Minnesota

State Register

Published every Monday (Tuesday when Monday is a holiday)

**Proposed, Adopted, Emergency, Expedited, Withdrawn, Vetoed Rules;
Executive Orders; Appointments; Commissioners' Orders; Revenue Notices;
Official Notices; State Grants & Loans; State Contracts;
Non-State Public Bids, Contracts and Grants**

Monday 11 July 2016

Volume 41, Number 2

Pages 27 - 46

Minnesota State Register

Judicial Notice Shall Be Taken of Material Published in the *Minnesota State Register*

The *Minnesota State Register* is the official publication of the State of Minnesota's Executive Branch of government, published weekly to fulfill the legislative mandate set forth in *Minnesota Statutes*, Chapter 14, and *Minnesota Rules*, Chapter 1400. It contains:

- **Proposed Rules**
- **Adopted Rules**
- **Exempt Rules**
- **Expedited Rules**
- **Withdrawn Rules**
- **Executive Orders of the Governor**
- **Appointments**
- **Proclamations**
- **Vetoed Rules**
- **Commissioners' Orders**
- **Revenue Notices**
- **Official Notices**
- **State Grants and Loans**
- **Contracts for Professional, Technical and Consulting Services**
- **Non-State Public Bids, Contracts and Grants**

Printing Schedule and Submission Deadlines

Vol. 41 Issue Number	PUBLISH DATE (**BOLDFACE** shows altered publish date)	Deadline for: all Short Rules, Executive and Commissioner's Orders, Revenue and Official Notices, State Grants, Professional-Technical-Consulting Contracts, Non-State Bids and Public Contracts	Deadline for LONG, Complicated Rules (contact the editor to negotiate a deadline)
# 3	Monday 18 July	Noon Tuesday 12 July	Noon Thursday 7 July
# 4	Monday 25 July	Noon Tuesday 19 July	Noon Thursday 14 July
# 5	Monday 1 August	Noon Tuesday 26 July	Noon Thursday 21 July
# 6	Monday 8 August	Noon Tuesday 2 August	Noon Thursday 28 July

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MN Judicial Center, Rm. 135,
25 Rev. Dr. Martin Luther King Jr Blvd., St. Paul, MN 55155
http://www.mncourts.gov

House Public Information Services
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100 Rev. Dr. Martin Luther King Jr Blvd., St. Paul, MN 55155
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Minnesota Rules: Amendments and Additions

NOTICE: How to Follow State Agency Rulemaking in the State Register

The State Register is the official source, and only complete listing, for all state agency rulemaking in its various stages. State agencies are required to publish notice of their rulemaking action in the State Register. Published every Monday, the State Register makes it easy to follow and participate in the important rulemaking process. Approximately 80 state agencies have the authority to issue rules. Each agency is assigned specific Minnesota Rule chapter numbers. Every odd-numbered year the Minnesota Rules are published. Supplements are published to update this set of rules. Generally speaking, proposed and adopted exempt rules do not appear in this set because of their short-term nature, but are published in the State Register.

An agency must first solicit Comments on Planned Rules or Comments on Planned Rule Amendments from the public on the subject matter of a possible rulemaking proposal under active consideration within the agency (Minnesota Statutes §§ 14.101). It does this by publishing a notice in the State Register at least 60 days before publication of a notice to adopt or a notice of hearing, or within 60 days of the effective date of any new statutory grant of required rulemaking.

When rules are first drafted, state agencies publish them as Proposed Rules, along with a notice of hearing, or a notice of intent to adopt rules without a hearing in the case of noncontroversial rules. This notice asks for comment on the rules as proposed. Proposed emergency rules, and withdrawn proposed rules, are also published in the State Register. After proposed rules have gone through the comment period, and have been rewritten into their final form, they again appear in the State Register as Adopted Rules. These final adopted rules are not printed in their entirety, but only the changes made since their publication as Proposed Rules. To see the full rule, as adopted and in effect, a person simply needs two issues of the State Register, the issue the rule appeared in as proposed, and later as adopted.

The State Register features partial and cumulative listings of rules in this section on the following schedule: issues #1-13 inclusive; issues #14-25 inclusive (issue #26 cumulative for issues #1-26); issues #27-38 inclusive (issue #39, cumulative for issues #1-39); issues #40-52 inclusive, with final index (#1-52, or 53 in some years). An annual subject matter index for rules was separately printed usually in August, but starting with Volume 19 now appears in the final issue of each volume. For copies or subscriptions to the State Register, contact Minnesota's Bookstore, 660 Olive Street (one block east of I-35E and one block north of University Ave), St. Paul, MN 55155, phone: (612) 297-3000, or toll-free 1-800-657-3757. TTY relay service phone number: (800) 627-3529.

Volume 41 - Minnesota Rules

(Rules Appearing in Vol. 40 Issues #27-52 are in Vol 40, #52 - Monday 27 June 2016)

Volume 41, #2

Tuesday 5 July - Monday 11 July

Public Employment Relations Board

7325.0020; .0100; .0110; .0150; .0240; .0260; .0270; .0300; .0320; .0400; .0410 (adopted) 5

Official Notices

Pursuant to *Minnesota Statutes* §§ 14.101, an agency must first solicit comments from the public on the subject matter of a possible rulemaking proposal under active consideration within the agency by publishing a notice in the *State Register* at least 60 days before publication of a notice to adopt or a notice of hearing, and within 60 days of the effective date of any new statutory grant of required rulemaking.

The *State Register* also publishes other official notices of state agencies and non-state agencies, including notices of meetings and matters of public interest.

