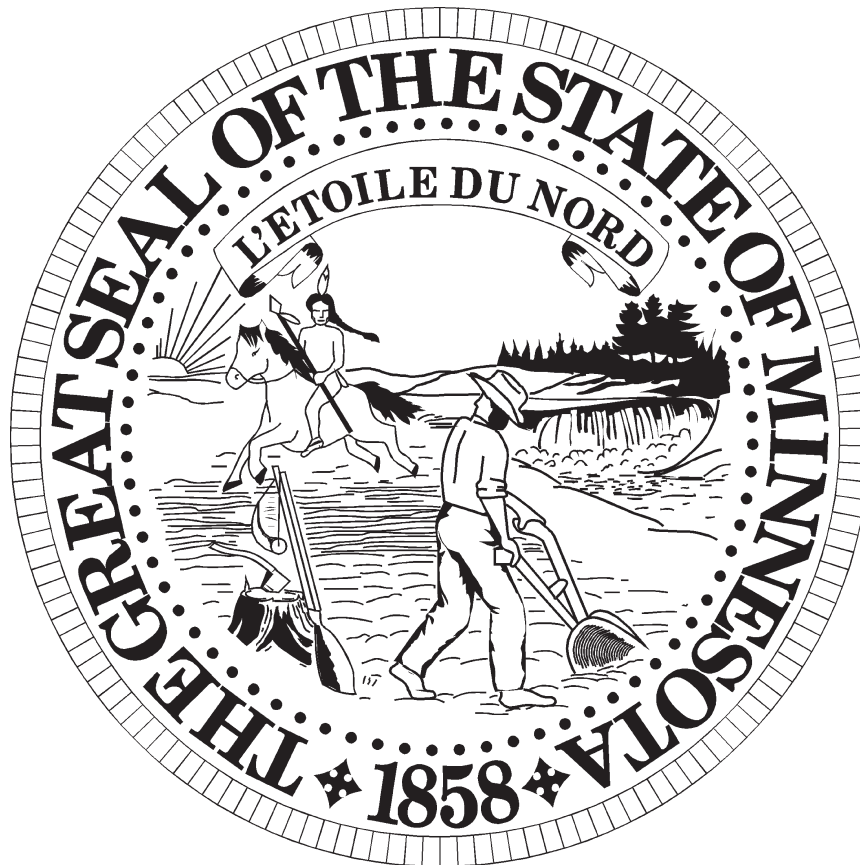


Minnesota State Register

Published every Monday (Tuesday when Monday is a holiday)



**Proposed, Adopted, Emergency, Expedited, Withdrawn, Vetoed Rules;
Executive Orders; Appointments; Commissioners' Orders; Revenue Notices;
Official Notices; State Grants & Loans; State Contracts;
Non-State Public Bids, Contracts and Grants**

**Tuesday 5 July 2016
Volume 41, Number 1
Pages 1 – 26**

Minnesota State Register

Judicial Notice Shall Be Taken of Material Published in the *Minnesota State Register*

The *Minnesota State Register* is the official publication of the State of Minnesota's Executive Branch of government, published weekly to fulfill the legislative mandate set forth in *Minnesota Statutes*, Chapter 14, and *Minnesota Rules*, Chapter 1400. It contains:

- Proposed Rules
- Adopted Rules
- Exempt Rules
- Expedited Rules
- Withdrawn Rules
- Executive Orders of the Governor
- Appointments
- Proclamations
- Vetoed Rules
- Commissioners' Orders
- Revenue Notices
- Official Notices
- State Grants and Loans
- Contracts for Professional, Technical and Consulting Services
- Non-State Public Bids, Contracts and Grants

Printing Schedule and Submission Deadlines

Vol. 41 Issue Number	PUBLISH DATE (BOLDFACE shows altered publish date)	Deadline for: all Short Rules, Executive and Commissioner's Orders, Revenue and Official Notices, State Grants, Professional-Technical- Consulting Contracts, Non-State Bids and Public Contracts	Deadline for LONG, Complicated Rules (contact the editor to negotiate a deadline)
# 2	Monday 11 July	Noon Tuesday 5 July	Noon Thursday 30 June
# 3	Monday 18 July	Noon Tuesday 12 July	Noon Thursday 7 July
# 4	Monday 25 July	Noon Tuesday 19 July	Noon Thursday 14 July
# 5	Monday 1 August	Noon Tuesday 26 July	Noon Thursday 21 July

