

# Minnesota State Register

Published every Monday (Tuesday when Monday is a holiday)



**Proposed, Adopted, Emergency, Expedited, Withdrawn, Vetoed Rules;  
Executive Orders; Appointments; Commissioners' Orders; Revenue Notices;  
Official Notices; State Grants & Loans; State Contracts;  
Non-State Public Bids, Contracts and Grants**

**Monday 4 June 2018  
Volume 42, Number 49  
Pages 1495 - 1538**

# Minnesota State Register

## Judicial Notice Shall Be Taken of Material Published in the *Minnesota State Register*

The *Minnesota State Register* is the official publication of the State of Minnesota's Executive Branch of government, published weekly to fulfill the legislative mandate set forth in *Minnesota Statutes*, Chapter 14, and *Minnesota Rules*, Chapter 1400. It contains:

- Proposed Rules
- Adopted Rules
- Exempt Rules
- Expedited Rules
- Withdrawn Rules
- Executive Orders of the Governor
- Appointments
- Proclamations
- Vetoed Rules
- Commissioners' Orders
- Revenue Notices
- Official Notices
- State Grants and Loans
- Contracts for Professional, Technical and Consulting Services
- Non-State Public Bids, Contracts and Grants

### Printing Schedule and Submission Deadlines

Vol. 42 Issue Number	PUBLISH DATE ( <b>BOLDFACE</b> shows altered publish date)	Deadline for: all Short Rules, Executive and Commissioner's Orders, Revenue and Official Notices, State Grants, Professional-Technical- Consulting Contracts, Non-State Bids and Public Contracts	Deadline for LONG, Complicated Rules (contact the editor to negotiate a deadline)
# 50	Monday 11 June	Noon Tuesday 5 June	Noon Thursday 31 May
# 51	Monday 18 June	Noon Tuesday 12 June	Noon Thursday 7 June
# 52	Monday 25 June	Noon Tuesday 19 June	Noon Thursday 14 June
# 1	Monday 2 July	Noon Tuesday 26 June	Noon Thursday 21 June

**PUBLISHING NOTICES:** We need to receive your submission **ELECTRONICALLY in Microsoft WORD format**. Submit ONE COPY of your notice via e-mail to: sean.plemmons@state.mn.us. State agency submissions must include a "State Register Printing Order" form, and, with contracts, a "Contract Certification" form. Non-State Agencies should submit **ELECTRONICALLY in Microsoft WORD**, with a letter on your letterhead stationery requesting publication and date to be published. Costs are \$16 per tenth of a page (columns are seven inches wide). One typewritten, double-spaced page = 4/10s of a page in the State Register, or \$64. About 1.5 pages typed, double-spaced, on 8-1/2"x11" paper = one typeset page in the *State Register*. Contact editor with questions (651) 201-3204, or **e-mail**: sean.plemmons@state.mn.us.

**SUBSCRIPTION SERVICES:** Copies are available at Minnesota's Bookstore, 660 Olive Street, St. Paul, MN 55155. Order by phone: Metro area: (651) 297-3000 Toll free (800) 657-3757. TTY relay service phone number: 711. **NO REFUNDS**. E-mail subscriptions are available by contacting (651) 201-3202. Send address changes to Minnesota's Bookstore, 660 Olive Street, St. Paul, Minnesota 55155.

SEE THE Minnesota State Register free at website: <http://www.mn.gov/admin/bookstore>

- **Minnesota State Register: On-line subscription** – \$180, includes links, index, special section "CONTRACTS & GRANTS," with Sidebar Table of Contents, Early View after 4:00 pm Friday (instead of waiting for early Monday), and it's sent to you via **E-mail**.
- **Single issues** are available for a limited time: Minnesota State Register \$5.00.
- **"Affidavit of Publication"** includes a notarized "Affidavit" and a copy of the issue: \$15.00.
- **Research Services** - will look up, photocopy, and fax or send copies from past issues at \$1.00 per page.

<b>Governor:</b> Mark Dayton (651) 296-3391 <b>Commissioner:</b> Matthew J. Massman (651) 201-2555 <b>Lieutenant Governor:</b> Michelle Fischbach (651) 201-3400	<b>Facilities Management Division:</b> Christopher A. Guevin (651) 201-2350 <b>Attorney General:</b> Lori Swanson (651) 296-6196	<b>Minnesota's Bookstore:</b> Mary Mikes (651) 201-3203 <b>Auditor:</b> Rebecca Otto (651) 296-2551 <b>Secretary of State:</b> Steve Simon (651) 296-2803	<b>Subscriptions Manager:</b> Loretta J. Diaz (651) 201-3202 loretta.diaz@state.mn.us <b>Editor:</b> Sean Plemmons (651) 201-3204 sean.plemmons@state.mn.us
---	---	--	--

Copyright © 2018 Facilities Management Division, Department of Administration, State of Minnesota.

USPS Publication Number: 326-630 (ISSN: 0146-7751)

THE MINNESOTA STATE REGISTER IS PUBLISHED by Facilities Management Division, Department of Administration, State of Minnesota, pursuant to Minnesota Statutes § 14.46 and is available on-line at: <http://www.mn.gov/admin/bookstore>

### Minnesota Legislative Information

#### Senate Public Information Office

(651) 296-0504  
State Capitol, Room 231, St. Paul, MN 55155  
<http://www.senate.mn>

#### Minnesota State Court System

Court Information Office (651) 296-6043  
MN Judicial Center, Rm. 135,  
25 Rev. Dr. Martin Luther King Jr Blvd., St. Paul, MN 55155  
<http://www.mncourts.gov>

#### House Public Information Services

(651) 296-2146  
State Office Building, Room 175  
100 Rev. Dr. Martin Luther King Jr Blvd., St. Paul, MN 55155  
<https://www.house.leg.state.mn.us/hinfo/hinfo.asp>

#### Federal Register

Office of the Federal Register (202) 512-1530; or (888) 293-6498  
U.S. Government Printing Office – Fax: (202) 512-1262  
[http://www.access.gpo.gov/su\\_docs/aces/aces140.html](http://www.access.gpo.gov/su_docs/aces/aces140.html)

## Minnesota Rules: Amendments and Additions.....1498

### Proposed Rules

#### Department of Health

Proposed Permanent Rules Relating to Radon Licensing; DUAL NOTICE: Notice of Intent to Adopt Rules Without a Public Hearing Unless 25 or More Persons Request a Hearing, and Notice of Hearing if 25 or More Requests for Hearing Are Received; Revisor's ID Number 4353; OAH Docket Number 80-9000-35236..... 1499

### Executive Orders

#### Office of the Governor

Executive Order 18-08: Establishing the Governor's Task Force on Wild Rice ..... 1515

### Official Notices

#### Executive Council, State Board of Investment and Land Exchange Board

Meeting Notice..... 1517

#### Department of Health

Public Notice of Reportable Data Items to MCSS..... 1517

Notice of Application for Essential Community Provider Status ..... 1526

Notice of Application for Essential Community Provider Status ..... 1527

#### Department of Human Services

REQUEST FOR COMMENTS for Possible Amendment to Rules Governing the Cost of Care for Clients in State-Operated Facilities, *Minnesota Rules*, Parts 9515.1000 – 9515.2600; Revisor's ID Number 4500..... 1528

#### Minnesota Pollution Control Agency (MPCA)

Notice of Availability of the draft reports for the Mississippi River Headwaters Watershed Restoration and Protection Strategy (WRAPS) and Total Maximum Daily Load (TMDL) for Review and Comment..... 1529

#### Teachers Retirement Association

Notice of Meeting ..... 1531

## State Grants & Loans

### Department of Employment and Economic Development (DEED)

Notice of Grant Opportunity..... 1531

Notice of Availability of Funds for Extended Employment Program..... 1531

## State Contracts

### Minnesota State Colleges and Universities (Minnesota State)

Request for Proposals for identifying a vendor for 2018-2019 Guidebook Printing, Poster Printing and Order Fulfillment..... 1532

#### Riverland Community College

Request for Bids for World Cultural Studies 2019 for Riverland Community College..... 1533

#### Winona State University

Request for Proposals to Purchase a Commercial Dishwasher ..... 1534

#### Minnesota Historical Society (MNHS)

Request for Bids for MNHS Metro Sites Groundskeeping ..... 1534

#### MNsure

Request for Information: Provider Directory Data Management Service ..... 1535

#### Minnesota State Lottery

Request for Proposals for Sponsorship Agreements ..... 1535

#### Minnesota Department of Transportation (MnDOT)

Notices Regarding Professional/Technical (P/T) Contracting..... 1536

#### Minnesota Zoo

Notice of Contract Opportunity for Interpretive Interactive Design, Fabrication & Installation at Mussel Conservation Cabin ..... 1537

## Get the Earliest Delivery of the State Register

A subscription to the **STATE REGISTER** gets you the **EARLIEST DELIVERY**. Instead of waiting until Monday at 8:00 a.m. when the magazine is posted on our website, we'll SEND you the magazine on Friday at close of business with the State, 4:30 pm: 2-1/2 days early.

Yes, that's right -- 2-1/2 days ahead of normal publication schedule -- to get to know what's coming in the next week; to prepare your plans for your submissions to grant and loan programs and RFPs, RFIs and other contracts and bids.

Subscriptions for an entire year cost \$180. The magazine is **SENT TO YOU**, as well as **ONE OTHER PERSON YOU DESIGNATE**, in case of vacations, or illnesses, or other absences in your office . . . and you won't have to access our website or click, click, click to find us.

Subscriptions include the most up-to-date information, including a growing index to issues in each volume, issue by issue, including the current volume, which others do not have access to until the end of the volume year.

And a subscription gets you our Current Listing of All OPEN bids, contracts, grants, loans, and RFPs that are still open for bid, so you don't have to hunt through each back issue to find something.

# Minnesota Rules: Amendments and Additions

NOTICE: How to Follow State Agency Rulemaking in the State Register

The State Register is the official source, and only complete listing, for all state agency rulemaking in its various stages. State agencies are required to publish notice of their rulemaking action in the State Register. Published every Monday, the State Register makes it easy to follow and participate in the important rulemaking process. Approximately 80 state agencies have the authority to issue rules. Each agency is assigned specific Minnesota Rule chapter numbers. Every odd-numbered year the Minnesota Rules are published. Supplements are published to update this set of rules. Generally speaking, proposed and adopted exempt rules do not appear in this set because of their short-term nature, but are published in the State Register.

An agency must first solicit Comments on Planned Rules or Comments on Planned Rule Amendments from the public on the subject matter of a possible rulemaking proposal under active consideration within the agency (Minnesota Statutes §§ 14.101). It does this by publishing a notice in the State Register at least 60 days before publication of a notice to adopt or a notice of hearing, or within 60 days of the effective date of any new statutory grant of required rulemaking.

When rules are first drafted, state agencies publish them as Proposed Rules, along with a notice of hearing, or a notice of intent to adopt rules without a hearing in the case of noncontroversial rules. This notice asks for comment on the rules as proposed. Proposed emergency rules, and withdrawn proposed rules, are also published in the State Register. After proposed rules have gone through the comment period, and have been rewritten into their final form, they again appear in the State Register as Adopted Rules. These final adopted rules are not printed in their entirety, but only the changes made since their publication as Proposed Rules. To see the full rule, as adopted and in effect, a person simply needs two issues of the State Register, the issue the rule appeared in as proposed, and later as adopted.

The State Register features partial and cumulative listings of rules in this section on the following schedule: issues #1-13 inclusive; issues #14-25 inclusive (issue #26 cumulative for issues #1-26); issues #27-38 inclusive (issue #39, cumulative for issues #1-39); issues #40-52 inclusive, with final index (#1-52, or 53 in some years). An annual subject matter index for rules was separately printed usually in August, but starting with Volume 19 now appears in the final issue of each volume. For copies or subscriptions to the State Register, contact Minnesota's Bookstore, 660 Olive Street (one block east of I-35E and one block north of University Ave), St. Paul, MN 55155, phone: (612) 297-3000, or toll-free 1-800-657-3757. TTY relay service phone number: (800) 627-3529.

## Volume 42 - Minnesota Rules (Rules Appearing in Vol. 42 Issues #1-26 are in Vol 42, #26 - Tuesday 26 December 2017) Volume 42, #49

**Tuesday 2 January - Monday 4 June**

### Board of Accountancy

1105.0250; .1400; .1500; .2900; .3100; .4900; .5100 (adopted) .... 736

### Department of Agriculture

1573 (proposed)..... 1277

### Environmental Quality Board

4410.2550 (proposed) ..... 786

### Department of Health

4654.0800 (adopted expedited)..... 865  
4717. 7500; .7860 (proposed)..... 823  
4605.7000; .7040; .7041 (proposed) ..... 1441  
4620.7000-.7950 (proposed)..... 1499

### Board of High Pressure Piping Systems

5230 (adopted) .....897, 1423

### Department of Labor and Industry (DLI)

2202.0800; .1000 (adopted) .....840, 1258  
5205.0040; .0050; .0060; .0065; .0080; 5207.0300; .0301; .0302; .0303;  
.0304 (adopted) .....727, 1015  
5205.0010 (adopted).....1147, 1461  
5220.1900 (proposed)..... 1293

### Department of Natural Resources (DNR)

6230; 6236; 6240 (expedited emergency) ..... 728  
6232.0400; .1980 (expedited emergency) ..... 733  
6232.1990 (expedited emergency) ..... 905  
6236.1075; 6240.0600 (expedited emergency) ..... 905  
6264. 0300; .0400 (exempt) ..... 1015  
6264.0400 (emergency expedited) ..... 1254

6264.0050 (exempt) ..... 1298  
6234.1000; .2200 (expedited emergency) ..... 1414  
6230.0400; .0600; .0700; .0800; 6240.0200; .0250; .0630; 0640; 0950;  
.1850; .2000 (expedited emergency)..... 1416  
6232.2800; .3000; .3100; .3200; .3300 (expedited emergency)... 1477  
6232.4300; .4400; .4500 (expedited emergency)..... 1480  
6232.4800 (expedited emergency)..... 1482

### Board of Optometry

6500 (proposed) ..... 1037

### Minnesota Pollution Control Agency (MPCA)

7005; 7007; 7008; 7011; 7019 (proposed) ..... 1223  
7152.0100; .0200; .0300; .0400; .0500; .0600; .0700;  
.0800; .0900 (adopted)..... 1444

### Board of Physical Therapy

5601.1700; .2100; .2200; .2300; .2400; .2600; .3200 (adopted)... 1183

### Professional Educator Licensing and Standards Board

8710.0310; .0311; .0312; .0313; .0314; .0320; .0321; .0325; .0326;  
.0330; .4725; .4925; .7000; .7100; .7200 (proposed) ..... 763  
8710 (proposed) ..... 1373

### Minnesota Racing Commission

7876.0100; .0110; .0120; 7877.0175; 7890.0110; .0120; .0140;  
7891.0100; 7892.0120 (adopted) .....929, 1258  
7869; 7870; 7871; 7872; 7873; 7875; 7877; 7878; 7879; 7883; 7884;  
7897 (adopted)..... 981, 1258

### Secretary of State

8200; 8205; 8210; 8220; 8230; 8235; 8240; 8250 (proposed)..... 1401

# Proposed Rules

**Comments on Planned Rules or Rule Amendments.** An agency must first solicit Comments on Planned Rules or Comments on Planned Rule Amendments from the public on the subject matter of a possible rulemaking proposal under active consideration within the agency (*Minnesota Statutes* §§ 14.101). It does this by publishing a notice in the *State Register* at least 60 days before publication of a notice to adopt or a notice of hearing, and within 60 days of the effective date of any new statutory grant of required rulemaking.

