

Minnesota State Register

Published every Monday (Tuesday when Monday is a holiday)



**Proposed, Adopted, Emergency, Expedited, Withdrawn, Vetoed Rules;
Executive Orders; Appointments; Commissioners' Orders; Revenue Notices;
Official Notices; State Grants & Loans; State Contracts;
Non-State Public Bids, Contracts and Grants**

**Monday 17 July 2017
Volume 42, Number 3
Pages 35 - 54**

Minnesota State Register

Judicial Notice Shall Be Taken of Material Published in the *Minnesota State Register*

The *Minnesota State Register* is the official publication of the State of Minnesota's Executive Branch of government, published weekly to fulfill the legislative mandate set forth in *Minnesota Statutes*, Chapter 14, and *Minnesota Rules*, Chapter 1400. It contains:

- Proposed Rules
- Adopted Rules
- Exempt Rules
- Expedited Rules
- Withdrawn Rules
- Executive Orders of the Governor
- Appointments
- Proclamations
- Vetoed Rules
- Commissioners' Orders
- Revenue Notices
- Official Notices
- State Grants and Loans
- Contracts for Professional, Technical and Consulting Services
- Non-State Public Bids, Contracts and Grants

Printing Schedule and Submission Deadlines

Vol. 42 Issue Number	PUBLISH DATE (BOLDFACE shows altered publish date)	Deadline for: all Short Rules, Executive and Commissioner's Orders, Revenue and Official Notices, State Grants, Professional-Technical- Consulting Contracts, Non-State Bids and Public Contracts	Deadline for LONG, Complicated Rules (contact the editor to negotiate a deadline)
# 4	Monday 24 July	Noon Tuesday 18 July	Noon Thursday 13 July
# 5	Monday 31 July	Noon Tuesday 25 July	Noon Thursday 20 July
# 6	Monday 7 August	Noon Tuesday 1 August	Noon Thursday 27 July
# 7	Monday 14 August	Noon Tuesday 8 August	Noon Thursday 3 August

PUBLISHING NOTICES: We need to receive your submission **ELECTRONICALLY in Microsoft WORD format**. Submit ONE COPY of your notice via e-mail to: sean.plemmons@state.mn.us. State agency submissions must include a "State Register Printing Order" form, and, with contracts, a "Contract Certification" form. Non-State Agencies should submit **ELECTRONICALLY in Microsoft WORD**, with a letter on your letterhead stationery requesting publication and date to be published. Costs are \$16 per tenth of a page (columns are seven inches wide). One typewritten, double-spaced page = 4/10s of a page in the State Register, or \$64. About 2-1/2 pages typed, double-spaced, on 8-1/2"x11" paper = one typeset page in the *State Register*. Contact editor with questions (651) 297-7963, or **e-mail:** sean.plemmons@state.mn.us.

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SEE THE Minnesota State Register free at website: <http://www.minnesotasbookstore.com>

- **Minnesota State Register: On-line subscription** – \$180, includes links, index, special section "CONTRACTS & GRANTS," with Sidebar Table of Contents, Early View after 4:30 pm Friday (instead of waiting for early Monday), and it's sent to you via **E-mail**.
- **Single issues** are available for a limited time: Minnesota State Register \$5.00.
- **"Affidavit of Publication"** includes a notarized "Affidavit" and a copy of the issue: \$15.00.
- **Research Services** - will look up, photocopy, and fax or send copies from past issues at \$1.00 per page.

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Minnesota Legislative Information

Senate Public Information Office

(651) 296-0504
State Capitol, Room 231, St. Paul, MN 55155
<http://www.senate.mn>

Minnesota State Court System

Court Information Office (651) 296-6043
MN Judicial Center, Rm. 135,
25 Rev. Dr. Martin Luther King Jr Blvd., St. Paul, MN 55155
<http://www.mncourts.gov>

House Public Information Services

(651) 296-2146
State Office Building, Room 175
100 Rev. Dr. Martin Luther King Jr Blvd., St. Paul, MN 55155
<https://www.house.leg.state.mn.us/hinfo/hinfo.asp>

Federal Register

Office of the Federal Register (202) 512-1530; or (888) 293-6498
U.S. Government Printing Office – Fax: (202) 512-1262
http://www.access.gpo.gov/su_docs/aces/aces140.html

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And a subscription gets you our Current Listing of All OPEN bids, contracts, grants, loans, and RFPs that are still open for bid, so you don’t have to hunt through each back issue to find something.

Minnesota Rules: Amendments and Additions

NOTICE: How to Follow State Agency Rulemaking in the State Register

The State Register is the official source, and only complete listing, for all state agency rulemaking in its various stages. State agencies are required to publish notice of their rulemaking action in the State Register. Published every Monday, the State Register makes it easy to follow and participate in the important rulemaking process. Approximately 80 state agencies have the authority to issue rules. Each agency is assigned specific Minnesota Rule chapter numbers. Every odd-numbered year the Minnesota Rules are published. Supplements are published to update this set of rules. Generally speaking, proposed and adopted exempt rules do not appear in this set because of their short-term nature, but are published in the State Register.

An agency must first solicit Comments on Planned Rules or Comments on Planned Rule Amendments from the public on the subject matter of a possible rulemaking proposal under active consideration within the agency (Minnesota Statutes §§ 14.101). It does this by publishing a notice in the State Register at least 60 days before publication of a notice to adopt or a notice of hearing, or within 60 days of the effective date of any new statutory grant of required rulemaking.

When rules are first drafted, state agencies publish them as Proposed Rules, along with a notice of hearing, or a notice of intent to adopt rules without a hearing in the case of noncontroversial rules. This notice asks for comment on the rules as proposed. Proposed emergency rules, and withdrawn proposed rules, are also published in the State Register. After proposed rules have gone through the comment period, and have been rewritten into their final form, they again appear in the State Register as Adopted Rules. These final adopted rules are not printed in their entirety, but only the changes made since their publication as Proposed Rules. To see the full rule, as adopted and in effect, a person simply needs two issues of the State Register, the issue the rule appeared in as proposed, and later as adopted.

