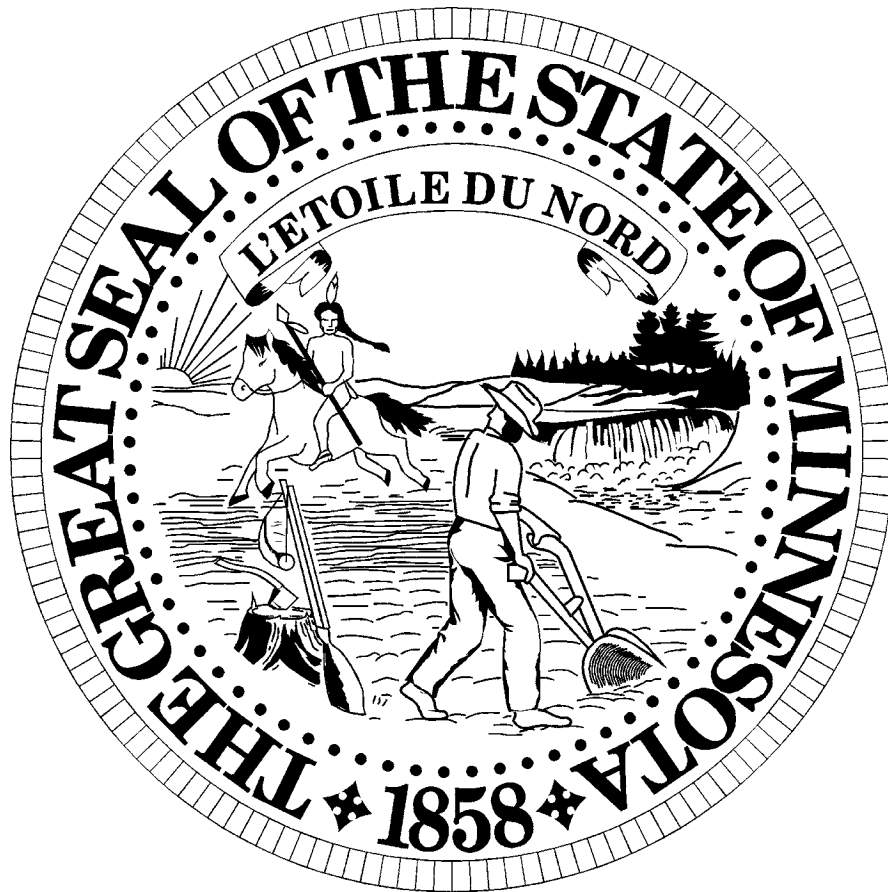


# Minnesota State Register

Published every Monday (Tuesday when Monday is a holiday)



**Proposed, Adopted, Emergency, Expedited, Withdrawn, Vetoed Rules;  
Executive Orders; Appointments; Commissioners' Orders; Revenue Notices;  
Official Notices; State Grants & Loans; State Contracts;  
Non-State Public Bids, Contracts and Grants**

**Monday 17 April 2017  
Volume 41, Number 42  
Pages 1213 - 1228**

# Minnesota State Register

## Judicial Notice Shall Be Taken of Material Published in the *Minnesota State Register*

The *Minnesota State Register* is the official publication of the State of Minnesota's Executive Branch of government, published weekly to fulfill the legislative mandate set forth in *Minnesota Statutes*, Chapter 14, and *Minnesota Rules*, Chapter 1400. It contains:

- Proposed Rules
- Adopted Rules
- Exempt Rules
- Expedited Rules
- Withdrawn Rules
- Executive Orders of the Governor
- Appointments
- Proclamations
- Vetoed Rules
- Commissioners' Orders
- Revenue Notices
- Official Notices
- State Grants and Loans
- Contracts for Professional, Technical and Consulting Services
- Non-State Public Bids, Contracts and Grants

### Printing Schedule and Submission Deadlines

Vol. 41 Issue Number	PUBLISH DATE ( <b>BOLDFACE</b> shows altered publish date)	Deadline for: all Short Rules, Executive and Commissioner's Orders, Revenue and Official Notices, State Grants, Professional-Technical- Consulting Contracts, Non-State Bids and Public Contracts	Deadline for LONG, Complicated Rules (contact the editor to negotiate a deadline)
# 43	Monday 24 April	Noon Tuesday 18 April	Noon Thursday 13 April
# 44	Monday 1 May	Noon Tuesday 25 April	Noon Thursday 20 April
# 45	Monday 8 May	Noon Tuesday 2 May	Noon Thursday 27 April
# 46	Monday 15 May	Noon Tuesday 9 May	Noon Thursday 4 May

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### Minnesota Legislative Information

#### Senate Public Information Office

(651) 296-0504  
State Capitol, Room 231, St. Paul, MN 55155  
<http://www.senate.mn>

#### Minnesota State Court System

Court Information Office (651) 296-6043  
MN Judicial Center, Rm. 135,  
25 Rev. Dr. Martin Luther King Jr Blvd., St. Paul, MN 55155  
<http://www.mncourts.gov>

#### House Public Information Services

(651) 296-2146  
State Office Building, Room 175  
100 Rev. Dr. Martin Luther King Jr Blvd., St. Paul, MN 55155  
<https://www.house.leg.state.mn.us/hinfo/hinfo.asp>

#### Federal Register

Office of the Federal Register (202) 512-1530; or (888) 293-6498  
U.S. Government Printing Office – Fax: (202) 512-1262  
[http://www.access.gpo.gov/su\\_docs/aces/aces140.html](http://www.access.gpo.gov/su_docs/aces/aces140.html)

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Yes, that's right -- 2-1/2 days ahead of normal publication schedule -- to get to know what's coming in the next week; to prepare your plans for your submissions to grant and loan programs and RFPs, RFIs and other contracts and bids.

