

# Minnesota State Register

Published every Monday (Tuesday when Monday is a holiday)



**Proposed, Adopted, Emergency, Expedited, Withdrawn, Vetoed Rules;  
Executive Orders; Appointments; Commissioners' Orders; Revenue Notices;  
Official Notices; State Grants & Loans; State Contracts;  
Non-State Public Bids, Contracts and Grants**

**Monday 18 September 2017  
Volume 42, Number 12  
Pages 355 - 380**

# Minnesota State Register

## Judicial Notice Shall Be Taken of Material Published in the *Minnesota State Register*

The *Minnesota State Register* is the official publication of the State of Minnesota's Executive Branch of government, published weekly to fulfill the legislative mandate set forth in *Minnesota Statutes*, Chapter 14, and *Minnesota Rules*, Chapter 1400. It contains:

- Proposed Rules
- Adopted Rules
- Exempt Rules
- Expedited Rules
- Withdrawn Rules
- Executive Orders of the Governor
- Appointments
- Proclamations
- Vetoed Rules
- Commissioners' Orders
- Revenue Notices
- Official Notices
- State Grants and Loans
- Contracts for Professional, Technical and Consulting Services
- Non-State Public Bids, Contracts and Grants

### Printing Schedule and Submission Deadlines

Vol. 42 Issue Number	PUBLISH DATE ( <b>BOLDFACE</b> shows altered publish date)	Deadline for: all Short Rules, Executive and Commissioner's Orders, Revenue and Official Notices, State Grants, Professional-Technical- Consulting Contracts, Non-State Bids and Public Contracts	Deadline for LONG, Complicated Rules (contact the editor to negotiate a deadline)
# 13	Monday 25 September	Noon Tuesday 19 September	Noon Thursday 14 September
# 14	Monday 2 October	Noon Tuesday 26 September	Noon Thursday 21 September
# 15	Monday 9 October	Noon Tuesday 3 October	Noon Thursday 28 September
# 16	Monday 16 October	Noon Tuesday 10 October	Noon Thursday 5 October

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#### Senate Public Information Office

(651) 296-0504  
State Capitol, Room 231, St. Paul, MN 55155  
<http://www.senate.mn>

#### Minnesota State Court System

Court Information Office (651) 296-6043  
MN Judicial Center, Rm. 135,  
25 Rev. Dr. Martin Luther King Jr Blvd., St. Paul, MN 55155  
<http://www.mncourts.gov>

#### House Public Information Services

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State Office Building, Room 175  
100 Rev. Dr. Martin Luther King Jr Blvd., St. Paul, MN 55155  
<https://www.house.leg.state.mn.us/hinfo/hinfo.asp>

#### Federal Register

Office of the Federal Register (202) 512-1530; or (888) 293-6498  
U.S. Government Printing Office – Fax: (202) 512-1262  
[http://www.access.gpo.gov/su\\_docs/aces/aces140.html](http://www.access.gpo.gov/su_docs/aces/aces140.html)

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# Minnesota Rules: Amendments and Additions

## NOTICE: How to Follow State Agency Rulemaking in the State Register

The State Register is the official source, and only complete listing, for all state agency rulemaking in its various stages. State agencies are required to publish notice of their rulemaking action in the State Register. Published every Monday, the State Register makes it easy to follow and participate in the important rulemaking process. Approximately 80 state agencies have the authority to issue rules. Each agency is assigned specific Minnesota Rule chapter numbers. Every odd-numbered year the Minnesota Rules are published. Supplements are published to update this set of rules. Generally speaking, proposed and adopted exempt rules do not appear in this set because of their short-term nature, but are published in the State Register.

An agency must first solicit Comments on Planned Rules or Comments on Planned Rule Amendments from the public on the subject matter of a possible rulemaking proposal under active consideration within the agency (Minnesota Statutes §§ 14.101). It does this by publishing a notice in the State Register at least 60 days before publication of a notice to adopt or a notice of hearing, or within 60 days of the effective date of any new statutory grant of required rulemaking.

When rules are first drafted, state agencies publish them as Proposed Rules, along with a notice of hearing, or a notice of intent to adopt rules without a hearing in the case of noncontroversial rules. This notice asks for comment on the rules as proposed. Proposed emergency rules, and withdrawn proposed rules, are also published in the State Register. After proposed rules have gone through the comment period, and have been rewritten into their final form, they again appear in the State Register as Adopted Rules. These final adopted rules are not printed in their entirety, but only the changes made since their publication as Proposed Rules. To see the full rule, as adopted and in effect, a person simply needs two issues of the State Register, the issue the rule appeared in as proposed, and later as adopted.

The State Register features partial and cumulative listings of rules in this section on the following schedule: issues #1-13 inclusive; issues #14-25 inclusive (issue #26 cumulative for issues #1-26); issues #27-38 inclusive (issue #39, cumulative for issues #1-39); issues #40-52 inclusive, with final index (#1-52, or 53 in some years). An annual subject matter index for rules was separately printed usually in August, but starting with Volume 19 now appears in the final issue of each volume. For copies or subscriptions to the State Register, contact Minnesota's Bookstore, 660 Olive Street (one block east of I-35E and one block north of University Ave), St. Paul, MN 55155, phone: (612) 297-3000, or toll-free 1-800-657-3757. TTY relay service phone number: (800) 627-3529.

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# Proposed Rules

**Comments on Planned Rules or Rule Amendments.** An agency must first solicit Comments on Planned Rules or Comments on Planned Rule Amendments from the public on the subject matter of a possible rulemaking proposal under active consideration within the agency (*Minnesota Statutes* §§ 14.101). It does this by publishing a notice in the *State Register* at least 60 days before publication of a notice to adopt or a notice of hearing, and within 60 days of the effective date of any new statutory grant of required rulemaking.

**Rules to be Adopted After a Hearing.** After receiving comments and deciding to hold a public hearing on the rule, an agency drafts its rule. It then publishes its rules with a notice of hearing. All persons wishing to make a statement must register at the hearing. Anyone who wishes to submit written comments may do so at the hearing, or within five working days of the close of the hearing. Administrative law judges may, during the hearing, extend the period for receiving comments up to 20 calendar days. For five business days after the submission period the agency and interested persons may respond to any new information submitted during the written submission period and the record then is closed. The administrative law judge prepares a report within 30 days, stating findings of fact, conclusions and recommendations. After receiving the report, the agency decides whether to adopt, withdraw or modify the proposed rule based on consideration of the comments made during the rule hearing procedure and the report of the administrative law judge. The agency must wait five days after receiving the report before taking any action.

**Rules to be Adopted Without a Hearing.** Pursuant to *Minnesota Statutes* § 14.22, an agency may propose to adopt, amend, suspend or repeal rules without first holding a public hearing. An agency must first solicit **Comments on Planned Rules or Comments on Planned Rule Amendments** from the public. The agency then publishes a notice of intent to adopt rules without a public hearing, together with the proposed rules, in the *State Register*. If, during the 30-day comment period, 25 or more persons submit to the agency a written request for a hearing of the proposed rules, the agency must proceed under the provisions of §§ 14.1414.20, which state that if an agency decides to hold a public hearing, it must publish a notice of intent in the *State Register*.

**KEY: Proposed Rules** - Underlining indicates additions to existing rule language. ~~Strikeouts~~ indicate deletions from existing rule language. If a proposed rule is totally new, it is designated “all new material.” **Adopted Rules** - Underlining indicates additions to proposed rule language. ~~Strikeout~~ indicates deletions from proposed rule language.

## Department of Education

### Division of Academic Standards and Instructional Effectiveness

#### Proposed Permanent Rules Related to Academic Standards in Physical Education; Notice of Intent to Adopt Expedited Rules without a Public Hearing

**Proposed Expedited Rules Governing Minnesota K-12 Academic Standards in Physical Education, *Minnesota Rules*, Chapter 3501.1400-1410; Revisor’s ID Number R-04496**

**Introduction.** The Department of Education intends to adopt rules under the expedited rulemaking process following the rules of the Office of Administrative Hearings, *Minnesota Rules*, part 1400.2410, and the Administrative Procedure Act, *Minnesota Statutes*, section 14.389. You may submit written comments on the proposed expedited rules until Friday, October 6, 2017.

**Agency Contact Person.** Submit comments or questions on the rules to: Kerstin Forsythe Hahn at the Minnesota Department of Education, 1500 Highway 36, Roseville, MN 55113; (651) 582-8582; or [kerstin.forsythe@state.mn.us](mailto:kerstin.forsythe@state.mn.us).

