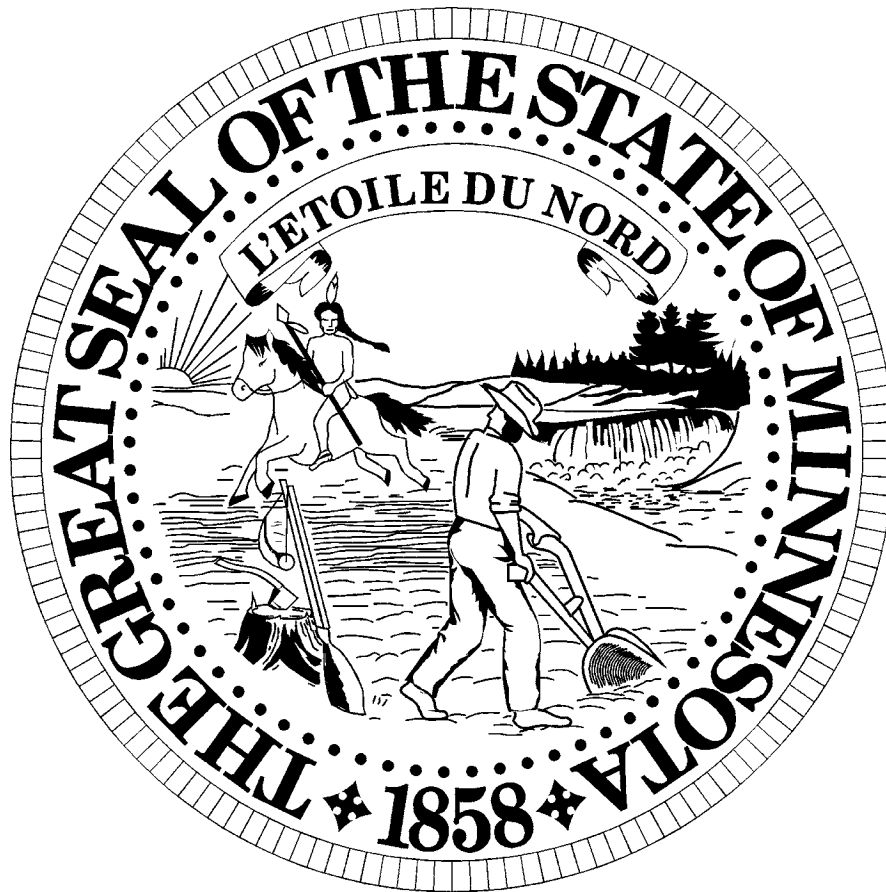


# Minnesota State Register

Published every Monday (Tuesday when Monday is a holiday)



**Proposed, Adopted, Emergency, Expedited, Withdrawn, Vetoed Rules;  
Executive Orders; Appointments; Commissioners' Orders; Revenue Notices;  
Official Notices; State Grants & Loans; State Contracts;  
Non-State Public Bids, Contracts and Grants**

**Monday 10 July 2017  
Volume 42, Number 2  
Pages 19 - 34**

# Minnesota State Register

## Judicial Notice Shall Be Taken of Material Published in the *Minnesota State Register*

The *Minnesota State Register* is the official publication of the State of Minnesota's Executive Branch of government, published weekly to fulfill the legislative mandate set forth in *Minnesota Statutes*, Chapter 14, and *Minnesota Rules*, Chapter 1400. It contains:

- Proposed Rules
- Adopted Rules
- Exempt Rules
- Expedited Rules
- Withdrawn Rules
- Executive Orders of the Governor
- Appointments
- Proclamations
- Vetoed Rules
- Commissioners' Orders
- Revenue Notices
- Official Notices
- State Grants and Loans
- Contracts for Professional, Technical and Consulting Services
- Non-State Public Bids, Contracts and Grants

### Printing Schedule and Submission Deadlines

Vol. 42 Issue Number	PUBLISH DATE ( <b>BOLDFACE</b> shows altered publish date)	Deadline for: all Short Rules, Executive and Commissioner's Orders, Revenue and Official Notices, State Grants, Professional-Technical- Consulting Contracts, Non-State Bids and Public Contracts	Deadline for LONG, Complicated Rules (contact the editor to negotiate a deadline)
# 3	Monday 17 July	Noon Tuesday 11 July	Noon Thursday 6 July
# 4	Monday 24 July	Noon Tuesday 18 July	Noon Thursday 13 July
# 5	Monday 31 July	Noon Tuesday 25 July	Noon Thursday 20 July
# 6	Monday 7 August	Noon Tuesday 1 August	Noon Thursday 27 July

**PUBLISHING NOTICES:** We need to receive your submission **ELECTRONICALLY in Microsoft WORD format**. Submit ONE COPY of your notice via e-mail to: sean.plemmons@state.mn.us. State agency submissions must include a "State Register Printing Order" form, and, with contracts, a "Contract Certification" form. Non-State Agencies should submit **ELECTRONICALLY in Microsoft WORD**, with a letter on your letterhead stationery requesting publication and date to be published. Costs are \$16 per tenth of a page (columns are seven inches wide). One typewritten, double-spaced page = 4/10s of a page in the State Register, or \$64. About 2-1/2 pages typed, double-spaced, on 8-1/2"x11" paper = one typeset page in the *State Register*. Contact editor with questions (651) 297-7963, or **e-mail:** sean.plemmons@state.mn.us.