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And a subscription gets you our Current Listing of All **OPEN** bids, contracts, grants, loans, and RFPs that are still open for bid, so you don't have to hunt through each back issue to find something.

# Minnesota Rules: Amendments and Additions

## NOTICE: How to Follow State Agency Rulemaking in the State Register

The State Register is the official source, and only complete listing, for all state agency rulemaking in its various stages. State agencies are required to publish notice of their rulemaking action in the State Register. Published every Monday, the State Register makes it easy to follow and participate in the important rulemaking process. Approximately 80 state agencies have the authority to issue rules. Each agency is assigned specific Minnesota Rule chapter numbers. Every odd-numbered year the Minnesota Rules are published. Supplements are published to update this set of rules. Generally speaking, proposed and adopted exempt rules do not appear in this set because of their short-term nature, but are published in the State Register.

An agency must first solicit Comments on Planned Rules or Comments on Planned Rule Amendments from the public on the subject matter of a possible rulemaking proposal under active consideration within the agency (Minnesota Statutes §§ 14.101). It does this by publishing a notice in the State Register at least 60 days before publication of a notice to adopt or a notice of hearing, or within 60 days of the effective date of any new statutory grant of required rulemaking.

When rules are first drafted, state agencies publish them as Proposed Rules, along with a notice of hearing, or a notice of intent to adopt rules without a hearing in the case of noncontroversial rules. This notice asks for comment on the rules as proposed. Proposed emergency rules, and withdrawn proposed rules, are also published in the State Register. After proposed rules have gone through the comment period, and have been rewritten into their final form, they again appear in the State Register as Adopted Rules. These final adopted rules are not printed in their entirety, but only the changes made since their publication as Proposed Rules. To see the full rule, as adopted and in effect, a person simply needs two issues of the State Register, the issue the rule appeared in as proposed, and later as adopted.

The State Register features partial and cumulative listings of rules in this section on the following schedule: issues #1-13 inclusive; issues #14-25 inclusive (issue #26 cumulative for issues #1-26); issues #27-38 inclusive (issue #39, cumulative for issues #1-39); issues #40-52 inclusive, with final index (#1-52, or 53 in some years). An annual subject matter index for rules was separately printed usually in August, but starting with Volume 19 now appears in the final issue of each volume. For copies or subscriptions to the State Register, contact Minnesota's Bookstore, 660 Olive Street (one block east of I-35E and one block north of University Ave), St. Paul, MN 55155, phone: (612) 297-3000, or toll-free 1-800-657-3757. TTY relay service phone number: (800) 627-3529.

## Volume 41 - Minnesota Rules

(Rules Appearing in Vol. 41 Issues #1-26 are in Vol 41, #26 - Tuesday 27 December 2016)

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# Official Notices

Pursuant to *Minnesota Statutes* §§ 14.101, an agency must first solicit comments from the public on the subject matter of a possible rulemaking proposal under active consideration within the agency by publishing a notice in the *State Register* at least 60 days before publication of a notice to adopt or a notice of hearing, and within 60 days of the effective date of any new statutory grant of required rulemaking.

The *State Register* also publishes other official notices of state agencies and non-state agencies, including notices of meetings and matters of public interest.

## Department of Human Services

### Health Care Administration

#### Request for Comments on the Revised Indian Health Board of Minneapolis Section 1115 Medicaid Waiver Request

The Minnesota Department of Human Services (DHS) is announcing a 30-day comment period on the revised Indian Health Board of Minneapolis (IHB), section 1115 Medicaid waiver request. The IHB waiver was initially submitted to the Centers for Medicare and Medicaid Services (CMS) on January 13, 2017. The IHB has been revised to include information on the research hypothesis and evaluation parameters related to the demonstration's proposed goals. DHS plans to submit the revised request in May of 2017.

The 2016 Minnesota State Legislature directed DHS to seek federal waiver authority to allow tribal organizations dually certified as Urban Indian Health Programs and Federally Qualified Health organizations to receive the Indian Health Services encounter rate for Medicaid services provided to American Indian and Alaskan Native populations, and for the state to be eligible for 100 percent federal financial participation for such services. See Minn. Stat. § 256B.0625, specifically subdivisions 30 and 34.

Currently, the Indian Health Board of Minneapolis (IHB) would be the only entity eligible under this waiver authority, if approved by the Centers for Medicare and Medicaid Services (CMS). The IHB plays an important role in providing culturally appropriate care to American Indians who live in the Twin Cities metropolitan area. As a demonstration project under section 1115 of the Social Security Act, DHS plans to test an alternative approach to accessing coverage and quality care for urban American Indians served by the IHB. This approach includes the use of an abbreviated application process for American Indians eligible for Medicaid and targeting additional funding for the IHB into enhanced care coordination and application assistance for this population.

DHS invites public comment on the revised IHB waiver request. Comments received will be posted on the DHS website. A copy of the revised waiver request can be found at <http://www.dhs.state.mn.us/DHS-291733>. To request a paper copy of the waiver request, please contact Elizabeth Bonnell at (651) 431-2836.

Written comments may be submitted to the following email mailbox: [dhs.waiver.comments@state.mn.us](mailto:dhs.waiver.comments@state.mn.us) or by mail to the address below. DHS would like to provide copies of comments received in a format that is accessible for people with disabilities.

Therefore, we request that comments be submitted in Microsoft Word format or incorporated within the email text. If you would also like to provide a signed copy of the comment letter, you may submit a second copy in Adobe PDF format or mail it to the address below. Comments must be received by **May 16, 2017**.

