

Minnesota State Register

Published every Monday (Tuesday when Monday is a holiday)



**Proposed, Adopted, Emergency, Expedited, Withdrawn, Vetoed Rules;
Executive Orders; Appointments; Commissioners' Orders; Revenue Notices;
Official Notices; State Grants & Loans; State Contracts;
Non-State Public Bids, Contracts and Grants**

**Monday 23 October 2017
Volume 42, Number 17
Pages 463 - 478**

Minnesota State Register

Judicial Notice Shall Be Taken of Material Published in the *Minnesota State Register*

The *Minnesota State Register* is the official publication of the State of Minnesota's Executive Branch of government, published weekly to fulfill the legislative mandate set forth in *Minnesota Statutes*, Chapter 14, and *Minnesota Rules*, Chapter 1400. It contains:

- Proposed Rules
- Adopted Rules
- Exempt Rules
- Expedited Rules
- Withdrawn Rules
- Executive Orders of the Governor
- Appointments
- Proclamations
- Vetoed Rules
- Commissioners' Orders
- Revenue Notices
- Official Notices
- State Grants and Loans
- Contracts for Professional, Technical and Consulting Services
- Non-State Public Bids, Contracts and Grants

Printing Schedule and Submission Deadlines

Vol. 42 Issue Number	PUBLISH DATE (BOLDFACE shows altered publish date)	Deadline for: all Short Rules, Executive and Commissioner's Orders, Revenue and Official Notices, State Grants, Professional-Technical- Consulting Contracts, Non-State Bids and Public Contracts	Deadline for LONG, Complicated Rules (contact the editor to negotiate a deadline)
# 18	Monday 30 October	Noon Tuesday 24 October	Noon Thursday 19 October
# 19	Monday 6 November	Noon Tuesday 31 October	Noon Thursday 26 October
# 20	Monday 13 November	Noon Tuesday 7 November	Noon Thursday 2 November
# 21	Monday 20 November	Noon Tuesday 14 November	Noon Thursday 9 November

PUBLISHING NOTICES: We need to receive your submission **ELECTRONICALLY in Microsoft WORD format**. Submit ONE COPY of your notice via e-mail to: sean.plemmons@state.mn.us. State agency submissions must include a "State Register Printing Order" form, and, with contracts, a "Contract Certification" form. Non-State Agencies should submit **ELECTRONICALLY in Microsoft WORD**, with a letter on your letterhead stationery requesting publication and date to be published. Costs are \$16 per tenth of a page (columns are seven inches wide). One typewritten, double-spaced page = 4/10s of a page in the State Register, or \$64. About 2-1/2 pages typed, double-spaced, on 8-1/2"x11" paper = one typeset page in the *State Register*. Contact editor with questions (651) 297-7963, or **e-mail:** sean.plemmons@state.mn.us.

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- **Minnesota State Register: On-line subscription** – \$180, includes links, index, special section "CONTRACTS & GRANTS," with Sidebar Table of Contents, Early View after 4:30 pm Friday (instead of waiting for early Monday), and it's sent to you via **E-mail**.
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- **"Affidavit of Publication"** includes a notarized "Affidavit" and a copy of the issue: \$15.00.
- **Research Services** - will look up, photocopy, and fax or send copies from past issues at \$1.00 per page.

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Minnesota Legislative Information

Senate Public Information Office

(651) 296-0504
State Capitol, Room 231, St. Paul, MN 55155
<http://www.senate.mn>

Minnesota State Court System

Court Information Office (651) 296-6043
MN Judicial Center, Rm. 135,
25 Rev. Dr. Martin Luther King Jr Blvd., St. Paul, MN 55155
<http://www.mncourts.gov>

House Public Information Services

(651) 296-2146
State Office Building, Room 175
100 Rev. Dr. Martin Luther King Jr Blvd., St. Paul, MN 55155
<https://www.house.leg.state.mn.us/hinfo/hinfo.asp>

Federal Register

Office of the Federal Register (202) 512-1530; or (888) 293-6498
U.S. Government Printing Office – Fax: (202) 512-1262
http://www.access.gpo.gov/su_docs/aces/aces140.html

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Get the Earliest Delivery of the State Register

A subscription to the **STATE REGISTER** gets you the **EARLIEST DELIVERY**. Instead of waiting until Monday at 8:00 a.m. when the magazine is posted on our website, we’ll SEND you the magazine on Friday at close of business with the State, 4:30 pm: 2-1/2 days early.

Yes, that’s right -- 2-1/2 days ahead of normal publication schedule -- to get to know what’s coming in the next week; to prepare your plans for your submissions to grant and loan programs and RFPs, RFIs and other contracts and bids.