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Federal Register

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Minnesota Rules: Amendments and Additions

NOTICE: How to Follow State Agency Rulemaking in the State Register

The State Register is the official source, and only complete listing, for all state agency rulemaking in its various stages. State agencies are required to publish notice of their rulemaking action in the State Register. Published every Monday, the State Register makes it easy to follow and participate in the important rulemaking process. Approximately 80 state agencies have the authority to issue rules. Each agency is assigned specific Minnesota Rule chapter numbers. Every odd-numbered year the Minnesota Rules are published. Supplements are published to update this set of rules. Generally speaking, proposed and adopted exempt rules do not appear in this set because of their short-term nature, but are published in the State Register.

An agency must first solicit Comments on Planned Rules or Comments on Planned Rule Amendments from the public on the subject matter of a possible rulemaking proposal under active consideration within the agency (Minnesota Statutes §§ 14.101). It does this by publishing a notice in the State Register at least 60 days before publication of a notice to adopt or a notice of hearing, or within 60 days of the effective date of any new statutory grant of required rulemaking.

When rules are first drafted, state agencies publish them as Proposed Rules, along with a notice of hearing, or a notice of intent to adopt rules without a hearing in the case of noncontroversial rules. This notice asks for comment on the rules as proposed. Proposed emergency rules, and withdrawn proposed rules, are also published in the State Register. After proposed rules have gone through the comment period, and have been rewritten into their final form, they again appear in the State Register as Adopted Rules. These final adopted rules are not printed in their entirety, but only the changes made since their publication as Proposed Rules. To see the full rule, as adopted and in effect, a person simply needs two issues of the State Register, the issue the rule appeared in as proposed, and later as adopted.

The State Register features partial and cumulative listings of rules in this section on the following schedule: issues #1-13 inclusive; issues #14-25 inclusive (issue #26 cumulative for issues #1-26); issues #27-38 inclusive (issue #39, cumulative for issues #1-39); issues #40-52 inclusive, with final index (#1-52, or 53 in some years). An annual subject matter index for rules was separately printed usually in August, but starting with Volume 19 now appears in the final issue of each volume. For copies or subscriptions to the State Register, contact Minnesota's Bookstore, 660 Olive Street (one block east of I-35E and one block north of University Ave), St. Paul, MN 55155, phone: (612) 297-3000, or toll-free 1-800-657-3757. TTY relay service phone number: (800) 627-3529.

Volume 40 - Minnesota Rules

**(Rules Appearing in Vol. 40 Issues #27-52 are
in Vol 40, #52 - Monday 27 June 2016)**

Volume 41, #1

Tuesday 5 July -

Public Employment Relations Board

7325.0020; .0100; .0110; .0150; .0240; .0260; .0270; .0300; .0320; .0400;

.0410 (adopted) 5

Adopted Rules

A rule becomes effective after the requirements of *Minnesota Statutes* §§ 14.05-14.28 have been met and five working days after the rule is published in the *State Register*, unless a later date is required by statutes or specified in the rule. If an adopted rule is identical to its proposed form as previously published, a notice of adoption and a citation to its previous *State Register* publication will be printed. If an adopted rule differs from its proposed form, language which has been deleted will be printed with strikeouts and new language will be underlined. The rule's previous *State Register* publication will be cited.

KEY: Proposed Rules - Underlining indicates additions to existing rule language. ~~Strikeouts~~ indicate deletions from existing rule language. If a proposed rule is totally new, it is designated "all new material." **Adopted Rules** - Underlining indicates additions to proposed rule language. ~~Strikeout~~ indicates deletions from proposed rule language.

Public Employment Relations Board

Adopted Permanent Rules Relating to Public Employees; Unfair Labor Practices

The rules proposed and published at State Register, Volume 40, Number 26, pages 720-728, December 28, 2015 (40 SR 720), are adopted with the following modifications:

7325.0020 DEFINITIONS.

Subp. 5. **Charge or unfair labor practice charge.** "Charge" or "unfair labor practice (ULP) charge" means a statement filed with the board in which a person or entity alleges that another person or entity has committed an unfair labor practice.