Marie Zimmerman  
Medicaid Director  
Minnesota Department of Human Services  
P.O. Box 64983  
St. Paul, Minnesota 55164-0983

## State Board of Investment Meeting Notice

The State Board of Investment Administrative Committee will meet on **Monday, April 24, 2017 at 1:30 p.m.** at the State Board of Investment, Suite 355, 60 Empire Drive, St. Paul, MN.

# Official Notices

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## Minnesota Rural Finance Authority

### Notice of Public Hearing on The Issuance of an Agricultural Development Revenue Bond Under Minnesota Statutes, Chapter 41C

NOTICE IS HEREBY GIVEN that a public hearing will be held on **May 1, 2017, at 9:00 A.M.**, Department of Agriculture Building, Rural Finance Authority Division, 625 Robert Street North, Saint Paul, Minnesota, on a proposal that the Minnesota Rural Finance Authority (the Authority) issue its revenue bond under Minnesota Statutes, Chapter 41C, in order to finance the purchase of 78.81 acres of bare land located two miles south of Cottonwood, MN, then east one mile, then south one-quarter mile; Section's 28 & 27, Lucas Township, Lyon County, Minnesota on behalf of Kevin and Beth Schwerin, (the Borrower/s). The maximum aggregate face amount of the proposed bond issue is \$256,132.50. The revenue bond will be a limited obligation of the Authority, payable solely from the revenue pledged to the payment thereof. No holder of such revenue bond will ever have the right to compel any exercise of the taxing power of the State of Minnesota to pay the bond or the interest thereon, nor to enforce payment against any property of the Authority or the State of Minnesota, except the revenues specifically pledged to the payment thereof. Before issuing the revenue bond, the Authority will enter into an agreement with the Borrower whereby the Borrower will be obligated to make payments at least sufficient at all times to pay the principal of and interest on such revenue bond when due. All persons interested may appear and be heard at the time and place set forth above, or may file written comments with the Executive Director of the Authority prior to the date of the hearing set forth above.

Dated: April 5, 2017

Matthew Wohlman  
Deputy Commissioner

## Board of Water and Soil Resources (BWSR)

### COMMENT PERIOD EXTENDED: Notice of Request for Comment on a Proposed Policy and Plan for the Implementation of the Minnesota Buffer Program

The Minnesota Board of Water and Soil Resources (BWSR) is requesting public review and comment on a proposed policy and a draft Plan to support the implementation of Minnesota Statutes §103F.48, relating to water resources riparian protection requirements on public waters and public drainage systems.

The Buffer Law was enacted in 2015, subsequently amended in 2016, and includes the following provisions:

- Requires landowners to establish and maintain buffers adjacent to public waters and public drainage ditches;
  - Requires soil and water conservation districts to identify other waters for inclusion in local water plans;
  - Exempts certain land uses and areas from the riparian protection requirement;
  - Allows landowners to meet the buffer requirements through other conservation practices that will protect water quality;
  - Requires soil and water conservation districts to assist landowners in complying with the riparian protection requirement;
- and
- Authorizes counties and watershed districts to elect to enforce the buffer requirements via, ordinance, rule, or other official control and administrative penalty order;
  - Provides for enforcement by BWSR when a county or watershed districts elect not to; and
  - Provides for an appeal of an administrative penalty order to BWSR.

BWSR is considering the following policy and Plan for Buffer Program implementation:

- *Policy 9: BWSR's Review of County and Watershed District Buffer Rules, Ordinances and Official Controls* establishes processes that BWSR will use to review county and watershed district rules, ordinances or other official controls for the enforcement of the riparian protection and water quality practices requirements of Minn. Stat. §103F.48.
- *Administrative Penalty Order (APO) Plan for Buffer Law Implementation* includes an overview of the enforcement responsibilities of soil and water conservation districts, counties, watershed districts and BWSR related to the riparian protection and water quality practices requirements of Minn. Stat. §103F.48, a model county and watershed district administrative penalty order plan for use when these entities choose to use APO as an enforcement mechanism, and the APO plan that BWSR will use when it is the enforcement authority.

These documents are located on the BWSR website ([www.bwsr.state.mn.us/buffers](http://www.bwsr.state.mn.us/buffers)).

Information and comments will be accepted until **4:30 p.m. on May 8, 2017**. Comments may be submitted via email to [buffers.bwsr@state.mn.us](mailto:buffers.bwsr@state.mn.us). Alternatively, comments may be submitted by U.S. mail as follows:

David Weirens  
Assistant Director for Programs and Policy  
Board of Water and Soil Resources  
520 Lafayette Road  
St. Paul, MN 55155

## State Grants & Loans

In addition to requests by state agencies for technical/professional services (published in the State Contracts Section), the *State Register* also publishes notices about grants and loans available through any agency or branch of state government. Although some grant and loan programs specifically require printing in a statewide publication such as the State Register, there is no requirement for publication in the *State Register* itself. Agencies are encouraged to publish grant and loan notices, and to provide financial estimates as well as sufficient time for interested parties to respond.

SEE ALSO: Office of Grants Management (OGM) at: <http://www.grants.state.mn.us/public/>

## Department of Employment and Economic Development (DEED) Notice of Grant Contract Opportunity for Ongoing Employment and Transition Services

Notice of Availability of Contract for long-term or ongoing employment support services for persons who are deaf, deafblind or hard of hearing and/or school-based communication, access and employment services for transition-aged youth who are deaf, deafblind or hard of hearing.

The Minnesota Department of Employment and Economic Development is requesting proposals for the purpose of establishing grant programs to serve persons who are deaf, deafblind or hard of hearing. The term of any resulting contract is 12 months. **The State anticipates awarding regional and/or statewide grants between \$50,000 and \$500,000 under this solicitation.**

Work is proposed to start July 1, 2017.