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And a subscription gets you our Current Listing of All OPEN bids, contracts, grants, loans, and RFPs that are still open for bid, so you don’t have to hunt through each back issue to find something.

Minnesota Rules: Amendments and Additions

NOTICE: How to Follow State Agency Rulemaking in the State Register

The State Register is the official source, and only complete listing, for all state agency rulemaking in its various stages. State agencies are required to publish notice of their rulemaking action in the State Register. Published every Monday, the State Register makes it easy to follow and participate in the important rulemaking process. Approximately 80 state agencies have the authority to issue rules. Each agency is assigned specific Minnesota Rule chapter numbers. Every odd-numbered year the Minnesota Rules are published. Supplements are published to update this set of rules. Generally speaking, proposed and adopted exempt rules do not appear in this set because of their short-term nature, but are published in the State Register.

An agency must first solicit Comments on Planned Rules or Comments on Planned Rule Amendments from the public on the subject matter of a possible rulemaking proposal under active consideration within the agency (Minnesota Statutes §§ 14.101). It does this by publishing a notice in the State Register at least 60 days before publication of a notice to adopt or a notice of hearing, or within 60 days of the effective date of any new statutory grant of required rulemaking.

When rules are first drafted, state agencies publish them as Proposed Rules, along with a notice of hearing, or a notice of intent to adopt rules without a hearing in the case of noncontroversial rules. This notice asks for comment on the rules as proposed. Proposed emergency rules, and withdrawn proposed rules, are also published in the State Register. After proposed rules have gone through the comment period, and have been rewritten into their final form, they again appear in the State Register as Adopted Rules. These final adopted rules are not printed in their entirety, but only the changes made since their publication as Proposed Rules. To see the full rule, as adopted and in effect, a person simply needs two issues of the State Register, the issue the rule appeared in as proposed, and later as adopted.

The State Register features partial and cumulative listings of rules in this section on the following schedule: issues #1-13 inclusive; issues #14-25 inclusive (issue #26 cumulative for issues #1-26); issues #27-38 inclusive (issue #39, cumulative for issues #1-39); issues #40-52 inclusive, with final index (#1-52, or 53 in some years). An annual subject matter index for rules was separately printed usually in August, but starting with Volume 19 now appears in the final issue of each volume. For copies or subscriptions to the State Register, contact Minnesota's Bookstore, 660 Olive Street (one block east of I-35E and one block north of University Ave), St. Paul, MN 55155, phone: (612) 297-3000, or toll-free 1-800-657-3757. TTY relay service phone number: (800) 627-3529.

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Expedited Rules

Provisions exist for the Commissioners of some state agencies to adopt expedited rules when conditions exist that do not allow the Commissioner to comply with the requirements for normal rules. The Commissioner must submit the rule to the attorney general for review and must publish a notice of adoption that includes a copy of the rule and the conditions. Expedited rules are effective upon publication in the State Register, and may be effective up to seven days before publication under certain conditions.

Expedited rules are effective for the period stated or up to 18 months. Specific *Minnesota Statute* citations accompanying these expedited rules detail the agency's rulemaking authority.

KEY: Proposed Rules - Underlining indicates additions to existing rule language. ~~Strikeouts~~ indicate deletions from existing rule language. If a proposed rule is totally new, it is designated "all new material."

Adopted Rules - Underlining indicates additions to proposed rule language. ~~Strikeout~~ indicates deletions from proposed rule language.

Department of Health

Proposed Expedited Permanent Rules Relating to Health Care Quality; Notice of Intent to Adopt Expedited Rules without a Public Hearing

NOTICE OF INTENT TO ADOPT EXPEDITED RULES WITHOUT A PUBLIC HEARING

Proposed Expedited Amendments to Permanent Rules Relating to Health Care Quality Measures, *Minnesota Rules*, Chapter 4654; Revisor's ID Number 4491

Introduction. The Department of Health intends to adopt rules under the expedited rulemaking process following the rules of the Office of Administrative Hearings, *Minnesota Rules*, part 1400.2410, and the Administrative Procedure Act, *Minnesota Statutes*, section 14.389. You may submit written comments on the proposed expedited rules until November 22, 2017.

Agency Contact Person. Interested persons or groups must submit comments or questions on the rules to: Denise McCabe at Minnesota Department of Health, P.O. Box 64882, St. Paul, MN 55164-0882, phone (651) 201-3550, fax (651) 201-5179, and health.sqrms@state.mn.us.