Subp. 6. **Complaint.** "Complaint" means a document issued by the board alleging that a person or entity has committed one or more unfair labor practices.

Subp. 6-~~7~~. **Days.** "Days" means a calendar day unless it is stated as "working days."

Subp. 7-~~8~~. **Legal holiday.** "Legal holiday" has the meaning given in Minnesota Statutes, section 645.44, subdivision 5.

Subp. 8-~~9~~. **Public Employment Relations Board or PERB.** "Public Employment Relations Board" or "PERB" means the board established under Minnesota Statutes, section 179A.041.

Subp. 9-~~10~~. **Respondent.** "Respondent" means a party subject to an unfair labor practice complaint.

Subp. ~~10~~-~~11~~. **Working day.** "Working day" means a day which is not a Saturday, Sunday, or legal holiday.

7325.0100 FILING AND SERVICE GENERALLY.

Subpart 1. **Filing.** For the purposes of this chapter:

A. Filing is accomplished by:

(1) in-person delivery to the board before 4:30 p.m. on a working day;

(2) first class United States mail with postage prepaid;

(3) facsimile; or

(4) as an attachment to an e-mail, with the express, prior written consent of the recipient who has provided an e-mail address for that purpose.

B. Anything filed with the board, unless otherwise specifically directed in writing by the board, a hearing officer, or the general counsel, must also be served on all other parties.

C. A filing by United States mail is deemed filed on the date of its postmark. A filing by e-mail is deemed filed on the date it is sent. A filing occurring on a Saturday, Sunday, or legal holiday is deemed to be filed on the next succeeding day which is not a

Adopted Rules

Saturday, Sunday, or legal holiday.

Subp. 2. **Service.** For the purposes of this chapter, service is accomplished by:

A. in-person delivery;

B. first class United States mail with postage prepaid;

C. facsimile; or

D. as an attachment to an e-mail, with the express, prior written consent of the recipient who has provided an e-mail address for that purpose.

If service is by United States mail it shall be effective on the date of its postmark. A party served by United States mail shall have three additional days for responding or taking other action from the date of service. If service is by facsimile or e-mail and it is accomplished after 4:30 p.m. local Minnesota time, then the parties served shall have one additional day added to any prescribed period for responding or taking other action from the date of service.

7325.0110 FILING, SUPPORTING, AND RESPONDING TO A CHARGE.

Subp. 2. **Form information.** The charge form must include the following information:

F. ~~the specific section of the law, either a reference to the specific section or sections of law alleged to have been violated under Minnesota Statutes, section 179.11, 179.12, or 179A.13; alleged to have been violated;~~

G. the specific remedy being sought for each unfair labor practice alleged; and

H. a statement that the charging party has served a complete copy of the charge on each party named as a charged party, including the name of the person served for each charged party, the method of service used for each charged party, and the date of service for each charged party; and

I. a signature acknowledging that the charging party has read the charge and that the statements in the charge are true to the best of the charging party's knowledge and belief.

Subp. 6. **Submission of evidence.** The charging party must submit evidence in support of each alleged unfair labor practice as well as any documents that support its position to the assigned investigator. This submission must be provided within seven days of the date the charge or amended charge is filed, unless an extension is granted by the investigator for good cause shown. The assigned investigator may request the charging party to submit additional evidence to support its charge when the assigned investigator determines additional evidence is necessary to evaluate the charge.

Subp. 7. **Submission of a response.** The charged party must submit a response to each alleged unfair labor practice in the charge as well as any evidence that supports its position to the assigned investigator. This submission must be provided within 14 days of the date the charge or amended charge is served by the board, unless an extension is granted by the assigned investigator for good cause shown. The assigned investigator may request the charged party to submit additional evidence when the assigned investigator determines additional evidence is necessary to evaluate the charge.

7325.0150 DISMISSAL OF CHARGES.

Subpart 1. **Dismissal.** If, at any time, the board determines that the charge has no reasonable basis in law or fact, the board must dismiss the charge unless the charge is voluntarily withdrawn by the charging party.

Subp. 2. **Notification.** If the board dismisses the charge, it must provide written notification to all parties to the case. ~~The charging party may request that the Minnesota Court of Appeals review the board's decision in accordance with Minnesota Statutes, section 179A.052.~~

7325.0240 HEARING OFFICER DUTIES.

The hearing officer shall:

- D. rule on motions to sequester witnesses;

7325.0260 SUBPOENAS.

The party requesting a subpoena shall submit a request to the hearing officer or the board if no hearing officer has been assigned and serve copies on all other parties. A subpoena must be served in the manner provided by the Minnesota Rules of Civil Procedure.