### The Request for Proposal

Proposals submitted in response to the Ongoing Employment Supports/Transition Supports Request for Proposals must be received by DEED/VRS no later than **4:30 pm., Friday, May 5, 2017. Late proposals will not be considered.**

Email documents, in either Microsoft Word (.doc) or Adobe Acrobat (.pdf) formats ONLY to: [Elise.Knopf@state.mn.us](mailto:Elise.Knopf@state.mn.us)

### Contact Information

Elise Knopf  
Minnesota Department of Employment and Economic Development  
Vocational Rehabilitation Services  
540 Fairview Avenue North  
St. Paul, Minnesota 55104  
[Elise.Knopf@state.mn.us](mailto:Elise.Knopf@state.mn.us) or 651-964-1325

NOTE: Responses to the questions will be posted on the DEED website: <https://mn.gov/deed/about/contracts/open-rfp.jsp>.

This request does not obligate the State to complete the work contemplated in this notice. The State reserves the right to cancel this solicitation. All expenses incurred in responding to this notice are solely the responsibility of the responder.

# State Grants & Loans

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## Minnesota Housing Finance Agency

### Consolidated Request for Proposals

- **2017 SINGLE FAMILY REQUEST FOR PROPOSALS**
- **2017 MULTIFAMILY REQUEST FOR PROPOSALS**
- **2018 HOUSING TAX CREDIT PROGRAM REQUEST FOR PROPOSALS**

Housing is the foundation for success, so we collaborate with individuals, communities and partners to create, preserve and finance affordable housing. The Consolidated Request for Proposal (RFP) will provide Agency and partner funding resources, including deferred funding and \$12.9 million in annual Housing Tax Credits. Rental assistance will also be offered with up to 27 units of Section 811 Project-Based Rental Assistance, up to 30 project-based Section 8 rental assistance vouchers from Metro HRA.

This RFP, including funding amounts, application materials, guides and deadlines, will be available on the Minnesota Housing website at [www.mnhousing.gov](http://www.mnhousing.gov) on April 17, 2017.

If you are unable to access the website or need assistance locating the appropriate materials, contact the Multifamily Division at 651.296.9832/800.657.3647 or Single Family Division at 651.296.7994, 651.296.9567 or 800.710.8871.

#### **Minnesota Housing Board Approval**

- 2017 Single Family and Multifamily RFP and 2018 Housing Tax Credit Round 1 funding recommendations will be approved by the Minnesota Housing board on October 19, 2017.
- 2018 Housing Tax Credit Round 2 funding recommendations will be approved by the Minnesota Housing board on April 26, 2018.
- Funding partners' single family and multifamily proposal recommendations will be approved at their respective board meetings.

#### **Funding Notification**

Notification of awards will be posted on the Minnesota Housing website after the board meetings noted above. Selection letters will be mailed within 10 business days of the approval. Organizations awarded funds from Minnesota Housing funding partners will be notified by the appropriate funding partner directly, after each of their respective board meetings.

This RFP is subject to all applicable federal, state, and municipal laws, rules, and regulations. Minnesota Housing reserves the right to modify or withdraw this RFP at any time and is not able to reimburse any applicant for costs incurred in the preparation or submittal of proposals.

#### **2018 Housing Tax Credit (HTC) Program RFP**

The HTC program continues to have two funding rounds per year. Information regarding the HTC 2018 Round 2 is outlined in the HTC section of this publication.

Eligible applicants are invited to submit proposals to the 2017 Multifamily Consolidated RFP and the 2018 HTC Program using the Minnesota Housing Rental Housing Common Application and its required forms and submittals.

For detailed information, refer to the Multifamily Request for Proposal Guide available on the Minnesota Housing website at [www.mnhousing.gov](http://www.mnhousing.gov) (Multifamily Rental Partners > Programs & Funding > Available Financing).

Minnesota Housing is accepting 2018 Round 1 applications for 2018 Housing Tax Credits, authorized by the Federal Tax Reform Act of 1986, as revised. Housing Tax Credits offer a ten-year reduction in tax liability to owners and investors in eligible low-income rental housing developments involving new construction, rehabilitation, or acquisition with rehabilitation.

Total estimated 2018 tax credits available for the State of Minnesota is approximately \$12.9 million. Minnesota Housing has estimated the housing credit ceiling for Minnesota for calendar year 2018 based on the amounts of the housing credit ceiling for calendar year 2017. The actual housing credit ceiling for the year 2018 will not be known by Minnesota Housing until early 2018.

2018 Round 1 will be the primary tax credit selection/allocation round. It is anticipated that most of the 2018 tax credits will be forward-selected during this round for the 2018 tax credit year. Any credits remaining following the conclusion of the 2018 Round 1 will be made available for 2018 Round 2.



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# State Grants & Loans

## 2018 Program, QAP, Procedural Manual and Scoring Changes

As part of its annual revisions process, Minnesota Housing's 2018 Housing Tax Credit Program, Qualified Allocation Plan, Procedural Manual, Self-Scoring Worksheet and various related programmatic documents have been revised in several key respects. Details regarding these changes can be found on [www.mnhousing.gov](http://www.mnhousing.gov) > Multifamily Rental Partners > Programs & Funding > Tax Credits.

### Credit Formula

The Minnesota Legislature designated Minnesota Housing as the primary allocating agency for housing tax credits for the state and authorized eligible cities and counties to administer the tax credits in their respective jurisdictions based on the *Minnesota Statutes* Section 462A.222 and 462A.223.

### Minnesota Housing Administration of Tax Credits

In both tax credit rounds, applicants with eligible buildings in the balance of the state, not within the jurisdiction of a suballocator, may apply to Minnesota Housing for an allocation of housing tax credits.