**Subject of the Expedited Rules and Statutory Authority.** The proposed expedited rules are about the Minnesota K-12 academic standards in physical education. Legislation passed in 2016 required Minnesota to adopt the most recent national standards in physical education, the SHAPE America K-12 standards. The statutory authority to adopt the rules is *Minnesota Statutes* sections 120B.021, Subd. 3 and 120B.02, Subd. 1. The statutory authority to adopt the rules under the expedited rulemaking process is *Minnesota Statutes* section 120B.021, Subd. 3. A copy of the proposed rules is

# Proposed Rules

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published in the State Register and attached to this notice as mailed. The proposed expedited rules may be viewed on the K-12 Academic Standards Health and Physical Education webpage and the K-12 Physical Education Academic Standards rulemaking webpage.

**Comments.** You have until **4:30 p.m. on Friday, October 6, 2017**, to submit written comment in support of or in opposition to the proposed expedited rules and any part or subpart of the rules. Your comment must be in writing and received by the agency contact person by the due date. The Department encourages comment. Your comment should identify the portion of the proposed expedited rules addressed and the reason for the comment. In addition, you are encouraged to propose any change desired. You must also make any comments that you have on the legality of the proposed rules during this comment period.

**Modifications.** The agency may modify the proposed expedited rules using either of two avenues: The agency may modify the rules directly so long as the modifications do not make them substantially different as defined in *Minnesota Statutes*, section 14.05, subdivision 2, paragraphs (b) and (c). Or the agency may adopt substantially different rules if it follows the procedure under *Minnesota Rules*, part 1400.2110. If the final rules are identical to the rules originally published in the State Register, the agency will publish a notice of adoption in the State Register. If the final rules are different from the rules originally published in the State Register, the agency must publish a copy of the changes in the State Register. If the proposed expedited rules affect you in any way, the agency encourages you to participate in the rulemaking process.

**Alternative Format.** Upon request, this information can be made available in an alternative format, such as large print, braille, or audio. To make such a request, please contact the agency contact person at the address or telephone number listed above.

**Lobbyist Registration.** *Minnesota Statutes*, chapter 10A, requires each lobbyist to register with the State Campaign Finance and Public Disclosure Board. You may direct questions regarding this requirement to the Campaign Finance and Public Disclosure Board at: Suite #190, Centennial Building, 658 Cedar Street, St. Paul, Minnesota 55155, telephone (651) 539-1180 or 18006573889.

**Adoption and Review of Expedited Rules.** The agency may adopt the rules at the end of the comment period. The agency will then submit rules and supporting documents to the Office of Administrative Hearings for review for legality. You may ask to be notified of the date that the agency submits the rules. If you want to be so notified, or want to receive a copy of the adopted rules, or want to register with the agency to receive notice of future rule proceedings, submit your request to the agency contact person listed above.

Date: 8/25/17

Brenda Cassellius  
Commissioner, Minnesota Department of Education

## **ACADEMIC STANDARDS FOR PHYSICAL EDUCATION**

### **3501.1400 SCOPE AND PURPOSE.**

The purpose of these standards is to establish statewide standards for physical education that govern instruction of students in kindergarten through grade 12. The state of Minnesota's standards for physical education are the current standards developed by SHAPE America (Society of Health and Physical Educators).

### **3501.1410 PHYSICAL EDUCATION STANDARDS.**

Subpart 1. **Application.** Students will meet the physical education standards in subparts 2 to 6.

Subp. 2. **Motor skills.** The student will demonstrate competency in a variety of motor skills and movement patterns.

Subp. 3. **Movement and performance.** The student will apply knowledge of concepts, principles, strategies, and

tactics to movement and performance.

Subp. 4. **Physical activity and fitness.** The student will demonstrate the knowledge and skills to achieve and maintain a health-enhancing level of physical activity and fitness.

Subp. 5. **Personal and social behavior.** The student will exhibit responsible personal and social behavior that respects self and others.

Subp. 6. **Value of physical activity.** The student will recognize the value of physical activity for health, enjoyment, challenge, self-expression, and social interaction.

## Exempt Rules

Exempt rules are excluded from the normal rulemaking procedures (*Minnesota Statutes* §§ 14.386 and 14.388). They are most often of two kinds. One kind is specifically exempted by the Legislature from rulemaking procedures, but approved for form by the Revisor of Statutes, reviewed for legality by the Office of Administrative Hearings, and then published in the State Register. These exempt rules are effective for two years only.

The second kind of exempt rule is one adopted where an agency for good cause finds that the rulemaking provisions of *Minnesota Statutes*, Chapter 14 are unnecessary, impracticable, or contrary to the public interest. This exemption can be used only where the rules:

- (1) address a serious and immediate threat to the public health, safety, or welfare, or
- (2) comply with a court order or a requirement in federal law in a manner that does not allow for compliance with *Minnesota Statutes* Sections 14.14-14.28, or
- (3) incorporate specific changes set forth in applicable statutes when no interpretation of law is required, or
- (4) make changes that do not alter the sense, meaning, or effect of the rules.

These exempt rules are also reviewed for form by the Revisor of Statutes, for legality by the Office of Administrative Hearings and then published in the *State Register*. In addition, the Office of Administrative Hearings must determine whether the agency has provided adequate justification for the use of this exemption. Rules adopted under clauses (1) or (2) above are effective for two years only. The Legislature may also exempt an agency from the normal rulemaking procedures and establish other procedural and substantive requirements unique to that exemption.

**KEY: Proposed Rules** - Underlining indicates additions to existing rule language. ~~Strikeouts~~ indicate deletions from existing rule language. If a proposed rule is totally new, it is designated "all new material." **Adopted Rules** - Underlining indicates additions to proposed rule language. ~~Strikeout~~ indicates deletions from proposed rule language.

## Department of Labor and Industry

### Adopted Exempt Permanent Rules Updating Workers' Compensation Independent Medical Examination Fees and Workers' Compensation Conversion Factors

#### 5219.0500 INDEPENDENT MEDICAL EXAMINATION FEES.

*[For text of subs 1 to 3, see M.R.]*

Subp. 4. **Adjustments.** On October 1, 1994, and on October 1 of each succeeding year, the fees in this part must be adjusted by the percentage determined under Minnesota Statutes, section 176.645, in the same manner as the conversion factor of the relative value fee schedule is adjusted under Minnesota Statutes, section 176.136. This provision does not apply to expenses under subpart 3, item E, subitem (1). The fees shall be adjusted as follows:

*[For text of items A to U, see M.R.]*

V. on October 1, 2015, the fees adjusted in item U shall be increased by 0.6 percent; ~~and~~

# Exempt Rules

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W. on October 1, 2016, there shall be no further adjustment to the fees set forth in item V; and

X. on October 1, 2017, the fees adjusted in item V shall be increased by 0.2 percent.

## 5221.4020 DETERMINING FEE SCHEDULE PAYMENT LIMITS.

*[For text of subps 1 and 1a, see M.R.]*

### Subp. 1b. Conversion factors and maximum fee formulas.

*[For text of item A, see M.R.]*

B. The conversion factors for services, articles, and supplies included in parts 5221.4030 to 5221.4061 are as provided in Minnesota Statutes, section 176.136, subdivision 1a, as follows:

*[For text of subitems (1) to (5), see M.R.]*

(6) for dates of service from October 1, 2015, to September 30, 2016, the conversion factors are:

*[For text of units (a) to (c), see M.R.]*

(d) for chiropractic services identified by procedure codes described in part 5221.4060, subpart 2d: \$49.09;

and

(7) for dates of service from October 1, 2016, to September 30, 2017, the conversion factors are:

*[For text of units (a) to (c), see M.R.]*

(d) for chiropractic services identified by procedure codes described in part 5221.4060, subpart 2d: \$49.34;

and

(8) for dates of service from October 1, 2017, to September 30, 2018, the conversion factors are:

(a) for medical/surgical services identified by procedure codes described in part 5221.4030, subpart 3:

\$69.62;

(b) for pathology and laboratory services identified by procedure codes described in part 5221.4040, sub-

part 3: \$56.81;

(c) for physical medicine and rehabilitation services identified by procedure codes described in part

5221.4050, subpart 2d: \$55.68; and

(d) for chiropractic services identified by procedure codes described in part 5221.4060, subpart 2d: \$49.44.