7325.0270 PROTECTIVE ORDERS.

Subpart 1. **Issuing protective orders.** The hearing officer, or the board or its designee if no hearing officer has been assigned, shall issue protective orders, including orders to control the disclosure and use of private, ~~sensitive~~, data on individuals or protected nonpublic data.

Subp. 2. **Closing a hearing.** The hearing officer may close a portion or portions of the hearing only to the extent necessary to protect private, ~~sensitive~~, data on individuals or protected nonpublic data.

7325.0300 CONSOLIDATION.

The board must consolidate one or more hearings if it determines that consolidation will serve the purposes of this chapter be more cost-effective and efficient for the parties involved than proceeding separately.

7325.0320 RECORD.

Subpart 1. **Digital transcription.** The board shall provide a digital or written transcription of the hearing to the parties at cost. A full and complete record shall be kept of all proceedings before the board or designated hearing officer and shall be transcribed by a reporter appointed by the board as required by Minnesota Statutes, section 179A.13, subdivision 1, paragraph (f).

7325.0400 EXCEPTIONS.

Subp. 4. **Brief supporting exceptions.** The party filing exceptions or cross-exceptions must submit with the statement of its exceptions a brief supporting its exceptions. The brief shall reference any exhibits, offers of proof, or the identity of any witnesses whose testimony supports its exceptions or cross-exceptions. Briefs may not exceed 35 pages in length, except with permission of the board.

Subp. 6. **Response to exceptions.** Within 15 days of service of the excepting party's exceptions, all nonexcepting parties to the hearing must file with the board and serve upon all other ~~nonexcepting~~ parties their responses to the excepting party's exceptions, any cross-exceptions they wish to submit, their brief, and any request for oral argument before the board.

Subp. 8. **Responses to cross-exceptions.** Within 15 days of service of any cross-exceptions, all nonexcepting parties may submit to the board and serve upon all other ~~nonexcepting~~ parties a response to any cross-exceptions filed stating their position with regard to the cross-exceptions. Any response to cross-exceptions shall reference any exhibits, offers of proof, or the identity of any witnesses whose testimony supports its position.

Subp. 12. Appeals of board decisions. Decisions of the board may be reviewed on certiorari by the Court of Appeals in accordance with Minnesota Statutes, section 179A.052.

7325.0410 PROCEEDINGS BEFORE THE BOARD.

Subpart 1. **Board initiated review of recommended decision and order.** The board may, in the absence of the submission of any exceptions, review a recommended decision and order on its own motion when:

- A. the board believes the hearing officer's recommended decision and order may be inconsistent with the law or the facts; or

Adopted Rules

B. a board decision on the case would assist the public by clarifying the law on a particular issue; or,

C. persons or entities not parties to the case may be adversely affected in the absence of board review of the recommended decision and order.

Commissioners' Orders

Various agency commissioners are authorized to issue "commissioner's orders" on specified activities governed by their agency's enabling laws. See the *Minnesota Statutes* governing each agency to determine the specific applicable statutes. Commissioners' orders are approved by assistant attorneys general as to form and execution and published in the *State Register*. These commissioners orders are compiled in the year-end subject matter index for each volume of the *State Register*.

Minnesota Department of Natural Resources (DNR) Identification of Known Calcareous Fens

Date: June 2016

Statutory authority: *Minnesota Statutes*, section 103G.223

Supersedes

Supplements

This Order supplements:

Order No. 05-001, dated March 4,2005, published March 14,2005 (29 SR1061-1065)

Identification Order No. 08-001, dated May 6,2008, published June 2,2008 (32 SR 2148-2154)

Commissioner's Order dated August 20,2009, published August 31,2009 (34 SR 278)

Commissioner's Order dated November 23,2009, published December 7,2009 (34 SR 823)

BACKGROUND

WHEREAS, calcareous fens, as identified by the Commissioner of Natural Resources by written order published in the State Register, may not be filled, drained, or otherwise degraded, wholly or partially, by any activity, unless the commissioner, under an approved management plan, decides some alteration is necessary, and;