**Rules to be Adopted After a Hearing.** After receiving comments and deciding to hold a public hearing on the rule, an agency drafts its rule. It then publishes its rules with a notice of hearing. All persons wishing to make a statement must register at the hearing. Anyone who wishes to submit written comments may do so at the hearing, or within five working days of the close of the hearing. Administrative law judges may, during the hearing, extend the period for receiving comments up to 20 calendar days. For five business days after the submission period the agency and interested persons may respond to any new information submitted during the written submission period and the record then is closed. The administrative law judge prepares a report within 30 days, stating findings of fact, conclusions and recommendations. After receiving the report, the agency decides whether to adopt, withdraw or modify the proposed rule based on consideration of the comments made during the rule hearing procedure and the report of the administrative law judge. The agency must wait five days after receiving the report before taking any action.

**Rules to be Adopted Without a Hearing.** Pursuant to *Minnesota Statutes* § 14.22, an agency may propose to adopt, amend, suspend or repeal rules without first holding a public hearing. An agency must first solicit **Comments on Planned Rules or Comments on Planned Rule Amendments** from the public. The agency then publishes a notice of intent to adopt rules without a public hearing, together with the proposed rules, in the *State Register*. If, during the 30-day comment period, 25 or more persons submit to the agency a written request for a hearing of the proposed rules, the agency must proceed under the provisions of §§ 14.1414.20, which state that if an agency decides to hold a public hearing, it must publish a notice of intent in the *State Register*.

**KEY: Proposed Rules** - Underlining indicates additions to existing rule language. ~~Strikeouts~~ indicate deletions from existing rule language. If a proposed rule is totally new, it is designated “all new material.” **Adopted Rules** - Underlining indicates additions to proposed rule language. ~~Strikeout~~ indicates deletions from proposed rule language.

## Department of Health

### Division of Environmental Health

#### **Proposed Permanent Rules Relating to Radon Licensing; DUAL NOTICE: Notice of Intent to Adopt Rules Without a Public Hearing Unless 25 or More Persons Request a Hearing, and Notice of Hearing if 25 or More Requests for Hearing Are Received; Revisor’s ID Number 4353; OAH Docket Number 80-9000-35236**

##### **Proposed Rules Governing Radon Professional Licensing, *Minnesota Rules*, Chapter 4620, parts 7000 to 7950**

**Introduction.** The Department of Health intends to adopt rules without a public hearing following the procedures in the rules of the Office of Administrative Hearings, *Minnesota Rules*, parts 1400.2300 to 1400.2310, and the Administrative Procedure Act, *Minnesota Statutes*, sections 14.22 to 14.28. If, however, 25 or more persons submit a written request for a hearing on the rules by 4:30 p.m. on July 6, 2018, the Department will hold a public hearing in Room B-107, Orville L. Freeman Building, 625 Robert Street North, Saint Paul, Minnesota 55164, starting at 9:30 AM on Tuesday, July 17, 2018. To find out whether the Department will adopt the rules without a hearing or if it will hold the hearing, you should contact the agency contact person after July 6, 2018 and before July 17, 2018.

**Agency Contact Person.** Submit any comments or questions on the rules or written requests for a public hearing to the agency contact person. The agency contact person is: Joshua Kerber at Minnesota Department of Health, 625 Robert Street North, PO Box 64975, Saint Paul, MN, 55164-0975, (651) 201-5613, (651) 201-4606(fax), and [joshua.kerber@state.mn.us](mailto:joshua.kerber@state.mn.us).

# Proposed Rules

---

---

You may also review the proposed rule and submit written comments via the Office of Administrative Hearings Rulemaking e-comments website at <https://minnesotaoah.granicusideas.com/discussions>.

**Subject of Rules and Statutory Authority.** The proposed rules are the licensure requirements and work standards relating to indoor radon in Minnesota dwellings and other buildings, with the exception of newly constructed homes. The statutory authority to adopt the rules is *Minnesota Statutes*, section 144.4961, subdivision 3. A copy of the proposed rules is published in the *State Register*. A free copy of the rules is available upon request from the agency contact person listed above and on the agency's website at:

<http://www.health.state.mn.us/divs/eh/indoorair/radon/rulemaking/rulesindex.html>

**Comments.** You have until 4:30 p.m. on Friday, July 6, 2018, to submit written comment in support of or in opposition to the proposed rules or any part or subpart of the rules. Your comment must be in writing and received by the agency contact person by the due date. Comment is encouraged. Your comments should identify the portion of the proposed rules addressed, the reason for the comment, and any change proposed. You are encouraged to propose any change that you desire. Any comments that you have about the legality of the proposed rules must also be made during this comment period.

**Request for a Hearing.** In addition to submitting comments, you may also request that the Department hold a hearing on the rules. You must make your request for a public hearing in writing, which the agency contact person must receive by 4:30 p.m. on Friday, July 6, 2018. You must include your name and address in your written request. In addition, you must identify the portion of the proposed rules that you object to or state that you oppose the entire set of rules. Any request that does not comply with these requirements is not valid and the agency cannot count it when determining whether it must hold a public hearing. You are also encouraged to state the reason for the request and any changes you want made to the proposed rules.

**Withdrawal of Requests.** If 25 or more persons submit a valid written request for a hearing, the Department will hold a public hearing unless a sufficient number of persons withdraw their requests in writing. If enough requests for hearing are withdrawn to reduce the number below 25, the agency must give written notice of this to all persons who requested a hearing, explain the actions the agency took to effect the withdrawal, and ask for written comments on this action. If a public hearing is required, the agency will follow the procedures in *Minnesota Statutes*, sections 14.131 to 14.20.

**Alternative Format/Accommodation.** Upon request, this information can be made available in an alternative format, such as large print, braille, or audio. To make such a request or if you need an accommodation to make this hearing accessible, please contact the agency contact person at the address or telephone number listed above.

**Modifications.** The Department might modify the proposed rules, either as a result of public comment or as a result of the rule hearing process. It must support modifications by data and views submitted to the agency or presented at the hearing. The adopted rules may not be substantially different than these proposed rules unless the Department follows the procedure under *Minnesota Rules*, part 1400.2110. If the proposed rules affect you in any way, the Department encourages you to participate in the rulemaking process.

**Cancellation of Hearing.** The Department will cancel the hearing scheduled for July 17, 2018, if the agency does not receive requests for a hearing from 25 or more persons. If you requested a public hearing, the agency will notify you before the scheduled hearing whether the hearing will be held. You may also call the agency contact person at (651) 201-5613 after July 6, 2018 to find out whether the hearing will be held. On the scheduled day, you may check for whether the hearing will be held by calling (651) 201-4601 or going on-line at <http://www.health.state.mn.us/divs/eh/indoorair/radon/rulemaking/rulesindex.html>.

**Notice of Hearing.** If 25 or more persons submit valid written requests for a public hearing on the rules, the Department will hold a hearing following the procedures in *Minnesota Statutes*, sections 14.131 to 14.20. The Department will hold the hearing on the date and at the time and place listed above. The hearing will continue until all interested persons have been heard. Administrative Law Judge LauraSue Schlatter is assigned to conduct the hearing. Judge Schlatter's Legal Assistant Katie Lin can be reached at the Office of Administrative Hearings, 600 North Robert Street, P.O. Box

---

---

# Proposed Rules

64620, Saint Paul, Minnesota 55164-0620, telephone (651)361-7911 and facsimile (651)539-0310, or [katie.lin@state.mn.us](mailto:katie.lin@state.mn.us).

**Hearing Procedure.** If the Department holds a hearing, you and all interested or affected persons, including representatives of associations or other interested groups, will have an opportunity to participate. You may present your views either orally at the hearing or in writing at any time before the hearing record closes. All evidence presented should relate to the proposed rules. You may also submit written material to the Administrative Law Judge to be recorded in the hearing record for five working days after the public hearing ends. At the hearing the Administrative Law Judge may order that this five-day comment period is extended for a longer period but not more than 20 calendar days. Following the comment period, there is a five-working-day rebuttal period when the agency and any interested person may respond in writing to any new information submitted. No one may submit new evidence during the five-day rebuttal period. The Office of Administrative Hearings must receive all comments and responses submitted to the Administrative Law Judge via the Office of Administrative Hearings Rulemaking e-comments website at <https://minnesotaoah.granicusideas.com/discussions> no later than 4:30 p.m. on the due date. All comments or responses received will be available for review at the Minnesota Department of Health or on the agency's website at <http://www.health.state.mn.us/divs/eh/indoorair/radon/rulemaking/rulesindex.html>. This rule hearing procedure is governed by *Minnesota Rules*, parts 1400.2000 to 1400.2240, and *Minnesota Statutes*, sections 14.131 to 14.20. You may direct questions about the procedure to the Administrative Law Judge.

The agency requests that any person submitting written views or data to the Administrative Law Judge before the hearing or during the comment or rebuttal period also submit a copy of the written views or data to the agency contact person at the address stated above.

**Statement of Need and Reasonableness.** The statement of need and reasonableness summarizes the justification for the proposed rules, including a description of who will be affected by the proposed rules and an estimate of the probable cost of the proposed rules. It is now available from the agency contact person. You may review or obtain copies for the cost of reproduction by contacting the agency contact person or at the agency's website: <http://www.health.state.mn.us/divs/eh/indoorair/radon/rulemaking/rulesindex.html>.

**Lobbyist Registration.** *Minnesota Statutes*, chapter 10A, requires each lobbyist to register with the State Campaign Finance and Public Disclosure Board. Ask any questions about this requirement of the Campaign Finance and Public Disclosure Board at: Suite #190, Centennial Building, 658 Cedar Street, St. Paul, Minnesota 55155, telephone (651) 539-1180 or 1-800-657-3889.

**Adoption Procedure if No Hearing.** If no hearing is required, the agency may adopt the rules after the end of the comment period. The Department will submit the rules and supporting documents to the Office of Administrative Hearings for a legal review. You may ask to be notified of the date the rules are submitted to the office. If you want either to receive notice of this, to receive a copy of the adopted rules, or to register with the agency to receive notice of future rule proceedings, submit your request to the agency contact person listed above.

**Adoption Procedure after a Hearing.** If a hearing is held, after the close of the hearing record, the Administrative Law Judge will issue a report on the proposed rules. You may ask to be notified of the date that the Administrative Law Judge's report will become available, and can make this request at the hearing or in writing to the Administrative Law Judge. You may also ask to be notified of the date that the agency adopts the rules and the rules are filed with the Secretary of State by requesting this at the hearing or by writing to the agency contact person stated above.

**Order.** I order that the rulemaking hearing be held at the date, time, and location listed above.

Signed by Commissioner Jan K. Malcolm on May 21, 2018

# Proposed Rules

---

---

## **4620.7000 PURPOSE.**

The purpose of parts 4620.7000 to 4620.7950 is to protect public health by establishing licensing requirements and work practices that ensure radon measurement and radon mitigation are performed in a manner that minimizes the public's exposure to radon gas.

## **4620.7050 APPLICABILITY.**

Parts 4620.7000 to 4620.7950 apply to any person who performs a service for compensation to detect the presence of radon in the indoor atmosphere, performs laboratory analysis of radon measurement samples, or performs a service to mitigate radon in the indoor atmosphere. Parts 4620.7000 to 4620.7950 also apply to radon mitigation systems installed on or after January 1, 2019.

## **4620.7100 DEFINITIONS.**

Subpart 1. **Scope.** For the purposes of parts 4620.7000 to 4620.7950, the terms defined in this part have the meanings given them.

Subp. 2. **Commissioner.** "Commissioner" means the commissioner of health or the commissioner's designee.

Subp. 3. **Continuous monitor.** "Continuous monitor" means a radon measurement device that requires an electrical power source and is capable of charting radon concentration fluctuations throughout the course of a given measurement period.

Subp. 4. **Foundation type.** "Foundation type" means basement, crawl space, slab-on-grade, or any other construction technique approved by local building code.

Subp. 5. **Measurement professional.** "Measurement professional" has the meaning given in Minnesota Statutes, section 144.4961, subdivision 8, paragraph (a), clause (1). Radon testing includes the act of an individual placing and retrieving a radon test device.

Subp. 6. **Mitigation.** "Mitigation" has the meaning given in Minnesota Statutes, section 144.4961, subdivision 2, paragraph (b).

Subp. 7. **Mitigation company.** "Mitigation company" has the meaning given in Minnesota Statutes, section 144.4961, subdivision 8, paragraph (a), clause (3).

Subp. 8. **Mitigation professional.** "Mitigation professional" has the meaning given in Minnesota Statutes, section 144.4961, subdivision 8, paragraph (a), clause (2).

Subp. 9. **Mitigation system tag or system tag.** "Mitigation system tag" or "system tag" has the meaning given in Minnesota Statutes, section 144.4961, subdivision 8, paragraph (a), clause (5).

Subp. 10. **Mitigation technician.** "Mitigation technician" means an employee or subcontractor who is supervised by a licensed radon professional when installing a radon mitigation system.

Subp. 11. **National radon proficiency program (NRPP).** "National radon proficiency program" or "NRPP" means a radon proficiency listing, accrediting, and certifying program for radon measurement and mitigation professionals, radon laboratories, radon measurement devices, and radon chambers formerly recognized by the United States Environmental Protection Agency (EPA) as being equal to the EPA's National Radon Proficiency Program.

Subp. 12. **On-site supervision.** "On-site supervision" has the meaning given in Minnesota Statutes, section 144.4961, subdivision 8, paragraph (a), clause (2).