*[For text of subps 1c to 4, see M.R.]*

# Executive Orders

The governor has the authority to issue written statements or orders, called Executive Orders, as well as Emergency Executive Orders. The governor's authority is specified in the Constitution of the State of Minnesota, Article V, and in *Minnesota Statutes* § 4.035. Emergency Executive Orders, for protection from an imminent threat to health and safety, become effective immediately, are filed with the secretary of state, and published in the *State Register* as soon as possible after they are issued. Other Executive Orders become effective 15 days after publication in the *State Register* and filing with the secretary of state. Unless otherwise specified, an executive order expires 90 days after the date the governor who issued the order vacates office.

## Office of the Governor

### Executive Order 17-07: Providing for Assistance to the State of Florida, Georgia, South Carolina, North Carolina, and Alabama

I, **Mark Dayton, Governor of the State of Minnesota**, by virtue of the authority vested in me by the Constitution and applicable statutes, do hereby issue this Executive Order:

**Whereas**, Hurricane Irma is forecasted to make landfall on Saturday, September 9, 2017 in south Florida as a major hurricane and travel up the entire state, endangering life and property;

**Whereas**, the areas of the Southeastern United States are expected to be severely impacted by damaging wind and flooding, and these dangerous conditions will persist for an indeterminate period of time;

**Whereas**, local, county, and state governments do not have adequate resources to meet their requirements for emergency response and recovery operations, including the aerial movement of personnel and equipment; and

**Whereas**, the impacted States have requested the assistance of the Minnesota National Guard under the Emergency Management Assistance Compact (EMAC).

**Now, Therefore**, I hereby order that:

1. The Adjutant General of Minnesota order to state active duty on or about September 9, 2017 in the service of the State, such personnel and equipment of the military forces of the State as required and for such period of time as necessary to support aerial movement of personnel and equipment and other response operations in the impacted states.
2. The Adjutant General is authorized to purchase, lease or contract for goods and services necessary to accomplish the mission.
3. The cost of subsistence, transportation, fuel, pay and allowances of said individuals shall be defrayed from the general fund of the State, as provided for in Minnesota Statutes, sections 192.49, subdivisions 1 and 2; 192.52; and 192.54, and as otherwise permitted by law.

Pursuant to Minnesota Statutes, section 4.035, subdivision 2, this Emergency Executive Order is effective immediately and must be filed with the Secretary of State and published in the State Register as soon as possible after its issuance. It remains in effect until the termination of the emergency conditions caused by Hurricane Irma in the impacted states.

**In Testimony Whereof**, I have set my hand on this 9th day of September, 2017.

**Mark Dayton**  
Governor

Filed According to Law:  
**Steve Simon**  
Secretary of State

# Executive Orders

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## Office of the Governor

### Executive Order 17-08: Providing for Assistance to the State of Montana, Idaho, Washington, and Oregon

I, **Mark Dayton, Governor of the State of Minnesota**, by virtue of the authority vested in me by the Constitution and applicable statutes, do hereby issue this Executive Order:

**Whereas**, extremely hazardous wildfire conditions currently exist throughout Pacific Northwest and Northern Rocky Mountain regions, including near-record temperatures, and low relative humidity;

**Whereas**, numerous wildfires across these states are threatening residences, outbuildings, and have required evacuations of residents and subsequent sheltering of the evacuees; and these dangerous conditions will persist for an indeterminate period of time;

**Whereas**, local, county, and state governments do not have adequate resources to meet their requirements for fire-fighting missions and other response operations;

**Whereas**, the impacted states have requested the assistance of the Minnesota National Guard under the Emergency Management Assistance Compact (EMAC).

**Now, Therefore**, I hereby order that:

1. The Adjutant General of Minnesota order to state active duty on or about September 9, 2017 in the service of the State, such personnel and equipment of the military forces of the State as required and for such period of time as necessary to support aerial movement of personnel and equipment and other response operations in the impacted states.
2. The Adjutant General is authorized to purchase, lease or contract for goods and services necessary to accomplish the mission.
3. The cost of subsistence, transportation, fuel, pay and allowances of said individuals shall be defrayed from the general fund of the State, as provided for in Minnesota Statutes, sections 192.49, subdivisions 1 and 2; 192.52; and 192.54, and as otherwise permitted by law.

Pursuant to Minnesota Statutes, section 4.035, subdivision 2, this Emergency Executive Order is effective immediately and must be filed with the Secretary of State and published in the State Register as soon as possible after its issuance. It remains in effect until the termination of the emergency conditions caused by extreme and exceptional drought in the impacted states.

**In Testimony Whereof**, I have set my hand on this 9th day of September, 2017.

**Mark Dayton**  
Governor

Filed According to Law:  
**Steve Simon**  
Secretary of State

# Commissioner's Orders

Various agency commissioners are authorized to issue "commissioner's orders" on specified activities governed by their agency's enabling laws. See the *Minnesota Statutes* governing each agency to determine the specific applicable statutes. Commissioners' orders are approved by assistant attorneys general as to form and execution and published in the *State Register*. These commissioner's orders are compiled in the year-end subject matter index for each volume of the *State Register*.

## Department of Natural Resources (DNR)

### Commissioner's Order – SNA Order #256: Watrous Island Scientific and Natural Area

**Date:** August 23, 2017

**Statutory authority:** *Minnesota Statutes*, sections 84.033, 86A.05, subd. 5, and 97A.093

#### BACKGROUND

**WHEREAS**, certain lands in Koochiching County, Minnesota, described as:

Government Lots 3 and 4, Section 35; and Government Lot 5, Section 36, all in Township 70 North, Range 27 West,

AND

Government Lot 2, Section 12, Township 158 North, Range 25 West,

containing 63.55 acres, more or less, is under the control and possession of the Department of Natural Resources;

and

**WHEREAS**, such lands contain native plant communities including undisturbed examples of black ash-silver maple terrace forest, aspen-ash forest, and sedge meadow, potential habitat for rare plants and animals, habitat for species in greatest conservation need such as bald eagle (*Haliaeetus leucocephalus*), belted kingfisher (*Megaceryle alcyon*), and lake sturgeon (*Acipenser fulvescens*) and undeveloped shoreline of the Rainy River;

**WHEREAS**, the most effective means by which such lands can be protected and perpetuated in their natural state and used for educational and research purposes in such a manner as will leave them conserved for future generations is by designation as a Scientific and Natural Area;

#### ORDER

**NOW, THEREFORE, IT IS HEREBY ORDERED**, pursuant to authority vested in me by law, including but not limited to *Minnesota Statutes*, sections 84.033; 86A.05, subd. 5; and 97A.093; that the above-described lands are designated as the Watrous Island Scientific and Natural Area.

**FURTHERMORE**, the Watrous Island Scientific and Natural Area is designated as a Public Use unit, open to the public for nature observation and general educational and research activities.

**IT IS FURTHER ORDERED** that the provisions of *Minnesota Rules* 6136.0100 through 6136.0600 shall apply to the above-designated area, except that the following uses will be allowed with such limitations as the Commissioner determines are necessary for protection of the values for which the site was designated: fishing, hunting, trapping, dogs under control or on leash, swimming, and access by watercraft.

This order takes effect upon signature publication in the State Register.

Tom Landwehr, Commissioner, Department of Natural Resources, September 7, 2017

# Commissioner's Orders

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## Department of Natural Resources (DNR)

### Commissioner's Order – SNA Order #257: Lake Bronson Parkland Scientific and Natural Area

**Date:** August 23, 2017

**Statutory authority:** *Minnesota Statutes*, sections 84.033, 86A.05, subd. 5, and 97A.093

**Supersedes:** SNA Order #138

#### BACKGROUND

**WHEREAS**, certain lands in Kittson County, Minnesota, described as:

Government Lot 4; that part of Government Lot 3 and the East Half of the Southwest Quarter (E ½, SW ¼) lying southerly of the South Branch of Two Rivers; that part of the Southwest Quarter of the Southeast Quarter (SW ¼, SE ¼) lying southerly of the South Branch of Two Rivers and State Ditch No. 95; and that part of the Southeast Quarter of the Southeast Quarter (SE ¼, SE ¼) lying southerly of State Ditch No. 95; ALL in Section Thirty (30), Township One Hundred Sixty-one (161) North, Range Forty-five (45) West.

AND

The East Half of the Southwest Quarter (E ½, SW ¼) of Section Twenty-five (25), Township One Hundred Sixty-one (161) North, Range Forty-six (46) West.