The State Register features partial and cumulative listings of rules in this section on the following schedule: issues #1-13 inclusive; issues #14-25 inclusive (issue #26 cumulative for issues #1-26); issues #27-38 inclusive (issue #39, cumulative for issues #1-39); issues #40-52 inclusive, with final index (#1-52, or 53 in some years). An annual subject matter index for rules was separately printed usually in August, but starting with Volume 19 now appears in the final issue of each volume. For copies or subscriptions to the State Register, contact Minnesota's Bookstore, 660 Olive Street (one block east of I-35E and one block north of University Ave), St. Paul, MN 55155, phone: (612) 297-3000, or toll-free 1-800-657-3757. TTY relay service phone number: (800) 627-3529.

Volume 41 - Minnesota Rules
(Rules Appearing in Vol. 41 Issues #27-52 are
in Vol 41, #52 - Monday 26 June 2017)
Volume 42, #3

Monday 3 July - Monday 17 July

Office of Administrative Hearings

1408 (adopted) 39

Adopted Rules

A rule becomes effective after the requirements of *Minnesota Statutes* §§ 14.05-14.28 have been met and five working days after the rule is published in the *State Register*, unless a later date is required by statutes or specified in the rule. If an adopted rule is identical to its proposed form as previously published, a notice of adoption and a citation to its previous *State Register* publication will be printed. If an adopted rule differs from its proposed form, language which has been deleted will be printed with strikeouts and new language will be underlined. The rule's previous *State Register* publication will be cited.

KEY: Proposed Rules - Underlining indicates additions to existing rule language. ~~Strikeouts~~ indicate deletions from existing rule language. If a proposed rule is totally new, it is designated "all new material." **Adopted Rules** - Underlining indicates additions to proposed rule language. ~~Strikeout~~ indicates deletions from proposed rule language.

Office of Administrative Hearings

Adopted Permanent Rules Relating to Sanitary Districts, Boundary Petitions, and Proceedings

The rules proposed and published at State Register, Volume 41, Number 45, pages 1283-1287, May 08, 2017 (41 SR 1283), are adopted as proposed.

Withdrawn Rules

An agency may withdraw rules from review (*Minnesota Statutes* 1400.2240, Subp.8; 1400.2300, Subp 4; and 1400.2410, Subp.4) by submitting a notice of withdrawal to the chief judge signed by a person authorized to withdraw the rule. Withdrawing a rule is appropriate unless the withdrawal of the rule or a portion of the rules makes the remaining rules substantially different. The notice must explain the person's authority to withdraw the rule. The office must return the agency's filing promptly after receiving this notice.

Minnesota Campaign Finance and Public Disclosure Board

NOTICE OF WITHDRAWN RULES: Possible Technical and Clarifying Updates to Rules Administered by the Campaign Finance and Public Disclosure Board; Minnesota Rules, Chapters 4501 Through 4525, Revisor's Id Number R-04551

The Minnesota Campaign Finance and Public Disclosure Board is withdrawing its possible technical and clarifying updates to rules administered by the Board, Revisor's ID Number R-04551. A request for comments regarding this rulemaking was published in the State Register on December 5, 2016. 41 SR 603. This rulemaking never reached the stage where publication of a notice of intent to adopt rules in the State Register was required.

The Board is withdrawing this rulemaking because the possible technical and clarifying updates were enacted into statute during the last legislative session. The Board's other rulemaking concerning the possible amendment to and repeal of rules governing campaign finance regulation and reporting; independent expenditures; economic interest disclosure; lobbying; gift ban provisions; and audits and investigations, Revisor's ID Number R- 04450, is proceeding.

Date: July 7, 2017

Jeff Sigurdson
Executive Director

Official Notices

Pursuant to *Minnesota Statutes* §§ 14.101, an agency must first solicit comments from the public on the subject matter of a possible rulemaking proposal under active consideration within the agency by publishing a notice in the *State Register* at least 60 days before publication of a notice to adopt or a notice of hearing, and within 60 days of the effective date of any new statutory grant of required rulemaking.

The *State Register* also publishes other official notices of state agencies and non-state agencies, including notices of meetings and matters of public interest.

Department of Human Rights Notice of Revised Minority and Female Hiring Goals for Contractors on State-funded Construction Projects

NOTICE IS HEREBY GIVEN that Contractors on state-funded construction projects will be subject to revised hiring goals, effective July 17, 2017.

Since 1985, state law has required the Commissioner of the Department of Human Rights to issue goals and timetables for minority and female utilization in state-funded construction projects. These goals apply to contracts in excess of \$100,000.

With the exception of the minority participation goals for the two-county and five-county metro areas, female and minority participation goals have been increased in all areas of the state. The goals are now as follows:

Region	Counties	Female	Minority
2 County	Hennepin, Ramsey	20%	32%
5 County	Anoka, Carver, Dakota, Scott, Washington	15%	22%
Northeast	Aitkin, Carlton, Cook, Itasca, Koochiching, Lake, St. Louis	9%	12%
Northwest	Becker, Beltrami, Cass, Clay, Clearwater, Crow Wing, Douglas, Grant, Hubbard, Kittson, Lake of the Woods, Mahnommen, Marshall, Morrison, Norman, Otter Tail, Pennington, Polk, Pope, Red Lake, Roseau, Stevens, Todd, Traverse, Wadena, Wilkin	9%	12%
Central	Benton, Chisago, Isanti, Kanabec, Kandiyohi, McLeod, Meeker, Mille Lacs, Pine, Renville, Sherburne, Stearns, Wright	12%	15%
Southeast	Dodge, Fillmore, Freeborn, Goodhue, Houston, Mower, Olmstead, Rice, Steele, Wabasha, Winona	9%	15%
Southwest	Big Stone, Blue Earth, Brown, Chippewa, Cottonwood, Faribault, Jackson, Lac Qui Parle, Le Sueur, Lincoln, Lyon, Martin, Murray, Nicollet, Nobles, Pipestone, Redwood, Rock, Sibley, Swift, Waseca, Watonwan, Yellow Medicine	9%	15%

For more information contact:
Contract Compliance Unit
Minnesota Department of Human Rights
Freeman Building
625 Robert Street North
Saint Paul, MN 55155
Phone: (651) 539-1100

Minnesota Management & Budget

Budget Services Division

Notice of Rate for Provider Tax Research Credit

NOTICE IS HEREBY GIVEN that pursuant to *Minnesota Statutes* 295.53, Subdivision 4a and 4a(e), the research tax credit for companies subject to the gross earnings tax under *Minnesota Statutes* 295.52 shall be 1.0 percent of revenues for patient services used to fund expenditures for qualifying research conducted by an allowable research program in calendar year 2018.