---

---

# Proposed Rules

Subp. 13. **Passive device.** “Passive device” means a radon measurement device that is analyzed by a radon analysis laboratory.

Subp. 14. **Quality assurance.** “Quality assurance” means all activities required to provide the evidence needed to establish confidence that data provided are of the required precision and accuracy.

Subp. 15. **Quality control.** “Quality control” means the process through which an organization measures its performance, compares the performance with standards, and acts on any differences.

Subp. 16. **Radon.** “Radon” has the meaning given in Minnesota Statutes, section 144.4961, subdivision 2, paragraph (c).

Subp. 17. **Radon analysis laboratory.** “Radon analysis laboratory” has the meaning given in Minnesota Statutes, section 144.4961, subdivision 8, paragraph (a), clause (4).

Subp. 18. **Radon measurement.** “Radon measurement” means testing to determine the presence and concentration of radon in a building.

Subp. 19. **Radon sample analysis.** “Radon sample analysis” means determining the presence and concentration of radon in a passive device.

Subp. 20. **Responsible individual.** “Responsible individual” means an individual who has the authority to represent a radon mitigation company in all matters related to a radon mitigation company license.

## **4620.7200 RADON MEASUREMENT PROFESSIONAL LICENSE.**

Subpart 1. **General requirements.** An individual who performs radon measurement work must be licensed by the commissioner as a radon measurement professional under this part. A radon measurement professional license is not transferable.

Subp. 2. **Training requirements; initial license.** To be eligible for an initial license as a radon measurement professional, an applicant must:

A. complete an initial radon measurement training course approved by the commissioner under part 4620.7700; and

B. pass a radon measurement examination approved by the commissioner under part 4620.7700.

Subp. 3. **Initial license application.** An applicant for an initial radon measurement professional license must submit to the commissioner:

A. a completed application on a form provided by the commissioner;

B. a nonrefundable annual fee according to Minnesota Statutes, section 144.4961, subdivision 8, payable to the Department of Health;

C. documentation that the applicant completed initial radon measurement training required under subpart 2;

D. documentation that the applicant passed a radon measurement training course exam as described in subpart 2;

E. a quality control and quality assurance plan for radon measurement based on the United States Environmental Protection Agency National Radon Proficiency Program Guidance on Quality Assurance;

F. the type, manufacturer, and model of all continuous monitors that the applicant intends to use to measure

# Proposed Rules

---

---

radon; and

G. the type and manufacturer of all passive devices that the applicant intends to use to measure radon.

## **Subp. 4. Expiration; renewal; continuing education.**

A. A radon measurement professional license is valid for one year from the date of issuance.

B. A radon measurement professional may apply to renew a license after completing eight hours of continuing education approved by the commissioner under part 4620.7700.

C. A radon measurement professional must complete eight hours of continuing education, approved by the commissioner under part 4620.7700, within 12 months after the date on the last-issued radon measurement professional license.

D. An individual who fails to complete eight hours of approved continuing education 30 days after the individual's license expires must:

- (1) complete the continuing education required under item C; and
- (2) pass an examination as specified in subpart 2 to qualify for a license.

## **Subp. 5. Renewal application.**

A. An individual choosing to renew a radon measurement professional license must submit to the commissioner at least 30 days before the license expires:

- (1) a completed renewal application on a form provided by the commissioner;
- (2) a nonrefundable annual fee according to Minnesota Statutes, section 144.4961, subdivision 8, payable to the Department of Health;
- (3) documentation of completed continuing education required under subpart 4; and
- (4) documentation required under subpart 3, items E, F, and G.

B. If a license expires while a renewal application is pending approval, the radon measurement professional may continue to perform regulated radon measurement activities under the expired license until the commissioner issues a new license or denies the renewal application.

## **Subp. 6. Denial of license application.**

A. The commissioner shall deny an application for a radon measurement professional license according to Minnesota Statutes, section 144.99, subdivision 8, or if the applicant fails to comply with the requirements of subpart 2, 3, 4, or 5.

B. If the commissioner denies an application, the commissioner:

- (1) must notify the applicant in writing and provide the reasons for the denial; and
- (2) must not require the applicant to pay an additional fee if the applicant submits a second application according to this part within 30 days of the receipt of a notice that the license application has been denied. An applicant must apply for an initial license under subpart 3 or a renewal under subpart 5 for subsequent applications.

---

---

# Proposed Rules

## **4620.7250 RADON MITIGATION COMPANY LICENSE.**

### **Subpart 1. General requirements.**

A. A business or government entity that employs individuals to perform regulated radon mitigation work must be licensed by the commissioner as a radon mitigation company.

B. A radon mitigation company must employ or contract with a responsible individual who is licensed as a radon mitigation professional.

C. A radon mitigation company license is not transferable.

### **Subp. 2. License application.** An applicant for a radon mitigation company license must submit to the commissioner:

A. a completed application on a form provided by the commissioner;

B. a nonrefundable annual fee according to Minnesota Statutes, section 144.4961, subdivision 8, payable to the Department of Health;

C. evidence of workers' compensation insurance as required by Minnesota Statutes, section 176.182, unless the applicant is exempt from the requirements under Minnesota Statutes, chapter 176. If the applicant is exempt from the requirements under Minnesota Statutes, chapter 176, the applicant must submit a letter that is signed and dated stating why the applicant is exempt;

D. the name and license number of the responsible individual; and

E. the names and license numbers of all licensed mitigation professionals employed or subcontracted by the radon mitigation company.

### **Subp. 3. License expiration and renewal.**

A. A license issued under this part is valid for one year from the date of issuance.

B. A licensed radon mitigation company may renew its license annually by submitting the information and fee required under subpart 2.

C. The renewal application must be received by the commissioner at least 30 days before the expiration date on the current license.

D. If a license expires while a renewal application is pending approval, the radon mitigation company may continue to employ individuals to perform regulated radon mitigation activities under the expired license until the commissioner issues a new license or denies the renewal application.

### **Subp. 4. Denial of license application.**

A. The commissioner shall deny an application for a radon mitigation company license according to Minnesota Statutes, section 144.99, subdivision 8, or if the applicant fails to comply with the requirements of subpart 2 or 3.

B. If the commissioner denies an application, the commissioner:

(1) must notify the applicant in writing and provide the reasons for the denial; and

(2) must not require the applicant to pay an additional fee if the applicant submits a second application according to this part within 30 days of the receipt of a notice that the license application has been denied. An applicant

# Proposed Rules

---

---

must apply for an initial license under subpart 2 for subsequent applications.

Subp. 5. **Change in responsible individual.** If the responsible individual no longer serves in that capacity, the company must provide a written notice to the commissioner within 30 days of a change in the responsible individual that:

- A. identifies the new responsible individual by name and radon mitigation professional license number;
- B. is signed by the new responsible individual; and
- C. provides the date when the new responsible individual assumed the duties of the position.

## **4620.7300 RADON MITIGATION PROFESSIONAL LICENSE.**

Subpart 1. **General requirements.** An individual who performs radon mitigation work must be licensed by the commissioner as a radon mitigation professional under this part. A radon mitigation professional license is not transferable.

Subp. 2. **Training requirements; initial license.** To be eligible for an initial license as a radon mitigation professional, an applicant must:

- A. complete an initial radon measurement course approved by the commissioner under part 4620.7700;
- B. pass a radon measurement examination approved by the commissioner under part 4620.7700;
- C. complete an initial radon mitigation course approved by the commissioner under part 4620.7700; and
- D. pass a radon mitigation examination approved by the commissioner under part 4620.7700.

Subp. 3. **Initial license application.** An applicant for an initial radon mitigation professional license must submit to the commissioner:

- A. a completed application on a form provided by the commissioner;
- B. a nonrefundable annual fee according to Minnesota Statutes, section 144.4961, subdivision 8, payable to the Department of Health;
- C. documentation that the applicant completed radon training courses under subpart 2;
- D. documentation that the applicant passed radon training course examinations under subpart 2;
- E. a quality control and quality assurance plan for radon measurement based on the United States Environmental Protection Agency National Radon Proficiency Program Guidance on Quality Assurance;
- F. the type, manufacturer, and model of all continuous monitors that the applicant intends to use to measure radon; and
- G. the type and manufacturer of all passive devices that the applicant intends to use to measure radon.

Subp. 4. **Expiration; renewal; continuing education.**

- A. A radon mitigation professional license is valid for one year from the date of issuance.
- B. A licensed radon mitigation professional may apply to renew a license after completing 12 hours of continuing

---

---

# Proposed Rules

education approved by the commissioner under part 4620.7700.

C. An individual who fails to complete 12 hours of approved continuing education 30 days after a license expires must:

- (1) complete the continuing education under item B; and
- (2) pass the examinations in subpart 2.

**Subp. 5. Renewal application.**

A. An individual choosing to renew a radon mitigation professional license must submit to the commissioner at least 30 days before the license expires:

- (1) a completed renewal application on a form provided by the commissioner;
- (2) a nonrefundable annual fee according to Minnesota Statutes, section 144.4961, subdivision 8, payable to the Department of Health;
- (3) documentation of continuing education credits required under subpart 4; and
- (4) documentation required under subpart 3, items E, F, and G.

B. If a license expires while a renewal application is pending approval, the radon mitigation professional may continue to perform regulated radon mitigation activities under the expired license until the commissioner issues a new license or denies the renewal application.

**Subp. 6. Denial of license application.**

A. The commissioner shall deny an application for a radon mitigation professional license according to Minnesota Statutes, section 144.99, subdivision 8, or if the applicant fails to comply with the requirements of subpart 2, 3, 4, or 5.

B. If the commissioner denies an application, the commissioner:

- (1) must notify the applicant in writing and provide the reasons for the denial; and
- (2) must not require the applicant to pay an additional fee if the applicant submits a second application according to this part within 30 days of the receipt of a notice that the license application has been denied. An applicant must apply for an initial license under subpart 3 or a renewal under subpart 5 for subsequent applications.

**4620.7350 RADON ANALYSIS LABORATORY LICENSE.**

Subpart 1. General requirements. A business or government entity that performs radon sample analysis must be licensed by the commissioner as a radon analysis laboratory under this part. A radon analysis laboratory license is not transferable.

Subp. 2. Application for license. An applicant for a radon analysis laboratory license must submit to the commissioner:

- A. a completed application on a form provided by the commissioner;
- B. a nonrefundable annual fee according to Minnesota Statutes, section 144.4961, subdivision 8, payable to the Department of Health;

# Proposed Rules

---

---

C. evidence of workers' compensation insurance as required by Minnesota Statutes, section 176.182, or if the applicant is exempt from the requirements under Minnesota Statutes, chapter 176, the applicant must submit a letter that is signed and dated stating why the applicant is exempt;

D. the applicant's current national radon proficiency program approval numbers and expiration dates;

E. the name, model, and NRPP approval number of all passive devices analyzed;

F. all analysis data from the previous year related to radon measurement samples taken from buildings located in Minnesota;

G. a radon sample analysis quality assurance and quality control plan; and

H. proof of:

(1) a quality assurance program that meets ISO/IEC 17025, General Requirements for the Competence of Testing and Calibration Laboratories Compliance published June 29, 2005, and subsequent amendments or editions; or

(2) enrollment in an independent third-party accreditation/certification program that meets national laboratory accreditation and certification standards, or an equivalent program approved by the commissioner for the devices listed in item E.

## **Subp. 3. License expiration and renewal.**

A. A license issued under this part is valid for one year from the date of issuance.

B. A licensed radon analysis laboratory may renew its license annually by submitting the information required under subpart 2.

C. The renewal application must be received by the commissioner at least 30 days before the expiration date on the existing license.

D. If a license expires while a renewal application is pending approval, the radon analysis laboratory may continue to perform regulated radon sample analysis activities under the expired license until the commissioner issues a new license or denies the renewal application.

## **Subp. 4. Denial of license application.**

A. The commissioner shall deny an application for a radon analysis laboratory license according to Minnesota Statutes, section 144.99, subdivision 8, or if the applicant fails to comply with the requirements of subpart 2.

B. If the commissioner denies an application, the commissioner must:

(1) notify the applicant in writing and provide the reasons for the denial; and

(2) not require the applicant to pay an additional fee if the applicant submits a second application according to this part within 30 days of the receipt of a notice that the license application has been denied. An applicant must apply for an initial license under subpart 2 for subsequent applications.

## **Subp. 5. Quality assurance manager.**

A. A licensed radon analysis laboratory must at all times employ or contract with a quality assurance manager who represents the radon analysis laboratory.

---

---

# Proposed Rules

B. If the quality assurance manager identified on the current radon analysis laboratory license no longer serves in that capacity, the laboratory must provide a written notice to the commissioner within 30 days of the change in the quality assurance manager that:

- (1) identifies the new quality assurance manager;
- (2) is signed by the new quality assurance manager; and
- (3) provides the date when the new quality assurance manager assumed the duties of the position.

## **4620.7400 STANDARDS OF CONDUCT.**

Subpart 1. **Radon measurement and radon mitigation professional standards.** A radon measurement professional and a radon mitigation professional must:

- A. operate according to a quality assurance and quality control plan submitted to the commissioner under parts 4620.7200 and 4620.7300;
- B. use a continuous monitor or passive device approved by a national radon proficiency program;
- C. notify the commissioner in writing within 30 days of any change to the license application information provided under parts 4620.7200 and 4620.7300;
- D. maintain proof of a valid license issued under this chapter at all times while at a project site;
- E. use the services of a radon laboratory licensed by the commissioner under part 4620.7350 to analyze radon samples;
- F. maintain records for three years of each radon test performed;
- G. maintain radon measurement device calibration records for three years. Device calibration records include the:
  - (1) manufacturer of a calibrated device;
  - (2) model number of a calibrated device;
  - (3) serial number of a calibrated device;
  - (4) date of instrument calibration; and
  - (5) name of the calibration facility; and
- H. not interfere with the commissioner's inspection or audit of any radon measurement or mitigation project.

Subp. 2. **Radon mitigation company standards.** A radon mitigation company must:

A. verify that employees directly involved in radon mitigation complete an NRPP-approved training course or a minimum of eight hours of basic mitigation training provided by a licensed radon mitigation professional. The training must be:

- (1) provided before working on a mitigation project;
- (2) performed annually; and

# Proposed Rules

---

---

(3) documented by having trainees acknowledge with their written signature that they have received training meeting the requirements of this part;

B. maintain a record of training required under item A for three years;

C. verify that all of its mitigation professionals, employees, and subcontractors comply with this chapter;

D. verify that radon mitigation is performed with on-site supervision of a licensed mitigation professional;

E. maintain records for three years of each radon mitigation performed, including records required under parts 4620.7500 and 4620.7600, subpart 2;

F. notify the commissioner in writing within 30 days of any change to the license application information provided under part 4620.7250; and

G. obtain a permit from the local unit of government when the installation of a radon mitigation system alters any structural component of the building framing system. A permit is not required when only the rim joist area is penetrated.