AND

The Southwest Quarter of the Southwest Quarter (SW ¼, SW ¼) of Section Twenty-five (25), Township One Hundred Sixty-one (161) North of Range Forty-six (46) West of the Fifth Principal Meridian, according to the Government Survey thereof.

containing 243.3 acres, more or less, acres is under the control and possession of the Department of Natural Resources;

and

**WHEREAS**, such lands contain native plant communities including high-quality native northern wet brush prairie, northern mesic brush prairie, prairie meadow/carr system, and aspen parkland complex, and habitat for rare plant and animal species including the federally threatened and state endangered western prairie fringed orchid (*Plantanthera praeclara*) and the special concern species Drummond's campion (*Silene drummondii ssp. drummondii*), long-stalked chickweed (*Stellaria longipes ssp. longipes*), and blunt sedge (*Carex obtusata*), and undeveloped shoreline along the South Branch Two Rivers;

and

**WHEREAS**, the most effective means by which such lands can be protected and perpetuated in their natural state and used for educational and research purposes in such a manner as will leave them conserved for future generations is by designation as a Scientific and Natural Area.

#### ORDER

**NOW, THEREFORE, IT IS HEREBY ORDERED**, pursuant to authority vested in me by law, including but not limited to *Minnesota Statutes*, sections 84.033; 86A.05, subd. 5; and 97A.093; that the above-described lands are designated as the Lake Bronson Parkland Scientific and Natural Area.

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# Commissioner's Orders

**FURTHERMORE**, the Lake Bronson Parkland Scientific and Natural Area is designated as a Public Use unit, open to the public for nature observation and general educational and research activities.

**IT IS FURTHER ORDERED** that Scientific and Natural Area Order no. 138 is hereby superseded.

**IT IS FURTHER ORDERED** that the provisions of *Minnesota Rules* 6136.0100 through 6136.0600 shall apply to the above-designated area.

This order takes effect upon publication in the State Register.

Tom Landwehr, Commissioner, Department of Natural Resources, September 7, 2017

## Department of Natural Resources (DNR)

### Commissioner's Order – SNA Order #258: Burntside Islands Scientific and Natural Area

**Date:** August 23, 2017

**Statutory authority:** *Minnesota Statutes*, sections 84.033, 86A.05, subd. 5, and 97A.093

**Supersedes:** SNA Order #236

#### BACKGROUND

**WHEREAS**, certain lands in St. Louis County, Minnesota, described as:

Government Lot 7 of Section Twenty-nine (29) and Government Lots 13 and 15 of Section Thirty (30), ALL IN Township sixty-three( 63) North, Range Thirteen ( 13) West.

AND

Government Lots 7 and 8 of Section Thirty (30), ALL IN Township sixty-three (63) North, Range Thirteen (13) West.

AND

Government Lot Eight (8), Section Twenty-nine (29), Township Sixty-three (63) North, Range Thirteen (13) West of the Fourth Principal Meridian, according to the Government Survey thereof.

containing 71.1 acres, more or less, is under the control and possession of the Department of Natural Resources;

and

**WHEREAS**, such lands contain undisturbed native plant communities, such as crystalline bedrock outcrop (northern), old-growth white pine-red pine forest, and upland white cedar forest; amphibolite and biotite schist rock outcrop islands; and habitat for sensitive animal species, such as bald eagle (*Haliaeetus leucocephalus*), white throated-sparrow (*Zonotrichia albicollis*), common loon (*Gavia immer*) and boreal chickadee (*Poecile hudsonicus*);

**WHEREAS**, the most effective means by which such lands can be protected and perpetuated in their natural state and used for educational and research purposes in such a manner as will leave them conserved for future generations is by designation as a Scientific and Natural Area;

#### ORDER

**NOW, THEREFORE, IT IS HEREBY ORDERED**, pursuant to authority vested in me by law, including but not limited to *Minnesota Statutes*, sections 84.033; 86A.05, subd. 5; and 97A.093; that the above-described lands are designated as the Burntside Islands Scientific and Natural Area.

# Commissioner's Orders

FURTHERMORE, the Burntside Islands Scientific and Natural Area is designated as a Public Use unit, open to the public for nature observation and general educational and research activities.

IT IS FURTHER ORDERED that Scientific and Natural Area Order no. 236 is hereby superseded.

IT IS FURTHER ORDERED that the provisions of Minn. Rules 6136.0100 through 6136.0600 shall apply to the above-designated area, except that access by watercraft is allowed with such limitations as the Commissioner determines are necessary for protection of the values for which the site was designated.

This order takes effect upon signature publication in the State Register.

Tom Landwehr, Commissioner, Department of Natural Resources, September 7, 2017

## Official Notices

Pursuant to *Minnesota Statutes* §§ 14.101, an agency must first solicit comments from the public on the subject matter of a possible rulemaking proposal under active consideration within the agency by publishing a notice in the *State Register* at least 60 days before publication of a notice to adopt or a notice of hearing, and within 60 days of the effective date of any new statutory grant of required rulemaking.

The *State Register* also publishes other official notices of state agencies and non-state agencies, including notices of meetings and matters of public interest.

## MNsure

### Call for Applications for MNsure Advisory Committee Membership

NOTICE IS HEREBY GIVEN that the MNsure Board of Directors is in the process of recruiting members to fill open seats on its two statutorily-required Advisory Committees. The Advisory Committees are tasked with providing input representative of the various stakeholder groups affected by MNsure so as to better align the long-term future of MNsure with the needs of the public. Members are each appointed by the MNsure Board to a two-year term and may serve a maximum of two complete consecutive terms.

Currently, the Board is seeking applicants for two Committees: the Health Industry Advisory Committee and the Consumer and Small Employer Advisory Committee. Additional information on these Advisory Committees is available on the MNsure website.

Minnesotans who are interested in serving on these MNsure Advisory Committees are asked to complete an application, available on the MNsure website, *MNsure.org*.

Submissions are due by **5 p.m. on Thursday, October 12, 2017**, and must include (1) a résumé and (2) the application, which includes submission of basic contact information and a description of why the applicant is interested in serving on the committee.

Submissions may be made electronically via email to: *MNsureBoard@state.mn.us*.

They may also be mailed physically to:

MNsure  
Attn: Board Advisory Committees  
81 East Seventh St., Suite 300  
St. Paul, MN 55101-2211

The MNsure Board will review applications and anticipates making appointments in November 2017.

If you have questions or would like to request another format of the application, please contact Aaron Sinner at 651-539-2058 or via email at *aaron.sinner@state.mn.us*.

## Minnesota Pollution Control Agency (MPCA)

### Environmental Assessment and Outcomes Division

#### Notice of Hearing – Additional Date/Location for Proposed Rules Amending the Sulfate Water Quality Standard Applicable to Wild Rice and Identification of Wild Rice Waters

**Proposed Rules Amending the Sulfate Water Quality Standard Applicable to Wild Rice and Identification of Wild Rice Waters, Minnesota Rules parts 7050.0130, 7050.0220, 7050.0224, 7050.0470, 7050.0471, 7053.0135, 7053.0205, and 7053.0406; Revisor’s ID Number 4324.**

Public Hearing. In the August 21, 2017 *State Register*, the Minnesota Pollution Control Agency (MPCA) published notice of its intent to adopt rules after a public hearing following the procedures in the rules of the Office of Administrative Hearings, *Minnesota Rules* parts 1400.2200 to 1400.2240, and the Administrative Procedures Act, *Minnesota Statutes* §§ 14.131 to 14.20. The MPCA is providing notice that an additional hearing will be held on October 26, 2017, from 3:00 to 7:00 at Fond du Lac Tribal Community College at 2101 14th St., Cloquet, MN 55720.