For additional information, please call Angela Vogt, Executive Budget Coordinator, at (651) 201-8036.

Myron Frans
Commissioner

Department of Natural Resources

Comments Sought on Stryker Bay-area Natural Resource Damages Draft Restoration Plan

Seven Natural Resource Damage Assessment (NRDA) trustees and three companies announced last week that they have reached an \$8.2 million settlement to restore injured natural resources in and around the St. Louis River / Interlake / Duluth Tar (SLRIDT) Superfund site, located on western Duluth's Stryker Bay. NRDA restoration plans require National Environmental Policy Act (NEPA) review. The settlement funds are intended for restoration projects that will compensate for natural resources harmed by decades of industrial wastes and by-products discharged on land and into the river and other activities that altered water habitat areas.

The draft Restoration Plan/Federal NEPA Environmental Assessment is available for review under the NRDA tab at: <https://www.pca.state.mn.us/waste/st-louis-river-interlakeduluth-tar-site>. Paper copies may be requested by calling 651-259-5157 or 888-646-6367. Documents related to the NRDA Settlement are also available at the West Duluth Library, 5830 Grand Ave., Duluth, MN 55807.

Comments on the draft restoration plan will be accepted during the period from July 6 until **August 7, 2017 at 4:30 PM**.

Written comments may be submitted to Ronald Wieland, Minnesota Department of Natural Resources, 500 Lafayette Road, St. Paul, MN 55155-4025 or by fax to 651-296-1811. Electronic or e-mail comments may be sent to Environmentalrev.dnr@state.mn.us with "SLRIDT RP/EA" in the subject line. If submitting comments electronically, please include the sender's name and mailing address.

For more information, contact Susan Johnson, Minnesota Pollution Control Agency, Natural Resource Damage Assessment Coordinator, at 218-302-6601 or 800-657-3864.

The SLRIDT settlement process requires trustees to address public comments and receive final court approval. Once approved, the Kingsbury Bay project construction is expected to begin in late 2017 and continue through the summer of 2019. The site is located at the upper end of the Duluth-Superior Port, St Louis River estuary. The NRDA funds allocated for Kingsbury Bay would remove approximately 165,000 cubic yards of sediment deposited over several decades in the bay. The removal of sediments will create and enhance shallow sheltered bay habitat for fisheries and wildlife and improve aquatic recreation opportunities. The Minnesota Department of Natural Resources is the project proposer. Other restoration projects related to the settlement are proposed to stabilize Kingsbury Creek, reestablish wild rice beds in the estuary, and provide cultural education and interpretation in the St. Louis Bay area.

Teachers Retirement Association

Notice of Meeting

The Board of Trustees, Minnesota Teachers Retirement Association will hold an orientation for new board members on **Wednesday, August 2, 2017 at 9:30 a.m.** in Suite 400, located at 60 Empire Drive, St. Paul, MN.

Official Notices

Minnesota Department of Transportation (MnDOT)

Office of Transportation System Management (OTSM)

Notice of Solicitation for Public Review and Comment on the Draft State Transportation Improvement Program (STIP) for State Fiscal Years 2018-2019-2020-2021 (July 1, 2017 through June 30, 2021)

The Minnesota Department of Transportation is offering an opportunity for public review and comment on a draft list of projects to be included in the *State Transportation Improvement Program* (STIP) for state fiscal years 2018-2019-2020-2021 (July 1, 2017 through June 30, 2021).

The regular program of transportation projects annually utilizes approximately \$680 million federal funds, \$292 million of state trunk highway funds, plus trunk highway bonds, local agency funds, and other funding sources. This does not include 2017 Special Session Number One (1) funding.

The program includes local road and bridge projects; transit capital investments; state highway road and bridge projects; national highway road, bridge, and freight projects, Highway Safety Improvement Program (HSIP) projects; Congestion Mitigation and Air Quality (CMAQ) projects; and Surface Transportation Alternatives Program (TAP) projects.

The draft list of projects in the STIP is available for review at the Department of Transportation District Offices:

District 1 – Duluth, 1123 Mesaba Avenue, Duluth, MN 55811 (Phone 218-725-2700)

District 2 – Bemidji, 3920 Highway 2 West, Bemidji, MN 56601 (Phone 218-755-6500)

District 3 – Baxter, 7694 Industrial Park Road, Baxter, MN 56425-8096 (Phone 800-657-3971)

District 4 – Detroit Lakes, 1000 Hwy. 10 West, Detroit Lakes, MN 56501 (Phone 800-657-3984)

District 6 – Rochester, 2900 48th Street NW, Rochester, MN 55901-5848 (Phone 507-286-7500)

District 7 – Mankato, 2151 Bassett Dr, Mankato, MN 56001-6888 (Phone 800-657-3747)

District 8 – Willmar, 2505 Transportation Road, Willmar, MN 56201 (Phone 800-657-3792)

Metro District – Water's Edge Building, 1500 W. Co. Rd. B-2, Roseville, MN 55113-3174 (Phone 651-234-7500)

Office of Transportation System Management, Mail Stop 440, 395 John Ireland Boulevard, Third Floor South, St. Paul, MN 55155.

