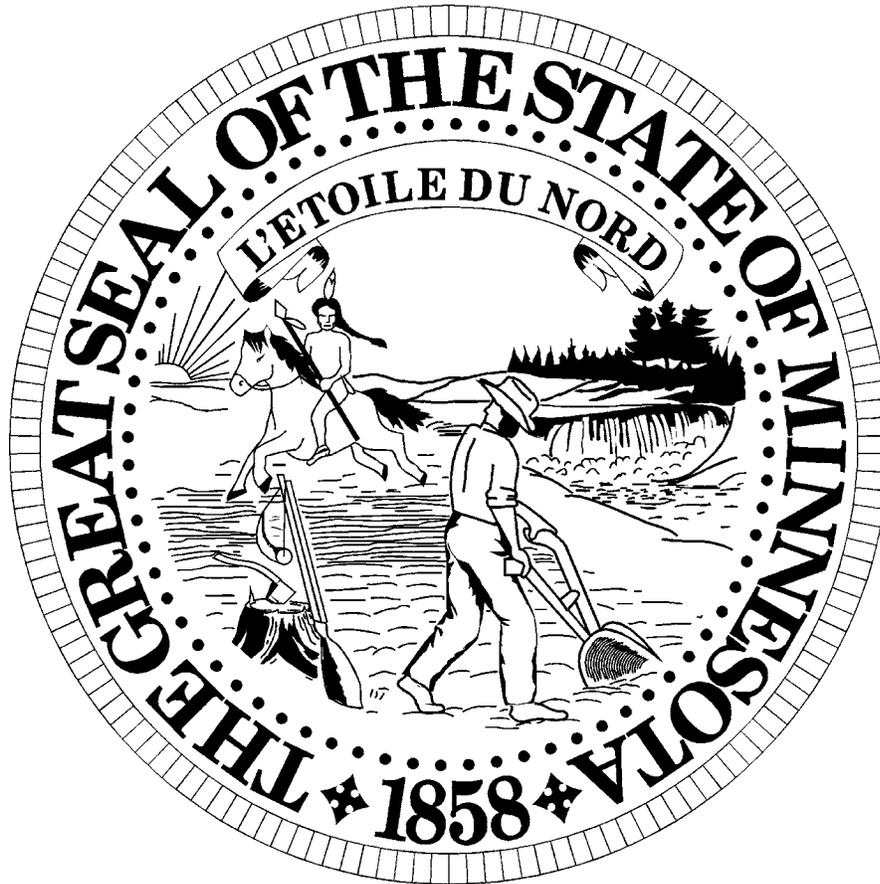


# Minnesota State Register

Published every Monday (Tuesday when Monday is a holiday)



**Proposed, Adopted, Emergency, Expedited, Withdrawn, Vetoed Rules;  
Executive Orders; Appointments; Commissioners' Orders; Revenue Notices;  
Official Notices; State Grants & Loans; State Contracts;  
Non-State Public Bids, Contracts and Grants**

**Monday 27 November 2017  
Volume 42, Number 22  
Pages 607 - 644**

# Minnesota State Register

## Judicial Notice Shall Be Taken of Material Published in the *Minnesota State Register*

The *Minnesota State Register* is the official publication of the State of Minnesota's Executive Branch of government, published weekly to fulfill the legislative mandate set forth in *Minnesota Statutes*, Chapter 14, and *Minnesota Rules*, Chapter 1400. It contains:

- Proposed Rules
- Adopted Rules
- Exempt Rules
- Expedited Rules
- Withdrawn Rules
- Executive Orders of the Governor
- Appointments
- Proclamations
- Vetoed Rules
- Commissioners' Orders
- Revenue Notices
- Official Notices
- State Grants and Loans
- Contracts for Professional, Technical and Consulting Services
- Non-State Public Bids, Contracts and Grants

### Printing Schedule and Submission Deadlines

Vol. 42 Issue Number	PUBLISH DATE ( <b>BOLDFACE</b> shows altered publish date)	Deadline for: all Short Rules, Executive and Commissioner's Orders, Revenue and Official Notices, State Grants, Professional-Technical- Consulting Contracts, Non-State Bids and Public Contracts	Deadline for LONG, Complicated Rules (contact the editor to negotiate a deadline)
# 23	Monday 4 December	Noon Tuesday 28 November	Noon Thursday 23 November
# 24	Monday 11 December	Noon Tuesday 5 December	Noon Thursday 30 November
# 25	Monday 18 December	Noon Tuesday 12 December	Noon Thursday 7 December
# 26	Tuesday 26 December	Noon Tuesday 19 December	Noon Thursday 14 December

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## Minnesota Legislative Information

### Senate Public Information Office

(651) 296-0504  
State Capitol, Room 231, St. Paul, MN 55155  
<http://www.senate.mn>

### Minnesota State Court System

Court Information Office (651) 296-6043  
MN Judicial Center, Rm. 135,  
25 Rev. Dr. Martin Luther King Jr Blvd., St. Paul, MN 55155  
<http://www.mncourts.gov>

### House Public Information Services

(651) 296-2146  
State Office Building, Room 175  
100 Rev. Dr. Martin Luther King Jr Blvd., St. Paul, MN 55155  
<https://www.house.leg.state.mn.us/hinfo/hinfo.asp>

### Federal Register

Office of the Federal Register (202) 512-1530; or (888) 293-6498  
U.S. Government Printing Office – Fax: (202) 512-1262  
[http://www.access.gpo.gov/su\\_docs/aces/aces140.html](http://www.access.gpo.gov/su_docs/aces/aces140.html)

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# Minnesota Rules: Amendments and Additions

NOTICE: How to Follow State Agency Rulemaking in the State Register

The State Register is the official source, and only complete listing, for all state agency rulemaking in its various stages. State agencies are required to publish notice of their rulemaking action in the State Register. Published every Monday, the State Register makes it easy to follow and participate in the important rulemaking process. Approximately 80 state agencies have the authority to issue rules. Each agency is assigned specific Minnesota Rule chapter numbers. Every odd-numbered year the Minnesota Rules are published. Supplements are published to update this set of rules. Generally speaking, proposed and adopted exempt rules do not appear in this set because of their short-term nature, but are published in the State Register.

An agency must first solicit Comments on Planned Rules or Comments on Planned Rule Amendments from the public on the subject matter of a possible rulemaking proposal under active consideration within the agency (Minnesota Statutes §§ 14.101). It does this by publishing a notice in the State Register at least 60 days before publication of a notice to adopt or a notice of hearing, or within 60 days of the effective date of any new statutory grant of required rulemaking.

When rules are first drafted, state agencies publish them as Proposed Rules, along with a notice of hearing, or a notice of intent to adopt rules without a hearing in the case of noncontroversial rules. This notice asks for comment on the rules as proposed. Proposed emergency rules, and withdrawn proposed rules, are also published in the State Register. After proposed rules have gone through the comment period, and have been rewritten into their final form, they again appear in the State Register as Adopted Rules. These final adopted rules are not printed in their entirety, but only the changes made since their publication as Proposed Rules. To see the full rule, as adopted and in effect, a person simply needs two issues of the State Register, the issue the rule appeared in as proposed, and later as adopted.

The State Register features partial and cumulative listings of rules in this section on the following schedule: issues #1-13 inclusive; issues #14-25 inclusive (issue #26 cumulative for issues #1-26); issues #27-38 inclusive (issue #39, cumulative for issues #1-39); issues #40-52 inclusive, with final index (#1-52, or 53 in some years). An annual subject matter index for rules was separately printed usually in August, but starting with Volume 19 now appears in the final issue of each volume. For copies or subscriptions to the State Register, contact Minnesota's Bookstore, 660 Olive Street (one block east of I-35E and one block north of University Ave), St. Paul, MN 55155, phone: (612) 297-3000, or toll-free 1-800-657-3757. TTY relay service phone number: (800) 627-3529.

**Volume 41 - Minnesota Rules**  
**(Rules Appearing in Vol. 41 Issues #27-52 are**  
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# Proposed Rules

**Comments on Planned Rules or Rule Amendments.** An agency must first solicit Comments on Planned Rules or Comments on Planned Rule Amendments from the public on the subject matter of a possible rulemaking proposal under active consideration within the agency (*Minnesota Statutes* §§ 14.101). It does this by publishing a notice in the *State Register* at least 60 days before publication of a notice to adopt or a notice of hearing, and within 60 days of the effective date of any new statutory grant of required rulemaking.

**Rules to be Adopted After a Hearing.** After receiving comments and deciding to hold a public hearing on the rule, an agency drafts its rule. It then publishes its rules with a notice of hearing. All persons wishing to make a statement must register at the hearing. Anyone who wishes to submit written comments may do so at the hearing, or within five working days of the close of the hearing. Administrative law judges may, during the hearing, extend the period for receiving comments up to 20 calendar days. For five business days after the submission period the agency and interested persons may respond to any new information submitted during the written submission period and the record then is closed. The administrative law judge prepares a report within 30 days, stating findings of fact, conclusions and recommendations. After receiving the report, the agency decides whether to adopt, withdraw or modify the proposed rule based on consideration of the comments made during the rule hearing procedure and the report of the administrative law judge. The agency must wait five days after receiving the report before taking any action.

**Rules to be Adopted Without a Hearing.** Pursuant to *Minnesota Statutes* § 14.22, an agency may propose to adopt, amend, suspend or repeal rules without first holding a public hearing. An agency must first solicit **Comments on Planned Rules** or **Comments on Planned Rule Amendments** from the public. The agency then publishes a notice of intent to adopt rules without a public hearing, together with the proposed rules, in the *State Register*. If, during the 30-day comment period, 25 or more persons submit to the agency a written request for a hearing of the proposed rules, the agency must proceed under the provisions of §§ 14.1414.20, which state that if an agency decides to hold a public hearing, it must publish a notice of intent in the *State Register*.

**KEY: Proposed Rules** - Underlining indicates additions to existing rule language. ~~Strikeouts~~ indicate deletions from existing rule language. If a proposed rule is totally new, it is designated “all new material.” **Adopted Rules** - Underlining indicates additions to proposed rule language. ~~Strikeout~~ indicates deletions from proposed rule language.

## Department of Agriculture and Department of Health

### Divisions of Food and Feed Safety and Environmental Health Division

#### NOTICE OF HEARING for Proposed Amendment to *Minnesota Rules*, Chapter 4626, Minnesota Food Code; Revisor’s ID 4071; Docket No. 82-9000-34708

**Public Hearing.** The Departments of Agriculture (MDA) and Health (MDH) intend to adopt rules after a public hearing following the procedures in the rules of the Office of Administrative Hearings, *Minnesota Rules*, parts 1400.2200 to 1400.2240, and the Administrative Procedure Act, *Minnesota Statutes*, sections 14.131 to 14.20.

The departments will hold a public hearing on the above-named rules in videoconference room B107, Orville L. Freeman Office Building, 625 Robert Street North, St. Paul, Minnesota 55155-2538, on **January 11, 2018 from 10:00 a.m.– 4:00 p.m.** Videoconference sites will also be available at the following Minnesota Department of Health District Office locations:

- Bemidji, 705 5<sup>th</sup> Street, NW, Suite A, Bemidji, MN 56601-2933
- Duluth, 11 East Superior Street, Suite 290, Duluth, MN 55802
- Fergus Falls, 1505 Pebble Lake Rd, Suite 300, Fergus Falls, MN 56537-3858
- Mankato, 12 Civic Center Plaza, Suite 2105, Mankato, MN 56001-7789
- Marshall, 1400 East Lyon Street, Suite 102, Marshall, MN 56258-2504
- Rochester, 18 Wood Lake Dr., SE, Rochester, MN 55904-5506
- St. Cloud, 3333 West Division Street, Suite 213, St. Cloud, MN 56301-4557

# Proposed Rules

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The departments have scheduled an additional one-half day hearing day on **January 12, 2018 from 10:00 a.m.–12:00 p.m. (noon)** in videoconference room B107, Orville L. Freeman Office Building, 625 Robert Street North, St. Paul, Minnesota 55155-2538 with videoconference sites at the following Minnesota Department of Health District Office locations:

- Bemidji, 705 5<sup>th</sup> Street, NW, Suite A, Bemidji, MN 56601-2933
- Duluth, 11 East Superior Street, Suite 290, Duluth, MN 55802
- Fergus Falls, 1505 Pebble Lake Rd, Suite 300, Fergus Falls, MN 56537-3858
- Mankato, 12 Civic Center Plaza, Suite 2105, Mankato, MN 56001-7789
- Marshall, 1400 East Lyon Street, Suite 102, Marshall, MN 56258-2504
- Rochester, 18 Wood Lake Dr., SE, Rochester, MN 55904-5506
- St. Cloud, 3333 West Division Street, Suite 213, St. Cloud, MN 56301-4557

All interested or affected persons will have an opportunity to participate by submitting either oral or written data, statements, or arguments. Please arrive at the beginning of each hearing day if you want to speak. You may submit a written statement without appearing at the hearing.