Subp. 3. **Radon analysis laboratory standards.** An approved radon analysis laboratory must:

A. maintain current documentation required under part 4620.7350;

B. maintain the certification status of a national radon proficiency program;

C. notify the commissioner in writing within 30 days of any change to the license application information provided under part 4620.7350; and

D. maintain the status requirement of part 4620.7350, subpart 2, item H. If status is no longer current, the commissioner shall suspend the radon laboratory license under Minnesota Statutes, section 144.99, subdivision 9.

## **4620.7500 INCORPORATION BY REFERENCE; REQUIRED WORK PRACTICES FOR RADON MEASUREMENT AND MITIGATION AND MEASUREMENT DEVICES.**

A. This part indicates documents, specifications, methods, and standards that are incorporated by reference in parts 4620.7000 to 4620.7900. This material is amended from time to time and is available from the source listed and for loan or inspection from the Department of Health. The requirements of the standards or the successor requirements of the standards in this section must be followed for all radon-related work conducted in Minnesota.

B. Radon measurement professionals and radon mitigation professionals measuring radon in single-family residences must:

(1) comply with ANSI/AARST Protocol for Conducting Measurements of Radon and Radon Decay Products in Homes (ANSI/AARST MAH-2014) or successor ANSI/AARST standards; and

(2) test each unique foundation type.

C. Radon measurement professionals and radon mitigation professionals measuring radon in multifamily buildings must comply with ANSI/AARST Standard: Protocol for Conducting Radon and Radon Decay Product Measurements in Multifamily Buildings (ANSI/AARST MAMF-2012) or successor ANSI/AARST standards.

D. Radon measurement professionals and radon mitigation professionals measuring radon in schools and large buildings must comply with ANSI/AARST Protocol for Conducting Measurements of Radon and Radon Decay Products in Schools and Large Buildings (ANSI/AARST MALB-2014) or successor ANSI/AARST standards.



---

---

# Proposed Rules

E. Radon mitigation professionals performing radon mitigation in houses must comply with Soil Gas Mitigation Standards for Existing Homes (ANSI/AARST SMG-SF-2017) or successor ANSI/AARST standards.

F. Radon mitigation professionals performing radon mitigation in multifamily buildings must comply with ANSI/AARST Radon Mitigation Standards for Multifamily Buildings (ANSI/AARST RMS-MF-2014) or successor ANSI/AARST standards.

G. Radon mitigation professionals performing radon mitigation in schools and large buildings must comply with ANSI/AARST Radon Mitigation Standards for Schools and Large Buildings (ANSI/AARST RMS-LB-2014) or successor ANSI/AARST standards.

H. Radon measurement device performance requirements are the ANSI/AARST Performance Specifications for Instrumentation Systems Designed to Measure Radon Gas in Air (ANSI/AARST MS-PC-2015) or successor ANSI/AARST standards.

## **4620.7600 RADON SYSTEM TAG REQUIREMENTS.**

Subpart 1. **Purchasing tags.** A radon mitigation company must purchase radon system tags by:

- A. completing and submitting an application on a form provided by the commissioner; and
- B. submitting the nonrefundable fees according to Minnesota Statutes, section 144.4961, subdivision 8, clause (5), for the number of tags to be purchased and payable to the Department of Health.

Subp. 2. **Postmitigation checklist.** A radon mitigation professional must complete a postmitigation checklist, on a form provided by the commissioner, before attaching a radon system tag.

Subp. 3. **Attaching tags.** A radon mitigation professional must attach a radon system tag to a radon system:

- A. in a location:
  - (1) in the interior of the building that is being mitigated;
  - (2) next to the system pressure gauge; and
  - (3) that is visible without having to move or remove items, furnishings, or building materials; and
- B. on the date of project completion.

## **4620.7700 APPROVAL OF INITIAL TRAINING AND CONTINUING EDUCATION COURSES.**

Subpart 1. **Initial training.** The commissioner shall approve an initial radon:

- A. measurement training course approved by a national radon proficiency program;
- B. measurement course exam approved by a national radon proficiency program;
- C. mitigation training course approved by a national radon proficiency program; and
- D. mitigation course exam approved by a national radon proficiency program.

Subp. 2. **Preapproved continuing education courses.**

- A. Any continuing education course currently approved by a national radon proficiency program meets the

# Proposed Rules

---

---

continuing education requirements of parts 4620.7200 and 4620.7300.

B. A licensed measurement professional or mitigation professional shall receive continuing education credit for the number of hours that the professional attends an initial training course approved by the commissioner.

Subp. 3. **Other continuing education credit.** To receive continuing education credit for a course, seminar, or professional organization meeting that is not an approved training course under this part, the person requesting credit must complete and submit a request on a form provided by the commissioner.

A. A person requesting credit must submit a request for credit according to this subpart within 30 days after a course, seminar, or meeting ends.

B. To obtain advance approval of continuing education credit for a course, seminar, or meeting of a professional organization, a person requesting credit must submit a request under this subpart at least 30 days before the course, seminar, or meeting begins.

C. The commissioner shall grant continuing education credit to an instructor of a course approved by the commissioner under this part if the instructor requesting credit submits to the commissioner a request on a form provided by the commissioner within 30 days after a course, seminar, or meeting ends.

D. The commissioner shall determine the number of continuing education credit hours that are approved to meet the requirements of this part based on the course's, seminar's, or meeting's relevance to the activities of a measurement professional or mitigation professional.

## **4620.7800 REPORTING REQUIREMENTS.**

Subpart 1. **Radon test reports.** A radon measurement professional or radon mitigation professional must submit an electronic report, in the form and manner provided by the commissioner, listing all the radon tests completed and provide the following information for each project:

- A. street address, city, county, and zip code where work was performed;
- B. test start date and completion date;
- C. test device used;
- D. identification of test as initial, follow-up, or postmitigation test;
- E. if the test was done for a real estate transaction;
- F. reported radon concentration;
- G. age of the building tested;
- H. type of building tested;
- I. if there is a radon mitigation system present; and
- J. system tag number, if present.

Subp. 2. **Mitigation project reports.** A mitigation company must submit an electronic report, in the form and manner provided by the commissioner, listing all mitigation projects completed and provide the following information for each project:

---

---

# Proposed Rules

- A. name and contact information of the property owner or occupant, if available;
- B. street address, city, county, and zip code where the work was performed;
- C. start date and completion dates;
- D. type of radon mitigation systems installed;
- E. type of building mitigated;
- F. premitigation and postmitigation radon concentrations, if available; and
- G. MDH mitigation system tag identification number.

Subp. 3. **Reporting deadlines.** The reports required by this part must be submitted quarterly by:

- A. April 30 for the period of January 1 through March 31;
- B. July 30 for the period of April 1 through June 30;
- C. October 30 for the period of July 1 through September 30; and
- D. January 30 for the period of October 1 through December 31 of the previous year.

## **4620.7900 INSPECTIONS AND ENFORCEMENT.**

Subpart 1. **Compliance inspections.**

A. Upon request, a measurement professional, mitigation professional, mitigation company, or operator of a radon laboratory must make available to the commissioner:

- (1) records or equipment of activities regulated under this chapter;
- (2) addresses of properties or buildings where radon is being tested or mitigation work is scheduled, in progress, or completed; and
- (3) names of the owners and residents of properties or buildings where radon is being or has been tested or where mitigation work is scheduled, in progress, or completed.

B. After providing identification, an agent of the commissioner may:

- (1) examine any equipment used for radon testing or mitigation;
- (2) sketch or photograph any portion of a site or building where radon is being measured or mitigated; and
- (3) interview employees or representatives of a licensee or a license applicant under this chapter.

Subp. 2. **Enforcement.** Violations of the requirements of parts 4620.7050 to 4620.7900 constitute grounds for the commissioner to take one or more of the enforcement actions under Minnesota Statutes, sections 144.989 to 144.993, subject to the notice and appeal provisions in applicable law.

## **4620.7950 VARIANCE TO RADON LICENSING RULES.**

The commissioner may grant a variance to parts 4620.7000 to 4620.7900 according to the procedures and criteria in parts 4717.7000 to 4717.7050.

# Proposed Rules

---

---

## 4717.7000 VARIANCE REQUEST.

Subpart 1. **Request.** A party may ask the commissioner of health to grant a variance from the following ~~rules~~ items:

A. clean indoor air, parts 4620.0100 to ~~4620.1500~~ 4620.1450;

*[For text of items B to F, see M.R.]*

G. roller towels, part ~~4635.0200~~;

H. ~~G.~~ enclosed sports arenas, parts 4620.3900 to 4620.4800, except part 4620.3950;

J. ~~H.~~ public swimming pools, parts ~~4717.0100~~ 4717.0150 to ~~4717.3900~~ 4717.3975;

I. [Repealed, L 2007 c 140 art 13 s 3]

~~K.~~ J. general requirements for construction of surface water and groundwater under the direct influence of surface water treatment facilities, parts 4720.3920 to 4720.3965;

~~L.~~ K. water haulers, parts 4720.4000 to 4720.4600;

~~M.~~ L. wellhead protection, parts 4720.5200 to 4720.5570;

~~N.~~ M. wells and borings, parts 4725.0100 to 4725.7450;

~~O.~~ N. explorers and exploratory borings, parts 4727.0100 to ~~4727.1300~~ 4727.1250;

~~P.~~ O. explorers and exploratory borings, parts 4727.0100 to ~~4727.1300~~ 4727.1250;

~~Q.~~ P. ionizing radiation, parts 4732.0100 to 4732.1130, except parts 4732.0200 and 4732.0210; ~~and~~

~~R.~~ Q. lead poisoning prevention, parts 4761.2000 to 4761.2700, except parts 4761.2000, 4761.2100, 4761.2200, 4761.2220, and 4761.2510; ~~and~~

R. radon licensing, parts 4620.7000 to 4620.7900.

*[For text of subps 2 and 3, see M.R.]*

# Executive Orders

The governor has the authority to issue written statements or orders, called Executive Orders, as well as Emergency Executive Orders. The governor's authority is specified in the Constitution of the State of Minnesota, Article V, and in *Minnesota Statutes* § 4.035. Emergency Executive Orders, for protection from an imminent threat to health and safety, become effective immediately, are filed with the secretary of state, and published in the *State Register* as soon as possible after they are issued. Other Executive Orders become effective 15 days after publication in the *State Register* and filing with the secretary of state. Unless otherwise specified, an executive order expires 90 days after the date the governor who issued the order vacates office.

## Office of the Governor

### Executive Order 18-08: Establishing the Governor's Task Force on Wild Rice

**I, Mark Dayton, Governor of the State of Minnesota**, by virtue of the authority vested in me by the Constitution and applicable statutes, do hereby issue this Executive Order:

**Whereas**, wild rice is the Official State Grain of Minnesota;

**Whereas**, wild rice is culturally important and spiritually sacred to Minnesota's Tribal Nations;

**Whereas**, the harvest and cultivation of wild rice is economically important to the State of Minnesota;

**Whereas**, the availability of wild rice is important to sustaining waterfowl and wildlife;

**Whereas**, the health of wild rice is dependent on water quality and other habitat conditions;

**Whereas**, the scientific understanding of the water quality and habitat conditions necessary for restoration and protection of naturally occurring wild rice has advanced through legislatively-funded research;

**Whereas**, the State of Minnesota has goals to restore degraded wild rice habitat and to protect naturally occurring wild rice stands; and

**Whereas**, the restoration and protection of wild rice habitat requires collaboration among state agencies, Tribal Nations, wild rice harvesters, industry, conservation advocacy groups, and scientists.

**Now, Therefore**, I hereby order that:

1. The Governor's Task Force on Wild Rice ("Wild Rice Task Force") is established with the following members to be appointed by the Governor:
  - a. one representative nominated by the Minnesota Indian Affairs Council;
  - b. one representative nominated by the Minnesota Chippewa Tribe;
  - c. two independent scientists with expertise in wild rice research and plant-based aquatic toxicity;
  - d. one non-native wild rice harvester;
  - e. one representative from the ferrous mining industry;
  - f. one representative from the non-ferrous mining industry;
  - g. one representative from a municipal wastewater discharger;
  - h. one representative of an electric utility;
  - i. one representative of a statewide labor organization;

# Executive Orders

---

- j. two representatives from environmental nongovernmental organization; and
  - k. one representative each from the Department of Natural Resources and the Minnesota Pollution Control Agency appointed by the commissioner of each entity to serve as an ex officio member.
2. The Wild Rice Task Force must review existing peer-reviewed scientific literature, both state-sponsored and otherwise, to identify information that is available to inform understanding of the impacts of sulfate or other sulfur compounds or habitat conditions on wild rice. The Wild Rice Task Force shall also identify information gaps in the scientific literature and make recommendations on priorities for wild rice research.
3. The Wild Rice Task Force will prepare a report addressing the following questions:
  - a. Which water bodies used for producing wild rice should be added to or removed from the list of wild rice waters identified in Minn. R. 7050.0470, subpart 1 and part 7050.0471 subparts 3 through 9 in the Revisor's draft of rules proposed by the Minnesota Pollution Control Agency dated March 16, 2018?
  - b. What are the best management practices necessary for restoration and protection of natural wild rice stands?
  - c. What is the condition of wild rice waters downstream of selected permitted wastewater dischargers?
  - d. Are there any potential mitigating factors for wild rice to grow in waters with sulfate concentrations greater than 10 mg/L?
  - e. What is the level of funding needed and sources of potential funding to support: data collection and research; restoration and protection activities; best management practices; sulfate minimization plans; and the development and installation of cost-effective sulfate treatment technologies?
4. The Wild Rice Task Force will be convened by the Environmental Quality Board which may contract for consulting and facilitation services. The Department of Natural Resources and the Minnesota Pollution Control Agency will provide technical expertise to support the Wild Rice Task Force.
5. The Wild Rice Task Force shall deliver its completed report to the Governor by December 15, 2018.
6. After receiving the completed Wild Rice Task Force report the Governor shall transmit the report to the chairs and minority leads of the Minnesota House and Senate environmental policy committees and to the Minnesota Tribal Nations.
7. On behalf of the Governor, the Environmental Quality Board will engage in formal consultation with Minnesota Tribal Nations on the recommendations contained in the Wild Rice Task Force report.