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### Minnesota Legislative Information

#### Senate Public Information Office

(651) 296-0504  
State Capitol, Room 231, St. Paul, MN 55155  
<http://www.senate.mn>

#### Minnesota State Court System

Court Information Office (651) 296-6043  
MN Judicial Center, Rm. 135,  
25 Rev. Dr. Martin Luther King Jr Blvd., St. Paul, MN 55155  
<http://www.mncourts.gov>

#### House Public Information Services

(651) 296-2146  
State Office Building, Room 175  
100 Rev. Dr. Martin Luther King Jr Blvd., St. Paul, MN 55155  
<https://www.house.leg.state.mn.us/hinfo/hinfo.asp>

#### Federal Register

Office of the Federal Register (202) 512-1530; or (888) 293-6498  
U.S. Government Printing Office – Fax: (202) 512-1262  
[http://www.access.gpo.gov/su\\_docs/aces/aces140.html](http://www.access.gpo.gov/su_docs/aces/aces140.html)

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## Get the Earliest Delivery of the State Register

A subscription to the **STATE REGISTER** gets you the **EARLIEST DELIVERY**. Instead of waiting until Monday at 8:00 a.m. when the magazine is posted on our website, we’ll SEND you the magazine on Friday at close of business with the State, 4:30 pm: 2-1/2 days early.

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# ***Minnesota Rules: Amendments and Additions***

## **NOTICE: How to Follow State Agency Rulemaking in the State Register**

The State Register is the official source, and only complete listing, for all state agency rulemaking in its various stages. State agencies are required to publish notice of their rulemaking action in the State Register. Published every Monday, the State Register makes it easy to follow and participate in the important rulemaking process. Approximately 80 state agencies have the authority to issue rules. Each agency is assigned specific Minnesota Rule chapter numbers. Every odd-numbered year the Minnesota Rules are published. Supplements are published to update this set of rules. Generally speaking, proposed and adopted exempt rules do not appear in this set because of their short-term nature, but are published in the State Register.

An agency must first solicit Comments on Planned Rules or Comments on Planned Rule Amendments from the public on the subject matter of a possible rulemaking proposal under active consideration within the agency (Minnesota Statutes §§ 14.101). It does this by publishing a notice in the State Register at least 60 days before publication of a notice to adopt or a notice of hearing, or within 60 days of the effective date of any new statutory grant of required rulemaking.

When rules are first drafted, state agencies publish them as Proposed Rules, along with a notice of hearing, or a notice of intent to adopt rules without a hearing in the case of noncontroversial rules. This notice asks for comment on the rules as proposed. Proposed emergency rules, and withdrawn proposed rules, are also published in the State Register. After proposed rules have gone through the comment period, and have been rewritten into their final form, they again appear in the State Register as Adopted Rules. These final adopted rules are not printed in their entirety, but only the changes made since their publication as Proposed Rules. To see the full rule, as adopted and in effect, a person simply needs two issues of the State Register, the issue the rule appeared in as proposed, and later as adopted.

The State Register features partial and cumulative listings of rules in this section on the following schedule: issues #1-13 inclusive; issues #14-25 inclusive (issue #26 cumulative for issues #1-26); issues #27-38 inclusive (issue #39, cumulative for issues #1-39); issues #40-52 inclusive, with final index (#1-52, or 53 in some years). An annual subject matter index for rules was separately printed usually in August, but starting with Volume 19 now appears in the final issue of each volume. For copies or subscriptions to the State Register, contact Minnesota's Bookstore, 660 Olive Street (one block east of I-35E and one block north of University Ave), St. Paul, MN 55155, phone: (612) 297-3000, or toll-free 1-800-657-3757. TTY relay service phone number: (800) 627-3529.

## **Volume 42 - Minnesota Rules (Rules Appearing in Vol. 41 Issues #27-52 are in Vol 41, #52 - Monday 26 June 2017)**

### **Volume 42, #2**

**Monday 3 July - Monday 10 July**

# Executive Orders

The governor has the authority to issue written statements or orders, called Executive Orders, as well as Emergency Executive Orders. The governor's authority is specified in the Constitution of the State of Minnesota, Article V, and in *Minnesota Statutes* § 4.035. Emergency Executive Orders, for protection from an imminent threat to health and safety, become effective immediately, are filed with the secretary of state, and published in the *State Register* as soon as possible after they are issued. Other Executive Orders become effective 15 days after publication in the *State Register* and filing with the secretary of state. Unless otherwise specified, an executive order expires 90 days after the date the governor who issued the order vacates office.

## Office of the Governor

### Executive Order 17-04: Amending Executive Order 17-01: Establishing the Governor's Council on Law Enforcement and Community Relations

**I, Mark Dayton, Governor of the State of Minnesota**, by virtue of the authority vested in me by the Constitution and applicable statutes, do hereby issue this Executive Order:

**Whereas**, Executive Order 16-09 was issued on October 12, 2016, providing for the establishment of the Governor's Council on Law Enforcement and Community Relations;

**Whereas**, Executive Order 17-01 was issued on February 6, 2017, to amend Executive Order 16-09 to extend the deadline of the Preliminary Policy Recommendations Report; and

**Whereas**, it is necessary to amend Executive Order 17-01 to extend the deadline of the Final Report.

**Now, Therefore**, I hereby order that:

1. Paragraph 7 be amended to read as follows:

7. The Council shall submit its Preliminary Policy Recommendations Report to the Governor, Legislature, and the public by March 17, 2017. The Council shall provide all stakeholders with opportunities to give feedback prior to the Final Report's due date. The Council's Final Report shall be due September 29, 2017.

This Executive Order is effective fifteen days after publication in the State Register and filing with the Secretary of State, and shall remain in effect until rescinded by proper authority or until it expires in accordance with Minnesota Statutes, section 4.035, subdivision 3.