The hearing will continue if the connection to the videoconference sites should be lost. An alternative method for receiving public testimony from the disconnected sites will be made available.

**Administrative Law Judge.** Administrative Law Judge Barbara Case will conduct the hearing. Judge Case's Legal Assistant Katie Lin can be reached at the Office of Administrative Hearings, 600 North Robert Street, P.O. Box 64620, Saint Paul, Minnesota 55164-0620, telephone (651) 361-7900, and fax (651) 539-0310 or [katie.lin@state.mn.us](mailto:katie.lin@state.mn.us). The rule hearing procedure is governed by *Minnesota Statutes*, sections 14.131 to 14.20, and by the rules of the Office of Administrative Hearings, *Minnesota Rules*, parts 1400.2000 to 1400.2240. You should direct questions about the rule hearing procedure to the Administrative Law Judge.

**Subject of Rules, Statutory Authority, and Department Contact Person.** The proposed rules are about retail food safety. The rules establish requirements for management and personnel, such as:

- Food Protection Manager Certification;
- food characteristics, contamination prevention, pathogen destruction, food identity, and contaminated food;
- equipment, utensils, and linens;
- water, plumbing and waste;
- physical facilities;
- poisonous or toxic materials;
- compliance and enforcement;
- temporary and portable food establishments; and
- other related subjects.

**Legal Authority.** The proposed rules are authorized by *Minnesota Statutes*, sections 31.11 and 31.101 (MDA); 144.07 and 157.011 (MDH).

**Rule Copies.** A copy of the proposed rule is available online on the MDH website at: <http://www.health.state.mn.us/divs/eh/food/code/2009revision/draftprule/index.html>. The proposed rule is also available on the **Office of Administrative Hearings Rulemaking e-comments website** at <https://minnesotaoah.granicusideas.com>.

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# Proposed Rules

A free paper copy of the rule is available upon request from the department contact person. The department contact person is:

Linda D. Prail, Policy and Rules Analyst  
Food, Pools, and Lodging Services Section  
Environmental Health Division  
Minnesota Department of Health  
Freeman Building  
625 Robert Street North  
P. O. Box 64975  
St. Paul, Minnesota 55164-0975  
*[linda.prail@state.nm.us](mailto:linda.prail@state.nm.us)*  
Office: (651) 201-5792  
Fax: (651) 201-4514

**Statement of Need and Reasonableness.** The Statement of Need and Reasonableness contains a summary of the justification for the proposed rules, including a description of who will be affected by the proposed rules and an estimate of the probable cost of the proposed rules. The Statement of Need and Reasonableness is available on the **Office of Administrative Hearings Rulemaking e-comments website** at <https://minnesotaoah.granicusideas.com>. It is also available on the MDH website at <http://www.health.state.mn.us/divs/eh/food/code/2009revision/draftprule/index.html>. To obtain copies for the cost of reproduction you may contact the department contact person.

**Public Comment.** You and all interested or affected persons, including representatives of associations and other interested groups, will have an opportunity to participate. The administrative law judge will accept your views either orally at the hearing or in writing at any time before the close of the hearing record. Submit written comments to the administrative law judge at the address above or **via the Office of Administrative Hearings Rulemaking e-comments website** at <https://minnesotaoah.granicusideas.com>. All evidence that you present should relate to the proposed rules.

You may also submit written material to the administrative law judge to be recorded in the hearing record for five working days after the public hearing ends. At the hearing the administrative law judge may order this five-day comment period extended for a longer period but for no more than 20 calendar days.

Following the comment period, there is a five-working-day rebuttal period during which the agency and any interested person may respond in writing to any new information submitted. No one may submit additional evidence during the five-day rebuttal period. The Office of Administrative Hearings must receive all comments and responses submitted to the administrative law judge no later than 4:30 p.m. on the due date. All comments or responses received are public and will be available for review at the Office of Administrative Hearings.

**Alternative Format/Accommodation.** Upon request, this information can be made available in an alternative format, such as large print, braille, or audio. To make such a request or if you need an accommodation to make this hearing accessible, please contact the agency contact person at the address or telephone number listed above.

**Modifications.** The departments may modify the proposed rules as a result of the rule hearing process. They must support modifications by data and views presented during the rule hearing process. The adopted rules may not be substantially different from these proposed rules, unless the department follows the procedure under *Minnesota Rules*, part 1400.2110. If the proposed rules affect you in any way, the departments encourage you to participate.

**Adoption Procedure after the Hearing.** After the close of the hearing record, the administrative law judge will issue a report on the proposed rules. You may ask to be notified of the date when the judge's report will become available, and can make this request at the hearing or in writing to the administrative law judge. You may ask to be notified of the date that the department adopts the rules and files them with the Secretary of State, or ask to register with the department to receive notice of future rule proceedings. You may make these requests at the hearing or in writing to the department contact person stated above.

**Lobbyist Registration.** *Minnesota Statutes*, chapter 10A, requires each lobbyist to register with the State Campaign

# Proposed Rules

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Finance and Public Disclosure Board. You should direct questions regarding this requirement to the Campaign Finance and Public Disclosure Board at: Suite #190, Centennial Building, 658 Cedar Street, St. Paul, Minnesota 55155, telephone (651) 539-1180 or 1-800-657-3889.

**Order.** We order that the rulemaking hearing be held at the date, time, and location listed above.

Date: November 17, 2017  
David Frederickson  
Commissioner  
Minnesota Department of Agriculture

Date: November 17, 2017  
Edward P. Ehlinger, M.D., M.S.P.H.  
Commissioner  
Minnesota Department of Health

## Executive Orders

The governor has the authority to issue written statements or orders, called Executive Orders, as well as Emergency Executive Orders. The governor's authority is specified in the Constitution of the State of Minnesota, Article V, and in *Minnesota Statutes* § 4.035. Emergency Executive Orders, for protection from an imminent threat to health and safety, become effective immediately, are filed with the secretary of state, and published in the *State Register* as soon as possible after they are issued. Other Executive Orders become effective 15 days after publication in the *State Register* and filing with the secretary of state. Unless otherwise specified, an executive order expires 90 days after the date the governor who issued the order vacates office.

### Office of the Governor

#### Executive Order 17-12: Directing State Agencies to Conserve Energy and Water, and Reduce Waste to Save Money

**I, Mark Dayton, Governor of the State of Minnesota,** by virtue of the authority vested in me by the Constitution and applicable statutes, do hereby issue this Executive Order:

**Whereas,** operation of Minnesota state government generates pollution, consumes energy and natural resources, and contributes to climate change;

**Whereas,** sustainable actions positively impact the environment, human health, and the economy by preventing pollution, reducing energy and natural resource consumption, and minimizing climate impacts;

**Whereas,** state government, through changes in daily operations, ongoing programs, and long-range plans can have a significant positive impact on the environment, economic efficiency, character of communities, and leave a better world for future generations;

**Whereas,** strengthening sustainability in state operations leads to better government and smart stewardship of taxpayer dollars. Minnesotans deserve continual improvements to government operations, including sustainability improvements that will help save taxpayer dollars through avoided costs, increased efficiencies, and more resilient facilities and operations, along with enhanced environmental and health protection and job creation;

**Whereas,** strengthening sustainability across state government fosters innovation and reform in business practices which results in more efficient services for Minnesotans;

**Whereas,** state government has made significant improvements in sustainability across state agencies, including increas-

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# Executive Orders

ing energy efficiency on the Capitol Complex by 24%, avoiding \$2 million in energy costs annually; producing 50% of the Department of Military Affairs' energy from renewable resources; incorporating organics recycling on the Capitol Complex, at the Minnesota Pollution Control Agency and Department of Natural Resources Complex, and Camp Ripley – diverting tons of solid waste from landfills – and increasing the overall recycling rate on the Capitol Complex from 69% to nearly 80% in just one year;

**Whereas**, by working together across agencies, we can make even more progress;

**Whereas**, reducing fossil fuel use and increasing renewable energy use provides cleaner air and generates fewer greenhouse gas emissions, and also lessens the amount of resources needed to extract fossil fuels and moves Minnesota away from being an importer of coal and natural gas while creating local renewable energy jobs;

**Whereas**, using less water and making it cleaner after its use protects one of the state's greatest economic and recreational assets;

**Whereas**, considering the environmental impacts of goods and services purchased by government can provide significant clean air, land, and water benefits and support green businesses in Minnesota;

**Whereas**, reducing our greenhouse gas footprint through more sustainable fleet, energy, water, solid waste, and procurement practices will reduce carbon pollution and achieve various environmental, social, and economic benefits; and

**Whereas**, the Minnesota Environmental Policy Act, Minnesota Statutes, chapter 116D, directs all departments of the state to promote efforts to prevent or eliminate damage to the environment, and to improve and state plans, functions, programs and resources to carry out this policy.

**Now, Therefore**, I hereby order state agencies take the following steps to protect and enhance our environment, economy and the health of current and future generations:

**1. Sustainability Goals.** State cabinet agencies shall improve their operational practices to achieve the sustainability goals outlined below:

- a. Reduced Fleet Fossil Fuel Consumption:** 30% reduction of State Fleet consumption of fossil fuels by 2027 relative to a 2017 adjusted baseline;
- b. Reduced Water Consumption:** 15% reduction of Water use by 2025 relative to a 2017 adjusted baseline;
- c. Sustainable Procurement:** 25% of total spend on priority Contracts are sustainable purchases by 2025;
- d. Greenhouse Gas Emissions:** 30% reduction of Greenhouse Gas emissions by 2025 relative to a 2005 calculated baseline;
- e. Energy Consumption:** 30% reduction in consumption of Energy per square foot by 2027 relative to a 2017 adjusted baseline; and
- f. Reduce Solid Waste:** 75% combined recycling and composting rate of Solid Waste by 2030.

The enterprise sustainability goals and governance system outlined in this Executive Order replace those of Executive Order 11-13. The changes in this Executive Order will more accurately measure the impacts of state government on the environment and our natural resources. The governance system advanced here eliminates complicated, inefficient practices and duplicated effort. The new Executive Order improves the efficiency and accountability of state government work on sustainability, and aligns with best practices in the private sector.

The goals in this Executive Order may be updated by the Sustainability Steering Team if: these goals have been achieved and need to be reset, or better data becomes available. The Results Based Accountability principles will be used to develop any updates.