This Executive Order is effective fifteen days after publication in the State Register and filing with the Secretary of State, and shall remain in effect until rescinded by proper authority or until it expires in accordance with Minnesota Statutes, Section 4.035, subdivision 3.

**In Testimony Whereof**, I have set my hand on this 30th day of May, 2018.

**Mark Dayton**  
Governor

Filed According to Law:

**Steve Simon**  
Secretary of State

# Official Notices

Pursuant to *Minnesota Statutes* §§ 14.101, an agency must first solicit comments from the public on the subject matter of a possible rulemaking proposal under active consideration within the agency by publishing a notice in the *State Register* at least 60 days before publication of a notice to adopt or a notice of hearing, and within 60 days of the effective date of any new statutory grant of required rulemaking.

The *State Register* also publishes other official notices of state agencies and non-state agencies, including notices of meetings and matters of public interest.

## Executive Council, State Board of Investment and Land Exchange Board Meeting Notice

The Executive Council, State Board of Investment and the Land Exchange Board will meet on **Thursday, June 14, 2018 at 10:00 A.M.** in G23 Senate Committee Room, State Capitol, 75 Rev. Dr. Martin Luther King Jr. Boulevard, St. Paul, MN.

Some members of the Executive Council, State Board of Investment and Land Exchange Boards may participate in the meeting electronically. If a Board Member calls in, in accordance with Minnesota Statutes, section 13D.015, subd. 4, the Executive Council, State Board of Investment and Land Exchange Board shall, to the extent practical, allow a person to monitor the meeting electronically from a remote location. The person making a connection may be required to pay for documented marginal costs that the entity incurs as a result of the additional connection.

## Department of Health Minnesota Cancer Surveillance System Public Notice of Reportable Data Items to MCSS

NOTICE IS HEREBY GIVEN to cancer registries, medical laboratories, hospitals, medical clinics, physicians and dentists of the list of data items to be reported to MCSS.

Minnesota Statute 144.672 subd. 1 gives the Commissioner of Health authority to collect cancer incidence information, analyze the information, and conduct special studies designed to determine the potential public health significance of an increase in cancer incidence.

### MCSS Required Data Items

#### NAACCR Record Layout Version 18 (in layout order)

R= required, R\* = if available, RH = required to be reported for historic records within date range given, RH\* = if available, RS = Required, Site Specific, RS\* = if available. *Unless otherwise noted, staging and treatments data items are required on all cancers diagnosed in or after 1995.*

MCSS	NAACCR Item #	NAACCR Item Name	Note
R	10	Record Type	
R	50	NAACCR Record Version	
R	45	NPI – Registry ID	
R*	21	Patient System ID-Hosp	
R	70	Addr at DX-- City	
R	80	Addr at DX--State	

# Official Notices

MCSS	NAACCR Item #	NAACCR Item Name	Note
R	100	Addr at Dx--Postal Code	
R	90	County at DX	
R	160	Race 1	
R	161	Race 2	
R	162	Race 3	
R	163	Race 4	
R	164	Race 5	
R	170	Race Coding Sys--Current	Dx 1988 & later
R*	180	Race Coding Sys--Original	Dx 1988 & later
R	190	Spanish/Hispanic Origin	
R	220	Sex	
R	230	Age at Diagnosis	
R	240	Date of Birth	
R	241	Date of Birth Flag	
R*	310	Text--Usual Occupation	
R*	320	Text--Usual Industry	
R	102	Addr at Dx--Country	
R	1832	Addr Current--Country	
R*	252	Birthplace--State	
R*	254	Birthplace Country	
R	390	Date of diagnosis	
R	391	Date of Diagnosis Flag	
R	400	Primary site	
R	410	Laterality	
RH	420	Histology (92-00) ICD-O-2	Dx 1992 – 2000
RH	430	Behavior (92-00) ICD-O-2	Dx 1992 – 2000
R	522	Histologic Type ICD-O-3	Dx 2001 & later
R	523	Behavior Code ICD-O-3	Dx 2001 & later
RH	440	Grade	Dx 1988 – 2017
RH*	441	Grade Path Value	Dx 2010 – 2013
RH*	449	Grade Path System	Dx 2010 – 2013
R	450	Site Coding Sys – Current	
R	460	Site Coding Sys – Original	
R	470	Morph Coding Sys – Current	
R	480	Morph Coding Sys – Original	
R	490	Diagnostic Confirmation	
R	500	Type of Reporting Source	
R*	501	Casefinding Source	
RH	442	Ambiguous Term DX	Dx 2007 – 2012
RH	443	Date Conclusive DX	Dx 2007 – 2012
RH	448	Date Conclusive DX Flag	Dx 2007 – 2012



# Official Notices

MCSS	NAACCR Item #	NAACCR Item Name	Note
RH	444	Mult Tumor Rpt as One Prim	Dx 2007 – 2012
RH	445	Date of Mult Tumor	Dx 2007 – 2012
RH	439	Date of Mult Tumors Flag	Dx 2007 – 2012
RH	446	Multiplicity Counter	Dx 2007 – 2012
R*	545	NPI – Reporting Facility	Dx 2007 & later
R	540	Reporting Facility	
R*	550	Accession Number--Hosp	Rpt also in state spec fld – start col 2412, if no s/w spec pt ID # used
R	560	Sequence Number--Hosp	
R	570	Abstracted By	
R	580	Date of 1 <sup>st</sup> Contact	
R	581	Date of 1 <sup>st</sup> Contact Flag	
R	610	Class of Case	
R*	630	Primary Payer at Dx	Dx 2006 & later
R	670	RX Hosp – Surg Prim Site	
R	672	RX Hosp – Scope Reg LN Surg	
R	674	RX Hosp – Surg Oth Reg/Dis	
RH	676	RX Hosp – Reg LN Removed	Dx 1998 – 2002
RH	690	RX Hosp – Radiation	Dx 1998 – 2002
R	700	RX Hosp – Chemo	
R	710	RX Hosp – Hormone	
R	720	RX Hosp – BRM	
R	730	RX Hosp – Other	
RH	746	RX Hosp – Surg Site 98-02	Dx 1998 – 2002
RH	747	RX Hosp – Scope Reg 98-02	Dx 1998 – 2002
RH	748	RX Hosp – Surg Other 98-02	Dx 1998 – 2002
R	1112	Mets at Dx – Bone	Dx 2016 & later
R	1113	Mets at Dx – Brain	Dx 2016 & later
R	1114	Mets at Dx – Distant LN	Dx 2016 & later
R	1115	Mets at Dx – Liver	Dx 2016 & later
R	1116	Mets at Dx – Lung	Dx 2016 & later
R	1117	Mets at Dx – Other	Dx 2016 & later
R*	752	Tumor Size Clinical	Dx 2016 & later
R*	754	Tumor Size Pathologic	Dx 2016 & later
R	756	Tumor Size Summary	Dx 2016 & later
R	764	Summary Stage 2018	Dx 2018 & later
RH	759	SEER Summary Stage 2000	Dx 2001 – 2017
RH	760	SEER Summary Stage 1977	Dx 1995 – 2000
RH	780	EOD--Tumor Size	Dx 1995 – 2003
R	820	Regional Nodes Positive	
R	830	Regional Nodes Examined	
R	1060	TNM Edition Number	

# Official Notices

MCSS	NAACCR Item #	NAACCR Item Name	Note
RH	880	TNM path T	Dx 1995 – 2015
RH	890	TNM path N	Dx 1995 – 2015
RH	900	TNM path M	Dx 1995 – 2015
RH	910	TNM Path Stage Group	Dx 1995 – 2015
RH	920	TNM Path Descriptor	Dx 1995 – 2015
RH	940	TNM Clin T	Dx 1995 – 2015
RH	950	TNM Clin N	Dx 1995 – 2015
RH	960	TNM Clin M	Dx 1995 – 2015
RH	970	TNM Clin Stage Group	Dx 1995 – 2015
RH	980	TNM Clin Descriptor	Dx 1995 – 2015
R	1001	AJCC TNM Clin T	Dx 2016 & later
R	1031	AJCC TNM Clin T Suffix	Dx 2016 & later
R	1002	AJCC TNM Clin N	Dx 2016 & later
R	1034	AJCC TNM Clin N Suffix	Dx 2016 & later
R	1003	AJCC TNM Clin M	Dx 2016 & later
R	1004	AJCC TNM Clin Stage Group	Dx 2016 & later
R	1011	AJCC TNM Path T	Dx 2016 & later
R	1032	AJCC TNM Path T Suffix	Dx 2016 & later
R	1012	AJCC TNM Path N	Dx 2016 & later
R	1035	AJCC TNM Path N Suffix	Dx 2016 & later
R	1013	AJCC TNM Path M	Dx 2016 & later
R	1014	AJCC TNM Path M Suffix	Dx 2016 & later
R	1021	AJCC TNM Post Therapy T	Dx 2018 & later
R	1033	AJCC TNM Post Therapy T Suffix	Dx 2018 & later
R	1022	AJCC TNM Post Therapy N	Dx 2018 & later
R	1036	AJCC TNM Post Therapy N Suffix	Dx 2018 & later
R	1023	AJCC TNM Post Therapy M	Dx 2018 & later
R	1024	AJCC TNM Post Therapy Stage Group	Dx 2018 & later
R	3843	Grade Clinical	Dx 2018 & later
R*	3844	Grade Pathological	Dx 2018 & later
R*	3845	Grade Post Therapy	Dx 2018 & later
RH*	1150	Tumor Marker 1	Dx 1995 – 2002
RH*	1160	Tumor Marker 2	Dx 1995 – 2002
RH*	1170	Tumor Marker 3	Dx 1995 – 2002
R*	1182	Lymph-vascular Invasion	Dx 2010 & later
RH*	2800	CS Tumor Size	Dx 2004 – 2015
RH*	2810	CS Extension	Dx 2004 – 2015
RH*	2820	CS Tumor Size/Ext Eval	Dx 2004 – 2015
RH*	2830	CS Lymph Nodes	Dx 2004 – 2015
RH*	2840	CS Lymph Nodes Eval	Dx 2004 – 2015
RH*	2850	CS Mets at DX	Dx 2004 – 2015
RH*	2860	CS Mets Eval	Dx 2004 – 2015
RH*	2851	CS Mets at Dx – Bone	Dx 2010 – 2015

MCSS	NAACCR Item #	NAACCR Item Name	Note
RH*	2852	CS Mets at Dx – Brain	Dx 2010 – 2015
RH*	2853	CS Mets at Dx – Liver	Dx 2010 – 2015
RH*	2854	CS Mets at Dx – Lung	Dx 2010 – 2015
RH*	2880	CS Site-Specific Factor 1	Dx 2004 – 2017
RH*	2890	CS Site-Specific Factor 2	Dx 2004 – 2017
RH*	2900	CS Site-Specific Factor 3	Dx 2004 – 2017
RH*	2910	CS Site-Specific Factor 4	Dx 2004 – 2017
RH*	2920	CS Site-Specific Factor 5	Dx 2004 – 2017
RH*	2930	CS Site-Specific Factor 6	Dx 2004 – 2017
RH*	2861	CS Site-Specific Factor 7	Dx 2004 – 2017
RH*	2862	CS Site-Specific Factor 8	Dx 2004 – 2017
RH*	2863	CS Site-Specific Factor 9	Dx 2004 – 2017
RH*	2864	CS Site-Specific Factor 10	Dx 2004 – 2017
RH*	2865	CS Site-Specific Factor 11	Dx 2004 – 2017
RH*	2866	CS Site-Specific Factor 12	Dx 2004 – 2017
RH*	2867	CS Site-Specific Factor 13	Dx 2004 – 2017
RH*	2868	CS Site-Specific Factor 14	Dx 2004 – 2017
RH*	2869	CS Site-Specific Factor 15	Dx 2004 – 2017
RH*	2870	CS Site-Specific Factor 16	Dx 2004 – 2017
RH*	2871	CS Site-Specific Factor 17	Dx 2004 – 2017
RS	2872	CS Site-Specific Factor 18	Dx 2004 – 2017
RS	2873	CS Site-Specific Factor 19	Dx 2004 – 2017
RS	2874	CS Site-Specific Factor 20	Dx 2004 – 2017
RS	2875	CS Site-Specific Factor 21	Dx 2004 – 2017
RS	2876	CS Site-Specific Factor 22	Dx 2004 – 2017
RS	2877	CS Site-Specific Factor 23	Dx 2004 – 2017
RS	2878	CS Site-Specific Factor 24	Dx 2004 – 2017
RH*	2879	CS Site-Specific Factor 25	Dx 2004 – 2017
RH	2940	Derived AJCC-6 T	Dx 2003 – 2009
RH	2950	Derived AJCC-6 T Descript	Dx 2003 – 2009
RH	2960	Derived AJCC-6 N	Dx 2003 – 2009
RH	2970	Derived AJCC-6 N Descript	Dx 2003 – 2009
RH	2980	Derived AJCC-6 M	Dx 2003 – 2009
RH	2990	Derived AJCC-6 M Descript	Dx 2003 – 2009
RH	3000	Derived AJCC-6 Stage Grp	Dx 2003 – 2009
RH*	3400	Derived AJCC-7 T	Dx 2010 – 2015
RH*	3402	Derived AJCC-7 T Descript	Dx 2010 – 2015
RH*	3410	Derived AJCC-7 N	Dx 2010 – 2015
RH*	3412	Derived AJCC-7 N Descript	Dx 2010 – 2015
RH*	3420	Derived AJCC-7 M	Dx 2010 – 2015
RH*	3422	Derived AJCC-7 M Descript	Dx 2010 – 2015
RH*	3430	Derived AJCC-7 Stage Grp	Dx 2010 – 2015
RH*	3020	Derived SS2000	Dx 2004 – 2015