**In Testimony Whereof**, I have set my hand on this 26<sup>th</sup> day of June, 2017.

**Mark Dayton**  
Governor

Filed According to Law:

**Steve Simon**  
Secretary of State

# Official Notices

Pursuant to *Minnesota Statutes* §§ 14.101, an agency must first solicit comments from the public on the subject matter of a possible rulemaking proposal under active consideration within the agency by publishing a notice in the *State Register* at least 60 days before publication of a notice to adopt or a notice of hearing, and within 60 days of the effective date of any new statutory grant of required rulemaking.

The *State Register* also publishes other official notices of state agencies and non-state agencies, including notices of meetings and matters of public interest.

## Department of Agriculture (MDA)

### Notice of Comment Period for the Emergency Gypsy Moth Quarantine in the Lowry Hill Neighborhood of the City of Minneapolis

The Minnesota Department of Agriculture (MDA) is implementing an emergency quarantine for gypsy moth, *Lymantria dispar* (Linnaeus), in the Lowry Hill neighborhood of the Calhoun-Isle community in the City of Minneapolis, on July 1, 2017.

Oral and written comments regarding the regulations will be accepted via email, phone or fax through July 30, 2017. Submit comments to Kimberly Thielen Cremers, Minnesota Department of Agriculture, 625 Robert Street North, St Paul, MN 55155, email: [kimberly.tcremers@state.mn.us](mailto:kimberly.tcremers@state.mn.us), phone: (651)201-6329, fax: (651)201-6108.

For more information on gypsy moth, including a copy of the emergency quarantine, visit the Minnesota Department of Agriculture website at [www.mda.state.mn.us/eab](http://www.mda.state.mn.us/eab).

## Minnesota Agricultural and Economic Development Board

### Notice of Public Hearing on The Proposed Issuance of Bonds by the Colorado Health Facilities Authority to Finance and Refinance Projects of the Evangelical Lutheran Good Samaritan Society, a North Dakota Nonprofit Corporation, Located in the State of Minnesota

NOTICE IS HEREBY GIVEN that the Minnesota Agricultural and Economic Development Board (the "Ag Board") or its designee representative, shall meet on **July 25, 2017 at 9:00 a.m.**, in the Capitol Conference Room, at 1st National Bank Building, 332 Minnesota Street, Suite E200, Saint Paul, Minnesota, for the purpose of conducting a public hearing on a proposed plan of finance and issuance of one or more series of bonds by the Colorado Health Facilities Authority (the "CoHFA Bonds") to finance or refinance projects on behalf of The Evangelical Lutheran Good Samaritan Society, a North Dakota nonprofit corporation (the "Applicant"). Under this plan of finance, the CoHFA Bonds will be issued in an aggregate principal amount expected not to exceed \$300,000,000, \$3,700,000 of which is to be used to finance or refinance the following projects located in Minnesota (the "Minnesota Projects"), in the following approximate amounts:

(i) \$1,800,000 is to be used to finance or refinance Society's senior living and senior care facility located at Good Samaritan Center-Albert Lea, 75507 240th Street, Albert Lea, Minnesota, 56007-7537, fund a reserve fund for the Bonds and pay costs of issuance of the Bonds;

(ii) \$1,300,000 is to be used to finance or refinance Society's senior living and senior care facility located at Good Samaritan Society-Jackson, 601 West Street, Jackson, Minnesota 56143, fund a reserve fund for the Bonds and pay costs of issuance of the Bonds; and

(iii) \$600,000 is to be used to finance or refinance Society's senior living and senior care facility located at Maplewood Good Samaritan Center, 550 Roselawn Avenue E, St. Paul, Minnesota 55117-2099.

The Applicant is the initial owner of the Minnesota Projects, and the Minnesota Projects will be owned, operated and managed by the Applicant. It is contemplated that the Minnesota Projects will be used, or will continue to be used, as nursing homes, senior housing, assisted living or related facilities. The CoHFA Bonds and the interest thereon shall be payable solely from the revenue pledged to the payment thereof, and no holders of any such bonds shall ever have the right to compel any exercise of the taxing powers of the State of Minnesota or any political subdivision thereof to pay the CoHFA Bonds or the interest thereon nor to enforce payment against any property of said State or said political subdivision.

This Notice of Public Hearing is being given pursuant to Section 147(f) of the Internal Revenue Code of 1986, as amended.

A copy of the Ag Board's proposed resolution regarding the Ag Board's "approval", as such term is used in IRC §147(f) and for the sole purpose of complying with the requirements therein, of the CoHFA Bonds is available for public inspection at the offices of the Ag Board at 1st National Bank Building, 332 Minnesota Street, Suite E200, Saint Paul, Minnesota from the date of this notice to the date of the public hearing hereinabove identified, during normal business hours.

All persons interested may appear and be heard at the time and place set forth above, or may file written comments with the Executive Director prior to the date of the hearing set forth above.

Dated: July 10, 2017

BY ORDER OF THE MEMBERS OF THE  
MINNESOTA AGRICULTURAL AND  
ECONOMIC DEVELOPMENT BOARD

*Bob Isaacson*

Bob Isaacson, Executive Director

## Department of Health

### Health Regulation Division

#### **Extended: Notice of Request for Information for Complaint Categories, Outcomes and Quality of Care Reporting**

NOTICE IS HEREBY GIVEN that the Minnesota Department of Health is requesting information from interested stakeholders on recommendations for complaint categories, outcomes and quality of care complaint reporting pursuant to Minnesota Statutes, §62D.08, subd.3(f).