Iron Range Resources and Rehabilitation Board

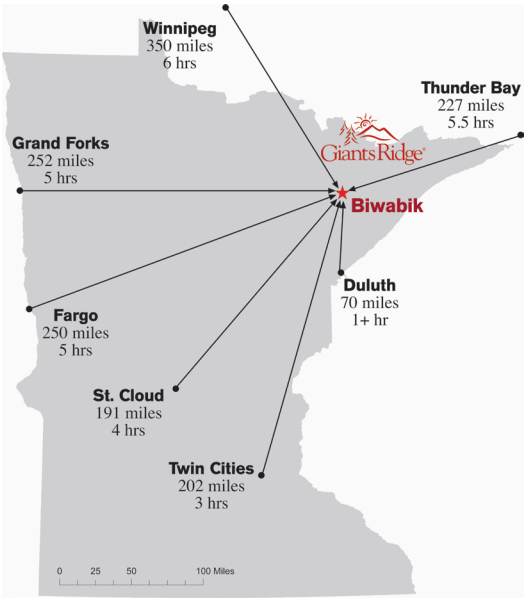
Requestion for Information to Assist in the Development of a Request for Proposal (RFP) for a Management Contractor to Operate all IRRRB Owned Assets at Giants Ridge

REQUEST FOR INFORMATION

Introduction

The State of Minnesota's Office of the Commissioner of Iron Range Resources and Rehabilitation Board, the IRRRB, is seeking information from qualified entities with experience running golf courses, ski operations, and related rental, retail, and food and beverage operations. The purpose of this Request for Information (RFI) is to assist in the development of a Request for Proposal (RFP) for a management contractor to operate all of the IRRRB owned assets at Giants Ridge that includes two 18-hole public championship golf courses, alpine and Nordic areas, a chalet and support facilities.

Giants Ridge is located in northeastern Minnesota near Biwabik, approximately 70 miles north of Duluth and 200 miles north of Minneapolis-St. Paul.



Giants Ridge location map

Purpose

The IRRRB owned facilities are currently managed by three different entities: a private concessionaire for ski rental, lessons and retail; a private golf management company for golf and food and beverage; and the State of Minnesota, through the office of the Commissioner of IRRRB, runs the ski hill with state employees.

Recent studies and analyses conducted about Giants Ridge have identified changes to the current business model that could improve efficiency, service, and financial performance. Separate contracts terminate in 2017 and may be replaced with a single management contractor who would be responsible for all aspects of the operation. This RFI for a single management contractor is a strategic decision by the IRRRB to change the existing business model and position Giants Ridge to better achieve its business growth objectives.

Who Should Respond

Businesses and organizations that own or have experience managing private or government owned golf and ski operations. Responders may also have resort or recreation management experience. Responders are encouraged to provide recommendations on how to most effectively manage the IRRRB's Giants Ridge assets while reducing the operational subsidy through revenue growth.

The IRRRB seeks input on responder qualifications for the project and recommendations on the design and implementation of a successful business model. The questions in this RFI will help the IRRRB understand what types of entities are interested in the project, how they would structure their operational approach to the project, and how they can leverage their experience to achieve the stated project goals.

A separate RFP will be issued if and when the IRRRB enters into the procurement phase.

Project Overview

The IRRRB, a State of Minnesota economic development agency, has owned and operated Giants Ridge since 1984. Giants Ridge was founded as a ski area but expanded its operations to include two 18-hole championship golf courses, the Legend in 1997 and the Quarry in 2004. Giants Ridge consists of 1,840 acres between the cities of Biwabik and Aurora.

Surrounded by the Superior National Forest, Giants Ridge is a destination that serves about 130,000 visitors a year participating in alpine and Nordic skiing, snow tubing, private events, hiking and biking, golfing and disc-golfing. Over half of Giants Ridge guests stay in the area overnight.

Portions of the recreation area are owned and operated by private partners that provide lodging facilities, amenities and residential development of single family homes and other types of development. About 300 people are employed in full and part-time jobs that support the public and private operations within the recreation area.

The IRRRB's public-private partnership model at Giants Ridge has an annual $43 million dollar economic impact on the East Iron Range, an economically distressed area of the region. (THK Associates, 2016 Giants Ridge Economic Analysis).

Assets in Place



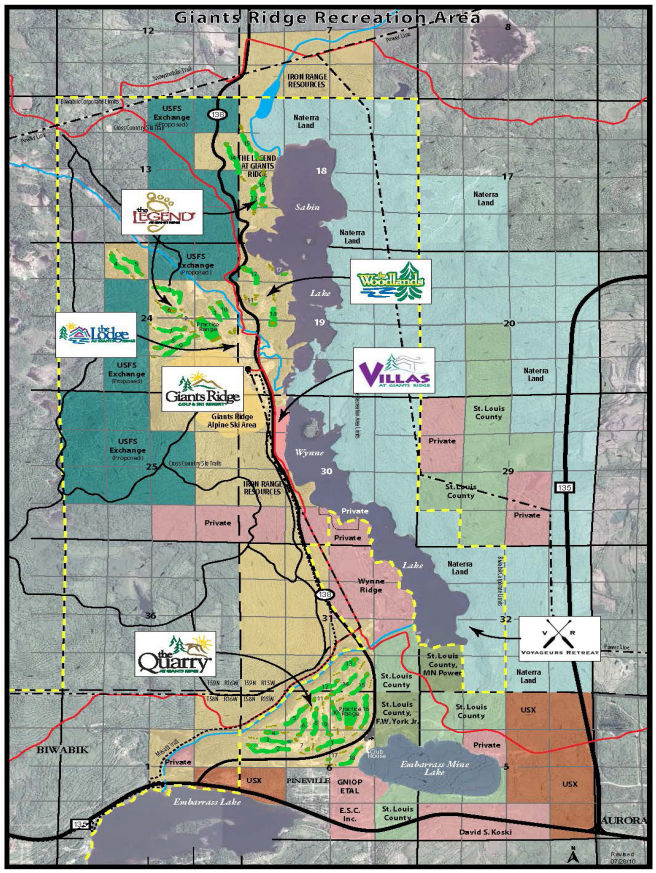
Giants Ridge Chalet Rendering

- A new 34,500 square foot chalet will open in July 2016 with food service, retail, rental, ticket sales, offices, and meeting/venue event spaces.
- Excellent-quality, nationally-acclaimed golf courses that have been managed by a well-known brand.

