Fax** (credit cards): 651.215.5733 (fax line available 24 hours)
- **Mail orders:** Orders can be sent to Minnesota's Bookstore, 660 Olive Street, St. Paul, MN 55155

Minnesota's Bookstore accepts VISA, MasterCard, American Express & Discover for all purchases.

PREPAYMENT REQUIRED. *Prices and availability subject to change.* **Fax and phone orders** require credit card.

Please allow 1-2 weeks for delivery. For **mail orders**, complete order blank and send to address above.

Enclose payment - for security reasons, we do not recommend mailing credit card information.

Please allow 2-3 weeks for delivery.

Please make checks payable to "Minnesota's Bookstore."

A \$20.00 fee will be charged for returned checks.