Each year, 10 percent of the state ceiling is set aside by Minnesota Housing for allocation to nonprofit sponsored developments with a Section 501(c)(3) or 501(c)(4) status or appropriate designation approval by the IRS as required by Section 42(h)(5). Qualified nonprofit organizations can apply to Minnesota Housing for these credits, regardless of the geographic location of the proposed low-income housing development, as specified in the Qualified Allocation Plan.

### Local Administration of Tax Credits

The following eligible cities and counties have the authority to administer the tax credits locally:

Suballocator (S)	Joint Powers Suballocator (JPS)
Saint Paul: 651.266.6020	Duluth: 218.730.5303
Dakota County: 651.675.4478	St. Cloud: 320.252.0880
Minneapolis: 612.673.5263	Rochester: 507.328.2008
Washington County: 651.458.0936	

In Round 1, applicants with eligible buildings located in the jurisdiction of an above Suballocator must apply to the local administrator for housing tax credits.

Joint Powers Suballocators enter into an agreement with Minnesota Housing to perform allocation and compliance functions. Applicants with eligible buildings located within the jurisdiction of an above Joint Powers Suballocator must submit complete applications to both the local administrator and to Minnesota Housing concurrently.

Nonprofit applicants may apply both to Minnesota Housing and the suballocator. For further information, please contact the city or county at the phone number above.

In Round 2, all unallocated tax credits will be transferred to a unified pool for allocation by Minnesota Housing on a statewide basis as specified in the Qualified Allocation Plan.

## Department of Transportation

### Office of Transit

### Notice of Intent to Conduct an Annual Intercity Bus Industry Consultation and Application Solicitation

**NOTICE IS HEREBY GIVEN** that the Minnesota Department of Transportation (MnDOT) Office of Transit will conduct an Annual Industry Consultation and application workshop in support of the Minnesota Intercity Bus Program on May 10, 2017 from 1:00 to 4:30 p.m. at the MnDOT Central Office, 395 John Ireland Boulevard, Saint Paul, Minnesota.

The industry consultation is the primary opportunity for potential applicants and other interested parties to learn more about the program and provide input on issues affecting the industry. At a minimum, the consultation will involve discussion of the following topics:

# State Grants & Loans

- 1) An overview of the upcoming intercity bus funding application, to be awarded for calendar year 2018 in August 2017.
- 2) The May 10, 2017 launch of the application solicitation period for calendar year 2018 (prospective grantees may make application for projects spanning from January 1, 2018 through December 31, 2018).
- 3) A discussion of interest in expanding service to new markets via the development of additional ICB feeder networks around the state?

The Office of Transit administers State and Federal funding (including funds provided under 49 USC 5311(f)), to support intercity bus transportation services to non-urbanized communities of Minnesota. Public, private, and non-profit entities are eligible to apply for operating, capital, and marketing assistance.

We would like interested parties to RSVP at least one week prior to the consultation meeting (by May 3). An application workshop will also be held on May 10 following the industry consultation. A teleconference option will be offered for those who are unable to attend in person. To RSVP or to submit written questions or comments, please contact Robert Clarksen, Intercity Bus Program Coordinator, at [Robert.Clarksen@state.mn.us](mailto:Robert.Clarksen@state.mn.us). Further information is available at the Intercity Bus program website at <http://www.dot.state.mn.us/transit/grants/5311f/index.html>.

While attendance at the industry consultation is not a requirement for program eligibility, participation is strongly encouraged as this is an opportunity to dialogue with state staff and other members of the intercity transportation industry regarding the intercity passenger transportation network in and beyond Minnesota.

## State Contracts

**Informal Solicitations:** Informal solicitations for professional/technical (consultant) contracts valued at over \$5,000 through \$50,000, may either be published in the *State Register* or posted on the Department of Administration, Materials Management Division's (MMD) Web site. Interested vendors are encouraged to monitor the P/T Contract Section of the MMD Website at [www.mmd.admin.state.mn.us](http://www.mmd.admin.state.mn.us) for informal solicitation announcements.

**Formal Solicitations:** Department of Administration procedures require that formal solicitations (announcements for contracts with an estimated value over \$50,000) for professional/technical contracts must be published in the *State Register*. Certain quasi-state agency and Minnesota State College and University institutions are exempt from these requirements.

**Requirements:** There are no statutes or rules requiring contracts to be advertised for any specific length of time, but the Materials Management Division strongly recommends meeting the following requirements: \$0 - \$5000 does not need to be advertised. Contact the Materials Management Division: (651) 296-2600 \$5,000 - \$25,000 should be advertised in the *State Register* for a period of at least seven calendar days; \$25,000 - \$50,000 should be advertised in the *State Register* for a period of at least 14 calendar days; and anything above \$50,000 should be advertised in the *State Register* for a minimum of at least 21 calendar days.

## Department of Administration Real Estate for Sale

Notice is hereby given that the State of Minnesota is offering for sale approximately 1.74 acres of improved land and a 43,478 square foot building located at 1200 Plymouth Avenue North, in Minneapolis. For a bid package and further details, see <http://mn.gov/admin/government/real-estate/sales-acquisitions/for-sale-and-lease.jsp>

## Minnesota State Colleges and Universities (MnSCU)

### Dakota County Technical College

### Notice of Request for Proposals for the purchase Athletic Training Services

Dakota County Technical College (DCTC) of Rosemount, MN is accepting proposals for the purchase of Athletic Training Services. DCTC desires to enter into a contract with the successful vendor effective July 1, 2017. The length of such contract shall be (1) one year, with the option to extend up to (4) four additional, (1) year terms, up to a total of five years.