- 60 kilometers of Nordic ski trails.
- Competitive mountain skiing attributes including elevation, skiable acreage, vertical distance, and terrain.
- Diverse snow sports, including tubing, snowboarding and snow-shoeing.
- A base of loyal season pass holders.
- A pristine, scenic mountain environment.
- Over $61 million of public funds and over $43 million in private investment has been made in the recreation area.
- Capacity for growth in golf, ski and development.
- Capacity for growth in creating and managing destination events.
- Capacity and funding available for amenities.
- Summer hiking and bicycling trail system.
- A new climbing wall and children's play area are in the design stages for 2016 installation.
- Two new ski lifts will be installed in 2017, a high speed detachable quad and a fixed grip quad. The high speed lift can be used year-around to transport guests and bicycles to the top of the mountain.

The Giants Ridge Recreation Area

The Giants Ridge Recreation area has taxing authority that helps it raise additional funds for construction, renovation, improvement, expansion and maintenance of the IRRRB's assets. The Minnesota Department of Revenue administers the recreation area tax which consists of 2% on admissions and recreation, 1% on food and beverage, and 2% on lodging.



Map of the Giants Ridge Recreation Area

- Giants Ridge Recreation area is outlined with a dashed yellow line.
- The IRRRB owned lands are shaded a gold color.
- The Lodge, the Woodlands, The Villas and Voyageurs Retreat are privately owned properties within the recreation area.

Operating Data

Budget and Subsidy 2013 - 2015

	2013	2014	2015
Revenue	$4,318,662	$4,067,452	$3,849,698
Expenses	$6,846,844	$7,097,569	$6,701,399
Operating Subsidy	$2,608,586	$3,051,781	$2,860,591
Capital Subsidy	$161,354	$1,374,149	$8,846,983

Attendance Data

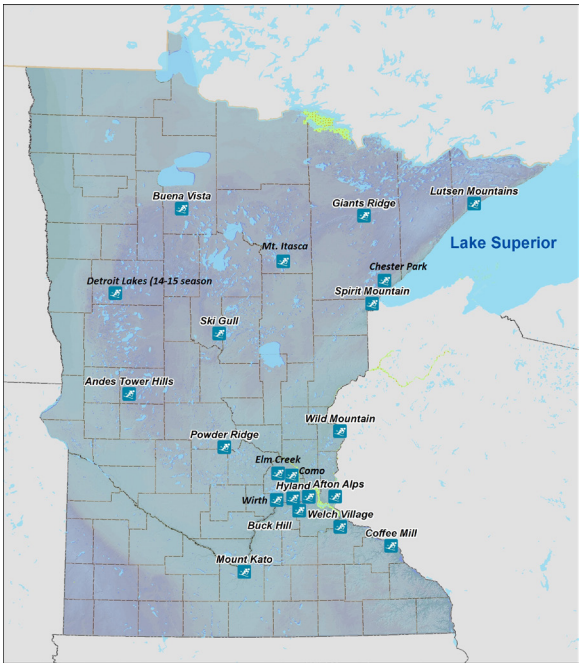
	Legend Golf Rounds	Quarry Golf Rounds	Ski Passes
2013	12,565	12,420	40,154
2014	12,788	12,421	37,197
2015	13,877	14,687	33,868

Market Overview

Ski

Giants Ridge is one of 21 ski areas in Minnesota that collectively hosted almost 1.3 million skiers during the 2014-2015 season. Giants Ridge skier visits for that year total 75,000, about 5.7% of the market share. This has been the average for the facility over the last 9 years.

In addition to daily and group ski visits, Giants Ridge hosts the Minnesota State High School League alpine and Nordic championships and serves over 4,000 students from across 75 Minnesota schools.



Map of Ski Areas in Minnesota
(Minnesota Ski Areas Association)

Ski Areas Within 120 Miles of Giants Ridge							
	Vertical Drop *(Feet)*	No. of Lifts	High Speed Lifts	No. of Runs	Skiable Acres	Terrain Parks	Tubing
Giants Ridge Biwabik, MN	500	7	0	35	202	4	Yes
Spirit Mountain Duluth, MN *(75.5 Miles)*	700	8	1	22	175	3	Yes
Lutsen Tofte, MN *(132.4 Miles)*	1000	9	1 + Gondola	92	393	4	--

On the Snow.com and Minnesota Ski Areas Association data

Giants Ridge has competitive ski attributes and is one of the three largest ski areas in northern Minnesota. With a small local population, Giants Ridge draws almost half its skiers from the Minneapolis-St. Paul market.

Golf

The golf course facility consists of two 18-hole golf courses. The Legend, opened for play in 1996, is designed by Golfscapes, Inc. of Arlington, Texas and architect Jeffrey Brauer with the assistance of PGA professional Lanny Wadkins.

The Quarry opened for play in 2003 was also designed by Jeffrey Brauer. Both courses are highly acclaimed within the golf industry and have garnered numerous awards and accolades since their openings. Some of the most recent accolades include:

Legend #17 Named in Best Iconic Par 3s in North America
Golf Weeks Best: State-by-State Courses You Can Play 2016 Names the Quarry as #1 in Minnesota
Giants Ridge named in Golf Digest's Editor's Choice "Best Golf Resorts in the Midwest", the only Minnesota facility to receive this award and one of only five named in the Midwest.