No other changes are made to the information provided in the August 21, 2017 Notice of Hearing and rules as proposed. Hearings will be held at the following dates, times and locations:

- October 23, 2017: From 10:00 to 4:00 at the Harold E. Stassen Building (Skjestad Room), 600 North Robert St., St. Paul, MN 55101 [http://www.revenue.state.mn.us/about\\_us/Pages/directions.aspx](http://www.revenue.state.mn.us/about_us/Pages/directions.aspx)
- October 24, 2017: From 4:00 to 9:00 at Mesabi Range College (F100 Theater), 1001 West Chestnut St., Virginia, MN 55792 <http://www.mesabirange.edu/about/map.html>
- October 25, 2017: From 4:00 to 9:00 at Bemidji State University (Beaux Arts Ballroom), 1500 Birchmont Drive Northeast, Bemidji, MN 56601 <http://www.bemidjistate.edu/about/campus/directions/>
- October 26, 2017: From 3:00 to 7:00 at Fond du Lac Tribal Community College (Amphitheater), 2101 14th St, Cloquet, MN 55720 <http://fdltcc.edu/about-us/find-us/>
- October 30, 2017: From 4:00 to 9:00 at Central Lakes Community College (Cafeteria), 501 West College Drive, Brainerd, MN 56401 <http://www.clcmn.edu/brainerd-campus-maps/>
- November 2, 2017: From 4:00 to 9:00 via videoconference links at the MPCA’s offices at:
  - o Detroit Lakes, 714 Lake Avenue, Suite 220, Detroit Lakes, MN 56501  
<https://www.pca.state.mn.us/about-mpca/detroit-lakes-office>
  - o Duluth, 525 Lake Avenue South, Suite 400, Duluth MN 55802  
<https://www.pca.state.mn.us/about-mpca/duluth-office>
  - o Mankato, 12 Civic Center Plaza, Suite 2165, Mankato, MN 56258  
<https://www.pca.state.mn.us/about-mpca/mankato-office>
  - o Marshall, 504 Fairgrounds Road, Suite 200, Marshall, MN 56258  
<https://www.pca.state.mn.us/about-mpca/marshall-office>
  - o Rochester, 18 Wood Lake Drive Southeast, Rochester, MN 55904  
<https://www.pca.state.mn.us/about-mpca/rochester-office>
  - o St. Paul, 520 Lafayette Road, St. Paul, MN 55155-4194  
<https://www.pca.state.mn.us/about-mpca/st-paul-office>

Additional information regarding the hearings and the rules being proposed is provided in the rulemaking tab at <https://www.pca.state.mn.us/water/protecting-wild-rice-waters>

# State Grants & Loans

In addition to requests by state agencies for technical/professional services (published in the State Contracts Section), the *State Register* also publishes notices about grants and loans available through any agency or branch of state government. Although some grant and loan programs specifically require printing in a statewide publication such as the State Register, there is no requirement for publication in the *State Register* itself. Agencies are encouraged to publish grant and loan notices, and to provide financial estimates as well as sufficient time for interested parties to respond.

SEE ALSO: Office of Grants Management (OGM) at: <http://www.grants.state.mn.us/public/>

## Department of Commerce Division of Energy Resources Notice of Grant Availability

The Minnesota Department of Commerce, Division of Energy Resources seeks proposals from organizations or individuals interested in conducting an applied research and development study to determine energy code compliance in either residential or commercial buildings in Minnesota. The information obtained from this effort is intended to inform electric and natural gas utility Conservation Improvement Program (CIP) development and state energy policy.

A Request for Proposals (RFP) and required forms will be available for download on the Department's website (<https://mn.gov/commerce/industries/rfp/>\*) through Friday, October 27, 2017. Potential responders may also request a hard copy of the RFP by mail from this office. Requests for hard copies must be received by the Department no later than 12:00 p.m. (Noon) Central Time (CT) on Wednesday October 25, 2017.

The RFP and forms can be obtained from:

Preferred Method: <https://mn.gov/commerce/industries/rfp/>\*

U.S. Postal Service: Grants & Contracts Team  
Minnesota Department of Commerce  
Division of Energy Resources  
85 7th Place East, Suite 280  
St. Paul, MN 55101-2198

Proposals submitted in response to this RFP must be received no later than **11:59 p.m. CT, Friday, October 27, 2017. Late proposals will not be considered.** Instructions for submitting proposals are detailed in the RFP.

This request does not obligate the State to complete the work contemplated in this notice. The State reserves the right to cancel this solicitation. All expenses incurred in responding to this notice are solely the responsibility of the responder.

\* For best results, use the following browsers: Chrome, Firefox & Safari

## Minnesota Department of Health (MDH) Office of Rural Health and Primary Care Notice of Grant Opportunity for 2018 Rural Hospital Planning and Transition Grant Program

The Rural Hospital Planning and Transition grant program is authorized by Minnesota Statutes Section 144.147. It provides support to small hospitals in (1) developing strategic plans for improving access to health services, or (2) implementing transition projects to modify the type and extent of services provided, based on an existing plan. Approximately \$250,000 is available.

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# State Grants & Loans

Coordination with local community organizations is a key component of this grant program. Projects that connect hospital plans and resources to other stakeholders such as local public health, mental health, long-term care, and social services are encouraged. Recent grant recipients were successfully able to show how a proposed project: plans for changes in service populations; bolsters availability and sustainability of services; meets health reform objectives; addresses unmet health needs; and/or enhances recruitment and retention of health professionals.

Eligible applicants are non-federal, non-profit, general acute care hospitals that have 50 or fewer beds and are located in a rural area or in a community with a population of less than 15,000 and outside the Twin Cities seven-county metropolitan area. Applicants may apply for grants of up to \$45,000. Applications are due **November 3, 2017**. The RFP (Request for Proposals) and application guidelines will be posted on September 18, 2017 on the Office of Rural Health & Primary Care (ORHPC) web site at: <http://www.health.state.mn.us/divs/orhpc/funding/index.html>

For information, contact Craig Baarson at [craig.baarson@state.mn.us](mailto:craig.baarson@state.mn.us) or 651-201-3840.

## State Contracts

**Informal Solicitations:** Informal solicitations for professional/technical (consultant) contracts valued at over \$5,000 through \$50,000, may either be published in the *State Register* or posted on the Department of Administration, Materials Management Division's (MMD) Web site. Interested vendors are encouraged to monitor the P/T Contract Section of the MMD Website at [www.mmd.admin.state.mn.us](http://www.mmd.admin.state.mn.us) for informal solicitation announcements.

**Formal Solicitations:** Department of Administration procedures require that formal solicitations (announcements for contracts with an estimated value over \$50,000) for professional/technical contracts must be published in the *State Register*. Certain quasi-state agency and Minnesota State College and University institutions are exempt from these requirements.

**Requirements:** There are no statutes or rules requiring contracts to be advertised for any specific length of time, but the Materials Management Division strongly recommends meeting the following requirements: \$0 - \$5000 does not need to be advertised. Contact the Materials Management Division: (651) 296-2600 \$5,000 - \$25,000 should be advertised in the *State Register* for a period of at least seven calendar days; \$25,000 - \$50,000 should be advertised in the *State Register* for a period of at least 14 calendar days; and anything above \$50,000 should be advertised in the *State Register* for a minimum of at least 21 calendar days.

## Department of Administration/University of Minnesota Notice of Availability of Request for Proposal (RFP) for Designer Selection for: Plant Growth Research Facility – University of Minnesota (State Designer Selection Board Project No. 17-08)

The State of Minnesota, acting through its Board of Trustees for the University of Minnesota, through the State Designer Selection Board, is soliciting proposals from interested, qualified consultants for architectural and engineering design services for the above referenced project.

A full Request for Proposals is available on the Minnesota Department of Administration's website at <https://mn.gov/admin/government/construction-projects/sdsb/projects/> (click 17-08).

A mandatory informational meeting is scheduled for **Tuesday, September 19, 2017 at 11:00 a.m. CT at the Cargill Building – Microbial and Plant Genomics, Seminar Room 105, 1500 Gortner Ave., St. Paul, MN 55108.**

Any questions should be directed to Ann Huhn-Anderson at [ahuhn@umn.edu](mailto:ahuhn@umn.edu). Project questions will be taken by this individual only. Questions regarding this RFP must be received by **Friday, September 22, 2017, no later than 12:00 p.m. Central Time.**

# State Contracts

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Proposals must be delivered to Jennifer Barber, Executive Secretary, State Designer Selection Board, Real Estate and Construction Services, Room 309, Administration Building, 50 Sherburne Ave., St. Paul, MN 55155 (651.201.2389) not later than **12:00 noon on Monday, October 2, 2017**. Late responses will not be considered.

The University of Minnesota is not obligated to complete the proposed project and reserves the right to cancel the solicitation if it is considered to be in its best interest.

## **Minnesota State Colleges and Universities (Minnesota State) Notice of Request for Proposal (RFP) for Facilities Maintenance and Operations Practices Study**

The State of Minnesota, acting by and through its Board of Trustees of the Minnesota State Colleges and Universities (“Minnesota State”), on behalf of the System Office, is soliciting proposals from interested, qualified professionals for the above referenced project.

A full Request for Proposal (RFP and attachments) is available on the Minnesota State website at: <http://www.minnstate.edu/vendors/index.html> (see “Facilities Consultant & Contractor Opportunities”).