WHEREAS, the commissioner issued orders identifying known calcareous fens in Minnesota dated March 4, 2005 (published in the State Register March 14,2005,29 SR 1061-1065), May 6,2008 (published on June 2, 2008; 32 SR 2148-2154), August 20,2009 (published August 31,2009; 34 SR 278), and November 23,2009 (published December 7,2009; 34 SR 823), and;

WHEREAS, additional calcareous fens have since been discovered and verified;

ORDER

NOW, THEREFORE, IT IS HEREBY ORDERED, pursuant to authority vested in me by law, including *Minnesota Statutes*, section 103G.223, that in addition to those identified in the May 6, 2008, August 20,2009 and November 23,2009 Orders, the following described lands have been identified as containing a calcareous fen as defined in *Minnesota Rules*, part 8420.0935, subpart 2:

County	Calcareous Fen Site Name	Fen ID No.	Township	Range	Section
Blue Earth	Lime 30	38219	109N	26W	SWSW30
Blue Earth	Lime 30	38219	109N	27W	SESE25, NESE25
Kandiyohi	Sweep WPA Complex	38220	120N	34W	SENW20, NENW20, SWNE20

Commissioners' Orders

The complete list of identified calcareous fens is available at:

http://files.dnr.state.mn.us/publications/waters/calcareous_fen_list_march_2016.pdf

Tom Landwehr, Commissione

Date:

6/17/16

Official Notices

Pursuant to *Minnesota Statutes* §§ 14.101, an agency must first solicit comments from the public on the subject matter of a possible rulemaking proposal under active consideration within the agency by publishing a notice in the *State Register* at least 60 days before publication of a notice to adopt or a notice of hearing, and within 60 days of the effective date of any new statutory grant of required rulemaking.

The *State Register* also publishes other official notices of state agencies and non-state agencies, including notices of meetings and matters of public interest.

Department of Agriculture Rural Finance Authority Notice of Date and Location of Meeting Place

The date for the Rural Finance Authority (RFA) summer board meeting is **July 28, 2016**. The meeting will start at **1:00 p.m.** at the U of M Southern Research and Outreach Center; 35838 120th St.; Waseca, MN. For more information, call Lori Schmidt at (651) 201-6556.

Future monthly meetings will be held on the first Wednesday of each month at 625 Robert Street North at 1:00 p.m. Some members may participate in certain of these meetings by electronic means. In accordance with Minnesota Statutes, Section 471.705 (1997), the Agency, to the extent practicable, will allow a person to monitor those certain meetings electronically from a remote location. If such monitoring shall occur, the Agency may require the person making such a connection to pay for documented marginal costs that the Agency incurs as a result of the additional connection. For additional information, contact James A. Boerboom, Minnesota Department of Agriculture, 625 Robert Street North, St. Paul, MN 55155-2538 or call (651) 201-6395.

James A. Boerboom, Deputy Commissioner
Minnesota Department of Agriculture

Iron Range Resources and Rehabilitation Board Request for Information to Assist in the Development of a Request for Proposal (RFP) for a Management Contractor to Operate all IRRRB Owned Assets at Giants Ridge

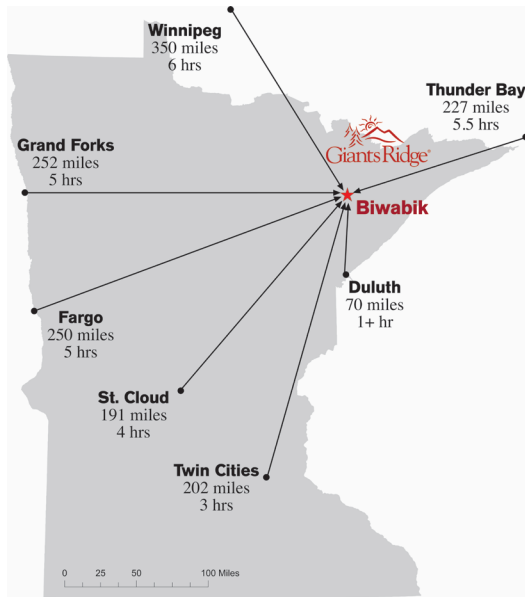
REQUEST FOR INFORMATION

Introduction

The State of Minnesota's Office of the Commissioner of Iron Range Resources and Rehabilitation Board, the IRRRB, is seeking information from qualified entities with experience running golf courses, ski operations, and related rental, retail, and food and beverage operations. The purpose of this Request for Information (RFI) is to assist in the development of a Request for Proposal (RFP) for a management contractor to operate all of the IRRRB owned assets at Giants Ridge that includes two 18-hole public championship golf courses, alpine and Nordic areas, a chalet and support facilities.