The Request for Information directions and form can be found at the Minnesota Department of Health – Managed Care Systems web site at: <http://www.health.state.mn.us/divs/hpsc/mcs/qualityreporting.htm>

If questions contact Managed Care Systems at (651) 201-5178 or [health.mcs@state.mn.us](mailto:health.mcs@state.mn.us)

## Department of Human Services (DHS)

### Health Care Administration

#### **Public Notice Regarding Changes to Payment Rates and Methodologies, and Services under the Medical Assistance (MA) Program**

This notice is published pursuant to Code of Federal Regulations, title 42, part 447, section 205 (42 C.F.R. § 447.205), which requires publication of a notice when there is any significant proposed change in the methods and standards for setting payment rates for Medicaid services.

Effective for services provided on or after July 10, 2017, the MA program will cover stiripentol for certain children diagnosed with Dravet syndrome or malignant migrating epilepsy. The payment rate will be the existing rate in state law for other outpatient drugs plus the standard dispensing fee. This change resulted from a statutory change made to the Medical Assistance Program by the 2017 Minnesota Legislature. This change is estimated to result in a net spending increase of \$90,000 in the MA program in state fiscal year 2018, and a net spending increase of \$90,000 in state fiscal year 2019.

For more information, or questions about submitting or reviewing comments, please contact Chad Hope at 651-431-2504 or [chad.hope@state.mn.us](mailto:chad.hope@state.mn.us). Comments may also be mailed to Chad Hope at PO Box 64983, St Paul, MN 55164. Copies of this notice, and any comments received, may be reviewed by appointment at the Elmer L. Anderson Human Services building located at 540 Cedar St, St Paul, MN 55101.

# Official Notices

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## Metropolitan Council

### Notice of Public Hearing for Adoption of Public Housing Agency Plan for Housing Choice Voucher Program

The Metropolitan Council's Community Development Committee will conduct a public hearing to receive public comment on the proposed 2018 Public Housing Agency (PHA) Annual Plan.

The PHA Plan is a guide to public housing agency policies, programs, operations and strategies for meeting the housing needs of very low and extremely low-income households. The Plan is intended to be a convenient source of information for program participants, the U.S. Department of Housing and Urban Development (HUD) and the general public. The Plan is prepared according to the format required by HUD.

**The public hearing will be held:**

Monday, August 21, 2017

4:00 PM

Metropolitan Council Chambers

390 Robert St.

St. Paul, MN 55101

The PHA Plan and the Housing Choice Voucher Administrative Plan are available for review at the HRA administrative offices located at 390 Robert St., St. Paul, and on the Metropolitan Council's website at [www.metrohra.org](http://www.metrohra.org). Interested persons may register to speak in advance by contacting Jennifer Keogh, 651-602-1584, TTY 651-291-0904 or via e-mail, [jennifer.keogh@metc.state.mn.us](mailto:jennifer.keogh@metc.state.mn.us). Upon request, the Council will provide a reasonable accommodation to persons with disabilities. In addition to speaking at the hearing, comments may be made to the attention of Jennifer Keogh in the following ways:

- Send to Metro HRA, 390 Robert St., St. Paul, MN 55101
- Fax to 651-602-1313
- Send electronically to: [data.center@metc.state.mn.us](mailto:data.center@metc.state.mn.us)
- Record comments on the Council's Public Comment Line: 651-602-1500
- TTY: 651-291-0904
- Comments must be received by 4:30 p.m., Thursday, August 31, 2017

## Minnesota Department of Transportation (MnDOT)

### Office of Transportation System Management (OTSM)

#### Notice of Solicitation for Public Review and Comment on the Draft State Transportation Improvement Program (STIP) for State Fiscal Years 2018-2019-2020-2021 (July 1, 2017 through June 30, 2021)

The Minnesota Department of Transportation is offering an opportunity for public review and comment on a draft list of projects to be included in the *State Transportation Improvement Program* (STIP) for state fiscal years 2018-2019-2020-2021 (July 1, 2017 through June 30, 2021).

The regular program of transportation projects annually utilizes approximately \$680 million federal funds, \$292 million of state trunk highway funds, plus trunk highway bonds, local agency funds, and other funding sources. This does not include 2017 Special Session Number One (1) funding.

The program includes local road and bridge projects; transit capital investments; state highway road and bridge projects; national highway road, bridge, and freight projects, Highway Safety Improvement Program (HSIP) projects; Congestion Mitigation and Air Quality (CMAQ) projects; and Surface Transportation Alternatives Program (TAP) projects.

The draft list of projects in the STIP is available for review at the Department of Transportation District Offices:

District 1 – Duluth, 1123 Mesaba Avenue, Duluth, MN 55811 (Phone 218-725-2700)

District 2 – Bemidji, 3920 Highway 2 West, Bemidji, MN 56601 (Phone 218-755-6500)



District 3 – Baxter, 7694 Industrial Park Road, Baxter, MN 56425-8096 (Phone 800-657-3971)

District 4 – Detroit Lakes, 1000 Hwy. 10 West, Detroit Lakes, MN 56501 (Phone 800-657-3984)

District 6 – Rochester, 2900 48th Street NW, Rochester, MN 55901-5848 (Phone 507-286-7500)

District 7 – Mankato, 2151 Bassett Dr, Mankato, MN 56001-6888 (Phone 800-657-3747)

District 8 – Willmar, 2505 Transportation Road, Willmar, MN 56201 (Phone 800-657-3792)

Metro District – Water’s Edge Building, 1500 W. Co. Rd. B-2, Roseville, MN 55113-3174 (Phone 651-234-7500)

Office of Transportation System Management, Mail Stop 440, 395 John Ireland Boulevard, Third Floor South, St. Paul, MN 55155.

You have 30 calendar days to submit written comments. Comments must be received by **4:30 p.m. on July 25, 2017**. Comments are encouraged and should identify the portion of the STIP addressed, reason for the comment, and any change proposed.