To receive a complete copy of the bid specifications, please contact Chris Haan by email at: [purchasing@dctc.edu](mailto:purchasing@dctc.edu)

Sealed proposals (fax and email bids will not be accepted) must be delivered no later than **2:00pm CST Friday, April 28, 2017** to:

Dakota County Technical College  
Attn: Purchasing – Athletic Training Services Proposal  
1300 East 145th St.  
Rosemount, MN 55068  
Phone: 651.423.8405  
Email: [purchasing@dctc.edu](mailto:purchasing@dctc.edu)

This RFP does not obligate the Minnesota State system, its Board of Trustees or the System Office to award a contract or complete the proposed project. The Minnesota State system, its Board of Trustees or the System Office and each reserves the right to cancel this RFP if it is considered to be in its best interest.

## **Minnesota State Colleges and Universities (MnSCU)**

### **Northland Community and Technical College**

#### **Notice of Request for Campus Food Service & Catering Services for Northland Community & Technical College**

NOTICE IS HEREBY GIVEN that Northland Community & Technical College Request for Proposal (RFP) for campus food service and catering services. To receive a copy of the full RFP, please contact Michelle Bakken either by telephone (218) 683-8572 or email at [michelle.bakken@northlandcollege.edu](mailto:michelle.bakken@northlandcollege.edu).

Proposals are due by **2:00 p.m. central time, Friday, May 5, 2017** and are to be addressed to Michelle Bakken, Northland Community and Technical College, 1101 Highway One East, Thief River Falls, MN 56701. Any questions should be in the form of an RFI and directed to [shannon.jesme@northlandcollege.edu](mailto:shannon.jesme@northlandcollege.edu). All responses to questions will be posted at [www.northlandcollege.edu/rfp](http://www.northlandcollege.edu/rfp). Late responses will not be considered.

MN State is not obligated to complete the proposed project and reserves the right to cancel the solicitation.

## **Minnesota State Colleges and Universities (MnSCU)**

### **Northland Community and Technical College**

#### **Notice of Request for Pouring Rights (Athletic Concessions) for Northland Community & Technical College**

NOTICE IS HEREBY GIVEN that Northland Community & Technical College Request for Proposal (RFP) for pouring rights for athletic concessions. To receive a copy of the full RFP, please contact Michelle Bakken either by telephone (218) 683-8572 or email at [michelle.bakken@northlandcollege.edu](mailto:michelle.bakken@northlandcollege.edu).

Proposals are due by **2:00 p.m. central time, Friday, May 12, 2017** and are to be addressed to Michelle Bakken, Northland Community and Technical College, 1101 Highway One East, Thief River Falls, MN 56701. Any questions should be in the form of an RFI and directed to [shannon.jesme@northlandcollege.edu](mailto:shannon.jesme@northlandcollege.edu). All responses to questions will be posted at [www.northlandcollege.edu/rfp](http://www.northlandcollege.edu/rfp). Late responses will not be considered.

MN State is not obligated to complete the proposed project and reserves the right to cancel the solicitation.

## **Minnesota State Colleges and Universities (MnSCU)**

### **Northland Community and Technical College**

#### **Notice of Request for Mechanical Drives Training Equipment for Northland Community & Technical College**

NOTICE IS HEREBY GIVEN that Northland Community & Technical College Request for Proposal (RFP) for Mechanical Drives Training Equipment. To receive a copy of the full RFP, please contact Anton Bergee either by telephone (218) 683-8621 or email at [anton.bergee@northlandcollege.edu](mailto:anton.bergee@northlandcollege.edu).

Proposals are due by **5:00 p.m. central time, Friday, May 5, 2017** and are to be addressed to Michelle Bakken, Northland Community and Technical College, 1101 Highway One East, Thief River Falls, MN 56701. Any questions should be in the form

# State Contracts

of an RFI and directed to Michelle Bakken at email [michelle.bakken@northlandcollege.edu](mailto:michelle.bakken@northlandcollege.edu). Late responses will not be considered.

Minnesota State Colleges and Universities is not obligated to complete the proposed project and reserves the right to cancel the solicitation.

## Minnesota State Colleges and Universities (MnSCU)

### South Central College

### Request for Bids for Library-Grade Shelving

#### Request for Bids:

Notice is hereby given that sealed bids will be received by South Central College, North Mankato, MN, until **2:00 pm on Monday, May 1, 2017**. The bid opening will be held in Donna Sampson's office on the South Central College North Mankato campus.

Bids are to be for purchase of library-grade shelving and installation of same. This includes temporary relocation of approximately 20,000 books.

#### Standard Features & Specifications

Five, dual face static units @ 30' long x 7' high with 10" shelves and 5 elevations and steel tops and laminate end panel one each end.
One, single face static unit @ 39' long x 7' high with 11" shelves and 5 elevations against wall and steel tops and laminate end panel one each end.
One, dual face unit for oversize books @ 6' long x 42" high with 15" shelves, 2 elevations and steel top and laminate end panel one each end.
One, single face static unit for underneath office window @ 6' long x 44-3/8" high with 11" shelves and 3 elevations and steel tops and laminate end panel one each end.
One, single face static unit @ 18' long x 7' high with 11" shelves and 5 elevations against wall and steel tops and laminate end panel one each end
Finished laminate end panels on all ends.
Steel canopy tops.
Shelving to be anchored to wall for safety where appropriate
Contracted company will move shelving within the building to library
Installation can be performed during normal daytime hours
Steel color: Standard steel color to be determined.
Standard laminate color to be selected.

Bid should include warranty, freight, & shipping charges & be valid for 90 days.

#### Other Specifications & Options

The vendor must provide temporary accommodations for the library collection (approx. 20,000 items) during installation. Must be completed and invoiced by June 30, 2017

#### Bids

Please address any questions to Donna Sampson, 1920 Lee Blvd, North Mankato, MN 56003; (507) 389-7287; or at [donna.sampson@southcentral.edu](mailto:donna.sampson@southcentral.edu). Securely seal the bid & endorse upon the outside of the envelope "NM Library Shelving Project."