# Executive Orders

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2. **Sustainability Enterprise Governance System.** To achieve these state sustainability goals, the following enterprise governance system is created:
  - a. **Sustainability Steering Team**
    - i. Membership:
      1. Chaired by Lt. Governor;
      2. Four permanent agency members of Department of Administration, Commerce, Natural Resources, and Pollution Control Agency (leads of Workgroups); and
      3. Three rotating (two year terms) agency members selected to represent various aspects of agencies (size, owned/leased facilities, location, etc.)
    - ii. Duties:
      1. Set priorities for Office of Enterprise Sustainability, Workgroups, and Agencies;
      2. Approve changes in sustainability goals and plans to achieve the sustainability goals;
      3. Review progress of the enterprise as a whole, and the progress of individual agencies; and
      4. Meet at least twice a year.
  - b. **Office of Enterprise Sustainability (OES) at Department**
    - i. Duties:
      1. Manage sustainability metrics and reporting system, including public dashboard for Minnesotans to track progress;
      2. Help state agencies overcome challenges they may have reaching sustainability goals;
      3. Educate agencies on sustainability best practices, tools and resources through a network of agency sustainability coordinators and the Workgroups;
      4. Assist agencies with development of their sustainability plans;
      5. Administrate the Productivity Loan Fund for the Productivity Loan Committee; and
      6. Publish an annual report which will be approved by the Sustainability Steering Team and shared with the public on the OES website and presentation to the Environmental Quality Board.
  - c. **Sustainability Workgroups**
    - i. The following workgroups will be established:
      1. Fleet – lead agency: Department of Administration; supporting agencies: Pollution Control Agency, Department of Natural Resources, Department of Transportation, and Department of Public Safety;
      2. Energy, Water & Greenhouse Gas – lead agency: Department of Commerce; supporting agencies: Department of Natural Resources and Pollution Control Agency; and
      3. Solid Waste & Procurement - lead agency: Pollution Control Agency; supporting agency: Department of Administration.
    - ii. Duties:
      1. Recommend solutions to achieve the sustainability goals and measure progress of agencies;
      2. Identify barriers to accomplishing sustainability goals and develop tools and resources to eliminate them;
      3. Share best practices and serve as a community of practitioners that is an education resource to agencies; and
      4. Meet at least quarterly.
    - iii. Membership:
      1. Each cabinet agency shall send, to each workgroup meeting, a representative(s) that works on each of the issues covered.

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# Executive Orders

3. **State Agency Responsibilities.** Each cabinet agency will participate in the sustainability efforts in the following ways:
- a. Establish an internal process to ensure progress towards the sustainability goals, and designate a person to serve as the agency's sustainability coordinator;
  - b. Work with OES to create an agency sustainability action plan to achieve goals. The plan should be reviewed annually and updated as needed to achieve the sustainability goals;
  - c. Make smart and strategic choices to meet the state's sustainability goals and the agency's business needs, which may include, but is not limited to:
    - i. Increase the number of hybrid and electric vehicles in the state fleet;
    - ii. Seek energy efficiency improvements in agency leased and owned spaces;
    - iii. Where the state leases buildings, incorporate sustainability requirements in the leases utilizing the model "Green Leases";
    - iv. Purchase sustainable options on state contracts;
    - v. Increase the renewable resources in agency energy portfolios; and
    - vi. Implement traditional recycling and, when available organics recycling programs;
  - d. Immediately track and report on agency's results to OES;
  - e. Send to the workgroups a representative(s) that works on each of the issues covered, including periodically volunteering for a subgroup;
  - f. Participate in informational and educational campaigns across state government aimed at modifying workplace, employee, and vendor behaviors to be more sustainable; and
  - g. Encourage advancement of sustainability through activities outside of state government operations (e.g. contracts, grants, etc.)

State agencies and boards that are not members of the cabinet shall take steps towards the sustainability goals to the best of their abilities, however they are not required to participate at the level of cabinet agencies.

Pursuant to Minnesota Statutes, section 4.035, subdivision 2, this Executive Order is effective 15 days after publication in the State Register and filing with the Secretary of State.

**In Testimony Whereof,** I have set my hand on this 21st day of November, 2017.

**Mark Dayton**  
Governor

Filed According to Law:  
**Steve Simon**  
Secretary of State

# Appointments

*Minnesota Statutes*, Section 15.06, Subd. 5. requires notice of the designation of a commissioner or acting commissioner, or the assumption of office by a temporary commissioner, shall be filed with the president of the senate and the speaker of the house with a copy delivered to the secretary of state and published in the next available edition of the *State Register*.

## Office of the Governor Notice of Appointment

STATE OF MINNESOTA



**MARK DAYTON**  
GOVERNOR

NOTICE OF APPOINTMENT

**Jessica Looman**

Department of Commerce  
85 7<sup>th</sup> Place East, Suite 280  
St. Paul, MN 55101  
County of Ramsey  
Congressional District 4

Because of the special trust and confidence I have in your integrity, judgment, and ability, I have appointed and commissioned you to have and to hold the office of:

**COMMISSIONER**

**DEPARTMENT OF COMMERCE**

Effective: November 17, 2017

Term Expires: January 7, 2019

This appointment carries with it all rights, powers, duties, and emoluments granted by law and pertaining to this position until this appointment is superseded or annulled by me or other lawful authority or by any law of this State.

IN TESTIMONY WHEREOF, I have hereunto set my hand and caused the Great Seal of the State of Minnesota to be affixed at the Capitol in the City of Saint Paul, November 17, 2017.



  
Governor  
  
Secretary of State

Replacing: Michael Rothman

# Commissioner's Orders

Various agency commissioners are authorized to issue "commissioner's orders" on specified activities governed by their agency's enabling laws. See the *Minnesota Statutes* governing each agency to determine the specific applicable statutes. Commissioners' orders are approved by assistant attorneys general as to form and execution and published in the *State Register*. These commissioners orders are compiled in the year-end subject matter index for each volume of the *State Register*.

## Department of Natural Resources

### Commissioner's Order PLF-08-001: Designation of Pathology Laboratory Fees

**Date:** November 1, 2017

**Statutory authority:** *Minnesota Statutes*, section 17.4988, subd. 3

Supersedes all previously established fees or designations.

#### BACKGROUND

Pursuant to the provisions of Minnesota Statutes, Sec. 17.4988, Subd. 3, the following order describes the fees private commercial businesses will be charged when the Department of Natural Resources' Pathology Laboratory provides fish health inspection services. The fee schedule is based on the number of fish per standard lot as listed. When sample sizes other than those listed occur, fees will be adjusted proportionally. The various fish health inspection fees do not include fish collection costs. Fish collection costs will be added to the applicable fish health inspection fees. The collection costs will also include travel costs at \$0.40 per mile (current DNR Fleet charges) and staff time at \$20 per hour (will be based on the time started to the time finished for the entire collection process including the time spent to get to the site and time spent observing the collection). When fish collection is performed by other fish collectors within the DNR the fish collection cost will be charged at the same rate.

#### ORDER

NOW THEREFORE, IT IS HEREBY ORDERED that the fees described above will be used to assess charges to private commercial business that obtain fish health inspection services from the DNR's Pathology Laboratory. These fees supercede all previously established fees or designations.

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#### Fish Health Inspection (60 fish/lot)

<u>Activity</u>	<u>Cost</u>	<u>For each additional cell line required</u>
Tissue collection	\$90	--
Virology	\$195	\$110
Bacteriology	\$120	--
Whirling disease ID	\$100	--

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# Commissioner's Orders

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## Viral Testing Only (60 fish/lot)

<u>Activity</u>	<u>Cost</u>	<u>For each additional cell line required</u>
Tissue collection	\$50	--
Virology	\$195	\$110

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## PCR-Test-Only (60 fish/lot)

<u>Activity</u>	<u>Cost</u>
Tissue collection	\$50
PCR	\$195

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## Fish Health Visual Assessment (20 fish/lot)

<u>Activity</u>	<u>Cost</u>
Visual Assessment	\$50

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## Baitfish Waterbody Certification (60 fish/waterbody)

<u>Activity</u>	<u>Cost</u>
Tissue Collection	\$50
Virology	\$195

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Total water body certification cost will be shared between all harvesters at the time of billing. If additional harvesters request the certificate after the initial billing has occurred, the charge will be at the rate invoiced to the initial harvesters.

Date: 11/15/2017

Tom Landwehr  
Commissioner

## Department of Natural Resources

### Commissioner's Order #3 ML 2017: Amend Walleye Limits to Make Adjustments to Manage Fisheries in the 1837 Ceded Territory (Mille Lacs)

**Effective Date:** December 1, 2017

**Statutory authority:** *Minnesota Statutes*, section 97C.005, subd. 3

Supersedes: Commissioner's Order #2 ML 2017

#### BACKGROUND

Each year a harvestable surplus is set for walleye in Mille Lacs Lake by a joint management process between the state and the eight Chippewa Bands. The harvestable surplus is the pounds of fish that can safely be taken from Mille Lacs Lake while ensuring sufficient walleye remaining in the lake for a healthy population. The harvestable surplus for 2018 has not yet been set, so in keeping with the 2017 consensus agreement the minimum harvestable surplus will be 64,000 pounds for the 2017/2018 fishing season.

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# Commissioner's Orders

To stay within its share of the 2017 harvestable surplus the state, by expedited emergency rule, commissioner's order and public notice closed the Mille Lacs walleye fishery to state angling for 33 days from July 7 through August 10, 2017. The Mille Lacs walleye fishery reopened to state angling at 12:01 AM on August 11, 2017, and closed again on September 5, 2017, at 12:01 AM.

The Department of Natural Resources (DNR) has determined that it can reopen the walleye fishing on Mille Lacs Lake during the winter 2017/18 fishing season with the harvest restrictions outline in the order below. The walleye winter fishing season begins on December 1, 2017 and extends through February 25, 2018. This decision is based upon the results of recent fisheries surveys that indicate that the Mille Lacs walleye fishery can accommodate an ice fishery and stay within the projected state share of the 2018 harvestable surplus.

For all other species, the Expedited Emergency Game and Fish Rule adopted on May 8, 2017, will remain in effect.

## ORDER

**Now, Therefore,** It is hereby ordered that:

Commissioner's Order #2 ML 2017, signed on August 25, 2017, and published in the 5 September 2017 State Register (42 SR 318), expires at 12:01 AM on Friday, December 1, 2017, after which the Expedited Emergency Game and Fish Rule part 6264.0400, subp.4, as published in the 8 May 2017 State Register (41 SR 1287), again takes effect for species other than walleye item E.

The possession and size limits for walleye are as follows:

From December 1, 2017, at 12:01 AM, through February 25, 2018, at 11:59 PM, the possession limit for walleye is one, and walleye in possession must be:

- a. Equal to or more than 20 inches in length and equal to or less than 22 inches in length; or
- b. Equal to or longer than 28 inches in length.

Fishing for all other species, including northern pike, muskellunge, bass, perch, and panfish, and the existing regulations for all other species, continue unaffected by this order.

Date: November 20, 2017

Tom Landwehr  
Commissioner

# Errata

Appearing in this section are: corrections to agency or *State Register* rule errors, or in following rulemaking processes, as well as incomplete notices, mislabeled rules, incorrect notices and citations. Whenever an error is corrected in this section, its corresponding rule number(s) will also appear in the *State Register's* index to rulemaking activity: **Minnesota Rules: Amendments and Additions.**

**KEY: Proposed Rules** - Underlining indicates additions to existing rule language. ~~Strikeouts~~ indicate deletions from existing rule language. If a proposed rule is totally new, it is designated "all new material." **Adopted Rules** - Underlining indicates additions to proposed rule language. ~~Strikeout~~ indicates deletions from proposed rule language.

## Department of Transportation

### Errata Notice Regarding the Exempt Permanent Rules Relating To Modifying Local State-Aid Route Standards

Regarding the Proposed Exempt Permanent Rules Relating To Modifying Local State-Aid Route Standards published in the Exempt Rules section of the *State Register*; 42 SR 485, on Monday, October 30, 2017.

The rules were incorrectly labeled as Proposed Exempt Rules when it should have said Adopted Exempt Rules. The correct title should have been "Adopted Exempt Permanent Rules Relating to Modifying Local State-Aid Route Standards".

# Official Notices

Pursuant to *Minnesota Statutes* §§ 14.101, an agency must first solicit comments from the public on the subject matter of a possible rulemaking proposal under active consideration within the agency by publishing a notice in the *State Register* at least 60 days before publication of a notice to adopt or a notice of hearing, and within 60 days of the effective date of any new statutory grant of required rulemaking.

The *State Register* also publishes other official notices of state agencies and non-state agencies, including notices of meetings and matters of public interest.

## Department of Health

### Request for Information (RFI) on Peer Protection Confidentiality

The Minnesota Department of Health is issuing a Request for Information (RFI) regarding the definition of HMO complaints subject to peer protection confidentiality pursuant to Minnesota Statutes 62D.115, Subdivision 2(h). Information regarding this RFI may be found at the Minnesota Department of Health website at:

<http://www.health.state.mn.us/divs/hpsc/mcs/index.htm>

Information in response to this RFI will be accepted between November 27 and **December 8, 2017.**

## Department of Health

### Division of Health Regulation – Managed Care Systems Section

### Notice of Application for Essential Community Provider Status

**NOTICE IS HEREBY GIVEN** that an application for designation as an Essential Community Provider (ECP) has been submitted to the Commissioner of Health by Bridges Medical Center, d.b.a. Essentia Health, Ada. Services are offered at Bridges Medical Center, 201 9th Street West, Ada, Minnesota 56510.