Giants Ridge is located in northeastern Minnesota near Biwabik, approximately 70 miles north of Duluth and 200 miles north of Minneapolis-St. Paul.

Official Notices



Giants Ridge location map

Purpose

The IRRRB owned facilities are currently managed by three different entities: a private concessionaire for ski rental, lessons and retail; a private golf management company for golf and food and beverage; and the State of Minnesota, through the office of the Commissioner of IRRRB, runs the ski hill with state employees.

Recent studies and analyses conducted about Giants Ridge have identified changes to the current business model that could improve efficiency, service, and financial performance. Separate contracts terminate in 2017 and may be replaced with a single management contractor who would be responsible for all aspects of the operation. This RFI for a single management contractor is a strategic decision by the IRRRB to change the existing business model and position Giants Ridge to better achieve its business growth objectives.

Who Should Respond

Businesses and organizations that own or have experience managing private or government owned golf and ski operations. Responders may also have resort or recreation management experience. Responders are encouraged to provide recommendations on how to most effectively manage the IRRRB's Giants Ridge assets while reducing the operational subsidy through revenue growth.

The IRRRB seeks input on responder qualifications for the project and recommendations on the design and implementation of a successful business model. The questions in this RFI will help the IRRRB understand what types of entities are interested in the project, how they would structure their operational approach to the project, and how they can leverage their experience to achieve the stated project goals.

A separate RFP will be issued if and when the IRRRB enters into the procurement phase.

Project Overview

The IRRRB, a State of Minnesota economic development agency, has owned and operated Giants Ridge since 1984. Giants Ridge was founded as a ski area but expanded its operations to include two 18-hole championship golf courses, the Legend in 1997 and the Quarry in 2004. Giants Ridge consists of 1,840 acres between the cities of Biwabik and Aurora.

Surrounded by the Superior National Forest, Giants Ridge is a destination that serves about 130,000 visitors a year participating in alpine and Nordic skiing, snow tubing, private events, hiking and biking, golfing and disc-golfing. Over half of Giants Ridge guests stay in the area overnight.

Portions of the recreation area are owned and operated by private partners that provide lodging facilities, amenities and residential development of single family homes and other types of development. About 300 people are employed in full and part-time jobs that support the public and private operations within the recreation area.

The IRRRB's public-private partnership model at Giants Ridge has an annual \$43 million dollar economic impact on the East Iron Range, an economically distressed area of the region. (THK Associates, 2016 Giants Ridge Economic Analysis).