# Official Notices

MCSS	NAACCR Item #	NAACCR Item Name	Note
RH*	3050	Derived SS2000--Flag	Dx 2004 – 2015
R*	2937	CS Version Input Current	Dx 2004 – 2017
R*	2935	CS Version Input Original	Dx 2004 – 2017
RH*	2936	CS Version Derived	Dx 2004 – 2017
R	3926	Schema Discriminator 1	Dx 2018 & later
R	3927	Schema Discriminator 2	Dx 2018 & later
R*	3928	Schema Discriminator 3	Dx 2018 & later
R	3827	Estrogen Receptor Summary	Dx 2018 & later
R	3855	HER2 Overall Summary	Dx 2018 & later
R	3882	LN Positive Axillary Level I-II	Dx 2018 & later
R	3895	Multigene Signature Results	Dx 2018 & later
R	3915	Progesterone Receptor Summary	Dx 2018 & later
R	3826	Estrogen Receptor Percent Positive or Range	Dx 2018 & later
R*	3828	Estrogen Receptor Total Allred Score	Dx 2018 & later
R	3904	Oncotype Dx Recurrence Score – Invasive	Dx 2018 & later
R	3906	Oncotype Dx Recurrence Score – Invasive	Dx 2018 & later
R	3914	Progesterone Receptor Percent Positive or Range	Dx 2018 & later
R*	3916	Progesterone Receptor Total Allred Score	Dx 2018 & later
RS*	3890	Microsatellite Instability (MSI)	Dx 2018 & later
R	3911	Peritoneal Cytology	Dx 2018 & later
R	3829	Esophagus and EGJ Tumor Epicenter	Dx 2018 & later
R	3865	KIT Gene Immunohistochemistry	Dx 2018 & later
R	3883	LN Size	Dx 2018 & later
R	3917	Primary Sclerosing Cholangitis	Dx 2018 & later
R	3809	AFP Pretreatment Interpretation	Dx 2018 & later
R	3835	Fibrosis Score	Dx 2018 & later
R	3812	B Symptoms	Dx 2018 & later
R	3887	Measured Basal Diameter	Dx 2018 & later
R	3888	Measured Thickness	Dx 2018 & later
R	3817	Breslow Tumor Thickness	Dx 2018 & later
R	3870	LDH Upper Limits of Normal	Dx 2018 & later
R	3932	LDH Pretreatment Lab Value	Dx 2018 & later
R	3910	Peripheral Blood Involvement	Dx 2018 & later
R	3856	Heritable trait	Dx 2018 & later
R	3804	Adenopathy	Dx 2018 & later
R	3811	Anemia	Dx 2018 & later
R	3885	Lymphocytosis	Dx 2018 & later
R	3907	Organomegaly	Dx 2018 & later
R	3933	Thrombocytopenia	Dx 2018 & later
R	3857	High Risk Cytogenetics	Dx 2018 & later
R	3869	LDH Pretreatment Level	Dx 2018 & later
R	3930	Serum Albumin Pretreatment Level	Dx 2018 & later
R	3931	Serum Beta-2 Microglobulin Pretreatment Level	Dx 2018 & later

# Official Notices

MCSS	NAACCR Item #	NAACCR Item Name	Note
R	3837	Gestational Trophoblastic Prognostic Scoring Index	Dx 2018 & later
R	3838	Gleason Patterns Clinical	Dx 2018 & later
R	3839	Gleason Patterns Pathological	Dx 2018 & later
R	3840	Gleason Score Clinical	Dx 2018 & later
R	3841	Gleason Score Pathological	Dx 2018 & later
R	3842	Gleason Tertiary Pattern	Dx 2018 & later
R	3920	PSA (Prostatic Specific Antigen) Lab Value	Dx 2018 & later
R	3808	AFP Pre-Orchiectomy Range	Dx 2018 & later
R	3806	AFP Post-Orchiectomy Range	Dx 2018 & later
R	3849	hCG Pre-Orchiectomy Range	Dx 2018 & later
R	3847	hCG Post-Orchiectomy Range	Dx 2018 & later
R	3868	LDH Pre-Orchiectomy Range	Dx 2018 & later
R	3867	LDH Post-Orchiectomy Range	Dx 2018 & later
R	3923	S Category Clinical	Dx 2018 & later
R	3924	S Category Pathological	Dx 2018 & later
R	3816	Brain Molecular Markers	Dx 2018 & later
R	1270	Date 1 <sup>st</sup> Crs RX Coc	
R	1271	Date 1 <sup>st</sup> Crs RX CoC Flag	
R	1200	RX Date Surgery	
R	1201	RX Date Surgery Flag	
R	3170	RX Date Mst Defn Srg	Dx 2003 & later
R	3171	RX Date Mst Defn Srg Flag	Dx 2003 & later
R	1210	RX Date Radiation	
R	1211	RX Date Radiation Flag	
R	3230	RX Date Systemic	Dx 2003 & later
R	3231	RX Date Systemic Flag	Dx 2003 & later
R	1220	RX Date Chemo	
R	1221	RX Date Chemo Flag	
R	1230	RX Date Hormone	
R	1231	RX Date Hormone Flag	
R	1240	RX Date BRM	
R	1241	RX Date BRM Flag	
R	1250	RX Date Other	
R	1251	RX Date Other Flag	
R	1285	RX Summ--Treatment Status	Dx 2010 & later
R	1290	RX Summ--Surg Prim Site	Dx 2003 & later
R	1292	RX Summ--Scope Reg LN Sur	Dx 2003 & later
R	1294	RX Summ--Surg Oth Reg/Dis	Dx 2003 & later
RH*	1296	RX Summ--Reg LN Examined	Dx 1998 – 2002
R	1340	Reason for No Surgery	
RH	1360	RX Summ--Radiation	Dx 2003 – 2017
R	1380	RX Summ--Surg/Rad Seq	Dx 2003 & later

# Official Notices

MCSS	NAACCR Item #	NAACCR Item Name	Note
R	3250	RX Summ--Transplnt/Endocr	Dx 2003 & later
R	1390	RX Summ--Chemo	
R	1400	RX Summ--Hormone	
R	1410	RX Summ--BRM	
R	1420	RX Summ--Other	
R	1430	Reason for No Radiation	
RH	1460	RX Coding Sys--Current	Dx 2003 – 2017
RH	1570	Rad--Regional RX Modality	Dx 2003 – 2017
RH	3200	Rad--Boost RX Modality	Dx 2003 – 2017
R	1639	RX Summ--Systemic/Sur Seq	Dx 2003 & later
RH*	1640	RX Summ--Surgery Type	Dx 1998 – 2002
RH	1646	RX Summ--Surg Site 98-02	Dx 1998 – 2002
RH	1647	RX Summ--Scope Reg 98-02	Dx 1998 – 2002
RH	1648	RX Summ--Surg Oth 98-02	Dx 1998 -2002
R	1506	Phase I Radiation Treatment Modality	Dx 2018 & later
RH	1960	Site (73-91) ICD-O-1	Dx 1998 – 1991
RH*	1971	Histology (73-91) ICD-O-1	Dx 1988 – 1991
RH*	1972	Behavior (73-91) ICD-O-1	Dx 1988 – 1991
RH	1980	ICD-O-2 Conversion Flag	Dx 1992 – 2000
R	2140	CoC Coding Sys--Current	
R	2150	CoC Coding Sys--Original	
R	2152	CoC Accredited Flag	
R	2170	Vendor Name	
R	2116	ICD-O-3 Conversion Flag	
R	1750	Date of Last Contact	
R	1751	Date of Last Contact Flag	
R	1760	Vital Status	
R	1810	Addr Current--City	
R	1820	Addr Current--State	
R	1830	Addr Current--Postal Code	
R	1840	County – Current	
R	2220	State/Requestor Items	
		“Managing MD Last Name”	Col 2340 – 2359
		“Managing MD 1 <sup>st</sup> Name”	Col 2360 – 2374
		“Managing MD M I”	Col 2375 – 2375
		“Followup MD Last Name”	Col 2376 – 2395
		“Followup MD 1 <sup>st</sup> Name”	Col 2396 – 2410
		“Followup MD M I”	Col 2411 – 2411
		“Patient Identification Number”	Spec pt ID # if other than accession #, col 2412 – 2426, or accession #
R	2230	Name--Last	
R	2240	Name--First	

# Official Notices

MCSS	NAACCR Item #	NAACCR Item Name	Note
R	2250	Name--Middle	
R	2280	Name--Alias	
R	2390	Name--Maiden	
R	2300	Medical Record Number	
R	2320	Social Security Number	
R	2330	Addr at DX--No & Street	
R	2335	Addr at DX--Supplementl	
R	2350	Addr Current--No & Street	
R*	2355	Addr Current--Supplementl	
R*	2360	Telephone	
R	2415	NPI--Inst Referred From	Dx 2007 & later
R	2410	Institution Referred From	
R	2425	NPI--Inst Referred To	Dx 2007 & later
R	2420	Institution Referred To	
R*	2465	NPI--Physician--Managing	Dx 2007 & later
R	2460	Physician--Managing	
R*	2475	NPI--Physician--Follow-Up	Dx 2007 & later
R	2470	Physician--Follow-Up	
R*	7010	Path Reporting Fac ID 1	Dx 2010 & later
R*	7090	Path Report Number 1	Dx 2010 & later
R*	7320	Path Date Spec Collect 1	Dx 2010 & later
R*	7480	Path Report Type 1	Dx 2010 & later
R*	7190	Path Ordering Fac No 1	Dx 2010 & later
R*	7100	Path Order Phys Lic No 1	Dx 2010 & later
R*	7011	Path Reporting Fac ID 2	Dx 2010 & later
R*	7091	Path Report Number 2	Dx 2010 & later
R*	7321	Path Date Spec Collect 2	Dx 2010 & later
R*	7481	Path Report Type 2	Dx 2010 & later
R*	7191	Path Ordering Fac No 2	Dx 2010 & later
R*	7101	Path Order Phys Lic No 2	Dx 2010 & later
R*	7012	Path Reporting Fac ID 3	Dx 2010 & later
R*	7092	Path Report Number 3	Dx 2010 & later
R*	7322	Path Date Spec Collect 3	Dx 2010 & later
R*	7482	Path Report Type 3	Dx 2010 & later
R*	7192	Path Ordering Fac No 3	Dx 2010 & later
R*	7102	Path Order Phys Lic No 3	Dx 2010 & later
R*	7013	Path Reporting Fac ID 4	Dx 2010 & later
R*	7093	Path Report Number 4	Dx 2010 & later
R*	7323	Path Date Spec cCollect 4	Dx 2010 & later
R*	7483	Path Report type 4	Dx 2010 & later
R*	7193	Path Ordering Fac No 4	Dx 2010 & later
R*	7103	Path Order Phys Lic No 4	Dx 2010 & later

# Official Notices

MCSS	NAACCR Item #	NAACCR Item Name	Note
R*	7014	Path Reporting Fac ID 5	Dx 2010 & later
R*	7094	Path Report Number 5	Dx 2010 & later
R*	7324	Path Date Spec Collect 5	Dx 2010 & later
R*	7484	Path Report Type 5	Dx 2010 & later
R*	7194	Path Ordering Fac No 5	Dx 2010 & later
R*	7104	Path Order Phys Lic No 5	Dx 2010 & later
R*	2520	Text--DX Proc--PE	
R*	2530	Text--Dx Proc--X-ray/Scan	
R*	2540	Text--DX Proc--Scopes	
R*	2550	Text--DX Proc--Lab Tests	
R*	2560	Text--DX Proc--Op	
R*	2570	Text--DX Proc--Path	
R*	2580	Text--Primary Site Title	
R*	2590	Text--Histology Title	
R*	2600	Text--Staging	
R*	2610	RX Text--Surgery	
R*	2620	RX Text--Radiation (Beam)	
R*	2630	RX Text--Radiation Other	
R*	2640	RX Text--Chemo	
R*	2650	RX Text--Hormone	
R*	2660	RX Text--BRM	
R*	2670	RX Text--Other	
R*	2680	Text--Remarks	
R*	2690	Text--Place of Diagnosis	

This notice is published pursuant to Minnesota Rule 4606.3304 subpart 1a, which requires publication of a list of the data items to be reported under part 4606.3303 subpart 1.

Written comments and requests for information may be sent to:

Sally Bushhouse, DVM, MPH, PhD, Director, Minnesota Cancer Surveillance System  
 Minnesota Department of Health  
 85 E. 7th Place  
 P.O. Box 64882  
 St. Paul, Minnesota 55164-0882

## Department of Health

### Division of Health Regulation – Managed Care Systems Section

#### Notice of Application for Essential Community Provider Status

**NOTICE IS HEREBY GIVEN** that an application for designation as an Essential Community Provider (ECP) has been submitted to the Commissioner of Health by Children’s Hospitals and Clinics, d.b.a. Children’s Hospitals and Clinics of Minnesota, d.b.a Children’s Minnesota. Clinical services are offered at Children's Minnesota St. Paul Hospital, 345 North Smith Avenue, St Paul; Children's Hospital & Clinics – Minneapolis, 2525 Chicago Avenue South, Minneapolis; Garden View Medical Building, 347 North Smith Avenue, St. Paul; Children’s Minneapolis Clinic – Children’s



Specialty Center, 2530 Chicago Avenue South, Suite 390, Minneapolis; The Mother Baby Center at Mercy with Children's Minnesota, 4020 Coon Rapids Blvd, Coon Rapids; Metropolitan Pediatric Specialists, 14050 Nicollet Avenue, Suite 300, Burnsville; Metropolitan Pediatric Specialists Shakopee Clinic, 1515 St. Francis Ave, Suite 100, Shakopee; Metropolitan Pediatric Specialists Edina Clinic, 6517 Drew Avenue South, Edina; Children's Hugo Clinic, 14701 Victor Hugo Boulevard North, Hugo; Partners in Pediatrics Maple Grove Clinic, 12720 Bass Lake Road, Maple Grove; Partners in Pediatrics Rogers Clinic, 13980 Northdale Boulevard, Rogers; Partners in Pediatrics Plymouth Clinic, 2855 Campus Drive, Suite 350, Plymouth; Partners in Pediatrics St. Louis Park (Calhoun) Clinic, 3910 Excelsior Boulevard, Saint Louis Park; Partners in Pediatrics Brooklyn Park Clinic, 8500 Edinbrook Parkway, Brooklyn Park; Children's West St. Paul Clinic, 1547 Livingston Avenue, West St Paul; Children's Minnesota – Woodbury Specialty Center, 628 Bielenberg Drive, Suite 200, Woodbury; Children's Minnesota Maple Grove Specialty Center, 7767 Elm Creek Boulevard, Suite 300, Maple Grove; Children's Minnesota Minneapolis Specialty Center, 2530 Chicago Avenue South, Minneapolis; Children's St. Paul Clinic, Gardenview Tower 3rd Floor, 347 North Smith Avenue, Suite 302, St. Paul; Children's Minnesota Minnetonka Specialty Clinics, 5950 Clearwater Drive, Suite 400, Minnetonka; Children's Minnesota Surgery and Specialty Center, 6060 Clearwater Drive, Suite 204, Minnetonka; Diagnostic Imaging Center, 6050 Clearwater Drive, Suite 400, Minnetonka; Ambulatory Surgery Center, 6050 Clearwater Drive, Suite 300, Minnetonka; and Rehabilitation Clinic, Roseville Medical and Dental Center, Suite 130, 1835 West County Road C, Roseville.