An ECP is a health care provider that serves high-risk, special needs, and underserved individuals. In order to be designated as an ECP, a provider must demonstrate that it meets the requirements of Minnesota Statutes Section 62Q.19 and Minnesota Rules Chapter 4688. The public is allowed 30 days from the date of the publication of this notice to

submit written comments on the application. The commissioner will approve or deny the application once the comment period and compliance review is complete.

For more information contact:

Anne Kukowski  
Managed Care Systems Section  
Division of Health Regulation  
Minnesota Department of Health  
P.O. Box 64882  
St. Paul, MN 55164-0882  
651-201-4238

## **Executive Council, State Board of Investment and Land Exchange Board Official Meeting Notice**

The Executive Council, State Board of Investment and the Land Exchange Board will meet on **Tuesday, December 5, 2017 at 10:00 A.M.** in G23 Senate Committee Room, State Capitol, 75 Rev. Dr. Martin Luther King Jr. Boulevard, St. Paul, MN.

Some members of the Executive Council, State Board of Investment and Land Exchange Boards may participate in the meeting electronically. If a Board Member calls in, in accordance with Minnesota Statutes, section 13D.015, subd. 4, the Executive Council, State Board of Investment and Land Exchange Board shall, to the extent practical, allow a person to monitor the meeting electronically from a remote location. The person making a connection may be required to pay for documented marginal costs that the entity incurs as a result of the additional connection.

## **Minnesota Housing Finance Agency Notice of Hearing on Bond Issuance**

NOTICE IS HEREBY GIVEN that the Minnesota Housing Finance Agency will hold a public hearing at **9:30 a.m. on Friday, December 15, 2017**, at its offices at 400 Wabasha Street, Suite 400, St. Paul, Minnesota 55102, for the purpose of taking public comment regarding the issuance of its tax-exempt bonds in one or more series issued on one or more dates in the maximum respective principal amount set forth below, including a plan of finance therefor. The Bonds are proposed to be issued to fund one or more mortgage loans to pay for all or a portion of the costs of the acquisition, construction and equipping of the following development, including facilities related and subordinate thereto, for residential rental housing:

A 100 unit 17 building multi-story multifamily housing development currently known as The Hylands, located at 2800 Charles Court NW in Rochester, Minnesota 55901, proposed to be acquired and rehabilitated by The Hylands II, Limited Partnership, a Minnesota limited partnership, or an affiliate thereof or successor thereto, as its initial owner, operator or manager; one of the managing partners of which will be The Hylands II GP, LLC, a Minnesota limited liability company, or another entity owned or affiliated with Titan Development and Investments, Inc., a Minnesota corporation whose registered address is in Rochester, Minnesota. The maximum principal amount of the Bonds for this development is \$8,415,000.

Additional information may be obtained from the Minnesota Housing Finance Agency, Attn: Anne Heitlinger (651) 296-9841. Parties wishing to comment on the issuance of the Bonds may appear in person at the hearing or may submit written comments to the undersigned prior to the hearing.

Mary Tingerthal  
Commissioner  
Minnesota Housing Finance Agency

# Official Notices

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A 30-unit five building two story townhome housing development currently known as Apex Townhomes to be located at 1402 1412 Apex Court in Detroit Lakes, Minnesota 56501, proposed to be constructed by DL Housing LLLP, a Minnesota limited liability limited partnership, or an affiliate thereof or successor thereto, as its initial owner, operator, or manager; one of the managing partners of which will be DL Housing LLC, a Minnesota limited liability company, or another entity owned or affiliated with D.W. Jones, Inc., a Minnesota corporation whose registered address is in Walker, Minnesota. The maximum principal amount of the Bonds for this development is \$3,875,000.

Additional information may be obtained from the Minnesota Housing Finance Agency, Attn: Anne Heitlinger (651) 296-9841. Parties wishing to comment on the issuance of the Bonds may appear in person at the hearing or may submit written comments to the undersigned prior to the hearing.

Mary Tingerthal  
Commissioner  
Minnesota Housing Finance Agency

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A 61 unit single building multi-story multifamily housing development to be known as Park 7, located at 714 Park Avenue South in Minneapolis, Minnesota 55404, proposed to be acquired and constructed by a to-be-named single purpose entity as its initial owner, operator or manager, one of the managing members or partners of which will be House of Charity, Inc., a Minnesota nonprofit corporation whose registered address is in Minneapolis, Minnesota, or an affiliate of such single purpose entity or successor thereto, or another entity owned or affiliated with House of Charity, Inc. The maximum principal amount of the Bonds for this development is \$5,384,499.

Additional information may be obtained from the Minnesota Housing Finance Agency, Attn: Anne Heitlinger (651) 296-9841. Parties wishing to comment on the issuance of the Bonds may appear in person at the hearing or may submit written comments to the undersigned prior to the hearing.

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A 48 unit single story townhome development currently known as Cherokee Place, located at 39950 Cherokee Avenue in North Branch, Minnesota 55056, proposed new construction by Cherokee Place, LLC, a Wisconsin limited liability company, or an affiliate thereof or successor thereto, as its initial owner, operator or manager; one of the managing partners of which will be Cherokee Place MM, LLC, a Wisconsin limited liability company, or another entity owned or affiliated with Commonwealth Development Corporation of America, a Wisconsin corporation who registered place of business is in Fond du Lac, Wisconsin. The maximum principal amount of the Bonds for this development is \$4,855,000.

Additional information may be obtained from the Minnesota Housing Finance Agency, Attn: Anne Heitlinger (651) 296-9841. Parties wishing to comment on the issuance of the Bonds may appear in person at the hearing or may submit written comments to the undersigned prior to the hearing.

Mary Tingerthal  
Commissioner  
Minnesota Housing Finance Agency

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A scattered site project consisting of the following multifamily developments: a 30 unit single building multifamily housing development currently known as Malmquist Estates, located at 2622 Malmquist Avenue in Red Wing, Minnesota 55066; a 42 unit five building multifamily housing development currently known as Pine West Complex, located at 200 11½ Avenue South in Cold Spring, Minnesota 56320; a 26 unit three building multifamily housing development currently known as Springhaven, located at 1104 3rd Street South in Cold Spring, Minnesota 56230; a 16 unit single building multifamily housing development currently known as Town Edge, located at 820 Main Street in Gaylord, Minnesota 55334; a 36 unit three building multifamily housing development currently known as Heather Court, located at 635 Hilltop Avenue in Owatonna, Minnesota 55066; a 23 unit single building multifamily housing development currently known as City Centre, located at 300 1st Avenue SE in Pine Island, Minnesota 55963; a 24 unit two building multifamily housing development currently known as North States Apartments, located at 116 14th Avenue NW in Waseca, Minnesota 56093; a 16 unit single building multifamily housing development currently known as BR Properties, located at 108 14th Avenue NE in Waseca, Minnesota 56903; an 8 unit single building multifamily housing development currently known as Hillside Apartments, located at 101 Angel Street SW in Watertown, Minnesota 55388; a 22 unit single building multifamily housing development currently known as Riverside, located at 210 Territorial East in Watertown, Minnesota 55388; and a 24 unit two building multifamily housing development currently known as Ridgely Park Apartments,

# Official Notices

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located at 601 South Ridgely Street in Kasota, Minnesota 56050. Each of the forgoing developments in this scattered site project are proposed to be acquired and rehabilitated by RD Properties 2017 Limited Partnership, a Minnesota limited partnership, or an affiliate thereof or successor thereto, as its initial owner, operator or manager; one of the managing partners of which will be SWMHP RD Properties 2017 LLC, a Minnesota limited liability company, or another entity owned or affiliated with Southwest Minnesota Housing Partnership, a Minnesota nonprofit corporation whose registered address is Slayton, Minnesota. The maximum principal amount of the Bonds for this development is \$13,200,000.

Additional information may be obtained from the Minnesota Housing Finance Agency, Attn: Anne Heitlinger (651) 296-9841. Parties wishing to comment on the issuance of the Bonds may appear in person at the hearing or may submit written comments to the undersigned prior to the hearing.

Mary Tingerthal  
Commissioner  
Minnesota Housing Finance Agency

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A 56-unit four building two story multifamily housing development currently known as Hanson Apartments, located at 401 Lakeland Drive SE in Willmar, Minnesota 56201, proposed to be acquired and rehabilitated by Hanson Apartments Limited Partnership, a Minnesota limited partnership, or an affiliate thereof or successor thereto, as its initial owner, operator or manager; one of the managing partners of which will be SWMHP Hanson Apartments, LLC, a Minnesota limited liability company, or another entity owned or affiliated with Southwest Minnesota Housing Partnership, a Minnesota nonprofit corporation whose registered address is in Slayton, Minnesota. The maximum principal amount of the Bonds for this development is \$3,226,000.

Additional information may be obtained from the Minnesota Housing Finance Agency, Attn: Anne Heitlinger (651) 296-9841. Parties wishing to comment on the issuance of the Bonds may appear in person at the hearing or may submit written comments to the undersigned prior to the hearing.

Mary Tingerthal  
Commissioner  
Minnesota Housing Finance Agency

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A 60 unit single building multi-story multifamily housing development currently known as Boulevard, located at 7980 Groveland Road in Mounds View, Minnesota 55112, proposed to be acquired and rehabilitated by Boulevard Apartments, Limited Partnership, a Minnesota limited partnership, or an affiliate thereof or successor thereto, as its initial owner, operator or manager; one of the managing partners of which will be Mounds View Group LLC, a Minnesota limited liability company, or another entity owned or affiliated with MWF Properties, LLC, a Minnesota limited liability company whose registered address is in Minneapolis, Minnesota. The maximum principal amount of the Bonds for this development is \$7,620,000.

Additional information may be obtained from the Minnesota Housing Finance Agency, Attn: Anne Heitlinger (651) 296-9841. Parties wishing to comment on the issuance of the Bonds may appear in person at the hearing or may submit written comments to the undersigned prior to the hearing.

Mary Tingerthal  
Commissioner  
Minnesota Housing Finance Agency

## **Minnesota Housing Finance Agency Notice of Hearing on Bond Issuance**

NOTICE IS HEREBY GIVEN that the Minnesota Housing Finance Agency will hold a public hearing at **9:30 a.m. on Friday, December 15, 2017**, at its offices at 400 Wabasha Street, Suite 400, St. Paul, Minnesota 55102, for the purpose of taking public comment regarding the issuance of its tax-exempt bonds in one or more series issued on one or more dates in the maximum respective principal amount set forth below, including a plan of finance therefor. The Bonds are proposed to be issued to fund one or more mortgage loans to pay for all or a portion of the costs of the acquisition, construction and equipping of the following development, including facilities related and subordinate thereto, for residential rental housing:

A 20-unit single building multi-story multifamily housing development to be known as Willow Grove, located at 14th Avenue and Oakview Circle in North Branch, Minnesota 55056, proposed to be acquired and constructed by Willow Grove of North Branch Limited Partnership, a Minnesota limited partnership, or an affiliate thereof or successor thereto, as its initial owner, operator or manager; one of the managing partners of which will be, Willow Grove of North Branch, LLC, a Minnesota limited liability company, or another entity owned or affiliated with Central Minnesota Housing Partnership, Inc., a Minnesota nonprofit corporation whose registered address is in Saint Cloud, Minnesota. The development will have support services provided by Canvas Health. The maximum principal amount of the Bonds for this development is \$2,740,000.

Additional information may be obtained from the Minnesota Housing Finance Agency, Attn: Anne Heitlinger (651) 296-9841. Parties wishing to comment on the issuance of the Bonds may appear in person at the hearing or may submit written comments to the undersigned prior to the hearing.