Please direct all correspondence to:

Deb Peña  
Office of Transportation System Management  
Minnesota Department of Transportation  
Mail Stop 440  
395 John Ireland Boulevard  
St. Paul, MN 55155  
Email: [debbie.pena@state.mn.us](mailto:debbie.pena@state.mn.us)  
Phone: (651) 366-3775  
Office Phone: (651) 366-3798

## State Contracts

**Informal Solicitations:** Informal solicitations for professional/technical (consultant) contracts valued at over \$5,000 through \$50,000, may either be published in the *State Register* or posted on the Department of Administration, Materials Management Division’s (MMD) Web site. Interested vendors are encouraged to monitor the P/T Contract Section of the MMD Website at [www.mmd.admin.state.mn.us](http://www.mmd.admin.state.mn.us) for informal solicitation announcements.

**Formal Solicitations:** Department of Administration procedures require that formal solicitations (announcements for contracts with an estimated value over \$50,000) for professional/technical contracts must be published in the *State Register*. Certain quasi-state agency and Minnesota State College and University institutions are exempt from these requirements.

**Requirements:** There are no statutes or rules requiring contracts to be advertised for any specific length of time, but the Materials Management Division strongly recommends meeting the following requirements: \$0 - \$5000 does not need to be advertised. Contact the Materials Management Division: (651) 296-2600 \$5,000 - \$25,000 should be advertised in the *State Register* for a period of at least seven calendar days; \$25,000 - \$50,000 should be advertised in the *State Register* for a period of at least 14 calendar days; and anything above \$50,000 should be advertised in the *State Register* for a minimum of at least 21 calendar days.

## Minnesota State Colleges and Universities (MnSCU)

### System Office, Marketing and Communications

### Request for Proposals for Qualified Vendors to Develop Style Guide for Minnesota State Transfer Pathways Program

**Request for Proposals for identifying a vendor to assist in developing a mark and supplemental style guide for Minnesota State Transfer Pathways program, as well as provide design services to develop initial marketing tools.**

Minnesota State Colleges and Universities (Minnesota State) is in the process of rolling out its Transfer Pathways, which are curriculum plans created by teams of educators from around Minnesota to ensure Minnesota State students who complete certain associate degrees can transfer to any of the seven Minnesota State universities to obtain a bachelor’s degree without losing time and money, and without generating excess credits. The first of the Transfer Pathways programs will roll out in fall 2017, and a larger wave is set to roll out in fall 2018.

# State Contracts

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As part of the launch, the Minnesota State system office is seeking proposals to assist in developing a mark and supplemental style guide for the Transfer Pathways program that can be used by the colleges, universities, and system office, as well as provide design services to develop initial marketing tools. The objective of this work will be to create clear, consistent materials that can be used by all colleges and universities to aid in marketing the Transfer Pathways program, but also provide the flexibility to customize information to their individual college or university.

The selected vendor will work with the Minnesota State marketing and communications division and academic and student affairs division, as well as select marketing professionals and Transfer Pathways experts from member colleges and universities, to develop the tools outlined. The vendor will also be provided with the Minnesota State brand identity standards and necessary information regarding the Transfer Pathways program to guide the development of the marketing materials. The style guide and final mark/symbols must be delivered by Oct. 20, 2017.

Minnesota State must receive All responses to this RFP no later than **5:00 P.M. Central Time on Monday, July 17, 2017** and should be delivered to:

Minnesota State Colleges and Universities, System Office  
Margie Takash, Administrative Project Support  
Marketing and Communications Division  
30 7th Street East, Suite 350  
St. Paul, MN 55101

Inquiries about this RFP must be directed to:

Erin Edlund, Director of Marketing  
Telephone: 651-201-1832  
E-mail: [erin.edlund@minnstate.edu](mailto:erin.edlund@minnstate.edu)

For a complete copy of the RFP and required submission materials, please visit the RFP website at <http://www.mnscu.edu/vendors/index.html> (following Transfer Pathways Style Guide link).

## Minnesota State Colleges and Universities (MnSCU)

### System Office, Marketing and Communications

### Request for Proposals for identifying a vendor for Viewbook Printing, Poster Printing and Order Fulfillment

Minnesota State Colleges and Universities (Minnesota State) is requesting bids from qualified vendors for three related but separate projects. Vendors may submit bids for one, two, or all three of the projects. The projects are: (1) Printing of the 2017-2018 Minnesota State Viewbook, a system-wide guide describing programs and services offered by Minnesota State Colleges and Universities system members; (2) Printing of 2017-2018 Minnesota State poster highlighting programs; and (3) Fulfillment of these two items via online order form, for up to 1,500 individual requests, plus a one-time distribution to 30 Minnesota State presidents, up to 4,000 high school counselors, and up to 500 Minnesota workforce centers.

Specifications and criteria for the viewbook and poster are available in the full RFP. Accordingly, Minnesota State system office shall select the vendor(s) whose proposal(s), and oral presentation(s) if requested, demonstrate in Minnesota State system office's sole opinion, the clear capability to best fulfill the purposes of this RFP in a cost effective manner.

Minnesota State must receive All responses to this RFP no later than **5:00 P.M. Central Time on Monday, July 24, 2017** and should be delivered to:

Minnesota State Colleges and Universities, System Office  
Margie Takash, Administrative Project Support  
Marketing and Communications Division  
30 7th Street East, Suite 350  
St. Paul, MN 55101

Inquiries about this RFP must be directed to:

Erin Edlund, Director of Marketing  
Telephone: 651-201-1832  
E-mail: [erin.edlund@minnstate.edu](mailto:erin.edlund@minnstate.edu)

For a complete copy of the RFP and required submission materials, please visit the RFP website at <http://www.mnscu.edu/vendors/index.html> (following Viewbook Printing, Poster Printing and Order Fulfillment link).