Giants Ridge's primary competition consists of other upscale drive-to destination golf facilities surrounding the Minneapolis/ St. Paul area. Giants Ridge competes with the following top courses for destination golfers:

Madden's on Gull Lake - Brainerd, MN
Cragun's Resort - Brainerd, MN
Breezy Point Resort - Breezy Point, MN
Trapper's Turn - Wisconsin Dells, WI
Grand View Lodge - Nisswa, MN
The Harvester - Rhodes, IA

Private Partners and Development

There are two independently owned and operated on-site lodging facilities in the recreation area: The Lodge and The Villas. The Lodge is located adjacent to The Legend golf course and is a condominium hotel with 67 condo units, four conference/ banquet rooms, a restaurant, bar, fitness center, spa and an indoor pool. The Villas is located between The Legend and The Quarry and consists of 53 units, 51 of which are available as rentals.

There are three privately owned and developed residential projects at Giants Ridge: Voyageurs Retreat, The Residence Club and The Woodlands. Voyageurs Retreat is a single family home development with 240 lots located along the eastern shores of Wynne & Sabin lakes. Of the 240 lots, there are approximately 50 homes constructed to date. The Residence Club is a fractional ownership development with 27 lots and one home is constructed to date. The Woodlands is a 19 single-family lot development. Sixteen lots have been sold and four homes have been built.

Business Opportunity

Food and Beverage

Food and beverage sales are expected to almost double with the opening of the new chalet. The chalet has a bar and professional kitchen that will provide daily fare as well as banquet and catering services. The chalet's Great Hall is already booked for private events through 2017.

Retail, Rental and Lessons

Retail sales and lessons are currently managed by two entities. The new contract manager will take on sales and inventory for both golf and ski retail as well as lessons for both sports. Ski and golf rentals can also be combined in the future operations.

Goals and Performance

The IRRRB's goals for the management contractor are to increase market share and revenues, manage capital assets and infrastructure improvement plans, return income to a capital account and decrease the operating subsidy.

The management contractor must excel at customer service, measure improvements in Net Promoter Scores and peer industry ratings, and be able to further enhance the image and reputation of Giants Ridge.

Consistent with these goals, the IRRRB invites proposals of compensation terms that may include performance incentives. Performance benchmarks may include revenue and sales increases and/or expense management metrics.

Contract for service fees will be comparable for the industry and incentive based compensation terms will be tied to performance targets.

RFI Process

The IRRRB will accept responses to this RFI until **August 12, 2016**. Responses are voluntary; responders are encouraged to address as many of the questions that follow as they choose. Responders may contact the IRRRB and arrange for a meeting in lieu of or in addition to submitting responses to the questions.

This RFI, and responses to it, do not in any way obligate the IRRRB, nor will it provide any advantage to responders in potential future Requests for Proposals for competitive procurement. Responders are responsible for all costs associated with the preparation and submission of responses to this RFI.

All responses to this RFI are considered public, according to the Minnesota Statutes, section 13.03 unless otherwise defined by Minnesota Statutes, section 13.37 as "Trade Secrets." If the Responder submits information that it believes to be trade secret/confidential materials, and the Responder does not want such data used or disclosed for any purpose other than the evaluation of this Response, the Responder must clearly mark every page of trade secret materials in its Response at the time the Response is submitted with the words "Trade Secret" or "Confidential," and must justify the trade secret designation for each item in its Response. If the IRRRB should decide to issue an RFP and award a contract based on any information received from responses to this RFI, all public information, including the identity of the responders, will be disclosed upon request.

The IRRRB's contact person for this RFI is Marianne Bouska, the IRRRB's Chief Operating Officer. Inquiries regarding this RFI should be addressed to Ms. Bouska at ***marianne.bouska@state.mn.us*** or by telephone at 218-735-3005. Written responses to the RFI should be addressed to Ms. Bouska and either sent via email or U.S. mail to the following address: 4261 Highway 53 South, P.O. Box 441, Eveleth, MN 55734-0441.

In the RFI response, please include contact information for your organization in the event that there are questions regarding your submission. Please include the following:

Name
Organization & Title (if applicable)
Telephone number
Email address

Questions for the Responders

Responders are encouraged to address all the following questions and requests for information. Provide attachments or other support documents as needed but indicate the question number they refer back to.

1. Describe your experience in providing recreational facilities management including snow-making and agronomy.

Provide a summary of the entity's background and experience, including a list of similar facilities managed, resort management, lodging partnerships, and food and beverage management experience.

2. Describe your company. Include your for profit corporate type, or nonprofit status.

3. Identify your access to operating capital to undertake the project. A subsidy from the state may be directed to specific expenses such as payroll, capital, and maintenance and repair expenses so the responder must demonstrate the ability to provide working capital.

4. Provide a financial proforma of revenue projections and anticipated operating costs. Include management fees.

5. Describe your experience developing and implementing evaluation methodology to measure performance against goals.

6. Describe the key performance metrics you use in golf, ski, food and beverage, and retail operations that you intend to collect to effectively manage and evaluate business performance.

7. Chart your proposed organization and staffing plan. Provide a statement of general qualifications your firm would seek in key on-site management personnel and qualifications such as education, training, and work experience. Also identify:

- Numbers and types of positions
- Position descriptions
- Seasonal, permanent and part-time positions

8. Describe the staff and expertise necessary to manage a full-service catering and banquet component of the food and beverage operations, including banquet sales and reservations.

9. Describe your experience with group sales and client development/management including software. What experience do you have using data management and analysis for marketing, audience development, customer satisfaction feedback and sales growth?

10. What experience and success do you have in creating programs and events that increase the customer base or meet the recreational needs of diverse audiences such as skiers, golfers, cyclists, hikers, school age children, local community residents and groups, tourists and special populations.

11. Please provide comments on the management model and expectations outlined here and how the model might be improved.

12. Propose a management fee, performance incentive plan and contract duration for this project.

13. Would you respond to an RFP to provide these services under a management contract?

Minnesota Housing Finance Agency

Policy & Community Development

Request for Information on Analysis of Impediments to Fair Housing (AI)

PROJECT NAME: Analysis of Impediments to Fair Housing (AI) Request for Information

DETAILS: The State of Minnesota, Minnesota Housing Finance Agency is requesting information regarding assistance to conduct an Analysis of Impediments to Fair Housing (AI) as required by the U.S. Department of Housing and Urban Development (HUD). The State of Minnesota invites all interested parties to submit a written response to this Request for Information (RFI).