Mary Tingerthal  
Commissioner  
Minnesota Housing Finance Agency

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# Official Notices

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A 50-unit single building multi-story multifamily apartment development to be known as Garfield Square Apartments located at 1600 West Superior Street in Duluth, Minnesota 55806, proposed to be acquired and constructed by Garfield Square LLLP, a Minnesota limited liability limited partnership, or an affiliate thereof or successor thereto, as its initial owner, operator or manager; one of the managing partners of which will be Garfield Square General Partner, a Minnesota limited liability company, or another entity owned or affiliated with Center City Housing Corporation, a Minnesota nonprofit corporation whose registered address is in Duluth, Minnesota. The maximum principal amount of the Bonds for this development is \$8,250,000.

Additional information may be obtained from the Minnesota Housing Finance Agency, Attn: Anne Heitlinger (651) 296-9841. Parties wishing to comment on the issuance of the Bonds may appear in person at the hearing or may submit written comments to the undersigned prior to the hearing.

Mary Tingerthal  
Commissioner  
Minnesota Housing Finance Agency

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NOTICE IS HEREBY GIVEN that the Minnesota Housing Finance Agency will hold a public hearing at **9:30 a.m. on Friday, December 15, 2017**, at its offices at 400 Wabasha Street, Suite 400, St. Paul, Minnesota 55102, for the purpose of taking public comment regarding the issuance of its tax-exempt bonds in one or more series issued on one or more dates in the maximum respective principal amount set forth below, including a plan of finance therefor. The Bonds are proposed to be issued to fund one or more mortgage loans to pay for all or a portion of the costs of the acquisition, construction and equipping of the following development, including facilities related and subordinate thereto, for residential rental housing:

A 43-unit single building multi-story multifamily apartment development to be known as Minnehaha Commons located at 3001 East Lake Street in Minneapolis, Minnesota 55406, proposed to be acquired and constructed by Minnehaha Commons Limited Partnership, a Minnesota limited partnership, or an affiliate thereof or successor thereto, as its initial owner, operator or manager; one of the managing partners of which will be Alliance Housing Incorporated, a Minnesota nonprofit corporation whose registered address is in Minneapolis, Minnesota. The maximum principal amount of the Bonds for this development is \$5,660,000.

Additional information may be obtained from the Minnesota Housing Finance Agency, Attn: Anne Heitlinger (651) 296-9841. Parties wishing to comment on the issuance of the Bonds may appear in person at the hearing or may submit written comments to the undersigned prior to the hearing.

Mary Tingerthal  
Commissioner  
Minnesota Housing Finance Agency

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NOTICE IS HEREBY GIVEN that the Minnesota Housing Finance Agency will hold a public hearing at **9:30 a.m. on Friday, December 15, 2017**, at its offices at 400 Wabasha Street, Suite 400, St. Paul, Minnesota 55102, for the purpose of taking public comment regarding the issuance of its tax-exempt bonds in one or more series issued on one or more dates in the maximum respective principal amount set forth below, including a plan of finance therefor. The Bonds are proposed to be issued to fund one or more mortgage loans to pay for all or a portion of the costs of the acquisition, construction and equipping of the following development, including facilities related and subordinate thereto, for residential rental housing:

A 51 unit two building multi-story multifamily housing development known as Madison Apartments, located at 501 East 15th Street in Minneapolis, Minnesota 55371, proposed to be acquired and rehabilitated for 29-units, and construction of 22 new units by Madison Renewal LLC, a Minnesota limited liability company, or an affiliate thereof or successor thereto, as its initial owner, operator or manager; one of the managing partners of which will be Madison Manager LLC, a Minnesota limited liability company, or another entity affiliated with National Foundation for Affordable Housing Solutions, Inc., a District of Columbia corporation whose registered address is in Rockville, Maryland. The maximum principal amount of the Bonds for this development is \$7,505,000.

Additional information may be obtained from the Minnesota Housing Finance Agency, Attn: Anne Heitlinger (651) 296-9841. Parties wishing to comment on the issuance of the Bonds may appear in person at the hearing or may submit written comments to the undersigned prior to the hearing.

Mary Tingerthal  
Commissioner  
Minnesota Housing Finance Agency

## Minnesota Housing Finance Agency Notice of Hearing on Bond Issuance

NOTICE IS HEREBY GIVEN that the Minnesota Housing Finance Agency will hold a public hearing at **9:30 a.m. on Friday, December 15, 2017**, at its offices at 400 Wabasha Street, Suite 400, St. Paul, Minnesota 55102, for the purpose of taking public comment regarding the issuance of its tax-exempt bonds in one or more series issued on one or more dates in the maximum respective principal amount set forth below, including a plan of finance therefor. The Bonds are proposed to be issued to fund one or more mortgage loans to pay for all or a portion of the costs of the acquisition, construction and equipping of the following development, including facilities related and subordinate thereto, for residential rental housing:

A 40 unit five building multi-story multifamily housing development known as West Birch Estates, located at 504 13th Avenue North in Princeton, Minnesota 55371, proposed to be acquired, and rehabilitated for 24-units and construction of 16 new units, by West Birch Estates of Princeton Limited Partnership, a Minnesota limited partnership, or an affiliate thereof or successor thereto, as its initial owner, operator or manager; one of the managing partners of which will be West Birch Estates of Princeton, LLC, a Minnesota limited liability company, or another entity owned or affiliated with Central Minnesota Housing Partnership, Inc., a Minnesota nonprofit corporation whose registered address is in Saint Cloud, Minnesota. The maximum principal amount of the Bonds for this development is \$4,646,000.

Additional information may be obtained from the Minnesota Housing Finance Agency, Attn: Anne Heitlinger (651) 296-9841. Parties wishing to comment on the issuance of the Bonds may appear in person at the hearing or may submit written comments to the undersigned prior to the hearing.

Mary Tingerthal  
Commissioner  
Minnesota Housing Finance Agency

## Minnesota Housing Finance Agency Notice of Hearing on Bond Issuance

NOTICE IS HEREBY GIVEN that the Minnesota Housing Finance Agency will hold a public hearing at **9:30 a.m. on Friday, December 15, 2017**, at its offices at 400 Wabasha Street, Suite 400, St. Paul, Minnesota 55102, for the purpose of taking public comment regarding the issuance of its tax-exempt bonds in one or more series issued on one or more dates in the maximum respective principal amount set forth below, including a plan of finance therefor. The Bonds are proposed to be issued to fund one or more mortgage loans to pay for all or a portion of the costs of the acquisition, construction and equipping of the following development, including facilities related and subordinate thereto, for residential rental housing:

# Official Notices

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A 99 unit single building multi-story multifamily housing development currently known as Como by the Lake, located at 901 Como Boulevard East, in Saint Paul, Minnesota 55103, proposed to be acquired and rehabilitated by Como Preservation Limited Partnership, a Minnesota limited partnership, or an affiliate thereof or successor thereto, as its initial owner, operator or manager; one of the managing partners of which will be Como Preservation LLC, a Minnesota limited liability company, or another entity owned or affiliated with Aeon, a Minnesota nonprofit corporation whose registered address is in Minneapolis, Minnesota. The maximum principal amount of the Bonds for this development is \$7,414,000.

Additional information may be obtained from the Minnesota Housing Finance Agency, Attn: Anne Heitlinger (651) 296-9841. Parties wishing to comment on the issuance of the Bonds may appear in person at the hearing or may submit written comments to the undersigned prior to the hearing.

Mary Tingerthal  
Commissioner  
Minnesota Housing Finance Agency

## Department of Human Services

### Provider and Enrollment Division

#### **Notice of availability of the Minnesota Health Care Programs provider participation list [Minnesota Rules, Parts 9505.5200 to 9505.5240, also known as DHS Rule 101-provider compliance list]**

Notice is hereby given that the Minnesota Health Care Programs provider participation list for October 2017 is now available. The provider participation list is a compilation of health care providers who are in compliance with DHS Rule 101 (Minnesota Rules, Parts 9505.5200 to 9505.5240). If a provider name is not on the list, the Department considers the provider non-compliant. The list of providers is separated by provider type, each section is in alphabetical order by provider name, and there is no additional information on the list other than the provider's name. This list is distributed on a quarterly basis to the Department of Employee Relations, the Department of Labor and Industry, and the Department of Commerce. To obtain the list, contact **Julie Hervas**, Rule 101 Specialist, at **651-431-2704** or toll-free at 1-800-366-5411. You may fax your request to 651-431-7462 or mail to the Department of Human Services, PO Box 64987, St. Paul, MN 55164-0987.

Emily Piper, Commissioner  
Department of Human Services

## Minnesota Pollution Control Agency (MPCA)

### Environmental Analysis and Outcomes Division

#### **Notice of Availability of the 2018 Draft Impaired Waters List and 2018 Revisions to Appendix A of the Statewide Mercury TMDL and Request for Comment**

**Public Comment Period Begins:** 11/27/2017  
**Public Comment Period Ends:** 1/26/2018, 4:30 PM

#### **Background**

Every two years, the Minnesota Pollution Control Agency (MPCA) is required by the US Environmental Protection Agency (EPA), through the Clean Water Act, to submit a list of impaired waters to EPA for their review and approval. This serves as joint notice a 60-day formal written comment period for [1] the draft 2018 Impaired Waters List and [2] Revisions to Appendix A of the statewide mercury TMDL.

#### **[1] The draft 2018 List of Impaired Waters and supporting documentation**

In accordance with the requirements of Section 303(d) of the Federal Clean Water Act (CWA), the MPCA is required to list impaired waters that do not meet standards and update that list every even-numbered year. In addition to updating

this list, the MPCA updates a Guidance Manual that describes state water quality standards, the data collection and quality requirements, and assessment methods used when developing the Impaired Waters List. Both documents are found on the MPCA's Impaired Waters List webpage and scheduled for public comment **November 27, 2017 – January 26, 2018**:

- 2018 Draft Impaired Waters List (wq-iw-58), including 2018 Mercury TMDL Appendix A, and
- 2018 Guidance Manual for Assessing the Quality of Minnesota Surface Waters for Determination of Impairment 305(b) Report and 303(d) List (wq-iw1-04j).

## **[2] The Revisions to Appendix A of the approved statewide mercury TMDL**

Every two years the MPCA updates Appendix A of the approved statewide mercury TMDL. Appendix A, included in the draft Impaired Waters List, contains the list of lakes and river segments covered by the TMDL. Fish tissue impairments in the List have mercury concentrations greater than 0.2 mg/kg and equal to or less than 0.572 mg/kg. Greater concentrations are not assigned to the mercury TMDL and result in inclusion in the TMDL List because while they will be improved, they will not be fully restored by the actions in the statewide TMDL. It is important to note that the mercury TMDL documentation and reduction goals are not being changed with Appendix A revisions. The TMDL was originally approved on March 27, 2007 and six revisions to Appendix A have followed.

## **Public Notice and Contact Information**

Minnesota's 2018 Draft Impaired Waters List and 2018 Guidance Manual for Assessing the Quality of Minnesota Surface Waters [1], and revisions to Appendix A to the approved mercury TMDL [2] are all located at the MPCA web site at <https://www.pca.state.mn.us/water/minnesotas-impaired-waters-list>.

Removal of waterbodies contained in the draft 2018 list of impaired waters because of TMDL report approval by US EPA could occur up to and including the day the draft 2018 list of impaired waters is forwarded to US EPA for their review and approval.

This notice is being published today for the purpose of providing opportunity for public notice and comment for [1] the **new** reaches and lakes being proposed in the 2018 Draft Impaired Waters List, and other **changes**, and [2] the revisions to Appendix A to the statewide mercury TMDL. Written comments on the must be postmarked or received by the MPCA contact person listed below by **4:30 pm CST January 26, 2018**. Written comments and requests for more information should be directed to:

Miranda Nichols  
Minnesota Pollution Control Agency  
Environmental Analysis and Outcomes Division – Water Assessment Section  
520 Lafayette Rd N  
St. Paul, MN 55155-4194  
Phone: 651-757-2614  
Toll free: 1-800-657-3864  
E-mail: [miranda.nichols@state.mn.us](mailto:miranda.nichols@state.mn.us)  
TTY users may call the MPCA teletypewriter at (651) 282-5332 or 1-800-657-3864.