## **Minnesota State Colleges and Universities (MnSCU) Pine Technical & Community College Formal Request for Proposal for Welding Tables with Self-Contained Ventilation System**

**Response Due Date and Time: Monday, July 31, 2017 at 4:00 p.m. Central Time**

**Title of Project:** Mobile Welding Classroom/Laboratory

**Synopsis of project:** Design and fabrication of twelve welding tables and one plasma cutting table with a self-contained OSHA approved ventilation system.

**Tables, 12 each – dimensions, 38” deep, 34” high (with channels mounted on legs for fastening to floor) and 30’ wide.**

**Plasma cutting table, 1 each – dimensions, 36’ deep, 34” high (with channels mounted on legs for fastening to floor) and 48’ wide.**

**Requesting pricing good for 60 days from the closing of this RFB, also indicate anticipated delivery time from placement of an order.**

Geographic Location Requirements: Pine Technical & Community College, 900 Fourth Street SE Pine City, MN 55063

Responses must be received at the location listed below:

Pine Technical & Community College  
Attn: Jason Spaeth, Dean of Continuing Education & Customized Training  
900 Fourth Street SE  
Pine City, MN 55063

Carl Pederson, Accounting Officer  
Phone: (320) 629-4527  
E-mail: [pedersonc@pine.edu](mailto:pedersonc@pine.edu)

Contact for questions: Carl Pederson, Phone: (320) 629-4527 e-mail: [pedersonc@pine.edu](mailto:pedersonc@pine.edu)

Your response to this Request for Proposal (RFP) must be returned sealed. Sealed responses must be received no later than the due date and time specified above. Late responses cannot be considered and the responses will be rejected.

The laws of Minnesota and MnSCU Board of Trustees policies and procedures apply to this RFP.

All attached General RFP Terms and Conditions, Specifications and Special Terms and Conditions are part of the RFP and will be incorporated into any contract(s) entered into as a result of this RFP.

All responses to this RFP must be prepared as stated herein and properly signed. Address all correspondence and inquiries regarding this RFP to the Contact person above. ***This is a request for responses to an RFP and is NOT a purchase order.***

# State Contracts

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## Minnesota State Colleges and Universities/Department of Administration South Central College

### Notice of Availability of Request for Proposal (RFP) for Designer Selection for: South Central College, STEM and Healthcare Renovation (State Designer Selection Board Project No. 17-05)

The State of Minnesota, acting through its Board of Trustees of the Minnesota State Colleges and Universities, on behalf of South Central College, through the State Designer Selection Board, is soliciting proposals from interested, qualified consultants for architectural and engineering design services for the above referenced project.

A full Request for Proposals is available on the Minnesota Department of Administration's website at <http://mn.gov/admin/government/construction-projects/sdsb/sdsb-projects.jsp> (click 17-05).

A **mandatory** informational meeting is scheduled for **Wednesday, July 19, 2017 at 10:00 am CT at South Central College, 1920 Lee Boulevard, North Mankato, Minnesota 56003, in Heritage Hall.**

Any questions should be directed by email only, to David Armstrong at [david.armstrong@southcentral.edu](mailto:david.armstrong@southcentral.edu). Project questions will be taken by this individual only. Questions regarding this RFP must be received by **Friday, July 21, 2017** no later than **12:00 PM** Central Time.

Proposals must be delivered to Jennifer Barber, Executive Secretary, State Designer Selection Board, Real Estate and Construction Services, Room 309, Administration Building, 50 Sherburne Ave., St. Paul, MN 55155 (651.201.2389) not later than **12:00 noon on Monday, July 31, 2017**. Late responses will not be considered.

Minnesota State Colleges and Universities is not obligated to complete the proposed project and reserves the right to cancel the solicitation if it is considered to be in its best interest.

## Minnesota State Colleges and Universities (MnSCU)

### Southwest Minnesota State University

### Notice of Availability of Request for Proposals (RFP) for a Architect/Engineer Design Team for Southwest Minnesota State University 2017 Link B Curtain Wall Replacement Project

The State of Minnesota, acting through its Board of Trustees of the Minnesota State Colleges and Universities, on behalf of Southwest Minnesota State University, is soliciting proposals from interested, qualified consulting Architect/Engineer design firms for the above referenced project.

The Request for Proposals and a copy of the Predesign information is available on the Minnesota State website under "Solicitations": <http://www.minnstate.edu/system/finance/facilities/design-construction/announcements/index.html>, Check under "Requests for Proposals."

A Mandatory pre-proposal Project Information Meeting is scheduled for Monday, July 17, 2017, at 1:00 pm at Southwest Minnesota State University, Maintenance Building Conference Room, 1501 State Street, Marshall, MN 56258. Project questions shall be referred to the appropriate Project Contact person as listed in the Request for Proposals.

Proposals from interested firms must be delivered to Cyndi Holm, Director of Facilities & Physical Plant, Maintenance Building, 1501 State Street, Southwest Minnesota State University, Marshall, MN 56258, not later than **1:00 pm, Tuesday, July 25, 2017**. **Late responses will not be considered.**

Minnesota State Colleges and Universities and Southwest Minnesota State University are not obligated to complete the proposed project and reserve the right to cancel the solicitation if it is considered to be in its best interest.

## Minnesota Historical Society (MNHS)

### Request for a Printing Bid for Printing, Mailing and Distribution of 3 issues of MNHS Magazine and One Holiday supplement

The Minnesota Historical Society is seeking bids for PRINTING/MAILING AND DISTRIBUTION of MNHS Magazine and one Holiday Supplement. Detailed specifications are in the RFB. Please read them carefully, comply with them fully, and make sure the attached bid price form is filled out accurately and signed.