Subject of the Expedited Rules and Statutory Authority. The Minnesota Department of Health adopted *Minnesota Rules*, Chapter 4654, in December 2009 to implement part of the comprehensive 2008 state health reform law. The Department has amended the chapter annually since. Consistent with *Minnesota Statutes* 62U.02, these rules established a standardized set of quality measures that the Department uses to assess the quality of services offered by health care providers. These measures include the specific details for the data that physician clinics and hospitals must submit annually to the Minnesota Department of Health or to the Commissioner's designee for public reporting. The rules also specify:

- requirements for physician clinics and hospitals to submit quality data to the Minnesota Department of Health or its designee;
- obligations for physician and hospitals to cooperate with data validation procedures;
- a restriction on health plans prohibiting them from requiring providers to use and report data on quality measures not included in the standardized set; and
- annual review by the Minnesota Department of Health of existing quality measures and evaluation and adoption of new measures into the standardized set.

The Commissioner is required to review the adopted quality measures annually and propose any additions, deletions, or modifications annually through expedited rulemaking. Consequently, the Commissioner is proposing several amendments to the existing rules, including its appendices:

Expedited Rules

- an updated reference to the appendices incorporated into the rule by reference in Part 4654.0800;
- the removal of four measures—Pediatric Overweight Counseling, Cesarean Section Rate, Clinician and Group Consumer Assessment of Healthcare Providers and Systems 6-Month Survey, and Hospital Consumer Assessment of Healthcare Providers Survey;
- modification of reporting timelines for six physician clinic quality measures and the Ambulatory Health Information Technology Survey; and
- modifications and clarifications to existing measures for physician clinics and hospitals.

The statutory authority to adopt this rule is *Minnesota Statutes, section 62U.02*. The statutory authority to adopt the rules under the expedited rulemaking process is *Minnesota Statutes, section 62U.06, subdivision 3*. A copy of the proposed rules is published in the State Register and attached to this notice as mailed. The proposed expedited rule and appendices may be viewed at: <http://www.state.mn.us/healthreform/ruleupdate>.

Comments. You have 30 days, until **4:30 p.m. on November 22, 2017**, to submit written comment in support of or in opposition to the proposed expedited rules and any part or subpart of the rules. Your comment must be in writing and received by the agency contact person by the due date. The Department encourages comment. Your comment should identify the portion of the proposed expedited rules addressed and the reason for the comment. In addition, you are encouraged to propose any change desired. You must also make any comments that you have on the legality of the proposed rules during this comment period.

Modifications. The agency may modify the proposed expedited rules using either of two avenues: The agency may modify the rules directly so long as the modifications do not make them substantially different as defined in *Minnesota Statutes, section 14.05, subdivision 2, paragraphs (b) and (c)*. Or the agency may adopt substantially different rules if it follows the procedure under *Minnesota Rules, part 1400.2110*. If the final rules are identical to the rules originally published in the State Register, the agency will publish a notice of adoption in the State Register. If the final rules are different from the rules originally published in the State Register, the agency must publish a copy of the changes in the State Register. If the proposed expedited rules affect you in any way, the agency encourages you to participate in the rulemaking process.

Alternative Format. Upon request, this information can be made available in an alternative format, such as large print, braille, or audio. To make such a request, please contact the agency contact person at the address or telephone number listed above.

Lobbyist Registration. *Minnesota Statutes, chapter 10A*, requires each lobbyist to register with the State Campaign Finance and Public Disclosure Board. You may direct questions regarding this requirement to the Campaign Finance and Public Disclosure Board at: Suite #190, Centennial Building, 658 Cedar Street, St. Paul, Minnesota 55155, telephone (651) 539-1180 or 18006573889.

Adoption and Review of Expedited Rules. The agency may adopt the rules at the end of the comment period. The agency will then submit rules and supporting documents to the Office of Administrative Hearings for review for legality. You may ask to be notified of the date that the agency submits the rules. If you want to be so notified, or want to receive a copy of the adopted rules, or want to register with the agency to receive notice of future rule proceedings, submit your request to the agency contact person listed above.

Edward P. Ehlinger, M.D., M.S.P.H.
Commissioner, Minnesota Department of Health

4654.0800 INCORPORATION BY REFERENCE.

“Minnesota Statewide Quality Reporting and Measurement System: Appendices to Minnesota Administrative Rules, Chapter 4654,” issued by the Minnesota Department of Health, ~~December 2016~~ October 2017, is incorporated by reference. It is available through the Minitex interlibrary loan system and the Minnesota Department of Health Health’s Health Care Quality Measures Web site at <http://www.health.state.mn.us/healthreform/measurement/index.html>. They are not subject to frequent change.

Revenue Notices

The Department of Revenue began issuing Revenue Notices in July of 1991. Revenue Notices are statements of policy made by the department that provide interpretation, detail, or supplementary information concerning a particular statute, rule, or departmental practice. The authority to issue Revenue Notices is found in *Minnesota Statutes*, Section 270C.07.