If Miranda is not available other contacts are Doug Hansen at 651-757-2406 or [douglas.hansen@state.mn.us](mailto:douglas.hansen@state.mn.us) and Bill Cole at 651-757-2788 or [william.cole@state.mn.us](mailto:william.cole@state.mn.us).

Dated: 11/20/2018

# Official Notices

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## Minnesota Pollution Control Agency (MPCA)

### Environmental Analysis and Outcomes Division

#### Notice of 2017 Triennial Standards Review and Request for Public Comment on the Need for Amendments and Revisions to Rules Governing Water Quality, Minnesota Rules chapters 7050 and 7052

**NOTICE IS HEREBY GIVEN** that the Minnesota Pollution Control Agency (MPCA) is conducting a Triennial Standards Review (TSR) to obtain public input on the need for amendments and revisions to rules governing state water quality standards (WQS).

The federal Clean Water Act (CWA) requires that states review their WQS every three years and amend and update them if necessary. The purpose of the TSR is to ensure an opportunity for the public to comment upon the need for revisions to state WQS. Note that rulemaking to implement revisions to state WQS is conducted separately from the TSR.

**Subjects for Comment.** The MPCA is seeking comments from all parties with an interest in or information about Minnesota's lakes, rivers, streams, wetlands and groundwater. The MPCA requests information and opinion from the public on any subject matter contained in Minnesota Rules (Minn. R.) chapters 7050 and 7052 that should be considered for revision.

Chapter 7050 includes provisions to protect Minnesota's waters from pollution, including:

- A classification system of designated beneficial uses for both surface water and groundwater (e.g., drinking water, aquatic life and recreation, etc.), and a listing of specifically classified water bodies.
- Numeric and narrative WQS that protect these beneficial uses.
- Antidegradation provisions.
- Provisions for the protection of wetlands.
- Methods for the determination of site-specific criteria for toxic pollutants.
- Other provisions related to the protection of surface water and groundwater from point and nonpoint source pollution.

Chapter 7052 provides standards specific to surface waters in the Lake Superior Basin. Chapter 7052 establishes aquatic life, human health, and wildlife WQS and criteria based on the EPA's Great Lakes Initiative, anti-degradation standards and procedures for deriving effluent limitations from these standards and criteria.

Minn. R. chs. 7050 and 7052 also include language regarding the issuance of variances to state WQS. During the triennial review the public may comment upon active variances that have been granted by the MPCA. The MPCA also requests information and opinion from the public on: modified Class 2 and Class 7 water bodies (limited resource value waters or LRVWs) that may be able to attain higher use classes; and on the topics MPCA is considering for future revisions to state WQS, which are presented in MPCA's Proposed Water Quality Standards Work Plan for 2018 to 2020.

Complete information about the subjects open for comment, including the MPCA's Proposed Water Quality Standards Work Plan for 2018 to 2020, is available on the MPCA's website on the Water Quality Standards webpage: <https://www.pca.state.mn.us/water/water-quality-standards>.

**Statutory Reference.** This request for comments and the associated public meeting meet the requirements for conducting a triennial standards review set forth in Section 303(c)(1) of the Clean Water Act and the Code of Federal Regulations in 40 CFR § 131.20, 40 CFR § 130.5(b)(6), and 40 CFR § 25.5.

**To submit comments:** Any individual or interested groups may submit written comments or information pertaining to the any subject matter contained in Minn. R. chs. 7050 or 7052 until 4:30 pm on Friday, February 9, 2018. All written comments submitted by that time will become part of the TSR record. Please note that electronic submissions are preferred. Please send comments, as follows:

**By email:** [minnrule7050.pca@state.mn.us](mailto:minnrule7050.pca@state.mn.us)

**By mail:** Minnesota Pollution Control Agency  
Attn: Catherine O'Dell  
520 Lafayette Road North  
St. Paul, MN 55155-4194

**To attend the public meeting (in person or via webcast):** The MPCA has scheduled a public meeting for interested parties to provide comments and information and to ask questions. The meeting will be held at MPCA's office at 520 Lafayette Road North in St. Paul on January 10, 2018. The meeting will begin at 3:30 pm and continue until all parties have the opportunity to comment or until 7:00 pm, whichever comes first. The meeting will be webcast for viewing remotely; viewers may send in questions or comments during the public meeting via email.

Instructions for connecting to the webcast and submitting emailed comments will be posted on the MPCA's Water Quality Standards webpage in advance of the public meeting:  
<https://www.pca.state.mn.us/water/water-quality-standards>.

Directions to the MPCA St. Paul office and parking information are at  
<https://www.pca.state.mn.us/about-mpca/st-paul-office> : Please note that access to MPCA offices is controlled and to attend the meeting you will be asked to sign in at a security desk and provide photo identification, such as a Minnesota driver's license.

**For further information:** Questions regarding the scope of the TSR or technical comments or questions regarding WQS should be directed to:

Angela Preimesberger  
Minnesota Pollution Control Agency  
520 Lafayette Road North  
St. Paul, MN 55155-4194  
Telephone: 651 276-6243 or  
TTY: 651 282-5332  
Toll-free: 800-657-3864  
E-mail: [angela.preimesberger@state.mn.us](mailto:angela.preimesberger@state.mn.us)

Questions regarding the TSR process, the January 10, 2018 public meeting, how to submit comments, or other questions about the TSR should be directed to:

Catherine O'Dell  
Minnesota Pollution Control Agency  
520 Lafayette Road North  
St. Paul, MN 55155-4194  
Telephone: 651 757-2621, or  
TTY: 651 282-5332  
Toll-free: 800-657-3864  
E-mail: [catherine.odell@pca.state.mn.us](mailto:catherine.odell@pca.state.mn.us)

**Alternative Format:** Upon request, this Request for Comments can be made available in an alternative format, such as large print, Braille, or cassette tape. To make such a request, please contact the agency contact person at the address or telephone number listed above.

## Teachers Retirement Association Notice of Meeting

The Board of Trustees, Minnesota Teachers Retirement Association will hold a meeting on **Wednesday, December 13, 2017 at 9:30 a.m.** in Suite 400, 60 Empire Drive, St. Paul, MN to consider matters which may properly come before the Board. Board members may participate by telephone.

# State Grants & Loans

In addition to requests by state agencies for technical/professional services (published in the State Contracts Section), the *State Register* also publishes notices about grants and loans available through any agency or branch of state government. Although some grant and loan programs specifically require printing in a statewide publication such as the State Register, there is no requirement for publication in the *State Register* itself. Agencies are encouraged to publish grant and loan notices, and to provide financial estimates as well as sufficient time for interested parties to respond.

SEE ALSO: Office of Grants Management (OGM) at: <http://www.grants.state.mn.us/public/>

## Department of Employment and Economic Development (DEED) Notice of Grant Opportunity

**NOTICE IS HEREBY GIVEN** that the Minnesota Department of Employment and Economic Development (DEED) places notice of any available grant opportunities online at <https://mn.gov/deed/about/contracts/>

## Department of Health Community and Family Health Division Request for Proposals for Evidence-Based Home Visiting Grant Program

The Minnesota Department of Health (MDH) is issuing a Request for Proposals (RFP) for the Evidence-Based Home Visiting (EBHV) Grant Program. This is a competitive funding opportunity that will support the implementation of evidence-based home visiting models in communities that serve families in need. Eligible applicants include community health boards, non-profits, and tribal nations. The Minnesota EBHV Grant Program has an estimated total amount of \$3.2 million per year for grantee funding under this RFP for the period of April 1, 2018 – December 31, 2022. Applicants may choose to apply for a planning or implementation grant for the purpose of start-up or expansion of services using an evidence-based home visiting model.

Interested applicants should read the entire RFP available at: <http://www.health.state.mn.us/fhv/grant.cfm> for important information about applying for this grant opportunity.

MDH will host an informational webinar, which will include a review of the main components of the grant application, on Thursday, November 30, 2017 from 12:00 -1:00 p.m. (CST). Applicants do not need to attend the webinar to submit an application. More information about the webinar is available in the RFP.

Applicants are strongly encouraged to submit a Letter of Intent by 4:00 p.m. (CST) on Thursday, December 7, 2017 to the Family Home Visiting grants email address at [health.fhvgrants@state.mn.us](mailto:health.fhvgrants@state.mn.us).

All questions regarding the RFP must be submitted to [health.fhvgrants@state.mn.us](mailto:health.fhvgrants@state.mn.us) by December 4, 2017. Questions and answers will be posted on the MDH FHV Grants web site at: <http://www.health.state.mn.us/fhv/grant.cfm> by December 11, 2017.

Grant applications must be submitted electronically to the Family Home Visiting grants email address at [health.fhvgrants@state.mn.us](mailto:health.fhvgrants@state.mn.us) no later than **4:00 p.m. (CST) on Friday, January 12, 2018**.

## Department of Human Services Mental Health Division Notice of Request for Proposals to Develop Clinical Capacity to Provide Evidence-Based Mental Health Treatment to Children and Youth across Minnesota

**NOTICE IS HEREBY GIVEN** that the Minnesota Department of Human Services is requesting proposals to enter into grant contracts with mental health treatment providers enrolled with Minnesota Health Care Programs (MHCP) and currently providing services to children and youth within Minnesota. The objective is to strengthen the clinical

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# State Grants & Loans

infrastructure by providing training and consultation in evidence-based treatment strategies, particularly Trauma-focused Cognitive Behavioral Therapy.

Work is proposed to start February 1, 2018. For more information, or to obtain a copy of the Request for Proposal, contact:

Patricia Nygaard  
Department of Human Services  
Mental Health Division  
P.O. Box 64981  
444 Lafayette Road North, St. Paul, MN 55155 0981  
Phone: (651) 431-2332, Fax: (651) 431-7566  
*Pat.nygaard@state.mn.us*

This is the only person designated to answer questions by potential responders regarding this request.

Proposals submitted in response to this Request for Proposals must be received at the address above no later than **4:00 p.m., Central Time, December 27, 2017. Late proposals will not be considered.** Faxed or e-mailed proposals will not be considered.

The RFP can be viewed by visiting the Minnesota Department of Human Services RFP web site:  
[http://www.dhs.state.mn.us/id\\_000102](http://www.dhs.state.mn.us/id_000102)

This request does not obligate the State to complete the work contemplated in this notice. The State reserves the right to cancel this solicitation. All expenses incurred in responding to this notice are solely the responsibility of the responder.

## Department of Human Services

### Mental Health Division

#### Notice of Request for Proposals for Mental Health Innovations Grant

**NOTICE IS HEREBY GIVEN** that the Minnesota Department of Human Services is requesting proposals for a qualified grantee to improve accessibility and quality of community-based outpatient mental health services and reduce admissions to and stays beyond medical necessity in Regional Treatment Centers and Community Behavioral Health Hospitals.

Work is proposed to start January 2018. For more information, or to obtain a copy of the Request for Proposal, contact:

Amanda Calmbacher  
Department of Human Services  
Mental Health Division  
444 Lafayette Road North, St. Paul, MN 55155  
Phone: (651) 503-4050, Fax: (651) 431-7566  
*Amanda.calmbacher@state.mn.us*

This is the only person designated to answer questions by potential responders regarding this request.

Proposals submitted in response to this Request for Proposals must be received at the address above no later than **4:00 p.m., Central Time, January 8, 2018. Late proposals will not be considered.** Faxed or e-mailed proposals will not be considered.

# State Grants & Loans

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The RFP can be viewed by visiting the Minnesota Department of Human Services RFP web site:  
[http://www.dhs.state.mn.us/id\\_000102](http://www.dhs.state.mn.us/id_000102)

This request does not obligate the State to complete the work contemplated in this notice. The State reserves the right to cancel this solicitation. All expenses incurred in responding to this notice are solely the responsibility of the responder.

## State Contracts

**Informal Solicitations:** Informal solicitations for professional/technical (consultant) contracts valued at over \$5,000 through \$50,000, may either be published in the *State Register* or posted on the Department of Administration, Materials Management Division's (MMD) Web site. Interested vendors are encouraged to monitor the P/T Contract Section of the MMD Website at [www.mmd.admin.state.mn.us](http://www.mmd.admin.state.mn.us) for informal solicitation announcements.