PLEASE NOTE: MNHS requires complete, no-surprise bids and reserves the right to reject bids that do not address all the information.

Specifications are available by email to Mary Green Toussaint, Contract Manager at [mary.green-toussaint@mnhs.org](mailto:mary.green-toussaint@mnhs.org).

If you have questions please email Mary Green Toussaint, Contract Manager at [mary.green-toussaint@mnhs.org](mailto:mary.green-toussaint@mnhs.org).

Sealed bid estimates must be received by Mary Green Toussaint, Contract Manager, Minnesota Historical Society, 345 Kellogg Boulevard West, Saint Paul, Minnesota 55102-1906 by **2 p.m. CST, Tuesday, July 25, 2017**. Authorized agents for receipt of bids are MNHS staff located at the 1st Floor Information Desk of the Minnesota History Center. **Late bids will not be considered.**

## Department of Military Affairs

### Facilities Management Office, Camp Ripley, Little Falls, MN

### Request for Proposals for Firefighter's Physical Fitness for Duty, Duluth MN Air National Guard (Project No. 17137)

The State of Minnesota, Department of Military Affairs, is soliciting proposals from interested, qualified providers for Firefighter's Physical Fitness for Duty and Re-Certification at the Duluth MN Air National Guard (Project No. 17137). It is the goal that these services ensure personnel are medically cleared for the physical nature of their job classification and requirements.

**COPY REQUEST:** To request a copy of the Request for Proposals (RFP), please send a written request, by email, to:

Ms. Jill Schultz  
Contract Specialist  
Facilities Management Office  
Camp Ripley  
15000 Highway 115  
Little Falls, MN 56345-4173  
[jill.l.schultz5.nfg@mail.mil](mailto:jill.l.schultz5.nfg@mail.mil)

RFP responses must be received by the Department of Military Affairs, Attn: Ms. Jill Schultz, Facilities Management Office, Camp Ripley, 15000 Highway 115, Little Falls, Minnesota 56345-4173 no later than **3:00 p.m. Central Time on Tuesday, August 1, 2017**. Late responses will not be considered. Fax and email responses to this RFP will not be accepted or considered.

The Department of Military Affairs is not obligated to complete the work contemplated in this notice and reserves the right to cancel the solicitation if it is considered to be in its best interest. All expenses incurred in responding to this notice are solely the responsibility of the responder.

# State Contracts

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## Minnesota Sports Facilities Authority (MSFA)

### Advertisement for Proposals for Hyundai Club Kitchen Equipment Build Out

1. Proposals - Submit proposals for Hyundai Club Kitchen Equipment Build out - U.S. Bank Stadium, Minneapolis, Minnesota, to Richard G. Evans, Executive Director, Minnesota Sports Facilities Authority, MSFA office on or before **2:00pm on July 13, 2017**.
2. Work Includes – Provide the labor, materials, tools, equipment, transportation, services and other incidentals necessary for the Hyundai Club Commercial Kitchen Build Out for U.S. Bank Stadium.
3. Examining Documents – Documents will be available for review after June 22, 2017, at the office of the MSFA, 1005 4th Street South, Minneapolis, MN and on the website, *MSFA.com*.
5. Affirmative Action - All proposers, applicants, prime contractors and prospective subcontractors will be subject to a pre-award compliance review to ensure the employment of minorities, women and disabled person.

The Minnesota Sports Facilities Authority reserves the right to reject any and all proposals and to waive any informalities in any proposals received without explanation.

Kathleen Blatz, Chair  
Minnesota Sports Facilities Authority

## Minnesota Sports Facilities Authority (MSFA)

### Advertisement for Proposals for Ridge Truss Column Screen Walls

1. Proposals - Submit proposals for Ridge Truss Column Screen Walls - U.S. Bank Stadium, Minneapolis, Minnesota, to Richard G. Evans, Executive Director, Minnesota Sports Facilities Authority, MSFA office on or before **2:00pm on July 13, 2017**.
2. Work Includes – Provide the labor, materials, tools, equipment, transportation, services and other incidentals necessary for the Ridge Truss Column Screen Walls for U.S. Bank Stadium.
3. Examining Documents – Documents will be available for review after June 30, 2017, at the office of the MSFA, 1005 4th Street South, Minneapolis, MN and on the website, *MSFA.com*.
5. Affirmative Action - All proposers, applicants, prime contractors and prospective subcontractors will be subject to a pre-award compliance review to ensure the employment of minorities, women and disabled person.

The Minnesota Sports Facilities Authority reserves the right to reject any and all proposals and to waive any informalities in any proposals received without explanation.

Kathleen Blatz, Chair  
Minnesota Sports Facilities Authority

## Minnesota Sports Facilities Authority (MSFA)

### Advertisement for Proposals for Video Production Room Cooling

1. Proposals - Submit proposals for Video Production Room Cooling - U.S. Bank Stadium, Minneapolis, Minnesota, to Richard G. Evans, Executive Director, Minnesota Sports Facilities Authority, MSFA office on or before **2:00pm on July 13, 2017**.
2. Work Includes – Provide the labor, materials, tools, equipment, transportation, services and other incidentals necessary for the Video Production Room Cooling for U.S. Bank Stadium.
3. Examining Documents – Documents will be available for review after June 29, 2017, at the office of the MSFA, 1005 4th Street South, Minneapolis, MN and on the website, *MSFA.com*.

5. Affirmative Action - All proposers, applicants, prime contractors and prospective subcontractors will be subject to a pre-award compliance review to ensure the employment of minorities, women and disabled person.

The Minnesota Sports Facilities Authority reserves the right to reject any and all proposals and to waive any informalities in any proposals received without explanation.