Mail sealed bids to:

Donna Sampson  
South Central College  
1920 Lee Blvd  
North Mankato, MN 56003

## Department of Commerce Division of Energy Resources Notice of Contract Availability

The Minnesota Department of Commerce (Commerce), through its Energy Environmental Review and Analysis (EERA) Division, seeks proposals from qualified contractors for Professional and Technical Services to assist with environmental review and the related technical analyses required for permit applications for new large power plants, transmission lines and pipelines. Firms selected through this Request for Proposals (RFP), will enter into a Master Contract agreement with subsequent Work Order Agreements with the Department of Commerce.

This Master Contract program will provide a pool of qualified contractors to assist Commerce EERA staff with any or all aspects of planning, consultation, document preparation, and production required to support preparation of environmental review documents and facilitation of the associated public engagement processes. Responders to this RFP should have familiarity with National Environmental Policy Act (NEPA) and Minnesota Environmental Policy Act (MEPA) documents, procedures, and requirements including the associated consultation processes (eg. Section 106 of National Historic Preservation Act, Section 7 of Endangered Species Act).

A Request for Proposals (RFP) and required forms will be available for download on the Department's website (<http://mn.gov/commerce/>) through Monday, May 15, 2017. Potential responders may also request a hard copy of the RFP by mail from this office. Requests for hard copies must be received by the Department no later than noon on Friday, May 12, 2017.

Preferred Method: Commerce Website: <http://mn.gov/commerce/industries/rfp/>  
Under the "Industries & Agencies" tab, Request for Proposals

U.S. Postal Service: Grants Staff  
Minnesota Department of Commerce  
Division of Energy Resources  
85 7th Place East, Suite 500  
St. Paul, MN 55101-2198

Proposals submitted in response to this RFP must be received no later than **11:59 pm (CT) Monday, May 15, 2017**. Late proposals will not be considered. Instructions for submitting proposals are detailed in the RFP.

This request does not obligate the State to complete the work contemplated in this notice. The State reserves the right to cancel this solicitation. All expenses incurred in responding to this notice are solely the responsibility of the responder.

## Minnesota Judicial Branch Board of Continuing Legal Education and Lawyer Registration Office Request for Proposals: Application and Web Portal Development

The Board of Continuing Legal Education and Lawyer Registration Office (State) are using a competitive selection process to select the IT vendor to provide software development services for three related application redesign or creation projects: 1) a web application for court users to manage lawyer registration records; 2) a web portal for public users to submit registration forms, courses and attendance, and pay fees; and 3) a web portal for organizations to manage their lawyers' registration, CLE reporting, and pay fees.

The request for proposals does not obligate the State to award a contract or complete the project, and the State reserves the right to cancel the solicitation if it is considered to be in its best interest.

Interested parties' submissions must be in writing and received by the State office no later than **4:30 pm on June 5, 2017**. The sealed proposal must include four (4) paper copies and one (1) electronic PDF copy either on disc or flash drive and be sent to the following address; no electronic submissions will be accepted:

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Emily Eschweiler  
Director  
Board of Continuing Legal Education and Lawyer Registration Office  
180 E. 5th Street, Suite 950  
St. Paul, MN 55101

A complete copy of the Request for Proposals may be found on the Minnesota Judicial Branch website (in the News and Announcements/Public Notices section) at [www.mncourts.gov](http://www.mncourts.gov), through the Lawyer Registration website (in the News section) at [www.lro.mn.gov/news](http://www.lro.mn.gov/news), or can be requested from Kirsten Hedin at [khedin@mbcle.state.mn.us](mailto:khedin@mbcle.state.mn.us).

## Minnesota Zoo

### Notice of Contract Opportunity for Adventure Park Design, Build and Operation

**PROJECT NAME:** Adventure Park

**DETAILS:** The Minnesota Zoo is seeking qualified firms to design, build and operate an Adventure Park experience at the Minnesota Zoo.

The Minnesota Zoo's mission is to connect people, animals and the natural world to save wildlife. Initiatives like an Adventure Park are designed to fulfill that portion of the mission that focuses on connecting people with the natural world. We are seeking a partnership to create a recreational attraction that offers distinct outdoor experiences on the Zoo's campus. Proposals that include the installation of ziplines, platforms, swinging bridges, climbing elements, aerial trekking, towers, and / or other elements that physically engage participants in a variety of experiential education activities are desired.

Desired opening is summer 2018 with the possibility of a summer 2019 opening instead, if additional design / build time is needed.

**COPY REQUEST:** To get a copy of the Request for Proposals, please send a written request, by email, to:

Dave Frazier  
Deputy Director  
Minnesota Zoo  
13000 Zoo Boulevard  
Apple Valley, Minnesota 55124  
[Dave.frazier@state.mn.us](mailto:Dave.frazier@state.mn.us)

**PROPOSAL DEADLINE:** Proposals submitted in response to the Request for Proposals in this advertisement must be received **Wednesday, June 14<sup>th</sup>, 2017 no later than 2:00 pm central time. Late proposals will not be considered.**

A mandatory pre-bid meeting is scheduled for Monday, May 8<sup>th</sup> at 1:00 pm central time. The location for this meeting is the Minnesota Zoo, at the address provided above.

This request does not obligate the State to complete the work contemplated in this notice. The State reserves the right to cancel this solicitation. All expenses incurred in responding to this notice are solely the responsibility of the responder.

## MNsure

### Request for Proposals: MNsure Call Center Overflow Vendor

MNsure is seeking a contact center overflow vendor to assist in providing year round Call Center services to include, but is not restricted to, the following components: facilities; equipment; software; circuits; telephone service; staff; training; setup; testing; and, reporting. A complete copy of the Request for Proposals will be available by 4:00 p.m. on April 17, 2017, on MNsure's website at: <https://www.mnsure.org/about-us/rfp-contract/rfp.jsp>.