This RFI is being sought strictly for the purpose of gaining knowledge from Vendors and consultants experienced in the fields of federal fair housing law and policy and/or community engagement. The RFI also seeks to obtain a current estimate of

the costs and timeframe of carrying out an Analysis of Impediments to Fair Housing. This RFI should not be construed as intent, commitment, or promise to acquire services, supplies, or solutions offered. No contract will result from any response to this RFI.

Information submitted in response to this RFI will become property of the State of Minnesota.

The State of Minnesota will not pay for any information herein requested nor is it liable for any cost incurred by the vendor in preparing a response to the RFI.

DEADLINE: RFI responses must be received on or before **August 1, 2016 at 4:00 p.m. Central Time**. Faxed or e-mailed responses are permitted.

Agency Contact: Jessica Deegan, Director of Federal Affairs
Address: 400 Sibley Street, Suite 300, St. Paul, MN 55101
Telephone No.: 651-296-3120
Fax Number: 651-296-8292
E-Mail: ***Jessica.Deegan@state.mn.us***

This request does not obligate the State to complete the work contemplated in this notice. The State reserves the right to cancel this solicitation. All expenses incurred in responding to this notice are solely the responsibility of the responder.

Minnesota Pollution Control Agency

Request for comments on proposed revisions to the Metropolitan Solid Waste Management Policy Plan

Public notice issued: July 11, 2016
Public meeting: The MPCA will hold public meetings regarding the Policy Plan:

- **Wednesday, August 10, 2016 from 1:30 – 3:30 pm** at the Minnesota Pollution Control Agency, 520 Lafayette Road, Saint Paul, MN 55155
- **Thursday, August 11, 2016 from 5:00 – 7:00 pm** at the Minneapolis Urban League, 2100 Plymouth Avenue North, Minneapolis, MN 55427

The purpose of the meetings is to present information and collect feedback on the proposed Plan revisions. The comment period will remain open for 30 days following the public meetings.

To review the plan: The updated Policy Plan is available on the MPCA website at: ***www.pca.state.mn.us/public-notices***. (Look for notices issued on **July 11, 2016**.)

Deadline to submit comments: Comments must be received by **4:30 p.m., Friday, September 16, 2016**. Comments will also be accepted at the public meeting.

The Minnesota Pollution Control Agency (MPCA) has revised the current Metropolitan Solid Waste Management Policy Plan (Plan), which was adopted on April 6, 2011.

The Plan contains goals and policies for solid waste management, including recycling and household hazardous waste management, and must be followed in the seven-county Twin Cities Metropolitan Area (TCMA). The Plan also contains objectives to reduce the landfilling of mixed municipal solid waste and of specific components of the solid waste stream, including residuals and ash.

This revised version:
- Places emphasis on environmental outcomes.
- Holds stakeholders accountable for achieving the goals and objectives in the Plan.
- Contains numerical objectives against which to measure progress.

- Provides a set of strategies to achieve the objectives.
- Increased emphasis on non-mixed municipal solid waste.
- Updates review criteria, including those for solid waste facility permits, certificates of need, and county certification reports.

The proposed Plan and its revisions continue to follow requirements of the Waste Management Act (*Minnesota Stat.* chapter 115A), as well as *Minnesota Stat.* chapter 473.

For more information, to request a paper copy of the Plan, or to submit comments on the proposed Policy Plan revisions, contact Johanna Kertesz.

johanna.kertesz@state.mn.us (preferred) or
Johanna Kertesz
Minnesota Pollution Control Agency
520 Lafayette Road North
St. Paul, MN 55155-4100
651-757-2489 or 1-800-657-3864

Department of Public Safety

Bureau of Criminal Apprehension

Notice of Criminal Justice Information Users Conference

The Bureau of Criminal Apprehension's Minnesota Justice Information Services will hold a Criminal Justice Information Users Conference on Tues. & Weds., September 27-28, 2016 at the River's Edge Convention Center in St. Cloud. The conference is open to Minnesota criminal justice agency personnel and provides information on criminal justice applications, policies and proper procedure. The $115 registration fee for attendees includes all conference materials plus CLE and 10 POST. The registration fee goes up to $130 on July 16.

Exhibitor booth opportunities exist for vendors and other interested parties. The fee is $450 through July 15. It goes up to $500 on July 16. Exhibitor registrations close on August 15.

To learn more about the conference, about becoming an exhibitor or to register for the conference, go to ***https://cjte.x.state.mn.us/***. For questions about the conference contact Kim Lacek, ***kim.lacek@state.mn.us*** or 651-793-2478.

Minnesota Department of Transportation (Mn/DOT)

Office of Transportation System Management

Notice of Solicitation for Public Review and Comment on the Draft State Transportation Improvement Program (STIP) for State Fiscal Years 2017-2018-2019-2020 (July 1, 2016 through June 30, 2020)

The Minnesota Department of Transportation is offering an opportunity for public review and comment on a draft list of projects to be included in the *State Transportation Improvement Program* (STIP) for state fiscal years 2017-2018-2019-2020 (July 1, 2016 through June 30, 2020). The program of transportation projects annually utilizes about $600 million federal funds, $306 million of state trunk highway funds, plus funds from trunk highway bonds, local agencies and other sources. The program includes local road and bridge projects utilizing federal funds; transit capital investments; state highway road and bridge projects; Highway Safety Improvement Program (HSIP) projects; Congestion Mitigation and Air Quality (CMAQ) projects; Transportation Alternative Program (TAP) projects; and other projects intending to utilize federal highway funds, federal transit funds, or state trunk highway funds. The draft list of projects in the STIP is available for review at the Department of Transportation District Offices:

- District 1 – Duluth, 1123 Mesaba Avenue, Duluth, MN 55811 (Phone 218-725-2700)
- District 2 – Bemidji, 3920 Highway 2 West, Bemidji, MN 56601 (Phone 218-755-6500)
- District 3 – Baxter, 7694 Industrial Park Road, Baxter, MN 56425-8096 (Phone 800-657-3971)
- District 4 – Detroit Lakes, 1000 Hwy. 10 West, Detroit Lakes, MN 56501 (Phone 800-657-3984)
- District 6 – Rochester, 2900 48th Street NW, Rochester, MN 55901-5848 (Phone 507-286-7500)

- District 7 – Mankato, 2151 Bassett Dr, Mankato, MN 56001-6888 (Phone 800-657-3747)
- District 8 – Willmar, 2505 Transportation Road, Willmar, MN 56201 (Phone 800-657-3792)
- Metro District – Water's Edge Building, 1500 W. Co. Rd. B-2, Roseville, MN 55113-3174 (Phone 651-234-7500)
- or the Office of Transportation System Management, Mail Stop 440, 395 John Ireland Boulevard, Third Floor South, St. Paul, MN 55155.

You have 30 days to submit written comments. Comments must be received by **4:30 p.m. on July 26, 2016**. Comments are encouraged and should identify the portion of the STIP addressed, reason for the comment, and any change proposed.

Please direct all correspondence to:

Deb Peña
Office of Transportation System Management
Minnesota Department of Transportation
Mail Stop 440
395 John Ireland Boulevard
St. Paul, MN 55155

Email: ***Debbie.Pena@state.mn.us***
Phone: (651) 366-3775
Office Phone: (651) 366-3798

Minnesota Department of Natural Resources
Notice of Hearing on Sale of State Land

NOTICE IS HEREBY GIVEN, that pursuant to Minnesota Statutes, section 97A.135, subd. 2a, a hearing will be held by the Department of Natural Resources,, on **Wednesday, August 3, at 6 p.m.**, at the Benton County Government Center, County Board Meeting Room, located at 531 Dewey Street in Foley, Minnesota.

The purpose of the hearing is for public input regarding the sale of state land situated in the County of Benton, and described as:

That part of the West Half of the Southeast Quarter of Section 13, Township 36, Range 28, Benton County, Minnesota, described as follows: Beginning at the southeast corner of said West Half of the Southeast Quarter; thence South 87 degrees 25 minutes 27 seconds West along the South line of said West Half of the Southeast Quarter a distance of 120.21 feet; thence North 03 degrees 24 minutes 51 seconds East a distance of 306.06 feet; thence North 87 degrees 25 minutes 27 seconds East, parallel with said South line, a distance of 83.90 feet; thence North 03 degrees 43 minutes 46 seconds East a distance of 198.92 feet to the point of intersection with the East line of said West Half of the Southeast Quarter; thence South 00 degrees 35 minutes 29 seconds East along said East line a distance of 501.41 feet to said point of beginning.

Subject to that part taken for Township Roadway purposes over, under and across the South 33 feet thereof.

Minnesota Statutes, section 97A.135, subd. 2a, requires that a public hearing be held before lands within a Wildlife Management Area can be disposed of through sale or exchange. The parcel is currently designated as part of the BenLacs Wildlife Management Area.

It is proposed that this parcel of land be offered for sale by the Department of Natural Resources in a private sale to adjacent landowners. This parcel is no longer needed for public purposes. If, after public hearing, the disposal of the land is in the public interest, the Commissioner of Natural Resources may vacate the parcel from Wildlife Management Area designation.

Questions regarding this proposal can be directed to Martha Vickery, appraisal and sale coordinator, at phone: 651/259-5420 or email: ***martha.vickery@state.mn.us***.

Dated: July 5, 2016

Kathy A. Lewis, Assistant Director
Division of Lands and Minerals

State Grants & Loans

In addition to requests by state agencies for technical/professional services (published in the State Contracts Section), the *State Register* also publishes notices about grants and loans available through any agency or branch of state government. Although some grant and loan programs specifically require printing in a statewide publication such as the State Register, there is no requirement for publication in the *State Register* itself. Agencies are encouraged to publish grant and loan notices, and to provide financial estimates as well as sufficient time for interested parties to respond.

SEE ALSO: Office of Grants Management (OGM) at: *http://www.grants.state.mn.us/public/*

Minnesota Amateur Sports Commission

Notice of 2016 James Metzen Mighty Ducks Ice Arena Grant Program Opportunity

The State of Minnesota, acting through its agency, the Minnesota Amateur Sports Commission (MASC), is seeking proposals from interested communities to improve and update ice arenas.

This year, the grant program was renamed the James Metzen Mighty Ducks Ice Arena Grant Program in honor of retiring State Senator James Metzen. Sen. Metzen was instrumental in creating the original Mighty Ducks program in 1995. Sen Metzen, who represented South St. Paul for over 40 years in the legislature, was a tireless supporter of youth hockey and ice sports all around the state.

The 2016 grant program has $10 million to help Minnesota communities eliminate R-22 refrigerant or improve air quality in ice arenas. Grant recipients must have at least one local partner who is a political subdivision of the state, and all grant applications require a minimum 1-to-1 dollar match from non-state sources.

Grant types and amounts

1. Direct R-22 Refrigerant Elimination. Communities may apply for up to $400,000 to convert an existing direct R-22 refrigeration system.

2. Indirect R-22 Refrigerant Elimination. Communities may apply for up to $50,000 per ice sheet to convert an existing indirect R-22 refrigeration system

3. Indoor Air Quality Improvement. Communities may apply for up to $200,000 for new electric ice resurfacing equipment or for the replacement or renovation of HVAC systems to improve indoor air quality.