You have 30 calendar days to submit written comments. Comments must be received by **4:30 p.m. on July 25, 2017**. Comments are encouraged and should identify the portion of the STIP addressed, reason for the comment, and any change proposed.

Please direct all correspondence to:

Deb Peña
Office of Transportation System Management
Minnesota Department of Transportation
Mail Stop 440
395 John Ireland Boulevard
St. Paul, MN 55155
Email: debbie.pena@state.mn.us
Phone: (651) 366-3775
Office Phone: (651) 366-3798

State Grants & Loans

In addition to requests by state agencies for technical/professional services (published in the State Contracts Section), the *State Register* also publishes notices about grants and loans available through any agency or branch of state government. Although some grant and loan programs specifically require printing in a statewide publication such as the State Register, there is no requirement for publication in the *State Register* itself. Agencies are encouraged to publish grant and loan notices, and to provide financial estimates as well as sufficient time for interested parties to respond.

SEE ALSO: Office of Grants Management (OGM) at: <http://www.grants.state.mn.us/public/>

Department of Human Services

Disability Division - HIV Care Services Part B

Notice of Request for Proposals to Provide Benefits Counseling and Case Management (Non-Medical)

NOTICE IS HEREBY GIVEN that the Minnesota Department of Human Services is requesting proposals to provide **Benefits Counseling and Case Management (Non-Medical)** to HIV positive low-income Minnesotans.

Benefits counseling services help clients navigate complex public and private health care benefit systems to access the best possible benefits set available to them, with the primary purpose of ensuring sustained access to primary care, coverage for affordable prescription medication, and financial supports.

Case Management (Non-Medical) services focus on addressing specific time-limited needs such as health care navigation, coordination of mental Health resources, housing assessment, or short-term or brief assistance.

Responders may submit proposals for one or both of the service categories listed above and described in this RFP. Responders shall submit a separate proposal for each service category the Responder proposes to work. Proposals should clearly mark what service category the proposal is in response to. Each service category is mutually exclusive. Each proposal submitted by Responder will be evaluated and awarded separately.

Responders' Conference

A Responders' Conference will be held via conference call on August 9, 2017 at 1:00 pm (CST). The teleconference will serve as an opportunity for Responders to ask specific question of State staff concerning the RFP.

An additional call will be held on August 9, 2017 at 11:30 am (CST) to answer general questions about contracted service with the State of Minnesota. This call is intended for organizations that have general questions about submitting a proposal and contracting with the State to provide services.

RSVP for either or both Responders' Conference calls by RSVPing by phone or email to the proposal contact below. Responders will receive call in information following.

B. Responders' Questions

Responders' questions regarding this RFP must be submitted in writing prior to 4:00 p.m. Central Standard Time on August 16, 2017. All questions must be addressed to:

Request for Proposal Response
Attention: Colleen Bjerke
Disability Division, HIV/AIDS Unit
Department of Human Services
PO Box 64972
St. Paul, MN 55164-0972
Phone (651) 431-2816
FAX #: (651) 431-7414

Questions may also be e-mailed to Colleen.Bjerke@mn.state.us

State Grants & Loans

Questions will be addressed in writing and distributed to all identified prospective Responders. Every attempt will be made to provide answers in a timely manner, with the intent that they are sent no later than August 23, 2017.

Proposal Submission

One (1) original and (6) copies of the Proposal must be submitted. Responder shall also include an electronic copy submitted via email to Colleen.Bjerke@mn.state.us. Proposals must be physically received (not postmarked) by **4:00 p.m. Central Time on September 12, 2017** to be considered. Late Proposals will not be considered and will be returned unopened to the submitting party.

Clearly label the original "Proposal – Original" and each copy "Proposal – Copy". All Proposals, including required copies, must be submitted in a single sealed package or container. Proposals should be submitted in three-ring binders or spiral bound binders with each section indexed with label tabs. The main body of the Proposal pages must be numbered and submitted in 12-point font on 8 ½ X 11 inch paper, single spaced. The size and/or style of graphics, tabs, attachments, margin notes/highlights, etc. are not restricted by this RFP and their use and style are at the Responder's discretion.

The above-referenced packages and all correspondence related to this RFP must be delivered to:

Attention: Colleen Bjerke
Disability Division, HIV/AIDS Unit
Department of Human Services
PO Box 64972
St. Paul, MN 55164-0972
Phone (651) 431-2816
FAX #: (651) 431-7414

It is solely the responsibility of each Responder to assure that their Proposal is delivered at the specific place, in the specific format, and prior to the deadline for submission. **Failure to abide by these instructions for submitting Proposals may result in the disqualification of any non-complying Proposal.**

Department of Human Services

Mental Health Division

Addendum to Request for Proposals for a Qualified Grantee to Evaluate the Minnesota School-Based Diversion Model for Students with Co-Occurring Disorders

NOTICE IS HEREBY GIVEN that the Minnesota Department of Human Services through its Mental Health Division has published an Addendum to Request for Proposal for a Qualified Grantee to Evaluate the Minnesota School-Based Diversion Model for Students with Co-Occurring Disorders that was published in the June 26, 2017 State Register. In the Addendum, the funding amount and terms for the contract are now listed with new dates.

To request a full text of the RFP Addendum please contact:

Bill Wyss
Department of Human Services
Mental Health Division
P.O. Box 64981
444 Lafayette Road North, St. Paul, MN 55164-0981
Phone: (651) 431-2364, Fax: (651) 431-7566
Bill.wyss@state.mn.us

This is the only person designated to answer questions by potential responders regarding this RFP.

The text of the RFP Addendum can also be viewed by visiting the Minnesota Department of Human Services RFP web site: http://www.dhs.state.mn.us/main/id_000102

This request does not obligate the State to complete the work contemplated in this notice. The State reserves the right to cancel this solicitation. All expenses incurred in responding to this notice are solely the responsibility of the responder.