Assets in Place



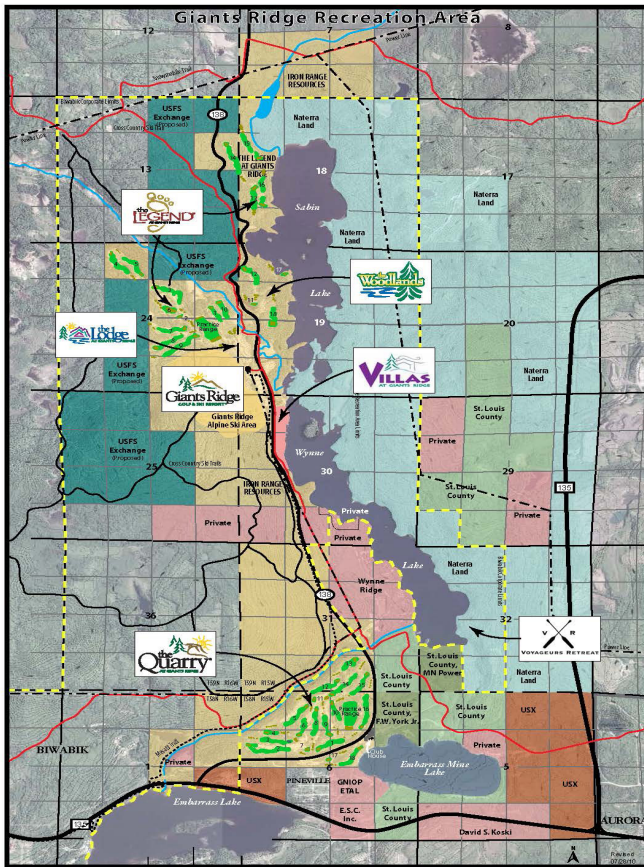
Giants Ridge Chalet Rendering

- A new 34,500 square foot chalet will open in July 2016 with food service, retail, rental, ticket sales, offices, and meeting/venue event spaces.
- Excellent-quality, nationally-acclaimed golf courses that have been managed by a well-known brand.
- 60 kilometers of Nordic ski trails.
- Competitive mountain skiing attributes including elevation, skiable acreage, vertical distance, and terrain.
- Diverse snow sports, including tubing, snowboarding and snow-shoeing.
- A base of loyal season pass holders.
- A pristine, scenic mountain environment.
- Over \$61 million of public funds and over \$43 million in private investment has been made in the recreation area.
- Capacity for growth in golf, ski and development.
- Capacity for growth in creating and managing destination events.
- Capacity and funding available for amenities.
- Summer hiking and bicycling trail system.
- A new climbing wall and children's play area are in the design stages for 2016 installation.
- Two new ski lifts will be installed in 2017, a high speed detachable quad and a fixed grip quad. The high speed lift can be used year-around to transport guests and bicycles to the top of the mountain.

The Giants Ridge Recreation Area

The Giants Ridge Recreation area has taxing authority that helps it raise additional funds for construction, renovation, improvement, expansion and maintenance of the IRRRB's assets. The Minnesota Department of Revenue administers the recreation area tax which consists of 2% on admissions and recreation, 1% on food and beverage, and 2% on lodging.

Official Notices



Map of the Giants Ridge Recreation Area

- Giants Ridge Recreation area is outlined with a dashed yellow line.
- The IRRRB owned lands are shaded a gold color.
- The Lodge, the Woodlands, The Villas and Voyageurs Retreat are privately owned properties within the recreation area.

Operating Data

Budget and Subsidy 2013 - 2015

	2013	2014	2015
Revenue	\$4,318,662	\$4,067,452	\$3,849,698
Expenses	\$6,846,844	\$7,097,569	\$6,701,399
Operating Subsidy	\$2,608,586	\$3,051,781	\$2,860,591
Capital Subsidy	\$161,354	\$1,374,149	\$8,846,983

Attendance Data

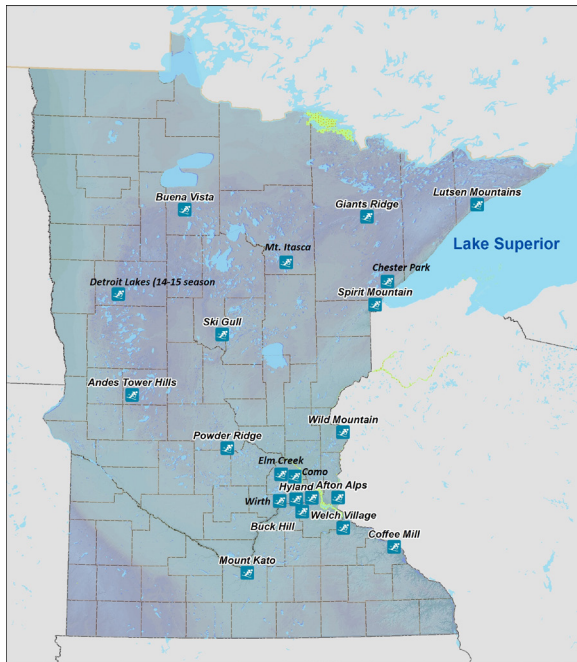
	Legend Golf Rounds	Quarry Golf Rounds	Ski Passes
2013	12,565	12,420	40,154
2014	12,788	12,421	37,197
2015	13,877	14,687	33,868

Market Overview

Ski

Giants Ridge is one of 21 ski areas in Minnesota that collectively hosted almost 1.3 million skiers during the 2014-2015 season. Giants Ridge skier visits for that year total 75,000, about 5.7% of the market share. This has been the average for the facility over the last 9 years.