The result of a successful grant shall be to improve ice arenas capable of hosting all ice sports competitions and training as well as maximize the community's ability to generate economic benefits by promoting ice sports programming for females and males.

How to apply

A grant application is located at ***http://www.mnsports.org/mighty_ducks.stm***

All proposals must be received no later than **Monday, October 3, 2016.**

Agency Contact

Communities interested in submitting grant proposals, or responders who have questions regarding this application may contact:

Mark Erickson, 763.785.5662, ***merickson@mnsports.org***

State Contracts

Informal Solicitations: Informal solicitations for professional/technical (consultant) contracts valued at over $5,000 through $50,000, may either be published in the *State Register* or posted on the Department of Administration, Materials Management Division's (MMD) Web site. Interested vendors are encouraged to monitor the P/T Contract Section of the MMD Website at *www.mmd.admin.state.mn.us* for informal solicitation announcements.

Formal Solicitations: Department of Administration procedures require that formal solicitations (announcements for contracts with an estimated value over $50,000) for professional/technical contracts must be published in the *State Register*. Certain quasi-state agency and Minnesota State College and University institutions are exempt from these requirements.

Requirements: There are no statutes or rules requiring contracts to be advertised for any specific length of time, but the Materials Management Division strongly recommends meeting the following requirements: $0 - $5000 does not need to be advertised. Contact the Materials Management Division: (651) 296-2600 $5,000 - $25,000 should be advertised in the *State Register* for a period of at least seven calendar days; $25,000 - $50,000 should be advertised in the *State Register* for a period of at least 14 calendar days; and anything above $50,000 should be advertised in the *State Register* for a minimum of at least 21 calendar days.

Metropolitan Emergency Services Board

Request for Proposals (RFP) for Independent Audit Services

The Metropolitan Emergency Services Board (MESB) is soliciting proposals from qualified firms of certified public accountants to audit the MESB's financial statements for the fiscal year ending in December 31, 2016, with the option of auditing the MESB's financial statements for the four subsequent fiscal years.

To see full Request for Proposals document go to ***www.mn-mesb.org***. All questions and correspondence should be directed to Jill Rohret, Executive Director, in writing at 2099 University Ave. W., St. Paul, MN 55104 or via telephone at (651) 643-8394.

Proposals are due by **4:00 p.m. on Friday, July 29, 2016.**

Minnesota State Colleges and Universities (MnSCU)

Request for Proposals for Conference Center

NOTICE IS HEREBY GIVEN that proposals are being solicited for a conference center for a mid-level leadership development program at Minnesota State Colleges and Universities (MnSCU).

For a copy of the full Request for Proposals, please visit ***http://www.hr.mnscu.edu/*** or contact:

Cindy Schneider
MnSCU System Office
30 7th Street East, #350
St. Paul, MN 55101
Phone: 651/201-1849
cindy.schneider@so.mnscu.edu

Sealed proposals must be received according the instructions appearing in the Request for Proposal no later than **Monday, August 1, 4:30 p.m. CST.** Fax and e-mail responses will not be considered. Proposals received after this date and time will be returned to the responder unopened.

This RFP does not obligate the Minnesota State Colleges and Universities (MnSCU) system, its Board of Trustees or the System Office to award a contract or complete the proposed project. The Minnesota State Colleges and Universities (MnSCU) system, its Board of Trustees or the System Office and each reserves the right to cancel this RFP if it is considered to be in its best interest.

Minnesota State Colleges and Universities (MnSCU)

Riverland Community College

Request for Bids for Waste Removal

Sealed bids will be received by Riverland Community College for the purpose of establishing a three-year contract for waste removal and disposal at all or individual locations of Riverland Community College, according to specifications below.

***Waste removal bid can be for all three communities or any one community:**

Albert Lea
2200 Riverland Drive
Albert Lea, MN 56007

Austin West
1900 8th Ave NW
Austin, MN 55912

Austin East
1600 8th Ave NW
Austin, MN 55912

Owatonna
965 Alexander Dr SW
Owatonna, MN 55060

- **3 Year Contract Starting July 1, 2016**
- **Services Needed:**

Albert Lea
6 yd Front Loading Compactor – Approximately every 20 days
6 yd Cardboard 1 x weekly
12- 96 Gallon Toters- recyclers – as needed

Austin East
6 yd cardboard 1 x weekly
8 yd trash 1 x weekly

Austin West
3- 2 yd trash 1 x weekly
8 yd trash 1 x weekly
8 yd cardboard 1 x weekly

Owatonna
6 yd trash 1 x weekly
2 yd cardboard 1 x weekly

Sealed bids will be accepted until **2:00 PM on Monday, July 25, 2016** at which time they will be opened and read. Bids should be submitted to:

Shawn O'Connor
Riverland Community College
West Building
1900 8th Ave NW
Austin, MN 55912
And endorsed "Waste Removal Bid".

Riverland Community College reserves the right to reject any or all bids, to waive technicalities in bids, and to delay final award for a period of 15 days.

State Contracts

Minnesota State Colleges and Universities (MnSCU)

Minneapolis Community and Technical College

Request for Proposals for Campus Wide Vertical Transportation Maintenance Agreement

Sealed Proposals for:

Minneapolis Community and Technical College (MCTC) – Campus Wide VTMA
1501 Hennepin Avenue
Minneapolis Community Technical College
Minneapolis, Minnesota

Will be received by:

James J. Splett
1312 Harmon Place
Suite M0200 – MEC Basement
Minneapolis Community and Technical College
Minneapolis, Minnesota 55403

Until ***2:00 PM, local time, July 27, 2016.***

Project Scope: *Vertical Transportation Maintenance Agreement to service quantity of 23 elevators.*
Services shall include all labor, transportation, supplies, materials, parts, tools, scaffolding, machinery, hoists, employee safety equipment, equipment, lubricants, supervision, applicable taxes, and all other work and materials expressly required under this Agreement or reasonably inferred whether or not expressly stated herein.