KEY: Underlining indicates additions to existing language. ~~Strikeouts~~ indicate deletions from existing language.

Minnesota Department of Revenue

Revenue Notice # 17-07: Sales and Use Tax – Golf, Country Club, and Athletic Club Memberships – Revocation of Revenue Notice # 00-05

Introduction

This Revenue Notice sets out the Department's position on the taxation of sports and athletic facility club memberships under *Minnesota Statutes* section 297A.61, subdivision 3(g)(4). This notice revokes and replaces Revenue Notice # 00-05, by providing clarification in the social membership section below.

Minnesota Statutes section 297A.61, subdivision 3(g)(4) provides that the sale of a club membership is taxable if:

- the club makes sports and athletic facilities available to its members (whether or not a separate charge is assessed for use of the facilities); and
- use of the facilities is not made available to the general public on the same basis as it is made available to club members.

Sports and athletic facilities include golf courses; tennis, racquetball, handball, and squash courts; basketball and volleyball facilities; running tracks; exercise equipment; swimming pools; and other similar facilities. One-time initiation fees and periodic membership dues are also taxable.

Department Position

One-time Initiation Fees and Periodic Membership Dues

All one-time initiation fees and periodic membership dues that a member must pay to become or remain a member of a club are taxable.

- One-time initiation fees are nonrefundable payments required by a club from an individual as a precondition for the individual to become a member of the club. One-time initiation fees are taxable, whether paid as a lump sum amount or paid over a period of time.
- Periodic membership dues are periodic payments required as a condition for the member to retain the rights and privileges of membership in a club. Payments are considered periodic if they are due at regular intervals, not to exceed 12 months.

Social Memberships

Social club memberships that do not afford the social member use of the sports or athletic facilities as part of the membership are not subject to tax under *Minnesota Statutes* section 297A.61, subdivision 3(g)(4).

Any add-on charges to social members for use of the athletic facilities are taxable as the making available of an athletic facility under *Minnesota Statutes* section 297A.61, subdivision 3(g)(1).

Revenue Notices

Special Charges

The following charges are not subject to sales tax (unless they are essentially one-time initiation fees or periodic membership dues): special assessments or capital surcharges charged in addition to ordinary one-time initiation fees or membership dues to fund specific capital improvements, redeemable equity contributions, stock purchase payments, or stock transfer fees.

Revenue Notice # 00-05 is hereby revoked.

Publication Date: October 23, 2017

Ryan Church, Deputy Commissioner

Minnesota Department of Revenue

Revenue Notice # 17-08: Sales and Use Tax – Admissions - Taxation of Room Rentals

Introduction

This Revenue Notice clarifies the Department’s position on the taxation of room rentals under *Minnesota Statutes* section 297A.61, subdivision 3(g)(1).

Department Position

The sale of the privilege of admission to places of amusement, recreational areas, and athletic events is taxable under *Minnesota Statutes* section 297A.61, subdivision 3(g)(1).

When a seller rents a room located within a place of amusement, a recreational area or an athletic event:

- The room-rental charge is taxable as the sale of the privilege of admission if the sale includes – or requires the separate purchase of – the privilege of admission to these areas.
- The room-rental charge is not taxable if the sale does not provide the customer with the privilege of admission – or require the customer to purchase – the privilege of admission to these areas.

Publication Date: October 23, 2017

Ryan Church, Deputy Commissioner

Official Notices

Pursuant to *Minnesota Statutes* §§ 14.101, an agency must first solicit comments from the public on the subject matter of a possible rulemaking proposal under active consideration within the agency by publishing a notice in the *State Register* at least 60 days before publication of a notice to adopt or a notice of hearing, and within 60 days of the effective date of any new statutory grant of required rulemaking.

The *State Register* also publishes other official notices of state agencies and non-state agencies, including notices of meetings and matters of public interest.

Department of Commerce

Notice of Request for Information for Unclaimed Property Database and Operating System

PROJECT NAME: Unclaimed Property Database and Operating System

DETAILS: The Minnesota Department of Commerce (“Department”) is pursuing improved technology through a modernization of the Department’s Unclaimed Property Database and Operating System. The purpose of this Request for Information (“RFI”) is to obtain information on whether the Department’s needs can be met by a vendor’s computer

software management program. In addition, the Department is seeking cost information for initial design and implementation as well as any ongoing costs.

COPY REQUEST: To request a copy of the Request for Information, please send an email to:

Scott Halvorson
Director of Unclaimed Property
scott.t.halvorson@state.mn.us

Or you may find a complete copy of the RFI and submission details at: <https://mn.gov/commerce/industries/rfp/>

Scott Halvorson is the only person designated to answer questions by potential responders regarding this Request for Information.