An ECP is a health care provider that serves high-risk, special needs, and underserved individuals. In order to be designated as an ECP, a provider must demonstrate that it meets the requirements of *Minnesota Statutes* Section 62Q.19 and *Minnesota Rules* Chapter 4688. The public is allowed 30 days from the date of the publication of this notice to submit written comments on the application. The commissioner will approve or deny the application once the comment period and compliance review is complete.

For more information contact:

Anne Kukowski  
Managed Care Systems Section  
Division of Health Regulation  
Minnesota Department of Health  
P.O. Box 64882  
St. Paul, MN 55164-0882  
651-201-5173

## Department of Health

### Division of Health Regulation – Managed Care Systems Section Notice of Application for Essential Community Provider Status

**NOTICE IS HEREBY GIVEN** that an application for designation as an Essential Community Provider (ECP) has been submitted to the Commissioner of Health by Hiawatha Valley Mental Health Center. Clinical services are offered at Hiawatha Valley Mental Health Center, 166 Main Street, Winona; 121 South Marshall Street, Caledonia; 611 Broadway Avenue, Suite 100, Wabasha; 2835 South Service Drive, Suite 103, Red Wing; 420 East Sarnia, Winona; 105 State Road 6, Rushford; Hiawatha Bluffs Adult Rehabilitation, 1433 Service Drive, Winona; and Children's Community-Based Services and Adult Peer Support Services, 122 West 2nd Street, Winona.

An ECP is a health care provider that serves high-risk, special needs, and underserved individuals. In order to be designated as an ECP, a provider must demonstrate that it meets the requirements of *Minnesota Statutes* Section 62Q.19 and *Minnesota Rules* Chapter 4688. The public is allowed 30 days from the date of the publication of this notice to submit written comments on the application. The commissioner will approve or deny the application once the comment period and compliance review is complete.

# Official Notices

---

For more information contact:

Anne Kukowski  
Managed Care Systems Section  
Division of Health Regulation  
Minnesota Department of Health  
P.O. Box 64882  
St. Paul, MN 55164-0882  
651-201-5173

## Department of Human Services

### Direct Care & Treatment Administration, Financial Services

#### REQUEST FOR COMMENTS for Possible Amendment to Rules Governing the Cost of Care for Clients in State-Operated Facilities, *Minnesota Rules*, Parts 9515.1000 – 9515.2600; Revisor’s ID Number 4500

**Subject of Rules.** The Minnesota Department of Human Services requests comments on its possible amendment to the rules governing the reimbursement for cost of care in state facilities. The Department is considering rule amendments that update and clarify the process used to determine the ability of patients, clients, and relatives to pay for the cost of care in a state facility when no other payer is available or when the only payer available is a public payer. The proposed rule amendments would clarify how the state may verify a patient’s personal assets using credit checks and personal income tax information; clarify when a financial interview is needed and, if needed, when and how the interview would occur; clarify the frequency of the determination of ability to pay calculation; and remove outdated tables embedded in the rules. This amendment would also align information requests with current Health Insurance Portability and Accountability Act (HIPAA) and financial institution requirements for asset verification.

**Persons Affected.** The rule amendments would likely affect individuals in state-operated facilities and their responsible relatives.

**Statutory Authority.** Minnesota Statutes, section 246.51, subdivision 2, requires the Department to adopt rules to establish “uniform standards for determination of client liability and relative, guardian or conservator responsibility for care provided at state facilities.”

**Public Comment.** Interested persons or groups may submit comments or information on these possible rules in writing or orally until further notice is published in the *State Register* that the Department intends to adopt or to withdraw the rules. The Department will not publish a notice of intent to adopt the rules until more than 60 days have elapsed from the date of this request for comments. The Department does not plan to appoint an advisory committee to comment on the possible rules.

**Rules Drafts.** The Department does not anticipate that a draft of the rules will be available before the publication of the proposed rules.

**Agency Contact Person.** Written or oral comments, questions, and requests for more information on this possible rules amendment should be directed to Michelle Tenney, regarding cost of care policy, or Vanessa Vogl, regarding rulemaking:

Michelle Tenney  
Minnesota Department of Human Services  
Direct Care and Treatment Financial Services  
PO Box 65979  
Saint Paul, MN 55164-0979  
Phone: (651) 431-3701  
*Michelle.Tenney@state.mn.us*

Vanessa Vogl  
Minnesota Department of Human Services  
Administrative Law Office  
PO Box 64254  
Saint Paul, MN 55164-0254  
Phone: (651) 431-3168  
Fax: (651) 431-7714  
*Vanessa.Vogl@state.mn.us*

TTY users may call the Department at (800) 627-3529. You can also submit written comments via the Office of Administrative Hearings Rulemaking e-comments website at <https://minnesotaoah.granicusideas.com/discussions>.

**Alternative Format.** Upon request, this information can be made available in an alternative format, such as large print, braille, or audio. To make such a request, please contact the agency contact person at the address or telephone number listed above.

**NOTE:** Comments received in response to this notice will not necessarily be included in the formal rulemaking record submitted to the administrative law judge if and when a proceeding to adopt rules is started. The agency is required to submit to the judge only those written comments received in response to the rules after they are proposed. If you submitted comments during the development of the rules and you want to ensure that the Administrative Law Judge reviews the comments, you should resubmit the comments after the rules are formally proposed.

Dated: May 9, 2018

Amy Akbay, Chief General Counsel  
Minnesota Department of Human Services

## **Minnesota Pollution Control Agency (MPCA) Watershed Division**

### **Notice of Availability of the draft reports for the Mississippi River Headwaters Watershed Restoration and Protection Strategy (WRAPS) and Total Maximum Daily Load (TMDL) for Review and Comment**

**Public Comment Period Begins: June 4, 2018**

**Public Comment Period Ends: July 5, 2018**

The Minnesota Pollution Control Agency (MPCA) is requesting comments on the draft WRAPS and TMDL reports for the Mississippi River Headwaters Watershed. The WRAPS is heavily focused on the protection of the high quality waters of this watershed, while the TMDL is focused on the restoration of two lakes in Beltrami County Minnesota, Lake Irving and Little Turtle.

The draft WRAPS and TMDL are available for review at: <https://www.pca.state.mn.us/water/watersheds/mississippi-river-headwaters>. Written comments on the draft TMDL and WRAPS must be sent to the MPCA contact person listed below by July 5, 2018, at 4:30 p.m. The MPCA will prepare responses to comments received and make any necessary revisions of the document. Subsequent to the revision(s), the draft WRAPS will be submitted to the MPCA office at 520 Lafayette Road North, St. Paul, Minnesota 55155-4194 for final approval.

Required by the federal Clean Water Act, a TMDL is a scientific study, conducted on waters assessed to be impaired, that calculates the maximum amount of a pollutant that a waterbody can receive and still meet water quality standards for that pollutant. The TMDL study is a process that identifies the sources of the pollutant causing an impairment and quantifies necessary reductions among the sources.

# Official Notices

---

The state of Minnesota has adopted a “watershed approach” to address the state’s 80 “major” watersheds (denoted by 8-digit hydrologic unit code or HUC). This watershed approach incorporates water quality assessment, watershed analysis, civic engagement, planning, implementation, and measurement of results into a 10-year cycle that addresses both restoration and protection.

A key aspect of this effort is to develop and utilize watershed-scale models and other tools to help state agencies, local governments and other watershed stakeholders determine how to best proceed with restoring and protecting lakes and streams. The WRAPS report summarizes past assessment and diagnostic work and outlines ways to prioritize actions and strategies for continued implementation to protect water quality.

Written comments must indicate whether they pertain to the Mississippi River Headwaters TMDL or WRAPS report. They should clearly state the action you wish the MPCA to take, including references to sections of the report that you believe should be changed; please provide specific reasons supporting your position.

**Agency Contact Person:** Written comments and requests for more information should be directed to:

Phil Votruba  
Minnesota Pollution Control Agency  
7678 College Road, Suite 105  
Baxter, Minnesota 56425  
Phone: 218-316-3901  
Fax: 218-828-2594  
E-mail: [phil.votruba@state.mn.us](mailto:phil.votruba@state.mn.us)

TTY users may call the MPCA teletypewriter at 651-282-5332 or 800-657-3864.

**Written Comments:** You may submit written comments on the conditions of the draft WRAPS Report or on the Commissioner’s preliminary determination. Written comments must include the following:

1. A statement of your interest in the draft WRAPS Report;
2. A statement of the action you wish the MPCA to take, including specific references to sections of the draft document that you believe should be changed; and
3. The reasons supporting your position, stated with sufficient specificity as to allow the Commissioner to investigate the merits of your position.

**Petition for Public Informational Meeting:** You also may request that the MPCA Commissioner hold a public informational meeting. A public informational meeting is an informal meeting that may be held to solicit public comment and statements on matters before the MPCA, and help clarify parts of the document and resolve issues. A petition requesting a public informational meeting must include the following information:

1. A statement identifying the matter of concern;
2. The information required under items 1 through 3 of “Written Comments,” identified above;
3. A statement of the reasons for holding a public informational meeting; and
4. The issues that you would like addressed at the public informational meeting.

**Petition for Contested Case Hearing:** You also may submit a petition for a contested case hearing. A contested case hearing is a formal hearing before an administrative law judge that provides evidence on issues requested to be change. In accordance with Minn. R. 7000.1900, the MPCA will grant a petition to hold a contested case hearing if it finds that: (1) there is a material issue of fact in dispute concerning the draft WRAPS Report; (2) the MPCA has the jurisdiction to make a determination on the disputed material issue of fact; and (3) there is a reasonable basis underlying the disputed material issue of fact or facts such that the holding of the contested case hearing would allow the introduction of information that would aid the MPCA in resolving the disputed facts in making a final decision on the draft WRAPS Report. A material issue of fact means a fact question, as distinguished from a policy question, whose resolution could have a direct bearing on a final MPCA decision. A petition for a contested case hearing must include the following information:

1. A statement of reasons or proposed findings supporting the MPCA decision to hold a contested case hearing according to the criteria in Minn. R. 7000.1900, as discussed above; and
2. A statement of the issues proposed to be addressed by a contested case hearing and the specific relief requested or resolution of the matter.

In addition and to the extent known, a petition for a contested case hearing should also include the following information:

1. A proposed list of prospective witnesses to be called, including experts, with a brief description of proposed testimony or summary of evidence to be presented at a contested case hearing;
2. A proposed list of publications, references, or studies to be introduced and relied upon at a contested case hearing; and
3. An estimate of time required for you to present the matter at a contested case hearing.

**MPCA Decision:** The written comments, requests, and petitions submitted on or before the last day of the public comment period will be considered in the final decision on the draft TMDL and WRAPS Reports. If the MPCA does not receive written comments, requests, or petitions during the public comment period, the MPCA staff as authorized by the Commissioner, will make the final decision on the draft TMDL and WRAPS Reports.

## Teachers Retirement Association Notice of Meeting

The Board of Trustees, Minnesota Teachers Retirement Association will hold a meeting on **Wednesday, June 20, 2018 at 9:30 a.m.** in Suite 400, 60 Empire Drive, St. Paul, MN to consider matters which may properly come before the Board. Board members may participate by telephone.

## State Grants & Loans

In addition to requests by state agencies for technical/professional services (published in the State Contracts Section), the *State Register* also publishes notices about grants and loans available through any agency or branch of state government. Although some grant and loan programs specifically require printing in a statewide publication such as the State Register, there is no requirement for publication in the *State Register* itself. Agencies are encouraged to publish grant and loan notices, and to provide financial estimates as well as sufficient time for interested parties to respond.

SEE ALSO: Office of Grants Management (OGM) at: <http://www.grants.state.mn.us/public/>

## Department of Employment and Economic Development (DEED) Notice of Grant Opportunity

**NOTICE IS HEREBY GIVEN** that the Minnesota Department of Employment and Economic Development (DEED) places notice of any available grant opportunities online at <https://mn.gov/deed/about/contracts/>

## Department of Employment and Economic Development (DEED) Vocational Rehabilitation Services Notice of Availability of Funds for Extended Employment Program

The Extended Employment program provides ongoing employment support services necessary to maintain and advance the employment of individuals with significant disabilities. The authority for the Extended Employment program is described in Minnesota Statutes 268A, and in Minnesota Rules 3300.2005 to 3300.2055. In State Fiscal Year 2019,

# State Grants & Loans

\$12,115,216 in Extended Employment program funding is available for current Extended Employment providers. Funding is limited to current Extended Employment providers. Applications for funding are required and can be found here: <https://mn.gov/deed/job-seekers/disabilities/extend-employment/service-providers> and are due to DEED **June 15, 2018**. Grant contracts will be developed and executed thereafter. Further details of funding criteria can be found in Minnesota Rules 3300.2005 to 3300.2055. Funding for new and expanded programs is contingent upon the availability of funds and would be published under a separate notice of availability of funds.

Persons or parties who wish to obtain information on Extended Employment Program funding in State Fiscal Year 2019 may contact [Extended.Employment@state.mn.us](mailto:Extended.Employment@state.mn.us).

## State Contracts

**Informal Solicitations:** Informal solicitations for professional/technical (consultant) contracts valued at over \$5,000 through \$50,000, may either be published in the *State Register* or posted on the Department of Administration, Materials Management Division's (MMD) Web site. Interested vendors are encouraged to monitor the P/T Contract Section of the MMD Website at [www.mmd.admin.state.mn.us](http://www.mmd.admin.state.mn.us) for informal solicitation announcements.

**Formal Solicitations:** Department of Administration procedures require that formal solicitations (announcements for contracts with an estimated value over \$50,000) for professional/technical contracts must be published in the *State Register*. Certain quasi-state agency and Minnesota State College and University institutions are exempt from these requirements.

**Requirements:** There are no statutes or rules requiring contracts to be advertised for any specific length of time, but the Materials Management Division strongly recommends meeting the following requirements: \$0 - \$5000 does not need to be advertised. Contact the Materials Management Division: (651) 296-2600 \$5,000 - \$25,000 should be advertised in the *State Register* for a period of at least seven calendar days; \$25,000 - \$50,000 should be advertised in the *State Register* for a period of at least 14 calendar days; and anything above \$50,000 should be advertised in the *State Register* for a minimum of at least 21 calendar days.