Minnesota State will hold a mandatory pre-proposal vendors conference on Tuesday, October 10, 2017 from 1:00-3:00 p.m. CDT via web conference. All potential or interested responders are required to attend the conference in order for their proposal to be reviewed. Please register your attendance in advance by sending an email notification to Emily Ziring at [Emily.Ziring@minnstate.edu](mailto:Emily.Ziring@minnstate.edu). Any questions should be directed by email only to Emily Ziring at [Emily.Ziring@minnstate.edu](mailto:Emily.Ziring@minnstate.edu). Sealed proposals must be received at the following address not later than **Monday, October 23, 5:00 p.m. CDT**; late responses will not be considered:

Institution: Minnesota State System Office  
Name: Emily Ziring  
E-mail address: [Emily.ziring@minnstate.edu](mailto:Emily.ziring@minnstate.edu)  
Mailing Address: 30 7th Street East, Suite 350, St. Paul, Minnesota 55101

Minnesota State reserves the right to cancel this solicitation if it is considered to be in its best interest. All expenses incurred in responding to this notice are solely the responsibility of the responder.

## **Minnesota State Colleges and Universities (Minnesota State) Metropolitan State University Request for Proposal: New Brand Identity System**

Metropolitan State University is requesting proposals to contract a firm to develop a comprehensive, compelling brand identity system to evoke immediate recognition of Metropolitan State, a university known for its accessibility, flexibility and affordability. This proposal includes the development of a logo (or logos), color and font specifications, usage guidelines, graphic standards, positioning statements, and key messages. Selected firm will prepare a complete implementation plan along with supporting materials, documentation and creative collateral. The university’s constituents and mission are distinct in Minnesota’s higher education market—and give the university a rare and unique character. The new brand identity system must use that character to distinguish Metropolitan State from its competitors.

The selected vendor will:

1. Conduct any necessary market penetration analysis, research, and rationale
2. Provide a detailed phased implementation plan that specifies components and benchmarks for each phase
3. Provide a phased, prioritized approach with different options regarding price
4. Provide a thorough outline of the work process and comprehensive list of deliverables to deploy the brand internally and externally

Design and production of communications and collateral materials including:

1. Logo system that includes horizontal, stacked, single-color and reversed variants
2. Tagline
3. Color palette that specifies a range of primary, secondary and tertiary colors
4. Collateral incorporating specific logo uses, including business cards, business stationery (print and electronic letterhead), promotional items, imprints and more
5. Signage designs (internal and external)
6. Presentation templates (PowerPoint)
7. Outlook email signature block

NOTE: Firms are encouraged to advocate for their own additional recommendations and will not be bound by this list. However, firms should provide pricing for items listed here for comparison.

To receive a complete copy of the proposal specifications, or for questions about the RFP, contact Mary Robinson, at [mary.robinson@metrostate.edu](mailto:mary.robinson@metrostate.edu).

**PROPOSAL CLOSE DATE IS OCT. 6, 2017. Sealed proposals received after this date and time will be returned to the responder unopened. Fax and e-mail responses will not be considered.**

## **Minnesota State Colleges and Universities (Minnesota State)**

### **Minneapolis Community and Technical College**

#### **Notice of Request for Proposals (RFP) for Brand identity Assessment, Development, and Implementation**

Minneapolis Community and Technical College MCTC is requesting proposals from qualified branding consultants to assist with the development and implementation of an updated Brand Identity System. The project will include consultation and decision-making with members of MCTC's President's Council and its Marketing Director. The discovery process will include consultations with other College representatives such as students, staff and faculty. These consultations should follow a specific, documented process. The brand elements developed need to be functional in a variety of combinations of color, size and media applications. The full Request for Proposals (RFP) can be downloaded at: <http://www.mnscu.edu/vendors/index.html>

#### **Time Line**

##### **Deadline:**

September 11 & 18, 2017  
September 25 at 12 p.m.  
September 25, 2017  
September 26, 2017  
September 26, 2017  
September 27-28, 2017  
September 29, 2017  
October 3, 2017  
October 4, 2017

##### **Task:**

Publish RFP notice in State Register and Minnesota State CSC site  
Deadline for RFP proposal submissions  
Open RFP proposal submissions  
Evaluate RFP proposals, select finalist(s)  
Notify finalists, arrange presentations  
Finalist(s) presentations  
Evaluate presentations, tabulate scores, select proposal, notify finalist(s) of selection  
Negotiate and finalize contract  
Contracted work commences

For additional information, contact:

Geoffrey Jones, Director of Marketing and Communications  
Minneapolis Community and Technical College  
1501 Hennepin Ave  
Minneapolis, MN 55403  
[Geoffrey.Jones@minneapolis.edu](mailto:Geoffrey.Jones@minneapolis.edu)

# State Contracts

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Sealed Proposals must be delivered to:

Geoffrey Jones  
Director of Marketing and Communication  
Minneapolis Community and Technical College  
Management Education Center Building  
1312 Harmon Place, Lower level  
Minneapolis, MN 55403-1779

Proposals must be received NO later than **12:00 PM CST, Monday, September 25, 2017**; late responses will not be considered. Minneapolis Community and Technical College reserves the right to reject any or all proposals, to waive any irregularities or informalities, and to cancel the solicitation if it is considered to be its own best interest. This Request for Proposals does not obligate Minneapolis Community and Technical College to award a contract.

## **Minnesota State Colleges and Universities (Minnesota State) St. Cloud Technical & Community College Formal Request for Proposal for Unified Security Software Platform**

**Response Due Date and Time: Monday, September 25, 2017 2:00 pm Central Time**

The complete Request for Proposal will be available on Monday, September 11, 2017 on the website <http://www.sctcc.edu/rfp>.

Title of Project: Unified Security Software Platform

Geographic Location Requirements: St. Cloud Technical & Community College, 1540 Northway Drive, St. Cloud, MN 56303

Responses must be received at the location listed below:

St. Cloud Technical & Community College  
1540 Northway Drive  
St. Cloud, MN 56303  
Susan Meyer, Purchasing Agent, Room 1-401  
Phone: (320) 308-5973  
Fax: (320) 308-5027  
E-mail: [smeyer@sctcc.edu](mailto:smeyer@sctcc.edu)

Contact for questions: Susan Meyer, Phone: (320) 308-5973, e-mail: [smeyer@sctcc.edu](mailto:smeyer@sctcc.edu)

There is a voluntary informational meeting scheduled for **Monday, September 18th, at 10:00 AM Central Time**, in room 1-287 in the Northway Building, at St. Cloud Technical and Community College located at 1540 Northway Drive in St. Cloud, MN 56303. Please register your attendance **in advance** by sending an email notification to Sue Meyer at [smeyer@sctcc.edu](mailto:smeyer@sctcc.edu).

Your response to this Request for Proposal (RFP) must be returned sealed. Sealed responses must be received no later than the due date and time specified above. Late responses cannot be considered and the responses will be rejected.

The laws of Minnesota and MnSCU Board of Trustees policies and procedures apply to this RFP.

All attached General RFP Terms and Conditions, Specifications and Special Terms and Conditions are part of the RFP and will be incorporated into any contract(s) entered into as a result of this RFP.

All responses to this RFP must be prepared as stated herein and properly signed. **Address all correspondence and inquiries regarding this RFP to the Contact person above. This is a request for responses to an RFP and is NOT a purchase order.**

## Minnesota IT Services (MNIT) and Department of Employment and Economic Development (DEED) Notice of Request for Proposal (RFP) for Minnesota Workforce Innovation

### Purpose

The purpose of this Request for Proposal (“RFP”) is to solicit proposals from organizations to provide a web-based collaborative platform for the Department of Employment and Economic Development (“DEED”), using the awarded Workforce Innovation Fund (“WIF”) grant. Minnesota IT Services (“MNIT”) in their partnership with DEED is requesting that respondents provide the solution as well as the necessary resources to perform the work requested.

### Description of Work to Be Performed

Our web-based collaborative platform, created using a “no wrong door” approach, will be a virtual convener of partnerships, programs, services, and training resources.

As an integrator of technology solutions, the web-based collaborative platform will unify branding and simplify how DEED delivers digital services for Job Seekers, Employers, Workforce System Staff, and Community Partners.

Our web-based collaborative platform will enable outcomes including, but not limited to:

- Secure, accessible, responsive and mobile-friendly platform that improves the digital experience for users with access anytime, anywhere, on any device
- Easy to use and innovative platform that centralizes how program, service, and/or training resources are accessed in a virtual environment
- Integration with DEED’s applications, systems, and tools, i.e. Minnesota’s online state labor exchange, Labor Market Information (“LMI”) data tools and data sources, DEED’s Communication related tools and technologies, etc.
- Integration with social media channels and strategies to improve information distribution, and resource sharing
- Business Intelligence (BI) and Analytic capabilities (to support various types of data, provide the ability to analyze usage, to enable searching and reporting, dashboard or scoreboard functionality, etc.)
- Content management and content marketing capabilities
- Innovation is the driving force for all components of the web-based collaborative platform (innovative technologies, innovative applications, usage, etc.)