**Formal Solicitations:** Department of Administration procedures require that formal solicitations (announcements for contracts with an estimated value over \$50,000) for professional/technical contracts must be published in the *State Register*. Certain quasi-state agency and Minnesota State College and University institutions are exempt from these requirements.

**Requirements:** There are no statutes or rules requiring contracts to be advertised for any specific length of time, but the Materials Management Division strongly recommends meeting the following requirements: \$0 - \$5000 does not need to be advertised. Contact the Materials Management Division: (651) 296-2600 \$5,000 - \$25,000 should be advertised in the *State Register* for a period of at least seven calendar days; \$25,000 - \$50,000 should be advertised in the *State Register* for a period of at least 14 calendar days; and anything above \$50,000 should be advertised in the *State Register* for a minimum of at least 21 calendar days.

## Department of Administration

### Minnesota Multistate Contracting Alliance for Pharmacy (MMCAP) Notice of Request for Proposals for Hemoglobin Blood Analyzers & Related Testing Supplies

The Department of Administration, on behalf of the Minnesota Multistate Contracting Alliance for Pharmacy (MMCAP), is requesting proposals for Hemoglobin Analyzers and Related Testing Supplies. MMCAP is a government-run Pharmacy, and Healthcare Product and Services group purchasing organization, serving governmental entities. For more information, go to [www.mmcap.org](http://www.mmcap.org).

Solicitation may be accessed at <http://www.mmd.admin.state.mn.us/process/admin/postings.asp>, under the solicitation title referenced above.

Proposals submitted in response to the solicitation in this notice, must be received according to the specifications in the Request for Proposals, no later than **December 27, 2017 2:00 P.M. Central Time**. Late proposals will not be considered.

The State reserves the right to cancel this solicitation. All expenses incurred in responding to this notice are solely the responsibility of the responder.

### Minnesota State Colleges and Universities (Minnesota State) Request for Proposal (RFP) for Annual IT Conference

#### Background

Minnesota State Colleges and Universities (Minnesota State) is the fifth-largest system of higher education in the United States. It is comprised of 37 two-year and four-year state colleges and universities with 54 campuses located in 47 Minnesota communities. Minnesota State serves approximately 430,000 students and over 16,000 employees each year.

Minnesota State is a state entity that is governed by a 15 member Board of Trustees. The law creating the system was passed by the Minnesota Legislature in 1991 and went into effect July 1, 1995. The law merged the state's community colleges, technical colleges and state universities into one system, excluding the University of Minnesota campuses. For more information about Minnesota State Colleges and Universities, please view its website at [www.minnstate.edu](http://www.minnstate.edu).

## **Nature of RFP**

The purpose of this RFP is for Minnesota State to solicit proposals for a resort or hotel and/or conference center to hold the annual Information Technology (IT) conference. This three day – three night conference event to be held in late April 2019. The proposal shall identify facilities for the specified number of breakout rooms, meals, vendor display area, staff housing, and conference planning staff as specified in this document.

Selection of vendor shall be based on Minnesota State's evaluation of responses, with a site visit of the finalist(s). Minnesota State intends to enter into a contract through June 30, 2019, with the selected vendor. Minnesota State reserves the right to extend the contract for up to five (5) years through a formal amendment to the contract.

Vendors must include required information called for in this RFP. Minnesota State reserves the right to reject a proposal if required information is not provided. This request for proposal does not obligate Minnesota State award a contract or complete the project, and Minnesota State reserves the right to cancel the solicitation if it is considered to be in Minnesota State's best interest.

## **Scope of Services**

- Three nights food and lodging
- Guest Rooms for up to 400 attendees
- All locations must be within a 10-15 minute walking distance
- Reception Desk Space
- Vendor Show with room up to 55 Vendor Tables (100 Vendors)
- Large breakfast, lunch and dinner space for up to 400 individuals
- Eight Breakout Rooms for up to 50 guests
- No cost Wi-Fi for individuals in guest rooms – up to 10 MB
- Up to 100 MB Wi-Fi in large room and break out rooms

## **General Selection Criteria**

Minnesota State is looking for a complete conference with conference room space, meal space and guest room availability. This RFP is not limited to a single hotel/resort solution, but a solution from a collaborative offering such convention center and hotel(s)/resorts is acceptable, if the requirements of the RFP can be met.

## **Selection and Implementation Timeline**

**Monday, November 6**

**Monday, November 20, 3:00 p.m. CST**

**Monday, November 27**

**Thursday, December 7, 3:00 p.m. CST**

**January/February/March 2018**

**Monday, April 2, 2018**

**Publish RFP notice**

**Submit questions on RFP**

**Publish answers to RFP questions**

**Deadline for RFP proposal submissions**

**Review RFP proposals, Site visits of finalist(s)**

**Estimated deadline for executing contract**

Any questions please contact: Jennell Flodquist (email: [jennell.flodquist@minnstate.edu](mailto:jennell.flodquist@minnstate.edu) phone: 651-201-1524)

The RFP can be downloaded at the following URL: <http://www.minnstate.edu/vendors/index.html>

# State Contracts

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## Minnesota State Colleges and Universities (Minnesota State)

### Bemidji State University

#### Notice of Request for Proposals for Printing and Mailing Preparation of University Magazine

NOTICE IS HEREBY GIVEN that Bemidji State University will receive sealed proposals for Printing and Mailing Preparation of University Magazine. Specifications will be available November 27, 2017, at the following website:

[http://www.bemidjistate.edu/offices/procurement\\_logistics/rfps\\_bids/](http://www.bemidjistate.edu/offices/procurement_logistics/rfps_bids/)

Instructions for delivering proposals, as well as all other requirements and contact information, will be contained in the RFP to be posted at the above website.

Sealed proposals must be received by Rebecca Wilkinson, Procurement and Contracts Officer, Bemidji State University, Deputy 204, Box 8, 1500 Birchmont Drive NE, Bemidji, MN 56601, by **2:00 PM Central Time, Monday, December 11, 2017**. Late proposals will not be considered.

Bemidji State University reserves the right to reject any or all proposals and to waive any irregularities or informalities in proposals received. This Request for Proposal does not obligate the University to complete a proposed contract, and the University reserves the right to cancel the solicitation if it is considered to be in its best interest.

## Minnesota State Colleges and Universities (Minnesota State)

### Inver Hills Community College and Dakota County Technical College

#### Notice of Request for Proposals for Purchase of Graduation Planning Tool

Inver Hills Community College and Dakota County Technical College request proposals for the purchase of a graduation planning tool. The tool should have demonstrated success integrating with Minnesota State's SIS (ISRS), DARS and LMS. The tool should provide access for students, faculty and staff to engage in the following under one tenet for both colleges: case management, various workflows, flags, referrals, communication outreach, notes, appointment and calendar functions, reporting tools for schedule forecasting, academic plans with built-in warnings and what-if scenarios.

To receive a complete copy of the proposal, please contact Karla Colwell by email at: [Karla.colwell@inverhills.edu](mailto:Karla.colwell@inverhills.edu)

Proposals must be sealed with a notation on the outside of the envelope stating: Graduation Planning Tool Proposal – DELIVER IMMEDIATELY

Mail or deliver (faxes and email will not be accepted) sealed proposal no later than 12:00 P.M., Friday December 8, 2017 to:

Inver Hills Community College  
Attn: Karla Colwell  
Business Office, College Center Building, 2nd Floor  
2500 80th Street East  
Inver Grove Heights, MN 55076

PROPOSAL CLOSE DATE IS **Friday, December 8, 2017 – 12:00 P.M.**

## Minnesota State Colleges and Universities (Minnesota State) Pine Technical & Community College Formal Request for Proposal for Automotive Tire Changer and Wheel Balancer

**Response Due Date and Time:** Monday, December 4, 2017 at 4:00 p.m. Central Time

**Title of Project:** Automotive Repair and Maintenance Equipment

**Synopsis of project:** Automotive repair and maintenance equipment consisting of an automated tire changing machine and a wheel balancer. Specifications are as listed below for Hunter equipment (TCR1S) tire changer and Hunter Road Force Elite (RFE12). *Note: bids will be accepted for this manufacturer brand of equipment and for other manufacturer brands of equipment with similar technical functionality not specific to the Hunter brand". Equipment must meet current UL standards and certifications.*

### Tire Changer Specifications

Power Requirements	208-230V, 1 phase, 60Hz, 24A, NEMA 30 amp plug
Air Supply Requirements	125 ± 25 psi (8.6 ± 1.7 bar)
Air Consumption	1 SCFM (27 L/Min)
Width (W)	52 in. (1,321 mm)
Height (H1)	78.5 in. (1,994 mm)
Mount / Demount Tool	Polymer Self Inserting Lever less
Clamping Type	Center w/ Quick Clamp
Bead Loosening Type	Upper / Lower Roller
Match Mounting Capable	Yes
Rim Diameter Range	12 in. - 30 in. (305 mm - 762 mm)
Maximum Tire Diameter	50 in. (1,270 mm) +/- <b>2in</b>
Maximum Wheel Width	15 in. (381 mm)
Drive	Variable up to 15 rpm CW / CCW Torque: NTE 875 ft-lbs (1186 Nm)

### Wheel Balancer

Max. Tire Diameter	40" (1016mm)
Max. Tire Width	20" (508mm)
Max. Tire Weight	75 lbs. (79 kg)
Radial and lateral Runout Accuracy	0.002" (0.051 mm)
Imbalance Resolution	"0.01 oz (0.28g)
Balancing Speed	300 rpm
Motor	Programmable drive system and DC motor
Placement Accuracy	512 Positions +/-0.35°
Power Requirements	196-253V, <b>10</b> Amp, 50/60 Hz, <b>1</b> Ph (Power cable includes: <b>NEMA 20</b> Amp plug, 16-20P)
Air Supply	100 -175 psi (7 -12 bar)
Roller Force	Variable up to 1,250 lbs. (567 kg), or equivalent technology
Rim Width	1.5" - 20.5" (38mm - 521 mm)
Rim Diameter	10" - 30" (254mm - 762mm)
ALU	14' -40" (356mm -1016mm)
Dimensions	64"W x 89"H x 63"D (1626mm x 2261 mm x 1600mm)
Weight	876 lbs.

**Requesting pricing good for 60 days from the closing of this RFP, also indicate in bid the anticipated delivery time from placement of order.**

Geographic Location Requirements: Pine Technical & Community College, 900 Fourth Street SE Pine City, MN 55063

# State Contracts

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Responses must be received at the location listed below:

Pine Technical & Community College  
Attn: Denine Rood  
Vice President of Academic and Student Affairs  
900 Fourth Street SE  
Pine City, MN 55063

Phone: (320) 629-5126  
E-mail: [denine.rood@pine.edu](mailto:denine.rood@pine.edu)

Contact for bid questions: Carl Pederson, Phone: (320) 629-4527 e-mail: [carl.pederson@pine.edu](mailto:carl.pederson@pine.edu)

Your response to this Request for Proposal (RFP) must be returned sealed. Sealed responses must be received no later than the due date and time specified above. Late responses cannot be considered and the responses will be rejected.

The laws of Minnesota and Minnesota State Board of Trustees policies and procedures apply to this RFP.

All attached General RFP Terms and Conditions, Specifications and Special Terms and Conditions are part of the RFP and will be incorporated into any contract(s) entered into as a result of this RFP.

All responses to this RFP must be prepared as stated herein and properly signed. Address all correspondence and inquiries regarding this RFP to the Contact person above. This is a request for responses to an RFP and is NOT a purchase order.

## Department of Commerce Notice of Contract for Insurance-Related Consulting Services

Notice of Availability of Contract for insurance-related consulting services to the Department of Commerce, including financial examinations, insurance market conduct examinations, insurance policy rate and form filing reviews, and other insurance-related consultant services.

The Minnesota Department of Commerce is requesting proposals for the purpose of establishing Master Contracts with several qualified consultants that have financial examination expertise, insurance regulatory expertise, knowledge of financial standards, examination requirements and standards, the insurance market, and Minnesota insurance laws.

A Request for Proposals will be available by email from this office through January 8, 2018.