## Minnesota State Colleges and Universities (Minnesota State)

### System Office

### Request for Proposals for identifying a vendor for 2018-2019 Guidebook Printing, Poster Printing and Order Fulfillment

Minnesota State Colleges and Universities (Minnesota State) is requesting bids from qualified vendors for three related but separate projects. Vendors may submit bids for one, two, or all three of the projects. The projects are: (1) Printing of the 2018-2019 Minnesota State Guidebook, a system-wide guide describing programs and services offered by the colleges and universities of Minnesota State; (2) Printing of 2018-2019 Minnesota State poster highlighting programs; and (3) Fulfillment of these two items via online order form, for up to 1,500 individual requests, plus a one-time distribution to 30 Minnesota State presidents, up to 4,000 high school counselors, and up to 500 Minnesota workforce centers.

Specifications and criteria for the guidebook and poster are available in the full RFP. Accordingly, Minnesota State system office shall select the vendor(s) whose proposal(s), and oral presentation(s) if requested, demonstrate in Minnesota State system office's sole opinion, the clear capability to best fulfill the purposes of this RFP in a cost effective manner.

Minnesota State must receive all responses to this RFP no later than **4:00 P.M. Central Time on Friday, June 15, 2018** and should be delivered to:

Minnesota State System Office  
Margie Takash, Administrative Project Support  
Marketing and Communications Division  
30 7th Street East, Suite 350  
St. Paul, MN 55101

Inquiries about this RFP must be directed to:

Noelle Hawton, Chief Marketing and Communications Officer  
Telephone: 651-201-1801  
E-mail: [Noelle.hawton@minnstate.edu](mailto:Noelle.hawton@minnstate.edu)

For a complete copy of the RFP and required submission materials, please visit the RFP website at <http://www.minnstate.edu/vendors/index.html> (following Guidebook Printing, Poster Printing and Order Fulfillment link).

## **Minnesota State Colleges and Universities (Minnesota State) Riverland Community College Request for Bids for World Cultural Studies 2019 for Riverland Community College**

Trip dates: Friday, March 8, 2019 through Monday, March 18, 2019

To be considered, please submit a sealed bid for the following description of World Cultural Studies travel-study trip 2019 by **Wednesday, June 27, 2018, at 11:00am**, at which time bids will be opened and read. Please submit the sealed bid to:

Page Petersen, Business Office  
Riverland Community College  
West Building  
1900 8th Avenue NW  
Austin, MN 55912

Bids should include the following considerations:

- 1) minimum number of travelers: 16 (14 + 2 leaders)  
maximum number of travelers: 32 (30 + 2 leaders)
- 2) transportation:
  - a. round-trip airport transfers in USA and Ireland
  - b. in Ireland: motor coach preferred, but rail could also be considered, if practical, in some segments of the trip
- 3) lodging:
  - a. 9 nights in 3-star or similar lodging as indicated in itinerary below
    - i. one or more accommodations could be on a castle grounds or other historic/interesting building
- 4) tips for drivers and luggage handlers
- 5) suggested itinerary:

March 8, 2019 departure  
coach bus transport from Riverland-Austin campus to MSP airport  
flight from MSP to Dublin

March 9, 2019  
arrival in Dublin  
overnight hotel lodging, with easy access to city center/attractions

March 10, 2019  
Dublin to Cork (mid-day departure preferred)  
overnight lodging in Cork close to city center

March 11, 2019  
overnight lodging in Cork

March 12, 2019  
Cork to Limerick area (morning departure)  
overnight lodging in Limerick or Limerick region

# State Contracts

---

March 13, 2019

Limerick to Derry/Londonderry (mid-morning departure)  
overnight lodging in Derry

March 14, 2019

Derry/Londonderry to Belfast (late morning departure)  
overnight lodging in Belfast, near city center/attractions

March 15, 2019

overnight lodging in Belfast

March 16, 2019

Belfast to Dublin (morning departure preferred)  
overnight lodging in Dublin, near city center/attractions

March 17, 2019

overnight lodging in Dublin

March 18, 2019 return

transportation to Dublin airport  
flight from Dublin to MSP  
coach bus transport from MSP to Riverland-Austin campus

6) Per-person pricing options should be provided for single occupancy as well as for double occupancy.

Bidders must provide references of similar group trips.

Bidders must be able to attend, in person or via video conference, pre-trip class session(s) in November 2018 and January 2019 to discuss travel regulations and trip insurance options.

Examples of previous arts-focused Riverland travel-study trips can be viewed at [www.riverland.edu/scandinaviansprint](http://www.riverland.edu/scandinaviansprint) and [www.riverland.edu/baba](http://www.riverland.edu/baba). Please direct any questions to Scott Blankenbaker at 507-433-0547 or [scott.blankenbaker@riverland.edu](mailto:scott.blankenbaker@riverland.edu).

## Minnesota State Colleges and Universities (Minnesota State)

### Winona State University

#### Request for Proposals to Purchase a Commercial Dishwasher

Notice is hereby given that Winona State University is seeking proposals to purchase a Commercial Dishwasher.

Proposals are available by contacting Laura Mann, Purchasing Director, PO Box 5838, 106 Somsen Hall, Winona, MN 55987 or via email to [lmann@winona.edu](mailto:lmann@winona.edu).

Sealed proposals must be received by Laura Mann, Purchasing Director, at Winona State University, PO Box 5838 or 175 West Mark Street, Business Office, Somsen Hall 106, Winona, MN 55987, by **3:00 PM CST, Wednesday, June 13, 2018**.

Winona State University reserves the right to reject any or all bids and to waive any irregularities or informalities in proposals received.

## Minnesota Historical Society (MNHS)

### Request for Bids for MNHS Metro Sites Groundskeeping

The Minnesota Historical Society (the Society) is seeking bids from qualified firms (the Contractor) to provide all labor, materials, equipment, and supplies for the year-round groundskeeping at four (4) metro historic site locations (Historic Fort Snelling @ B'Dote, James J Hill House, Alexander Ramsey House, and the Sibley Historic Site), one (1) warehouse building (1500 Mississippi), and Kellogg Center, totaling approximately 15.38 mown acres and 11.46 snow removal acres.



It is the responsibility of the Contractor to visit, as necessary, each site to prepare an accurate proposal. The Society will not accept any price increases after the contract begins.

Optional pre-bid sites visit will be held on **Tuesday, June 19, 2018**. Staff will be available at sites as follows:

<b>1500 Mississippi:</b>	9:00 AM - 10:00 AM
<b>Kellogg Center:</b>	10:00 AM - 11:00 AM
<b>James J Hill House:</b>	11:00 AM - 12:00 PM
<b>Alexander Ramsey House:</b>	1:00 PM - 2:00 PM
<b>Sibley Historic Site:</b>	2:30 PM - 3:00 PM
<b>Historic Fort Snelling at B'Dote:</b>	4:00 PM - 5:00 PM

The Request for Proposal is available by email to [mary.green-toussaint@mnhs.org](mailto:mary.green-toussaint@mnhs.org).

All proposals must be received in accordance with the following requirements by **Tuesday, June 26, 2018 by 2:00pm CST**. Late proposals will not be considered.

Authorized agents for receipt of proposals are the following: Mary Green Toussaint, Contract Manager, or staff located at the Information Desk on the first floor of the Minnesota History Center, 345 Kellogg Boulevard West, Saint Paul, Minnesota 55102.

## MNsure

### Request for Information: Provider Directory Data Management Service

MNsure, the State of Minnesota's health insurance marketplace, is requesting information about available services or solutions for management of the provider directory data displayed by MNsure's new Plan Shopping and Enrollment Decision Support Tool. MNsure is seeking this information with an expected implementation of provider directory data display no later than November 1, 2019, for the 2020 benefit year. The Request for Information will be available Monday, June 4, 2018 by 4pm Central Time on MNsure's website at: <https://www.mnsure.org/about-us/rfp-contract/rfp.jsp>

Responses are due **Monday, June 25, 2018** by 4pm Central Time. Please see MNsure's website for more information. This RFI is issued solely for information and planning purposes and does not constitute a solicitation. All expenses incurred in responding to this Request for Information are solely the responsibility of the responder.

## Minnesota State Lottery

### Request for Proposals for Sponsorship Agreements

#### Description of Opportunity

The Minnesota State Lottery develops sponsorship agreements throughout the year with organizations, events, and sports teams to create excitement for lottery players, to interest new players and increase the visibility of lottery games. The Lottery encourages and continually seeks new sponsorship agreements to help achieve current Lottery marketing goals.

#### Proposal Content

A sponsorship proposal presented to the Lottery should meet the following three criteria:

1. **Maximize Lottery Visibility** – the event, sports or tie-in proposal should draw a large number of desired participants (typically 50,000 or more) whose demographics match the Lottery player profile. The Lottery is interested in effectively delivering its message of fun and entertainment to Minnesota adults whose demographics skew primarily towards those aged 25-64, with a household income of \$35,000-\$75,000, and having an educational background of some college or higher. The Lottery does not market to those under the age of 18, and family events with high levels of children present are generally not accepted. Attendance, on-site signage visibility and paid media exposure will be critical

# State Contracts

---

components that will be evaluated.

2. **Enhance Lottery Image** – the event, sports or tie-in proposal should inherently project the attitude that the Lottery is a fun and socially acceptable part of the community. The Lottery’s presence should fit well within the lineup of other sponsors. The Lottery is interested in creating opportunities whereby the sponsorship can translate into sales revenue, either via on-site sales from a Lottery booth, from sales-generating promotions with Lottery retailers or from joint programs with the sponsor’s media partners.

3. **Provide Promotional Extensions** – the event, sports or tie-in proposal should offer exciting, value-added ways to interact with our players and have opportunities to motivate attendees, listeners and viewers to participate in and purchase Lottery games. The proposal must include proper staffing availability or other considerations to help the Lottery implement any appropriate promotional extension ideas.

Proposals should address all pertinent elements of the sponsorship and how the Lottery criteria as stated above and on the Evaluation Form are to be met. To view or print copies of the Request for Proposal go to <https://www.mnlottery.com/vendors/> This Solicitation does not obligate the state to award a contract or pursue a proposed sponsorship opportunity, and the state reserves the right to cancel the solicitation if it is considered to be in its best interest.

## Questions

Questions concerning this Solicitation should be directed to:

Jason LaFrenz, Marketing Director  
Minnesota State Lottery  
2645 Long Lake Road  
Roseville, MN 55113  
Tel. (651) 635-8230  
(888) 568-8379 ext. 230 (toll-free)  
Fax: (651) 297-7496  
TTY: (651) 635-8268  
**Jason.LaFrenz@mnlottery.com**

Other personnel are not authorized to answer questions regarding this Solicitation.

## Response Delivery

All responses must be in writing and delivered to the contact noted above. Proposals will be accepted on an ongoing basis.

## Minnesota Department of Transportation (MnDOT)

### Engineering Services Division

### Notices Regarding Professional/Technical (P/T) Contracting

**P/T Contracting Opportunities:** MnDOT is now placing additional public notices for P/T contract opportunities on the MnDOT’s Consultant Services website. New public notices may be added to the website on a daily basis and be available for the time period as indicated within the public notice.

**Taxpayers’ Transportation Accountability Act (TTAA) Notices:** MnDOT is posting notices as required by the TTAA on the MnDOT Consultant Services website.

**MnDOT’s Prequalification Program:** MnDOT maintains a Pre-Qualification Program in order to streamline the process of contracting for highway related P/T services. Program information, application requirements, application forms and contact information can be found on MnDOT’s Consultant Services website. Applications may be submitted at any time for this Program.

MnDOT Consultant Services website: [www.dot.state.mn.us/consult](http://www.dot.state.mn.us/consult)

If you have any questions regarding this notice, or are having problems viewing the information on the Consultant Services website, please call the Consultant Services Help Line at 651-366-4611, Monday – Friday, 9:00am – 4:00pm.

## Minnesota Zoo

### Notice of Contract Opportunity for Interpretive Interactive Design, Fabrication & Installation at Mussel Conservation Cabin

**PROJECT NAME:** Interpretive Interactive Design, Fabrication & Installation at Mussel Conservation Cabin

**DETAILS:** The Minnesota Department of Minnesota Zoological Garden is requesting proposals for the purpose of design, fabrication and installation of interpretive interactives and graphics at the small Mussel Conservation Cabin next to the main lake. The interactive components at the Mussel Conservation Cabin will highlight the Zoo's mussel conservation work and pique guests' interest in some of the science behind mussel biology in a fun, interactive way. The interactive components will contain hands-on activities to be led by volunteer interpreters. There will also be interactive components that will be self-directed and do not need to be led by a volunteer. The new interactive pieces and signage should incorporate the existing 32" outdoor monitor that plays mussel videos at the Mussel Conservation Cabin.

Work is anticipated to start after July 6, 2018.

**COPY REQUEST:** To get a copy of the Request for Proposals, please send a written request, by email, to:

Nicole Mattson  
Interpretive Program Developer  
Minnesota Zoo, 13000 Zoo Blvd, Apple Valley, MN 55124  
[nicole.mattson@state.mn.us](mailto:nicole.mattson@state.mn.us)

**PROPOSAL DEADLINE:** Proposals submitted in response to the Request for Proposals in this advertisement must be received by mail and email no later than **June 24, 2018, 4:30 pm. Late proposals will not be considered.** Faxed proposals will **not** be considered.

This request does not obligate the State to complete the work contemplated in this notice. The State reserves the right to cancel this solicitation. All expenses incurred in responding to this notice are solely the responsibility of the responder.

# Minnesota's Bookstore



## Several convenient ways to order:

- **Retail store** Open 8 a.m. - 3 p.m. Monday - Friday, 660 Olive Street, St. Paul
- **Phone** (credit cards): 8 a.m. - 4 p.m. Monday - Friday, 651.297.3000 (Twin Cities) or 1.800.657.3757 (nationwide toll-free)
- **On-line orders:** [www.mnbookstore.com](http://www.mnbookstore.com)
- **Minnesota Relay Service:** 711
- **Fax** (credit cards): 651.215.5733 (fax line available 24 hours)
- **Mail orders:** Orders can be sent to Minnesota's Bookstore, 660 Olive Street, St. Paul, MN 55155

**Minnesota's Bookstore accepts VISA, MasterCard, American Express & Discover for all purchases.**

**PREPAYMENT REQUIRED.** *Prices and availability subject to change.* **Fax and phone orders** require credit card.

Please allow 1-2 weeks for delivery. For **mail orders**, complete order blank and send to address above.

Enclose payment - for security reasons, we do not recommend mailing credit card information.

Please allow 2-3 weeks for delivery.

Please make checks payable to "Minnesota's Bookstore."

A \$20.00 fee will be charged for returned checks.



**SUBSCRIBE TO THE STATE REGISTER!**