PROPOSAL DEADLINE: Vendors' business information submitted in response to this Request for Information must be received at the e-mail address above no later than **4:00 p.m., Central Time, November 27, 2017**. Late submissions will be reviewed only as time permits. Faxed submissions will not be considered.

This Request for Information does not obligate the State to take any subsequent action, such as a publication of a Request for Proposal (RFP), or an offer or completion of a contract as a result of this notice. The State reserves the right to cancel this RFI. All expenses incurred in responding to this notice are solely the responsibility of the responder.

State Grants & Loans

In addition to requests by state agencies for technical/professional services (published in the State Contracts Section), the *State Register* also publishes notices about grants and loans available through any agency or branch of state government. Although some grant and loan programs specifically require printing in a statewide publication such as the State Register, there is no requirement for publication in the *State Register* itself. Agencies are encouraged to publish grant and loan notices, and to provide financial estimates as well as sufficient time for interested parties to respond.

SEE ALSO: Office of Grants Management (OGM) at: <http://www.grants.state.mn.us/public/>

Department of Human Services

Mental Health Division

Notice of Request for Proposals to Implement Services for Adolescents and Young Adults Experiencing First Episode Psychosis

NOTICE IS HEREBY GIVEN that the Minnesota Department of Human Services is requesting proposals to Implement Services for Adolescents and Young Adults Experiencing First Episode Psychosis

Work is proposed to start January 1, 2018. For more information, or to obtain a copy of the Request for Proposal, contact:

Sara Gable
Department of Human Services
Mental Health Division
444 Lafayette Road North, St. Paul, MN 55155
DHS.FEP@state.mn.us

This is the only person designated to answer questions by potential responders regarding this request.

State Grants & Loans

Proposals submitted in response to this Request for Proposals must be received at the address above no later than **4:00 p.m., Central Time, December 1, 2017**. Late proposals will not be considered. Faxed or e-mailed proposals will not be considered.

The RFP can be viewed by visiting the Minnesota Department of Human Services RFP web site:
http://www.dhs.state.mn.us/id_000102

This request does not obligate the State to complete the work contemplated in this notice. The State reserves the right to cancel this solicitation. All expenses incurred in responding to this notice are solely the responsibility of the responder.

State Contracts

Informal Solicitations: Informal solicitations for professional/technical (consultant) contracts valued at over \$5,000 through \$50,000, may either be published in the *State Register* or posted on the Department of Administration, Materials Management Division's (MMD) Web site. Interested vendors are encouraged to monitor the P/T Contract Section of the MMD Website at www.mmd.admin.state.mn.us for informal solicitation announcements.

Formal Solicitations: Department of Administration procedures require that formal solicitations (announcements for contracts with an estimated value over \$50,000) for professional/technical contracts must be published in the *State Register*. Certain quasi-state agency and Minnesota State College and University institutions are exempt from these requirements.

Requirements: There are no statutes or rules requiring contracts to be advertised for any specific length of time, but the Materials Management Division strongly recommends meeting the following requirements: \$0 - \$5000 does not need to be advertised. Contact the Materials Management Division: (651) 296-2600 \$5,000 - \$25,000 should be advertised in the *State Register* for a period of at least seven calendar days; \$25,000 - \$50,000 should be advertised in the *State Register* for a period of at least 14 calendar days; and anything above \$50,000 should be advertised in the *State Register* for a minimum of at least 21 calendar days.

Department of Administration

Notice of Request for Proposals for Contract(s) for DSCSA/Track and Trace compliant 3T Data Storage and Retrieval Solution

The Department of Administration, on behalf of the Minnesota Multistate Contracting Alliance for Pharmacy (MMCAP), is requesting proposals for a DSCSA/Track and Trace compliant 3T Data Storage and Retrieval Solution. MMCAP is a government-run healthcare product and service group purchasing organization serving governmental entities. For more information, go to www.mmcap.org.

To request a copy of the RFP go to <http://www.mmd.admin.state.mn.us/process/admin/postings.asp>

Questions may be addressed to MMCAP.RFP@state.mn.us

Proposals submitted in response to the Request for Proposals in this notice must be received at the address specified in the Request for Proposals no later than **November 28, 2017**. **Late proposals will not be considered.**

The State reserves the right to cancel this solicitation. All expenses incurred in responding to this notice are solely the responsibility of the responder.

Minnesota State Colleges and Universities (Minnesota State)

Normandale Community College

Notice of Request for Proposal (RFP) for Design Services for Normandale Community College – Parking Lots 1 and 2 Design

The State of Minnesota, acting through its Board of Trustees of the Minnesota State Colleges and Universities (“Minnesota State”), on behalf of Normandale Community College, is soliciting proposals from interested, qualified design professionals for the above referenced project.