Department of Public Safety

Office of Justice Programs

Request for Proposals: Terrorism Recruitment Prevention

Laws of Minnesota 2017, chapter 95, subd 7 appropriated onetime funding for Combating Terrorism Recruitment. DPS will distribute, via this Request for Proposals, \$487,500 to local law enforcement agencies engaged in partnerships with communities engaged in this effort.

All applications must be submitted via e-grants, the Office of Justice Programs (OJP) online grants management system. Applications must be submitted by **4:00 p.m. on Friday, August 25, 2017**.

To view the RFP go to: Terrorism Recruitment Prevention

For more information contact Claire Cambridge at Claire.cambridge@state.mn.us or 651-201-7307

State Contracts

Informal Solicitations: Informal solicitations for professional/technical (consultant) contracts valued at over \$5,000 through \$50,000, may either be published in the *State Register* or posted on the Department of Administration, Materials Management Division's (MMD) Web site. Interested vendors are encouraged to monitor the P/T Contract Section of the MMD Website at www.mmd.admin.state.mn.us for informal solicitation announcements.

Formal Solicitations: Department of Administration procedures require that formal solicitations (announcements for contracts with an estimated value over \$50,000) for professional/technical contracts must be published in the *State Register*. Certain quasi-state agency and Minnesota State College and University institutions are exempt from these requirements.

Requirements: There are no statutes or rules requiring contracts to be advertised for any specific length of time, but the Materials Management Division strongly recommends meeting the following requirements: \$0 - \$5000 does not need to be advertised. Contact the Materials Management Division: (651) 296-2600 \$5,000 - \$25,000 should be advertised in the *State Register* for a period of at least seven calendar days; \$25,000 - \$50,000 should be advertised in the *State Register* for a period of at least 14 calendar days; and anything above \$50,000 should be advertised in the *State Register* for a minimum of at least 21 calendar days.

Minnesota State Colleges and Universities (MnSCU)

System Office, Marketing and Communications

Request for Proposals for identifying a vendor for Viewbook Printing, Poster Printing and Order Fulfillment

Minnesota State Colleges and Universities (Minnesota State) is requesting bids from qualified vendors for three related but separate projects. Vendors may submit bids for one, two, or all three of the projects. The projects are: (1) Printing of the 2017-2018 Minnesota State Viewbook, a system-wide guide describing programs and services offered by Minnesota State Colleges and Universities system members; (2) Printing of 2017-2018 Minnesota State poster highlighting programs; and (3) Fulfillment of these two items via online order form, for up to 1,500 individual requests, plus a one-time distribution to 30 Minnesota State presidents, up to 4,000 high school counselors, and up to 500 Minnesota workforce centers.

Specifications and criteria for the viewbook and poster are available in the full RFP. Accordingly, Minnesota State system office shall select the vendor(s) whose proposal(s), and oral presentation(s) if requested, demonstrate in Minnesota State system office's sole opinion, the clear capability to best fulfill the purposes of this RFP in a cost effective manner.

State Contracts

Minnesota State must receive All responses to this RFP no later than **5:00 P.M. Central Time on Monday, July 24, 2017** and should be delivered to:

Minnesota State Colleges and Universities, System Office
Margie Takash, Administrative Project Support
Marketing and Communications Division
30 7th Street East, Suite 350
St. Paul, MN 55101

Minnesota State Colleges and Universities (MnSCU) System Office, Marketing and Communications Request for Proposals for a Media Buyer to Support Marketing and Communication Efforts

Minnesota State Colleges and Universities (Minnesota State) is requesting proposals for a media buying agency to assist with marking media purchases throughout fiscal year 2018, which ends June 30, 2018. The selected vendor will supply media recommendations and proposals to assist Minnesota State in promoting the member state colleges and state universities.

Minnesota State must receive All responses to this RFP no later than **5:00 P.M. Central Time on Monday, July 31, 2017** and should be delivered to:

Minnesota State Colleges and Universities, System Office
Margie Takash, Administrative Project Support
Marketing and Communications Division
30 7th Street East, Suite 350
St. Paul, MN 55101

Inquiries about this RFP must be directed to:

Erin Edlund, Director of Marketing
Telephone: 651-201-1832
E-mail: erin.edlund@minnstate.edu

For a complete copy of the RFP and required submission materials, please visit the RFP website at <http://www.mnscu.edu/vendors/index.html> (following media buying link).

Minnesota State Colleges and Universities (MnSCU) System Office, Marketing and Communications Request for Proposals for Photography Services as Needed for Projects at Locations Throughout Minnesota

Minnesota State Colleges and Universities (Minnesota State) is requesting proposals for a vendor to assist with providing photography services during fiscal year 2018, which ends June 30, 2018. The selected vendor will work with Minnesota State marketing and communications division to schedule photo shoots at various college and university locations throughout the state to help generate a photo library for Minnesota State.

Minnesota State must receive All responses to this RFP no later than **5:00 P.M. Central Time on Monday, July 31, 2017** and should be delivered to:

Minnesota State Colleges and Universities, System Office
Margie Takash, Administrative Project Support
Marketing and Communications Division
30 7th Street East, Suite 350
St. Paul, MN 55101

Inquiries about this RFP must be directed to:

Erin Edlund, Director of Marketing
Telephone: 651-201-1832
E-mail: erin.edlund@minnstate.edu

For a complete copy of the RFP and required submission materials, please visit the RFP website at <http://www.mnscu.edu/vendors/index.html> (following photography services link).

Minnesota State Colleges and Universities (MnSCU) System Office, Marketing and Communications Request for Proposals for Video Services as Needed for Projects at Locations Throughout Minnesota

Minnesota State Colleges and Universities (Minnesota State) is requesting proposals for a vendor to assist with providing video services during fiscal year 2018, which ends June 30, 2018. The selected vendor will storyboard concepts based on creative briefs from Minnesota State, film at college and university locations throughout Minnesota, edit film and provide final products as outlined by the marketing and communications division.