Proposals are due May 12, 2017 by 3:00 p.m, Central Time. Late proposals will not be considered. Faxed or e-mailed proposals will not be considered. Please see MNsure's website for more information.

This request does not obligate the State to complete the work contemplated in this notice. The State reserves the right to cancel this solicitation. All expenses incurred in responding to this notice are solely the responsibility of the responder.

## Department of Public Safety

### Peace Officer Standards and Training (POST) Board

#### Request for Proposals for Website Delivery of Peace Officer License Eligibility Examination

The Peace Officer Standards and Training (POST) Board is requesting proposals from vendors who have the capacity to administer license eligibility examinations at vendor-operated testing and assessment centers strategically located throughout the United States and its territories. Examinations are currently administered using a traditional paper-and-pencil delivery method resulting in delivery inefficiencies and vulnerability to test predictability by potential exam takers. The POST Board administers approximately 1,000 licensing examinations per year to: 1) candidates who have completed a professional peace officer education program; 2) peace officers from other states seeking employment in Minnesota; 3) candidates with qualifying military experience; and 4) candidate who wish to maintain their eligibility for licensure.

This solicitation event is being conducted in SWIFT, the State's financial and procurement system. To obtain a copy of the Request for Proposals, log into the Supplier Portal and search for Event ID 2000006733. Details identifying mission and goals, sample tasks and scope of work, proposal submission and other criteria are included in the Request for Proposals. The deadline for submission of a proposal is **4:00 p.m. Central Time on Tuesday, May 2, 2017**.

If a vendor is not yet registered in SWIFT, visit <https://mn.gov/mmb/accounting/swift/vendor-resources/>. Please note approval by the State of a new registration may take 3–4 business days. If assistance is required to complete the registration process, please call 651-201-8100, Option 1.

This Request for Proposals does not obligate the State of Minnesota, the Department of Public Safety or the POST Board to complete the project, or issue a contract as contemplated in the RFP; and each reserves the right to cancel this solicitation.

## Minnesota Department of Transportation (Mn/DOT)

### Engineering Services Division

#### Notice of Potential Availability of Contracting Opportunities for a Variety of Highway Related Technical Activities (“Consultant Pre-Qualification Program”)

This document is available in alternative formats for persons with disabilities by calling Kelly Arneson at (651) 366-4774; for persons who are hearing or speech impaired by calling Minnesota Relay Service at (800) 627-3529.

Mn/DOT, worked in conjunction with the Consultant Reform Committee, the American Council of Engineering Companies of Minnesota (ACEC/MN), and the Department of Administration, to develop the Consultant Pre-Qualification Program as a new method of consultant selection. The ultimate goal of the Pre-Qualification Program is to streamline the process of contracting for highway related professional/technical services. Mn/DOT awards most of its consultant contracts for highway-related technical activities using this method, however, Mn/DOT also reserves the right to use Request for Proposal (RFP) or other selection processes for particular projects.

Nothing in this solicitation requires Mn/DOT to use the Consultant Pre-Qualification Program.

Mn/DOT is currently requesting applications from consultants. Refer to Mn/DOT's Consultant Services web site, indicated below, to expenses are incurred in responding to this notice will be borne by the responder. Response to this notice becomes public information under the Minnesota Government Data Practices.

Consultant Pre-Qualification Program information, application requirements and applications forms are available on Mn/DOT's Consultant Services web site at: <http://www.dot.state.mn.us/consult>.

Send completed application material to:

Kelly Arneson  
Consultant Services  
Office of Technical Support  
Minnesota Department of Transportation  
395 John Ireland Blvd. - Mail Stop 680  
St. Paul, MN 55155

# State Contracts

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## Minnesota Department of Transportation (Mn/DOT)

### Engineering Services Division

#### Notice Concerning Professional/Technical Contract Opportunities and Taxpayers' Transportation Accountability Act Notices

**NOTICE TO ALL:** The Minnesota Department of Transportation (Mn/DOT) is now placing additional public notices for professional/technical contract opportunities on Mn/DOT's Consultant Services **website** at: [www.dot.state.mn.us/consult](http://www.dot.state.mn.us/consult)

New Public notices may be added to the website on a daily basis and be available for the time period as indicated within the public notice. Mn/DOT is also posting notices as required by the Taxpayers' Transportation Accountability Act on the above referenced website.



#### Several convenient ways to order:

- **Retail store** Open 8 a.m. - 3 p.m. Monday - Friday, 660 Olive Street, St. Paul
- **Phone** (credit cards): 8 a.m. - 4 p.m. Monday - Friday, 651.297.3000 (Twin Cities) or 1.800.657.3757 (nationwide toll-free)
- **On-line orders:** [www.minnesotasbookstore.com](http://www.minnesotasbookstore.com)
- **Minnesota Relay Service:** 711
- **Fax** (credit cards): 651.215.5733 (fax line available 24 hours)
- **Mail orders:** Orders can be sent to Minnesota's Bookstore, 660 Olive Street, St. Paul, MN 55155

**Minnesota's Bookstore accepts VISA, MasterCard, American Express & Discover for all purchases.**

**PREPAYMENT REQUIRED.** *Prices and availability subject to change.* **Fax and phone orders** require credit card.

Please allow 1-2 weeks for delivery. For **mail orders**, complete order blank and send to address above.

Enclose payment - for security reasons, we do not recommend mailing credit card information.

Please allow 2-3 weeks for delivery.

Please make checks payable to "Minnesota's Bookstore."

A \$20.00 fee will be charged for returned checks.