The entire Request for Proposals can be viewed in SWIFT – please see direction below:

**Please note:** If you are reviewing this RFP in the State Register, you need to check if you are already a registered vendor with the State or you may need to register as a vendor by going to SWIFT Vendor Resources (<https://mn.gov/mmb/accounting/swift/vendor-resources/>). **For new vendors, please note that approval of your registration may take 3 – 4 business days.** If you need assistance obtaining a vendor ID or completing the registration process, please call 651-201-8100, Option 1.

### Process Schedule

<b>Deadline for Questions</b>	<b>9/5/2017, 2:00PM CST</b>
<b>Proposals due</b>	<b>9/25/2017, 2:00PM CST</b>

All responses to this RFP (termed an “Event” within SWIFT) must be submitted through SWIFT using the Supplier Portal (<http://supplier.swift.state.mn.us/>). Training and documentation on how to submit your response is available through the Supplier portal link above. The SWIFT Event ID Number is 2000007356.

Disclaimer: All costs incurred in responding to the RFP will be borne by the responder. Although this RFP is being issued to result in a contractual agreement with a selected respondent, this RFP does not obligate the state to award a contract or complete the project. The state also reserves the right to cancel the solicitation, if deemed to be in the best interest of the state.

# State Contracts

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## Minnesota Judicial Branch 2nd Judicial District Request for Proposal for Armored Car

The Second Judicial District is using this competitive selection process to obtain proposals from a qualified business to contract for the provision of providing daily armored car services to the Ramsey County District Court.

The request for proposal does not obligate the Second Judicial District to award a contract. The Second Judicial District reserves the right to cancel the solicitation if it is considered to be in its best interest.

Interested party's submissions must be in writing and received by the Second Judicial District no later than **4:30 p.m. CST, October 9, 2017**. The sealed proposal must be sent to the following address; no electronic submissions will be accepted:

Second Judicial District  
Attention: Diane Beckler  
1700 Ramsey County Courthouse  
15 West Kellogg Boulevard West  
St. Paul, MN 55102

A complete copy of the Request for Proposal may be found on the Minnesota Judicial Branch website (in the News and Announcements/Public Notices section) at <http://www.mncourts.gov/About-The-Courts/NewsAndAnnouncements.aspx?t=notice>.

## Minnesota Department of Transportation (Mn/DOT)

### Engineering Services Division

### Notice of Potential Availability of Contracting Opportunities for a Variety of Highway Related Technical Activities ("Consultant Pre-Qualification Program")

This document is available in alternative formats for persons with disabilities by calling Kelly Arneson at (651) 366-4774; for persons who are hearing or speech impaired by calling Minnesota Relay Service at (800) 627-3529.

Mn/DOT, worked in conjunction with the Consultant Reform Committee, the American Council of Engineering Companies of Minnesota (ACEC/MN), and the Department of Administration, to develop the Consultant Pre-Qualification Program as a new method of consultant selection. The ultimate goal of the Pre-Qualification Program is to streamline the process of contracting for highway related professional/technical services. Mn/DOT awards most of its consultant contracts for highway-related technical activities using this method, however, Mn/DOT also reserves the right to use Request for Proposal (RFP) or other selection processes for particular projects.

Nothing in this solicitation requires Mn/DOT to use the Consultant Pre-Qualification Program.

Mn/DOT is currently requesting applications from consultants. Refer to Mn/DOT's Consultant Services web site, indicated below, to expenses are incurred in responding to this notice will be borne by the responder. Response to this notice becomes public information under the Minnesota Government Data Practices.

Consultant Pre-Qualification Program information, application requirements and applications forms are available on Mn/DOT's Consultant Services web site at: <http://www.dot.state.mn.us/consult>.

Send completed application material to:

Kelly Arneson  
Consultant Services  
Office of Technical Support  
Minnesota Department of Transportation  
395 John Ireland Blvd. - Mail Stop 680  
St. Paul, MN 55155

## Minnesota Department of Transportation (Mn/DOT) Engineering Services Division Notice Concerning Professional/Technical Contract Opportunities and Taxpayers' Transportation Accountability Act Notices

**NOTICE TO ALL:** The Minnesota Department of Transportation (Mn/DOT) is now placing additional public notices for professional/technical contract opportunities on Mn/DOT's Consultant Services **website** at: [www.dot.state.mn.us/consult](http://www.dot.state.mn.us/consult)

New Public notices may be added to the website on a daily basis and be available for the time period as indicated within the public notice. Mn/DOT is also posting notices as required by the Taxpayers' Transportation Accountability Act on the above referenced website.

### Non-State Public Bids, Contracts & Grants

The State Register also serves as a central marketplace for contracts let out on bid by the public sector. The *State Register* meets state and federal guidelines for statewide circulation of public notices. Any tax-supported institution or government jurisdiction may advertise contracts and requests for proposals from the private sector. It is recommended that contracts and RFPs include the following: 1) name of contact person; 2) institution name, address, and telephone number; 3) brief description of commodity, project or tasks; 4) cost estimate; and 5) final submission date of completed contract proposal. Allow at least three weeks from publication date (four weeks from the date article is submitted for publication). Surveys show that subscribers are interested in hearing about contracts for estimates as low as \$1,000. Contact editor for further details.

Besides the following listing, readers are advised to check: <http://www.mmd.admin.state.mn.us/solicitations.htm> as well as the Office of Grants Management (OGM) at: <http://www.grants.state.mn.us/public/>.

### City of Hibbing/Hibbing Area Transit Request for Proposals (RFP) to Operate Transit System

NOTICE IS HEREBY GIVEN that sealed proposals will be received by the CITY OF HIBBING/HIBBING AREA TRANSIT, at the office of the CITY CLERK, ROOM 201, 401 E. 21ST ST., HIBBING, MN 55746, until **1:00 P.M. local time FRIDAY, OCTOBER 13, 2017** for the operation of a public transit service titled "HIBBING AREA TRANSIT", for the period from JANUARY 1, 2018 to DECEMBER 31, 2018, with option years 2019, 2020, and 2021. All proposals must provide for costs associated with each option year indicated. Option Years will be part of the evaluation process in selecting the successful proposal. The City of Hibbing will have a unilateral right in the contract by which they may elect to exercise those option years after the contract is awarded.

HIBBING AREA TRANSIT is a citywide service, subsidized with state and federal public transit dollars, which utilizes medium-duty purpose built buses to transport passengers.

# Non-State Public Bids, Contracts & Grants

The RFP documents and forms may be obtained, at no cost, at the office of the City Clerk, Room 201, 401 E. 21st Street, Hibbing, MN 55746, or on the city's website at [www.hibbing.mn.us](http://www.hibbing.mn.us). The contact person for all communication involving the RFP is:

Sherri A. Renskers  
401 E. 21st St.  
Hibbing, MN 55746  
(218) 262-3486, x 714  
[srenskers@ci.hibbing.mn.us](mailto:srenskers@ci.hibbing.mn.us)

Other city personnel are not allowed to discuss the RFP with anyone, including potential responders, before the RFP submission deadline.

The FTA is or will be providing federal assistance for this project in an estimated expected amount of \$98,471; the Catalog of Federal Domestic Assistance (CFDA) number is 20.509.

Please refer to the city's website, [www.hibbing.mn.us](http://www.hibbing.mn.us), or the above contact person for more information.

By order of the City of Hibbing Council Dated March 8, 2017  
Patrick L. Garrity, City Clerk-Treasurer

## Metropolitan Airports Commission (MAC) Notice of Call for Bids for 2017 Terminal 1-Lindbergh Miscellaneous Modifications

**Airport Location:** Minneapolis-St. Paul International Airport  
**Project Name:** 2017 Terminal 1-Lindbergh Miscellaneous Modifications  
**MAC Contract No:** 106-2-831  
**Bids Close At:** 2:00 p.m. on Tuesday, October 17, 2017

**Notice to Contractors:** Sealed Bid Proposals for the project listed above will be received by the MAC, a public corporation, at the office thereof located at 6040-28th Avenue South, Minneapolis, Minnesota 55450, until the date and hour indicated. The work of this project includes several small projects at Terminal 1-Lindbergh.