Minnesota State must receive All responses to this RFP no later than **5:00 P.M. Central Time on Monday, July 31, 2017** and should be delivered to:

Minnesota State Colleges and Universities, System Office
Margie Takash, Administrative Project Support
Marketing and Communications Division
30 7th Street East, Suite 350
St. Paul, MN 55101

Inquiries about this RFP must be directed to:

Erin Edlund, Director of Marketing
Telephone: 651-201-1832
E-mail: erin.edlund@minnstate.edu

For a complete copy of the RFP and required submission materials, please visit the RFP website at <http://www.mnscu.edu/vendors/index.html> (following video services link).

Minnesota State Colleges and Universities (MnSCU) Bemidji State University Notice of Request for Proposals (RFP) for Energy Controls Replacement Design

Bemidji State University is soliciting proposals from qualified architectural and engineering consulting firms to provide services for the design and construction to establish a highly efficient, easy manageable, campus wide controls system for the University. The full Request for Proposal (RFP) can be downloaded at:

<http://www.minnstate.edu/system/finance/facilities/design-construction/announcements/index.html>

A mandatory project informational meeting has been scheduled for **1:00 PM, Tuesday, July 25, 2017, in Deputy Hall, Room 262 at Bemidji State University**, 1500 Birchmont Drive, Bemidji, MN.

State Contracts

Proposals must be delivered to:

Karen Snorek
Vice President of Finance and Administration
Deputy Hall
Bemidji State University
1500 Birchmont Drive
Bemidji, MN 56601

A sealed proposal must be received NO later than **2:00 PM, Tuesday, August 8, 2017**; late responses will not be considered. Bemidji State University reserves the right to reject any or all proposals, to waive any irregularities or informalities, and to cancel the solicitation if it is considered to be its own best interest. This Request for Proposals does not obligate Bemidji State University to award a contract.

Minnesota State Colleges and Universities (MnSCU)

Minneapolis Community and Technical College

Notice of Request for Proposals (RFP) for Hennepin Skyway Repair Design Services

Minneapolis Community and Technical College is soliciting proposals from qualified architectural and engineering consulting firms to provide services for the design and construction to renovate/repair Hennepin Skyway located at 1415 Hennepin Ave, Minneapolis, MN 55403. The full Request for Proposals (RFP) can be downloaded at:

<http://www.minnstate.edu/system/finance/facilities/design-construction/announcements/index.html>

A mandatory project informational meeting is scheduled for **11:00 AM CST, Wednesday, August 2, 2017, in Library Building Room L3100** at Minneapolis Community and Technical College, 1500 Hennepin Avenue, Minneapolis, MN.

Proposals must be delivered to:

Roger Broz
Facilities Director
Minneapolis Community and Technical College
Management Education Center Building
1312 Harmon Place, Lower level
Minneapolis, MN 55403-1779

Proposals must be received NO later than **4:00 PM CST, Wednesday, August 23, 2017**; late responses will not be considered. Minneapolis Community and Technical College reserves the right to reject any or all proposals, to waive any irregularities or informalities, and to cancel the solicitation if it is considered to be its own best interest. This Request for Proposals does not obligate Minneapolis Community and Technical College to award a contract.

Minnesota State Colleges and Universities/Department of Administration

South Central College

Notice of Availability of Request for Proposal (RFP) for Designer Selection for: South Central College, STEM and Healthcare Renovation (State Designer Selection Board Project No. 17-05)

The State of Minnesota, acting through its Board of Trustees of the Minnesota State Colleges and Universities, on behalf of South Central College, through the State Designer Selection Board, is soliciting proposals from interested, qualified consultants for architectural and engineering design services for the above referenced project.

A full Request for Proposals is available on the Minnesota Department of Administration's website at <https://mn.gov/admin/government/construction-projects/sdsb/projects/> (click 17-05).

A **mandatory** informational meeting is scheduled for **Wednesday, July 19, 2017 at 10:00 am CT at South Central College, 1920 Lee Boulevard, North Mankato, Minnesota 56003, in Heritage Hall.**

Any questions should be directed by email only, to David Armstrong at david.armstrong@southcentral.edu. Project questions will be taken by this individual only. Questions regarding this RFP must be received by **Friday, July 21, 2017** no later than **12:00 PM** Central Time.

Proposals must be delivered to Jennifer Barber, Executive Secretary, State Designer Selection Board, Real Estate and Construction Services, Room 309, Administration Building, 50 Sherburne Ave., St. Paul, MN 55155 (651.201.2389) not later than **12:00 noon on Monday, July 31, 2017**. Late responses will not be considered.

Minnesota State Colleges and Universities is not obligated to complete the proposed project and reserves the right to cancel the solicitation if it is considered to be in its best interest.

Department of Health Request for Proposals for Exceptions to the Nursing Home Moratorium

Purpose

The commissioner of health is accepting written proposals from nursing homes and certified boarding care homes requesting funding through the moratorium exception process, according to *Minnesota Statutes* 144A.073. The commissioner of health, in coordination with the commissioner of human services, may approve such requests under conditions listed in *Minnesota Statutes*. These conditions refer to categories of exceptions which are defined as:

- (a) "Conversion" means the relocation of a nursing home bed from a nursing home to an attached hospital.
- (b) "Relocation" means the movement of licensed nursing home beds or certified boarding care beds as permitted by state statute to promote equitable access across the state or to move the beds to another site.
- (c) "Renovation" means extensive remodeling of an existing facility with a total cost exceeding ten percent of the appraised value of the facility or \$200,000, whichever is less. A renovation may include the replacement or upgrade of existing mechanical or electrical systems.
- (d) "Replacement" means the construction of a complete new facility.
- (e) "Addition" means the construction of new space to an existing facility.
- (f) "Upgrading" means a change in the level of licensure of a bed from a boarding care bed to a nursing home bed in a certified boarding care facility.
- (g) "Phased project" means a proposal that identifies construction occurring with more than one distinct completion date. To be considered a distinct completion, each phase must have construction that is ready for resident use, as determined by the commissioner, that is not dependent on similar commissioner approval for future phases of construction. The commissioner of human services shall only allow rate adjustments for construction projects in phases if the proposal from a facility identifies construction in phases and each phase can be approved for use independent of the other phases.