A full Request for Proposal (RFP and attachments) is available the Minnesota State Colleges and University’s web-site at: www.minnstate.edu/vendors/index.html

A **voluntary** informational meeting is scheduled for **Monday, October 23, at 9:00 AM Central Time** at Normandale College, 9700 France Avenue South, Bloomington, MN 55431 in Room B1604. Please register your attendance **in advance** by sending an email notification to Nissa.passmore@normandale.edu

Any questions should be directed by email only to Nissa Passmore at Nissa.Passmore@normandale.edu Questions will be taken by this individual only. Questions regarding this RFP must be received by Monday, October 30, 2017 no later than 1pm Central Time.

Proposals must be delivered to:

Office of Facilities Management
Normandale Community College
Room 1611 Building Services
Bloomington, MN 55431

Proposals must be received NO later than **Thursday November 2, 2017 at 2:00 pm CST**; late responses will not be considered. Normandale Community College reserves the right to cancel this solicitation if it is considered to be in its best interest. All expenses incurred in responding to this notice are solely the responsibility of the responder.

Minnesota State Colleges and Universities (Minnesota State)

South Central College

Notice of Request for Qualifications (RFQ) for Construction Manager at Risk (CM@r) for South Central College - STEM and Healthcare Renovation

The State of Minnesota, acting through its Board of Trustees of the Minnesota State Colleges and Universities (“Minnesota State”), on behalf of South Central College, is soliciting qualifications from interested, qualified Construction Managers for the above referenced project.

A full Request for Qualifications (RFQ and attachments) is available at the Minnesota State Colleges and University’s website: <http://www.minnstate.edu/vendors/index.html>

Under FACILITIES CONSULTANT & CONTRACTOR OPPORTUNITIES.

A **mandatory** informational meeting is scheduled for **Wednesday, October 25, at 10:00 AM CST** at South Central College, 1920 Lee Boulevard, North Mankato MN 56033. Please register your attendance **in advance** by sending an email notification to David Armstrong at David.Armstrong@southcentral.edu Any questions should be directed by email only to David Armstrong at David.Armstrong@southcentral.edu. Project or proposal questions will be taken by this individual only. Questions regarding this RFP must be received by Monday, October 30, 2017 no later than 2:00PM CST.

State Contracts

Qualifications must be delivered to:

South Central College
ATTN: David Armstrong
1920 Lee Boulevard
North Mankato, MN 55603

Qualifications must be received NO later than **Friday, November 3, 2017 at 2:00 PM Central Time**; late responses will not be considered. South Central College reserves the right to cancel this solicitation if it is considered to be in its best interest. All expenses incurred in responding to this notice are solely the responsibility of the responder.

Minnesota State Colleges and Universities (Minnesota State)

St. Cloud Technical & Community College

Formal Request for Proposal for Bookstore Furniture and Fixtures

Response Due Date and Time: **Tuesday, October 31, 2017 at 2:00 p.m. Central Time**

The complete Request for Proposal will be available on Monday, October 16, 2017 on the website <http://www.sctcc.edu/rfp>.

Title of Project: Bookstore Furniture and Fixtures

Geographic Location Requirements: St. Cloud Technical & Community College, 1540 Northway Drive, St. Cloud, MN 56303

Responses must be received at the location listed below:

St. Cloud Technical & Community College
1540 Northway Drive
St. Cloud, MN 56303
Susan Meyer, Purchasing Agent, Room 1-401
Phone: (320) 308-5973
Fax: (320) 308-5027
E-mail: smeyer@sctcc.edu

Contact for questions: Susan Meyer, Phone: (320) 308-5973 e-mail: smeyer@sctcc.edu

Your response to this Request for Proposal (RFP) must be returned sealed. Sealed responses must be received no later than the due date and time specified above. Late responses cannot be considered and the responses will be rejected.

The laws of Minnesota and MnSCU Board of Trustees policies and procedures apply to this RFP.

All attached General RFP Terms and Conditions, Specifications and Special Terms and Conditions are part of the RFP and will be incorporated into any contract(s) entered into as a result of this RFP.

All responses to this RFP must be prepared as stated herein and properly signed. **Address all correspondence and inquiries regarding this RFP to the Contact person above. This is a request for responses to an RFP and is NOT a purchase order.**

Minnesota State Colleges and Universities (Minnesota State) St. Cloud Technical & Community College Formal Request for Proposal for Snow Removal Services

Response Due Date and Time: **Monday, November 6, 2017 at 12:00 p.m. Central Time**

The complete Request for Proposal will be available on Monday, October 23, 2017 on the website <http://www.sctcc.edu/rfp>.