**A written request (by e-mail or using the website link) is required to receive the Request for Proposal.**

The Request for Proposal can be obtained from:

Emily Kelnberger  
Email: [emily.kelnberger@state.mn.us](mailto:emily.kelnberger@state.mn.us)  
<https://mn.gov/commerce/industries/rfp/>

Proposals submitted in response to the Request for Proposals in this advertisement must be received at the address provided in the RFP not later than **Monday, January 8, 2018, 4:00 p.m., Central Time. Late proposals will not be considered.** Proposals submitted by fax or e-mail will **not** be considered.

This request does not obligate the State to complete the work contemplated in this notice. The State reserves the right to cancel this solicitation. All expenses incurred in responding to this notice are solely the responsibility of the responder.

## Department of Public Safety Office of Human Resources Request for Proposals for Psychological Examination Services

The Office of Human Services division of the Department of Public Safety is requesting proposals from psychologists licensed by the State of Minnesota who have a demonstrated capacity to administer and interpret comprehensive psychological examinations in a law enforcement environment. It is the Department's expectation responders to the RFP will fit one of the following organizational models: 1) an independent, single psychologist capable of providing the required services; or 2) a group practice of multiple psychologists, all of whom are capable of providing the required services.

To obtain a copy of the RFP, please submit an email request to:

Kevin Donnan-Marsh, DPS Contracts Officer  
*kevin.donnan-marsh@state.mn.us*

The deadline for submission of a proposal is **4:00 p.m. Central Time on Wednesday, December 27, 2017.**

This Request for Proposals does not obligate the State of Minnesota or the Department of Public Safety to complete the project or issue a contract as contemplated in the RFP; and each reserves the right to cancel this solicitation.

## Minnesota Department of Transportation (MnDOT) Engineering Services Division Notices Regarding Professional/Technical (P/T) Contracting

**P/T Contracting Opportunities:** MnDOT is now placing additional public notices for P/T contract opportunities on the MnDOT's Consultant Services website. New public notices may be added to the website on a daily basis and be available for the time period as indicated within the public notice.

**Taxpayers' Transportation Accountability Act (TTAA) Notices:** MnDOT is posting notices as required by the TTAA on the MnDOT Consultant Services website.

**MnDOT's Prequalification Program:** MnDOT maintains a Pre-Qualification Program in order to streamline the process of contracting for highway related P/T services. Program information, application requirements, application forms and contact information can be found on MnDOT's Consultant Services website. Applications may be submitted at any time for this Program.

**MnDOT Consultant Services website:** *www.dot.state.mn.us/consult*

If you have any questions regarding this notice, or are having problems viewing the information on the Consultant Services website, please call the Consultant Services Help Line at 651-366-4611, Monday – Friday, 9:00am – 4:00pm.

## Minnesota Zoo Notice of Contract Opportunity for Campus Survey and Site Use Plan

**PROJECT NAME:** Campus Survey and Site Use Plan

**DETAILS:** The Minnesota Zoo requests proposals to perform a complete survey of its campus and adjacent areas.

This survey will be used to evaluate and plan future development and expansion of the Zoo and its resources by the zoo staff various groups of partners.

# State Contracts

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In conjunction with the site survey the Zoo is also requesting a land use planning documents be created outlining future locations of roads, transportation routes, pedestrian pathways, and the possible locations and development of campsites and their support buildings in undeveloped areas of the Zoo. This document will be created through ongoing collaboration with the Zoo and its stakeholders to determine needs, best practices/locations, and any impacts on the environment and local eco-systems.

**COPY REQUEST:** To get a copy of the Request for Proposals, please send a written request, by email, to:

Derik Otten  
Sr. Director of Campus Planning and Management  
Minnesota Zoological Garden  
*derik.otten@state.mn.us*

**PROPOSAL DEADLINE:** Proposals submitted in response to the Request for Proposals in this advertisement must be received.

- **Proposals due** 12/19/17– 11AM
- **Interviews – if appropriate** 12/19/17-12/21/17
- **Final Selection** 12/21/2017

**Late proposals will not be considered.** This request does not obligate the State to complete the work contemplated in this notice. The State reserves the right to cancel this solicitation. All expenses incurred in responding to this notice are solely the responsibility of the responder.

## Non-State Public Bids, Contracts & Grants

The State Register also serves as a central marketplace for contracts let out on bid by the public sector. The *State Register* meets state and federal guidelines for statewide circulation of public notices. Any tax-supported institution or government jurisdiction may advertise contracts and requests for proposals from the private sector. It is recommended that contracts and RFPs include the following: 1) name of contact person; 2) institution name, address, and telephone number; 3) brief description of commodity, project or tasks; 4) cost estimate; and 5) final submission date of completed contract proposal. Allow at least three weeks from publication date (four weeks from the date article is submitted for publication). Surveys show that subscribers are interested in hearing about contracts for estimates as low as \$1,000. Contact editor for further details.

Besides the following listing, readers are advised to check: <http://www.mmd.admin.state.mn.us/solicitations.htm> as well as the Office of Grants Management (OGM) at: <http://www.grants.state.mn.us/public/>.

## Metropolitan Airports Commission (MAC) Notice of Call for Bids for 2018 Food Court Expansion

**Airport Location:** Minneapolis-St. Paul International Airport  
**Project Name:** 2018 Food Court Expansion  
**MAC Contract No:** 106-2-835  
**Bids Close At:** 2:00 p.m. on Tuesday, 19 December, 2017

**Notice to Contractors:** Sealed Bid Proposals for the project listed above will be received by the MAC, a public corporation, at the office thereof located at 6040-28th Avenue South, Minneapolis, Minnesota 55450, until the date and hour indicated. This project will provide for the renovation and expansion of the existing Main Mall Food Court onto the existing oversized baggage handling roof and a new building portion over the existing loading dock. Demolition and renovation of the existing mall seating area, mezzanine break room and corridor.

# — Non-State Public Bids, Contracts & Grants

**Note:** You can sign up on our Web site ([www.metroairports.org](http://www.metroairports.org)) to receive email notifications of new business opportunities or go directly to [https://public.govdelivery.com/accounts/MNORGMAC/subscriber/topics?gsp-CODE\\_RED](https://public.govdelivery.com/accounts/MNORGMAC/subscriber/topics?gsp-CODE_RED) and choose this and other topics about which you are interested.

**Targeted Group Businesses (TGB):** The goal of the MAC for the utilization of TGB on this project is 6%.

**Bid Security:** Each bid shall be accompanied by a "Bid Security" in the form of a certified check made payable to the MAC in the amount of not less than five percent (5%) of the total bid, or a surety bond in the same amount, running to the MAC, with the surety company thereon duly authorized to do business in the State of Minnesota.

**Availability of Bidding Documents:** Bidding documents are on file for inspection at the office of Allliance; at the Minnesota Builders Exchange; Dodge Data and Analytics; and NAMC-UM Plan Room. Bidders desiring bidding documents may secure a complete set from Franz Reprographics; 2781 Freeway Boulevard, Suite 100; Brooklyn Center, MN 55430; PH: 763.503.3401; FX: 763.503.3409. Make checks payable to: Allliance. Deposit per set (refundable): \$150. Requests for mailing sets will be invoiced for mailing charges. Deposit will be refunded upon return of bidding documents in good condition within 10 days of opening of bids.

**MAC Internet Access of Additional Information:** A comprehensive Notice of Call for Bids for this project will be available on November 20, 2017, at MAC's web address of <http://www.metroairports.org/Airport-Authority/Business-Opportunities/Solicitations.aspx> (construction bids).

## Metropolitan Airports Commission (MAC) Notice of Call for Bids for 2018 Restroom Upgrade Program

**Airport Location:** Minneapolis-St. Paul International Airport  
**Project Name:** 2018 Restroom Upgrade Program  
**MAC Contract No:** 106-2-845  
**Bids Close At:** 2:00 p.m. on Tuesday, December 12, 2017

**Notice to Contractors:** Sealed Bid Proposals for the project listed above will be received by the MAC, a public corporation, at the office thereof located at 6040-28th Avenue South, Minneapolis, Minnesota 55450. This project includes demolition of existing tenant spaces on the main level near gate F3 and construction of a restroom set including expansion of the main level.

**Note:** You can sign up on our Web site ([www.metroairports.org](http://www.metroairports.org)) to receive email notifications of new business opportunities or go directly to [https://public.govdelivery.com/accounts/MNORGMAC/subscriber/topics?gsp-CODE\\_RED](https://public.govdelivery.com/accounts/MNORGMAC/subscriber/topics?gsp-CODE_RED) and choose this and other topics about which you are interested.

**Targeted Group Businesses (TGB):** The goal of the MAC for the utilization of TGB on this project is 6%.

**Bid Security:** Each bid shall be accompanied by a "Bid Security" in the form of a certified check made payable to the MAC in the amount of not less than five percent (5%) of the total bid, or a surety bond in the same amount, running to the MAC, with the surety company thereon duly authorized to do business in the State of Minnesota.

**Availability of Bidding Documents:** Bidding documents are on file for inspection at the office of Allliance; at the Minnesota Builders Exchange; Dodge Data and Analytics; and NAMC-UM Plan Room. Bidders desiring bidding documents may secure a complete set from Franz Reprographics; 2781 Freeway Boulevard, Suite 100; Brooklyn Center, MN 55430; PH: 763.503.3401; FX: 763.503.3409. Make checks payable to: Allliance. Deposit per set (refundable): \$150. Requests for mailing sets will be invoiced for mailing charges. Deposit will be refunded upon return of bidding documents in good condition within 10 days of opening of bids.

**MAC Internet Access of Additional Information:** A comprehensive Notice of Call for Bids for this project will be available on November 20, 2017, at MAC's web address of <http://www.metroairports.org/Airport-Authority/Business-Opportunities/Solicitations.aspx> (construction bids).

# Non-State Public Bids, Contracts & Grants **=====**

## Metropolitan Airports Commission (MAC)

### Notice of Call for Bids for 2018 EMC Plant Upgrades (P2)

**Airport Location:** Minneapolis-St. Paul International Airport  
**Project Name:** 2018 EMC Plant Upgrades (P2)  
**MAC Contract No:** 106-2-846  
**Bids Close At:** 2:00 p.m. on Tuesday, December 12, 2017

**Notice to Contractors:** Sealed Bid Proposals for the project listed above will be received by the MAC, a public corporation, at the office thereof located at 6040-28th Avenue South, Minneapolis, Minnesota 55450, until the date and hour indicated. This project provides for replacement of aging components of the MAC's central boiler and chiller plants, especially in Terminal 1-Lindbergh and Terminal 2-Humphrey.

**Note:** You can sign up on our Web site ([www.metroairports.org](http://www.metroairports.org)) to receive email notifications of new business opportunities or go directly to [https://public.govdelivery.com/accounts/MNORGMAC/subscriber/topics?gsp-CODE\\_RED](https://public.govdelivery.com/accounts/MNORGMAC/subscriber/topics?gsp-CODE_RED) and choose this and other topics about which you are interested.

**Targeted Group Businesses (TGB):** The goal of the MAC for the utilization of TGB on this project is 5%.

**Bid Security:** Each bid shall be accompanied by a "Bid Security" in the form of a certified check made payable to the MAC in the amount of not less than five percent (5%) of the total bid, or a surety bond in the same amount, running to the MAC, with the surety company thereon duly authorized to do business in the State of Minnesota.

**Availability of Bidding Documents:** Bidding documents are on file for inspection at the office of Michaud Cooley Erickson; at the Minnesota Builders Exchange; Dodge Data and Analytics; and NAMC-UM Plan Room. Bidders desiring bidding documents may secure a complete set from: Franz Reprographics; 2781 Freeway Boulevard, Suite 100; Brooklyn Center, MN 55430; PH: 763.503.3401; FX: 763.503.3409. Make checks payable to: Michaud Cooley Erickson. Deposit per set (refundable): \$150. Requests for mailing sets will be invoiced for mailing charges. Deposit will be refunded upon return of bidding documents in good condition within 10 days of opening of bids.

**MAC Internet Access of Additional Information:** A comprehensive Notice of Call for Bids for this project will be available on November 20, 2017, at MAC's web address of

<http://www.metroairports.org/Airport-Authority/Business-Opportunities/Solicitations.aspx> (construction bids).