**Note:** You can sign up on our Web site ([www.metroairports.org](http://www.metroairports.org)) to receive email notifications of new business opportunities or go directly to [https://public.govdelivery.com/accounts/MNORGMAC/subscriber/topics?gsp-CODE\\_RED](https://public.govdelivery.com/accounts/MNORGMAC/subscriber/topics?gsp-CODE_RED) and choose this and other topics about which you are interested.

**Targeted Group Businesses (TGB):** The goal of the MAC for the utilization of TGB on this project is 5%.

**Bid Security:** Each bid shall be accompanied by a "Bid Security" in the form of a certified check made payable to the MAC in the amount of not less than five percent (5%) of the total bid, or a surety bond in the same amount, running to the MAC, with the surety company thereon duly authorized to do business in the State of Minnesota.

**Availability of Bidding Documents:** Bidding documents are on file for inspection at the office of Alliance; at the Minnesota Builders Exchange; Dodge Data and Analytics; and NAMC-UM Plan Room. Bidders desiring bidding documents may secure a complete set from: Franz Reprographics; 2781 Freeway Boulevard, Suite 100; Brooklyn Center, MN 55430; PH: 763.503.3401; FX: 763.503.3409. Make checks payable to: Alliance. Deposit per set (refundable): \$150. Requests for mailing sets will be invoiced for mailing charges. Deposit will be refunded upon return of bidding documents in good condition within 10 days of opening of bids.

**MAC Internet Access of Additional Information:** A comprehensive Notice of Call for Bids for this project will be available on September 18, 2017, at MAC's web address of <http://www.metroairports.org/Airport-Authority/Business-Opportunities/Solicitations.aspx> (construction bids).

# — Non-State Public Bids, Contracts & Grants

## Metropolitan Airports Commission (MAC)

### Notice of Call for Bids for 2017 Terminal 2-Humphrey and Outbuildings Miscellaneous Modifications

**Airport Location:** Minneapolis-St. Paul International Airport  
**Project Name:** 2017 Terminal 2-Humphrey and Outbuildings Miscellaneous Modifications  
**MAC Contract No.:** 106-3-565  
**Bids Close At:** 2:00 p.m. October 10, 2017

**Notice to Contractors:** Sealed Bid Proposals for the work indicated below at the Minneapolis-St. Paul International Airport, Hennepin County, Minnesota, will be received by the MAC, a public corporation, at the office thereof located at 6040-28th Avenue South, Minneapolis, Minnesota 55450, until the date and hour indicated. This project includes general, mechanical, and electrical construction.

**Note:** You can sign up on our Web site ([www.metroairports.org](http://www.metroairports.org)) to receive email notifications of new business opportunities or go directly to [https://public.govdelivery.com/accounts/MNORGMAC/subscriber/topics?gsp-CODE\\_RED](https://public.govdelivery.com/accounts/MNORGMAC/subscriber/topics?gsp-CODE_RED) and choose this and other topics about which you are interested.

**Targeted Group Businesses (TGB):** The goal of the MAC for the utilization of TGB on this project is 6%.

**Bid Security:** Each bid shall be accompanied by a "Bid Security" in the form of a certified check made payable to the MAC in the amount of not less than five percent (5%) of the total bid, or a surety bond in the same amount, running to the MAC, with the surety company thereon duly authorized to do business in the State of Minnesota.

**Availability of Bidding Documents:** Bidding documents are on file for inspection at the office of Miller Dunwiddie Architecture, Inc.; at the Minnesota Builders Exchange; Dodge Data and Analytics; and NAMC-UM Plan Room. Bidders desiring bidding documents may secure a complete set from Franz Reprographics; 2781 Freeway Blvd.; Brooklyn Center, MN 55430; PH: 763-503-3401; FX: 763-503-3409; [www.franzrepro.com](http://www.franzrepro.com). Make checks payable to: Miller Dunwiddie Architecture, Inc. Deposit per set (refundable): \$100.00. Deposit will be refunded upon return of bidding documents in good condition within 10 days of opening of bids.

**MAC Internet Access of Additional Information:** A comprehensive Notice of Call for Bids for this project will be available on September 18, 2017, at MAC's web address of <http://www.metroairports.org/Airport-Authority/Business-Opportunities/Solicitations.aspx> (construction bids).

## Metropolitan Airports Commission (MAC)

### Notice of Call for Bids for 2017 Vertical Circulation Improvements (South)

**Airport Location:** Minneapolis-St. Paul International Airport  
**Project Name:** 2017 Vertical Circulation Improvements (South)  
**MAC Contract No.:** 106-2-768  
**Bids Close At:** 2:00 p.m. on Tuesday, October 17, 2017

**Notice to Contractors:** Sealed Bid Proposals for the project listed above will be received by the MAC, a public corporation, at the office thereof located at 6040-28th Avenue South, Minneapolis, Minnesota 55450, until the date and hour indicated. The project will be built in coordination with separate bid packages for work in adjacent areas.

**Note:** You can sign up on our Web site ([www.metroairports.org](http://www.metroairports.org)) to receive email notifications of new business opportunities or go directly to [https://public.govdelivery.com/accounts/MNORGMAC/subscriber/topics?gsp-CODE\\_RED](https://public.govdelivery.com/accounts/MNORGMAC/subscriber/topics?gsp-CODE_RED) and choose this and other topics about which you are interested.

**Targeted Group Businesses (TGB):** The goal of the MAC for the utilization of TGB on this project is 8%.

# Non-State Public Bids, Contracts & Grants **==**

**Bid Security:** Each bid shall be accompanied by a "Bid Security" in the form of a certified check made payable to the MAC in the amount of not less than five percent (5%) of the total bid, or a surety bond in the same amount, running to the MAC, with the surety company thereon duly authorized to do business in the State of Minnesota.

**Project Labor Agreement:** This project is subject to the MAC's Project Labor Agreement requirements. A copy of the Project Labor Agreement and Contract Riders are included in the Appendix.

**Availability of Bidding Documents:** Bidding documents are on file for inspection at the office of Alliance; at the Minnesota Builders Exchange; Dodge Data and Analytics; and NAMC-UM Plan Room. Bidders desiring bidding documents may secure a complete set from: Franz Reprographics; 2781 Freeway Boulevard, Suite 100; Brooklyn Center, MN 55430; PH: 763.503.3401; FX: 763.503.3409. Make checks payable to: Alliance. Deposit per set (refundable): \$150. Requests for mailing sets will be invoiced for mailing charges. Deposit will be refunded upon return of bidding documents in good condition within 10 days of opening of bids.

**MAC Internet Access of Additional Information:** A comprehensive Notice of Call for Bids for this project will be available on September 18, 2017, at MAC's web address of <http://www.metroairports.org/Airport-Authority/Business-Opportunities/Solicitations.aspx> (construction bids).

## Regenerative Medicine Minnesota Grant Opportunity Announcement

The state-funded Regenerative Medicine Minnesota program awards \$4.35 million in grants for scientific and medical research, biobusiness/biotechnology infrastructure, education programs, and patient care that help bring the benefits of regenerative medicine to Minnesotans. Research grant RFPS released 9/11/2017; all other RFPs will be released on 1/15/2011. Go to [www.RegenMedMN.org/apply-grant](http://www.RegenMedMN.org/apply-grant) for applications and information.



### Several convenient ways to order:

- **Retail store** Open 8 a.m. - 3 p.m. Monday - Friday, 660 Olive Street, St. Paul
- **Phone** (credit cards): 8 a.m. - 4 p.m. Monday - Friday, 651.297.3000 (Twin Cities) or 1.800.657.3757 (nation-wide toll-free)
- **On-line orders:** [www.mnbookstore.com](http://www.mnbookstore.com)
- **Minnesota Relay Service:** 711
- **Fax** (credit cards): 651.215.5733 (fax line available 24 hours)
- **Mail orders:** Orders can be sent to Minnesota's Bookstore, 660 Olive Street, St. Paul, MN 55155

**Minnesota's Bookstore accepts VISA, MasterCard, American Express & Discover for all purchases.**

**PREPAYMENT REQUIRED.** *Prices and availability subject to change.* **Fax and phone orders** require credit card.

Please allow 1-2 weeks for delivery. For **mail orders**, complete order blank and send to address above.

Enclose payment - for security reasons, we do not recommend mailing credit card information.

Please allow 2-3 weeks for delivery.

Please make checks payable to "Minnesota's Bookstore."

A \$20.00 fee will be charged for returned checks.