A **mandatory** *Pre-Proposal Meeting and walk through will be held at* ***12:00 PM, Tuesday, July 12, Technology Building, Room T1500, Minneapolis Community and Technical College, 1501 Hennepin Ave, Minneapolis MN 55403.*** *The Engineer and/or College/University Representatives will review the procedures, Documents and other conditions with interested Contractor's and answer questions.*

To obtain scope documents as prepared by Engineer of Record; ***Lerch Bates, Inc., Dan Gosswiller, contact:***

James J. Splett
1312 Harmon Place
Suite M0200
James.Splett@minneapolis.edu
612-659-6817
Minneapolis Community and Technical College
Minneapolis, Minnesota 55403

All questions related to scope, terms and conditions need to be submitted in writing to James Splett, ***James.Splett@minneapolis.edu*** no later than 2:00 PM, July 14, 2016. All questions, responses to questions and or addenda will be emailed to attendees of pre-proposal meeting no later than July 19, 2016 at 12:00 PM.

Minnesota Board of Water and Soil Resources

Request for Proposals for One Watershed One Plan Partnership Development Consultant

PROJECT NAME: One Watershed One Plan Partnership Development Consultant

DETAILS: The Minnesota Board of Water and Soil Resources is requesting proposals for the purpose of providing training to local government staff and stakeholders at the watershed level to 4-6 watersheds from across the state who are selected to participate in the 2016-2017 One Watershed One Plan program. The final number of trainings and content selected from a BWSR designed curriculum will be determined by BWSR.

It is the goal of this project that local government units and stakeholders integral to watershed management develop the skills for effective partnerships, shared leadership and network development to:

- Enhance relationships and partnerships in the development of a watershed plan
- Develop skills to support a sustainable partnership for watershed co-management to include implementation of One Watershed One Plan

Work is anticipated to start September 1, 2016.

COPY REQUEST: To get a copy of the **Request for Proposals**, please send a written request, by email with the words RFP REQUEST in the subject line, to:

Barbara Radke
Training Coordinator
barbara.radke@state.mn.us

PROPOSAL DEADLINE: Proposals submitted in response to the Request for Proposals in this advertisement must be received by mail no later than **2:30pm central time, August 1, 2016**. **Late proposals will not be considered.** Email and faxed proposals will **not** be considered.

This request does not obligate the State to complete the work contemplated in this notice. The State reserves the right to cancel this solicitation. All expenses incurred in responding to this notice are solely the responsibility of the responder.

Minnesota Department of Transportation (Mn/DOT)

Engineering Services Division

Notice of Potential Availability of Contracting Opportunities for a Variety of Highway Related Technical Activities ("Consultant Pre-Qualification Program")

This document is available in alternative formats for persons with disabilities by calling Kelly Arneson at (651) 366-4774; for persons who are hearing or speech impaired by calling Minnesota Relay Service at (800) 627-3529.

Mn/DOT, worked in conjunction with the Consultant Reform Committee, the American Council of Engineering Companies of Minnesota (ACEC/MN), and the Department of Administration, to develop the Consultant Pre-Qualification Program as a new method of consultant selection. The ultimate goal of the Pre-Qualification Program is to streamline the process of contracting for highway related professional/technical services. Mn/DOT awards most of its consultant contracts for highway-related technical activities using this method, however, Mn/DOT also reserves the right to use Request for Proposal (RFP) or other selection processes for particular projects.

Nothing in this solicitation requires Mn/DOT to use the Consultant Pre-Qualification Program.

Mn/DOT is currently requesting applications from consultants. Refer to Mn/DOT's Consultant Services web site, indicated below, to expenses are incurred in responding to this notice will be borne by the responder. Response to this notice becomes public information under the Minnesota Government Data Practices.

Consultant Pre-Qualification Program information, application requirements and applications forms are available on Mn/DOT's Consultant Services web site at: ***http://www.dot.state.mn.us/consult.***

Send completed application material to:

Kelly Arneson
Consultant Services
Office of Technical Support
Minnesota Department of Transportation
395 John Ireland Blvd. - Mail Stop 680
St. Paul, MN 55155

State Contracts

Minnesota Department of Transportation (Mn/DOT)

Engineering Services Division

Notice Concerning Professional/Technical Contract Opportunities and Taxpayers' Transportation Accountability Act Notices

NOTICE TO ALL: The Minnesota Department of Transportation (Mn/DOT) is now placing additional public notices for professional/technical contract opportunities on Mn/DOT's Consultant Services **website** at: ***www.dot.state.mn.us/consult***

New Public notices may be added to the website on a daily basis and be available for the time period as indicated within the public notice. Mn/DOT is also posting notices as required by the Taxpayers' Transportation Accountability Act on the above referenced website.

Minnesota's Bookstore

Several convenient ways to order:

- **Retail store** Open 8 a.m. - 3 p.m. Monday - Friday, 660 Olive Street, St. Paul
- **Phone** (credit cards): 8 a.m. - 4 p.m. Monday - Friday, 651.297.3000 (Twin Cities) or 1.800.657.3757 (nationwide toll-free)
- **On-line orders:** www.minnesotasbookstore.com
- **Minnesota Relay Service:** 711
- **Fax** (credit cards): 651.215.5733 (fax line available 24 hours)
- **Mail orders:** Orders can be sent to Minnesota's Bookstore, 660 Olive Street, St. Paul, MN 55155

Minnesota's Bookstore accepts VISA, MasterCard, American Express & Discover for all purchases.

PREPAYMENT REQUIRED. *Prices and availability subject to change.* **Fax and phone orders** require credit card.
Please allow 1-2 weeks for delivery. For **mail orders,** complete order blank and send to address above.
Enclose payment - for security reasons, we do not recommend mailing credit card information.
Please allow 2-3 weeks for delivery.
Please make checks payable to "Minnesota's Bookstore."
A $20.00 fee will be charged for returned checks.