Kathleen Blatz, Chair  
Minnesota Sports Facilities Authority

## **Minnesota Department of Transportation (Mn/DOT)**

### **Engineering Services Division**

#### **Notice of Potential Availability of Contracting Opportunities for a Variety of Highway Related Technical Activities (“Consultant Pre-Qualification Program”)**

This document is available in alternative formats for persons with disabilities by calling Kelly Arneson at (651) 366-4774; for persons who are hearing or speech impaired by calling Minnesota Relay Service at (800) 627-3529.

Mn/DOT, worked in conjunction with the Consultant Reform Committee, the American Council of Engineering Companies of Minnesota (ACEC/MN), and the Department of Administration, to develop the Consultant Pre-Qualification Program as a new method of consultant selection. The ultimate goal of the Pre-Qualification Program is to streamline the process of contracting for highway related professional/technical services. Mn/DOT awards most of its consultant contracts for highway-related technical activities using this method, however, Mn/DOT also reserves the right to use Request for Proposal (RFP) or other selection processes for particular projects.

Nothing in this solicitation requires Mn/DOT to use the Consultant Pre-Qualification Program.

Mn/DOT is currently requesting applications from consultants. Refer to Mn/DOT’s Consultant Services web site, indicated below, to expenses are incurred in responding to this notice will be borne by the responder. Response to this notice becomes public information under the Minnesota Government Data Practices.

Consultant Pre-Qualification Program information, application requirements and applications forms are available on Mn/DOT’s Consultant Services web site at: <http://www.dot.state.mn.us/consult>.

Send completed application material to:

Kelly Arneson  
Consultant Services  
Office of Technical Support  
Minnesota Department of Transportation  
395 John Ireland Blvd. - Mail Stop 680  
St. Paul, MN 55155

## **Minnesota Department of Transportation (Mn/DOT)**

### **Engineering Services Division**

#### **Notice Concerning Professional/Technical Contract Opportunities and Taxpayers’ Transportation Accountability Act Notices**

**NOTICE TO ALL:** The Minnesota Department of Transportation (Mn/DOT) is now placing additional public notices for professional/technical contract opportunities on Mn/DOT’s Consultant Services **website** at: [www.dot.state.mn.us/consult](http://www.dot.state.mn.us/consult)

New Public notices may be added to the website on a daily basis and be available for the time period as indicated within the public notice. Mn/DOT is also posting notices as required by the Taxpayers’ Transportation Accountability Act on the above referenced website.

# Non-State Public Bids, Contracts & Grants

The State Register also serves as a central marketplace for contracts let out on bid by the public sector. The *State Register* meets state and federal guidelines for statewide circulation of public notices. Any tax-supported institution or government jurisdiction may advertise contracts and requests for proposals from the private sector. It is recommended that contracts and RFPs include the following: 1) name of contact person; 2) institution name, address, and telephone number; 3) brief description of commodity, project or tasks; 4) cost estimate; and 5) final submission date of completed contract proposal. Allow at least three weeks from publication date (four weeks from the date article is submitted for publication). Surveys show that subscribers are interested in hearing about contracts for estimates as low as \$1,000. Contact editor for further details.

Besides the following listing, readers are advised to check: <http://www.mmd.admin.state.mn.us/solicitations.htm> as well as the Office of Grants Management (OGM) at: <http://www.grants.state.mn.us/public/>.

## Metropolitan Airports Commission (MAC) Notice of Call for Bids for 2017 Roof Replacement Administration Building

**Airport Location:** St. Paul Downtown Airport/Holman Field  
**Project Name:** 2017 Roof Replacement Administration Building  
**MAC Contract No.:** 107-3-065  
**Bids Close At:** 2:00 p.m. July 18, 2017

**Notice to Contractors:** Sealed Bid Proposals for the project listed above will be received by MAC, a public corporation, at the office thereof located at 6040-28th Avenue South, Minneapolis, Minnesota 55450, until the date and hour indicated. This project consists of general, mechanical, and electrical construction.

**Note:** You can sign up on our Web site ([www.metroairports.org](http://www.metroairports.org)) to receive email notifications of new business opportunities or go directly to [https://public.govdelivery.com/accounts/MNORGMAC/subscriber/topics?gsp-CODE\\_RED](https://public.govdelivery.com/accounts/MNORGMAC/subscriber/topics?gsp-CODE_RED) and choose this and other topics about which you are interested.

**Targeted Group Businesses (TGB):** The goal of the MAC for the utilization of TGB on this project is 6%.

**Bid Security:** Each bid shall be accompanied by a "Bid Security" in the form of a certified check made payable to the MAC in the amount of not less than five percent (5%) of the total bid, or a surety bond in the same amount, running to the MAC, with the surety company thereon duly authorized to do business in the State of Minnesota.

**Availability of Bidding Documents:** Bidding documents are on file for inspection at the office of Miller Dunwiddie Architecture, Inc.; at the Minnesota Builders Exchange; Dodge Data and Analytics; and NAMC-UM Plan Room. Bidders desiring bidding documents may secure a complete set from: Miller Dunwiddie Architecture, Inc.; 123 North Third Street, Suite 104; Minneapolis, Minnesota 55401; PH: (612) 337-0000; FX: (612) 337-0031. Make checks payable to: Miller Dunwiddie Architecture, Inc. Deposit per set (refundable): \$100.00. Deposit will be refunded upon return of bidding documents in good condition within 10 days of opening of bids.

**MAC Internet Access of Additional Information:** A comprehensive Notice of Call for Bids for this project will be available on July 3, 2017, at MAC's web address of <http://www.metroairports.org/Airport-Authority/Business-Opportunities/Solicitations.aspx> (construction bids).