Appropriation Available

The amount of the legislative appropriation available for the total annual additional costs to the Medical Assistance program for this Request for Proposals (RFP) is approximately \$1,227,867.

NOTE: As of 10-01-17, *Minnesota Statutes* 256B.434, subd. 4f, allows projects with costs less than \$1,580,945 to proceed without applying for a moratorium exception under this process.

Eligibility to Submit a Proposal

A proposal for an exception to the nursing home moratorium may be submitted by an organization or individual authorized by a facility's governing board or management to prepare and submit a proposal to the commissioner of health.

Method for Estimating Proposal Cost

The method that the commissioner will use in evaluating proposals for approval or disapproval for estimating the cost of a proposal is detailed in the application materials.

Criteria for Review

Minnesota Statutes 144A.073, subd. 4a, states the criteria the commissioner of health is to consider in reviewing moratorium exception proposals:

Subd. 4a. Criteria for review. In reviewing the application materials and submitted costs by an applicant to the moratorium process, the review panel shall consider the following criteria in recommending proposals:

State Contracts

- (1) the extent to which the proposed nursing home project is integrated with other health and long-term care services for older adults;
- (2) the extent to which the project provides for the complete replacement of an outdated physical plant;
- (3) the extent to which the project results in a reduction of nursing facility beds in an area that has a relatively high number of beds per thousand occupied by persons age 85 and over;
- (4) the extent to which the project produces improvements in health; safety, including life safety code corrections; quality of life; and privacy of residents;
- (5) the extent to which, under the current facility ownership and management, the provider has shown the ability to provide good quality of care based on health-related findings on certification surveys, quality indicator scores, and quality-of-life scores, including those from the Minnesota nursing home report card;
- (6) the extent to which the project integrates the latest technology and design features in a way that improves the resident experience and improves the working environment for employees;
- (7) the extent to which the sustainability of the nursing facility can be demonstrated based on the need for services in the area and the proposed financing of the project; and
- (8) the extent to which the project provides or maintains access to nursing facility services needed in the community.

Procedure for Receiving Application Materials

The application materials, including instructions, format and necessary forms, are available at the following website:
<http://www.health.state.mn.us/divs/fpc/moratoriumapp/>

Or upon email, written, or facsimile request to:

Mary Cahill
Minnesota Department of Health
Health Regulation Division
P.O. Box 64900
St. Paul, MN 55164-0900
Fax: (651) 215-9695
mary.cahill@state.mn.us

Review and Approval of Proposals

Proposals will be reviewed by a committee composed of organizations that represent consumers and providers of nursing home services; persons who provide engineering, building construction, or design services; and, state agencies involved in long term care issues, housing and finance. Applicants will have the opportunity to present their proposal, in person, to the Proposal Review Committee (Committee) prior to the Committee submitting comments and recommendations to the commissioner. Details on this meeting, including date, time and location will be made available to the contact person listed in each moratorium exception proposal. The commissioner of health will approve or disapprove project proposals based on criteria established in law and rule. The commissioner will make the final decision no later than March 26, 2018.

Questions Concerning the RFP

Any questions relating to the RFP process must be submitted by prospective applicants in writing via email, US mail, for facsimile to:

Mary Cahill
Minnesota Department of Health
Health Regulation Division
P.O. Box 64900
St. Paul, MN 55164-0900
Fax: (651) 215-9695
mary.cahill@state.mn.us

No answers will be provided in response to phone calls. Each question must cite the particular RFP page to which it refers. Copies of all questions and their answers will be provided to all prospective applicants who have requested application materials. Only responses in writing by staff of the Minnesota Department of Health will be considered official. The closing date for the receipt of questions will be Friday, October 13, 2017.

Technical assistance in completing the application forms is available from LeadingAge of Minnesota, at (651) 645-4545, or Care Providers of Minnesota, at (952) 854-2844.

Procedures for Submitting Proposals

No proposals submitted by facsimile machine will be accepted.

Six (6) written copies of the completed proposal must be received no later than **4:00 p.m. on Wednesday, December 13, 2017 by:**

U.S. Mail Service:

Susan Winkelmann
Minnesota Department of Health
Health Regulation Division
P.O. Box 64900
St. Paul, MN 55164

Courier or Walk-In Service:

Susan Winkelmann
Minnesota Department of Health
Health Regulation Division
85 East Seventh Place, Room 220
St. Paul, MN 55101

Department of Military Affairs

Facilities Management Office, Camp Ripley, Little Falls, MN

Request for Proposals for Firefighter's Physical Fitness for Duty, Duluth MN Air National Guard (Project No. 17137)

The State of Minnesota, Department of Military Affairs, is soliciting proposals from interested, qualified providers for Firefighter's Physical Fitness for Duty and Re-Certification at the Duluth MN Air National Guard (Project No. 17137). It is the goal that these services ensure personnel are medically cleared for the physical nature of their job classification and requirements.

COPY REQUEST: To request a copy of the Request for Proposals (RFP), please send a written request, by email, to:

Ms. Jill Schultz
Contract Specialist
Facilities Management Office
Camp Ripley
15000 Highway 115
Little Falls, MN 56345-4173
jill.l.schultz5.nfg@mail.mil

RFP responses must be received by the Department of Military Affairs, Attn: Ms. Jill Schultz, Facilities Management Office, Camp Ripley, 15000 Highway 115, Little Falls, Minnesota 56345-4173 no later than **3:00 p.m. Central Time on Tuesday, August 1, 2017**. Late responses will not be considered. Fax and email responses to this RFP will not be accepted or considered.