Title of Project: Snow Removal

Geographic Location Requirements: St. Cloud Technical & Community College, 1540 Northway Drive, St. Cloud, MN 56303

Responses must be received at the location listed below:

St. Cloud Technical & Community College
1540 Northway Drive
St. Cloud, MN 56303
Susan Meyer, Purchasing Agent, Room 1-401
Phone: (320) 308-5973
Fax: (320) 308-5027
E-mail: smeyer@sctcc.edu

Contact for questions: Susan Meyer, Phone: (320) 308-5973 e-mail: smeyer@sctcc.edu

Your response to this Request for Proposal (RFP) must be returned sealed. Sealed responses must be received no later than the due date and time specified above. Late responses cannot be considered and the responses will be rejected.

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All responses to this RFP must be prepared as stated herein and properly signed. **Address all correspondence and inquiries regarding this RFP to the Contact person above. This is a request for responses to an RFP and is NOT a purchase order.**

Minnesota State Colleges and Universities (Minnesota State) Winona State University Request for Proposals to Provide Mobile Devices, Damage and Theft Protection Program and Flexible Leasing Agreements

Notice is hereby given that Winona State University (WSU) is seeking proposals from vendors/manufacturers/re-sellers and/or financial/lending institutions to provide mobile devices, damage and theft protection program, and flexible leasing agreements. Approximately 4,000 mobile devices are leased annually for students, faculty, and staff. WSU is also seeking to provide optional damage and theft protection to those who receive the mobile devices

There will be an interested vendor meeting at 10:00 am CST on Wednesday, November 1, 2017, in Maxwell Hall, Room 158, on the Winona State campus. If vendors are unable to attend this meeting, they may attend via conference call.

State Contracts

Proposal specifications are available by contacting the Purchasing Department at PO Box 5838, 106 Somsen Hall, Winona, MN 55987 or via email to LMann@winona.edu.

Sealed proposals must be received by Laura Mann, Purchasing Director, at Winona State University, PO Box 5838 or 175 West Mark Street, Somsen Hall 106, Winona, MN 55987 by **3:00 p.m. CST on Monday, November 27, 2017**.

Winona State University reserves the right to reject any or all proposals and to waive irregularities or informalities in proposals received.

Minnesota State Colleges and Universities (Minnesota State)

Winona State University

Request for Proposals for the Purchase of (5) Stream Monitoring Stations

Notice is hereby given that Winona State University is seeking proposals for the Purchase of (5) Stream Monitoring Stations. Proposal specifications are available by contacting Laura Mann, Purchasing Director, PO Box 5838, 106 Somsen Hall, Winona, MN 55987 or via email to lmann@winona.edu.

Sealed proposals must be received by Laura Mann, Purchasing Director, at Winona State University, PO Box 5838 or 175 West Mark Street, Business Office, Somsen Hall 106, Winona, MN 55987, by **Wednesday, November 1, 2017, 3:00 p.m. CT**.

Winona State University reserves the right to reject any or all proposals and to waive any irregularities or informalities in proposals received.

Minnesota Housing Finance Agency

Request for Proposals for the Publicly Owned Housing Program

Minnesota Housing announces the availability of \$12 million in General Obligation Bond proceeds through a one-time Request for Proposal (RFP). Funds are administered through the Publicly Owned Housing Program (POHP), for the cost of rehabilitation of public housing.

Application Process

For further information, eligibility criteria and the application please reference the Minnesota Housing website (www.mnhousing.gov -> Multifamily Rental Partners -> Programs & Funding -> Publicly Owned Housing Programs). Applications must be received by Minnesota Housing by **5:00 pm Central Standard Time on Wednesday, December 20, 2017**. Please Contact Irene Ruiz-Briseno 651.296.3837 or David S. Schluchter 651.296.8161.

Legislative Coordinating Commission

Contract Available for Providing Captioning Service for the MN Legislature

The Minnesota Legislative Coordinating Commission is requesting proposals from qualified individuals and organizations interested in providing captioning services for telecast and webcast programming for the 2018-2019 calendar years. **For a copy of the full text of the RFP, please go to <http://www.lcc.leg.mn/RFPs.htm> or contact:**

Diane Henry-Wangenstein
Minnesota Legislative Coordinating Commission
Room G-72 State Office Building
100 Rev. Dr. Martin Luther King, Jr. Blvd.
St. Paul, MN 55155-1298
Phone: (651) 296-1121 (voice)
Email: diane.henry@lcc.leg.mn

All proposals must satisfy the criteria as outlined in the full text of the RFP.

Proposals must be received by Monday, November 13 at 4:00 p.m. Late applications may not be accepted. All expenses incurred in responding to this notice shall be borne by the responder.

Minnesota Department of Transportation (Mn/DOT) Engineering Services Division Notice of Potential Availability of Contracting Opportunities for a Variety of Highway Related Technical Activities (“Consultant Pre-Qualification Program”)

This document is available in alternative formats for persons with disabilities by calling Kelly Arneson at (651) 366-4774; for persons who are hearing or speech impaired by calling Minnesota Relay Service at (800) 627-3529.

Mn/DOT, worked in conjunction with the Consultant Reform Committee, the American Council of Engineering Companies of Minnesota (ACEC/MN), and the Department of Administration, to develop the Consultant Pre-Qualification Program as a new method of consultant selection. The ultimate goal of the Pre-Qualification Program is to streamline the process of contracting for highway related professional/technical services. Mn/DOT awards most of its consultant contracts for highway-related technical activities using this method, however, Mn/DOT also reserves the right to use Request for Proposal (RFP) or other selection processes for particular projects.

Nothing in this solicitation requires Mn/DOT to use the Consultant Pre-Qualification Program.

Mn/DOT is currently requesting applications from consultants. Refer to Mn/DOT’s Consultant Services web site, indicated below, to expenses are incurred in responding to this notice will be borne by the responder. Response to this notice becomes public information under the Minnesota Government Data Practices.

Consultant Pre-Qualification Program information, application requirements and applications forms are available on Mn/DOT’s Consultant Services web site at: <http://www.dot.state.mn.us/consult>.

Send completed application material to:

Kelly Arneson
Consultant Services
Office of Technical Support
Minnesota Department of Transportation
395 John Ireland Blvd. - Mail Stop 680
St. Paul, MN 55155

Minnesota Department of Transportation (Mn/DOT) Engineering Services Division Notice Concerning Professional/Technical Contract Opportunities and Taxpayers’ Transportation Accountability Act Notices

NOTICE TO ALL: The Minnesota Department of Transportation (Mn/DOT) is now placing additional public notices for professional/technical contract opportunities on Mn/DOT’s Consultant Services **website** at: www.dot.state.mn.us/consult

New Public notices may be added to the website on a daily basis and be available for the time period as indicated within the public notice. Mn/DOT is also posting notices as required by the Taxpayers’ Transportation Accountability Act on the above referenced website.

Non-State Public Bids, Contracts & Grants

The State Register also serves as a central marketplace for contracts let out on bid by the public sector. The *State Register* meets state and federal guidelines for statewide circulation of public notices. Any tax-supported institution or government jurisdiction may advertise contracts and requests for proposals from the private sector. It is recommended that contracts and RFPs include the following: 1) name of contact person; 2) institution name, address, and telephone number; 3) brief description of commodity, project or tasks; 4) cost estimate; and 5) final submission date of completed contract proposal. Allow at least three weeks from publication date (four weeks from the date article is submitted for publication). Surveys show that subscribers are interested in hearing about contracts for estimates as low as \$1,000. Contact editor for further details.

Besides the following listing, readers are advised to check: <http://www.mmd.admin.state.mn.us/solicitations.htm> as well as the Office of Grants Management (OGM) at: <http://www.grants.state.mn.us/public/>.

Ramsey County Notice of Name Change Hearing

On the **8th day of November, 2017 10:00AM** a hearing will be held at Ramsey County District Court, 1230 Court-house, 15 West Kellogg Boulevard, Saint Paul, Minnesota in the Matter of the Application of CAROL ANN FOSS for a Change of Name.



Several convenient ways to order:

- **Retail store** Open 8 a.m. - 3 p.m. Monday - Friday, 660 Olive Street, St. Paul
 - **Phone** (credit cards): 8 a.m. - 4 p.m. Monday - Friday, 651.297.3000 (Twin Cities) or 1.800.657.3757 (nation-wide toll-free)
 - **On-line orders:** www.minnesotasbookstore.com
 - **Minnesota Relay Service:** 711
 - **Fax** (credit cards): 651.215.5733 (fax line available 24 hours)
 - **Mail orders:** Orders can be sent to Minnesota's Bookstore, 660 Olive Street, St. Paul, MN 55155
- Minnesota's Bookstore accepts VISA, MasterCard, American Express & Discover for all purchases.**

PREPAYMENT REQUIRED. *Prices and availability subject to change.* **Fax and phone orders** require credit card.

Please allow 1-2 weeks for delivery. For **mail orders**, complete order blank and send to address above.

Enclose payment - for security reasons, we do not recommend mailing credit card information.

Please allow 2-3 weeks for delivery.

Please make checks payable to "Minnesota's Bookstore."

A \$20.00 fee will be charged for returned checks.