The Department of Military Affairs is not obligated to complete the work contemplated in this notice and reserves the right to cancel the solicitation if it is considered to be in its best interest. All expenses incurred in responding to this notice are solely the responsibility of the responder.

State Contracts

Department of Public Safety

Homeland Security and Emergency Management Division

Request for Proposals for Hazardous Materials Regional Response Teams Program

The Homeland Security and Emergency Management division of the Department of Public Safety is requesting proposals from vendors qualified to serve as a Hazardous Materials Emergency Response Team and/or Chemical Assessment Team corresponding to the “Minnesota Hazardous Materials Incident Response Act.”

To obtain a copy of the Request for Proposals (RFP), e-mail Kevin Donnan-Marsh, DPS Contracts Officer, at kevin.donnan-marsh@state.mn.us. Details identifying an overview of the project, goal, current geographic areas, and sample tasks and contractual duties are included in the Request for Proposals. The deadline for submission of a proposal is **12:00 p.m. (noon) Central Time on Monday, August 14, 2017.**

This Request for Proposals does not obligate the State of Minnesota or the Department of Public Safety to complete the project or issue a contract as contemplated in the RFP; and the State and DPS each reserves the right to cancel this solicitation.

Minnesota Sports Facilities Authority (MSFA)

Advertisement for Proposals for Women’s Locker Room Build Out

1. Proposals - Submit proposals for Women’s Locker Room Build out - U.S. Bank Stadium, Minneapolis, Minnesota, to Richard G. Evans, Executive Director, Minnesota Sports Facilities Authority, MSFA office on or before **1:00pm on July 18, 2017.**

2. Work Includes – Provide the design services, labor, materials, tools, equipment, transportation, management, and services including other incidentals necessary for the Women’s Locker Room Build Out for U.S. Bank Stadium.

3. Examining Documents – Documents will be available for review after July 3, 2017, at the office of the MSFA, 1005 4th Street South, Minneapolis, MN and on the website, MSFA.com.

5. Affirmative Action - All proposers, applicants, prime contractors and prospective subcontractors will be subject to a pre-award compliance review to ensure the employment of minorities, women and disabled person.

The Minnesota Sports Facilities Authority reserves the right to reject any and all proposals and to waive any informalities in any proposals received without explanation.

Kathleen Blatz, Chair
Minnesota Sports Facilities Authority

Minnesota Department of Transportation (Mn/DOT)

Engineering Services Division

Notice of Potential Availability of Contracting Opportunities for a Variety of Highway Related Technical Activities (“Consultant Pre-Qualification Program”)

This document is available in alternative formats for persons with disabilities by calling Kelly Arneson at (651) 366-4774; for persons who are hearing or speech impaired by calling Minnesota Relay Service at (800) 627-3529.

Mn/DOT, worked in conjunction with the Consultant Reform Committee, the American Council of Engineering Companies of Minnesota (ACEC/MN), and the Department of Administration, to develop the Consultant Pre-Qualification Program as a new method of consultant selection. The ultimate goal of the Pre-Qualification Program is to streamline the process of contracting for highway related professional/technical services. Mn/DOT awards most of its consultant contracts for highway-related technical activities using this method, however, Mn/DOT also reserves the right to use Request for Proposal (RFP) or other selection processes for particular projects.

Nothing in this solicitation requires Mn/DOT to use the Consultant Pre-Qualification Program.

Mn/DOT is currently requesting applications from consultants. Refer to Mn/DOT's Consultant Services web site, indicated below, to expenses are incurred in responding to this notice will be borne by the responder. Response to this notice becomes public information under the Minnesota Government Data Practices.

Consultant Pre-Qualification Program information, application requirements and applications forms are available on Mn/DOT's Consultant Services web site at: <http://www.dot.state.mn.us/consult>.

Send completed application material to:

Kelly Arneson
Consultant Services
Office of Technical Support
Minnesota Department of Transportation
395 John Ireland Blvd. - Mail Stop 680
St. Paul, MN 55155

Minnesota Department of Transportation (Mn/DOT)

Engineering Services Division

Notice Concerning Professional/Technical Contract Opportunities and Taxpayers' Transportation Accountability Act Notices

NOTICE TO ALL: The Minnesota Department of Transportation (Mn/DOT) is now placing additional public notices for professional/technical contract opportunities on Mn/DOT's Consultant Services **website** at: www.dot.state.mn.us/consult

New Public notices may be added to the website on a daily basis and be available for the time period as indicated within the public notice. Mn/DOT is also posting notices as required by the Taxpayers' Transportation Accountability Act on the above referenced website.

Non-State Public Bids, Contracts & Grants

The State Register also serves as a central marketplace for contracts let out on bid by the public sector. The *State Register* meets state and federal guidelines for statewide circulation of public notices. Any tax-supported institution or government jurisdiction may advertise contracts and requests for proposals from the private sector. It is recommended that contracts and RFPs include the following: 1) name of contact person; 2) institution name, address, and telephone number; 3) brief description of commodity, project or tasks; 4) cost estimate; and 5) final submission date of completed contract proposal. Allow at least three weeks from publication date (four weeks from the date article is submitted for publication). Surveys show that subscribers are interested in hearing about contracts for estimates as low as \$1,000. Contact editor for further details.

Besides the following listing, readers are advised to check: <http://www.mmd.admin.state.mn.us/solicitations.htm> as well as the Office of Grants Management (OGM) at: <http://www.grants.state.mn.us/public/>.

Metropolitan Emergency Services Board (MESB) Request for Proposals for USFA 0-305 All-Hazards Incident Management Team Course Instructors

The Metropolitan Emergency Services Board (MESB) is soliciting proposals from qualified instructors to hold a USFA O-305 All-Hazards Incident Management Team course.

To see full Request for Proposals document go to www.mn-mesb.org. All questions and correspondence should be directed to Jill Rohret, Executive Director, in writing at 2099 University Ave. W., St. Paul, MN 55104 or via telephone at (651) 643-8394.

Proposals are due by **4:00 p.m. on Friday, August 4, 2017.**