In addition to daily and group ski visits, Giants Ridge hosts the Minnesota State High School League alpine and Nordic championships and serves over 4,000 students from across 75 Minnesota schools.



Map of Ski Areas in Minnesota
(Minnesota Ski Areas Association)

<i>Ski Areas Within 120 Miles of Giants Ridge</i>							
	Vertical Drop (Feet)	No. of Lifts	High Speed Lifts	No. of Runs	Skiable Acres	Terrain Parks	Tubing
Giants Ridge Biwabik, MN	500	7	0	35	202	4	Yes
Spirit Mountain Duluth, MN (75.5 Miles)	700	8	1	22	175	3	Yes
Lutsen Tofte, MN (132.4 Miles)	1000	9	1 + Gondola	92	393	4	--

On the Snow.com and Minnesota Ski Areas Association data

Giants Ridge has competitive ski attributes and is one of the three largest ski areas in northern Minnesota. With a small local population, Giants Ridge draws almost half its skiers from the Minneapolis-St. Paul market.

Golf

The golf course facility consists of two 18-hole golf courses. The Legend, opened for play in 1996, is designed by Golfscapes, Inc. of Arlington, Texas and architect Jeffrey Brauer with the assistance of PGA professional Lanny Wadkins.

The Quarry opened for play in 2003 was also designed by Jeffrey Brauer. Both courses are highly acclaimed within the golf industry and have garnered numerous awards and accolades since their openings. Some of the most recent accolades include:

Legend #17 Named in Best Iconic Par 3s in North America

Golf Weeks Best: State-by-State Courses You Can Play 2016 Names the Quarry as #1 in Minnesota

Giants Ridge named in Golf Digest's Editor's Choice "Best Golf Resorts in the Midwest", the only Minnesota facility to

Official Notices

receive this award and one of only five named in the Midwest.

Giants Ridge's primary competition consists of other upscale drive-to destination golf facilities surrounding the Minneapolis/St. Paul area. Giants Ridge competes with the following top courses for destination golfers:

Madden's on Gull Lake - Brainerd, MN
Cragun's Resort - Brainerd, MN
Breezy Point Resort - Breezy Point, MN
Trapper's Turn - Wisconsin Dells, WI
Grand View Lodge - Nisswa, MN
The Harvester - Rhodes, IA

Private Partners and Development

There are two independently owned and operated on-site lodging facilities in the recreation area: The Lodge and The Villas. The Lodge is located adjacent to The Legend golf course and is a condominium hotel with 67 condo units, four conference/banquet rooms, a restaurant, bar, fitness center, spa and an indoor pool. The Villas is located between The Legend and The Quarry and consists of 53 units, 51 of which are available as rentals.

There are three privately owned and developed residential projects at Giants Ridge: Voyageurs Retreat, The Residence Club and The Woodlands. Voyageurs Retreat is a single family home development with 240 lots located along the eastern shores of Wynne & Sabin lakes. Of the 240 lots, there are approximately 50 homes constructed to date. The Residence Club is a fractional ownership development with 27 lots and one home is constructed to date. The Woodlands is a 19 single-family lot development. Sixteen lots have been sold and four homes have been built.

Business Opportunity

Food and Beverage

Food and beverage sales are expected to almost double with the opening of the new chalet. The chalet has a bar and professional kitchen that will provide daily fare as well as banquet and catering services. The chalet's Great Hall is already booked for private events through 2017.

Retail, Rental and Lessons

Retail sales and lessons are currently managed by two entities. The new contract manager will take on sales and inventory for both golf and ski retail as well as lessons for both sports. Ski and golf rentals can also be combined in the future operations.

Goals and Performance

The IRRRB's goals for the management contractor are to increase market share and revenues, manage capital assets and infrastructure improvement plans, return income to a capital account and decrease the operating subsidy.

The management contractor must excel at customer service, measure improvements in Net Promoter Scores and peer industry ratings, and be able to further enhance the image and reputation of Giants Ridge.

Consistent with these goals, the IRRRB invites proposals of compensation terms that may include performance incentives. Performance benchmarks may include revenue and sales increases and/or expense management metrics.

Contract for service fees will be comparable for the industry and incentive based compensation terms will be tied to performance targets.

RFI Process

The IRRRB will accept responses to this RFI until **August 12, 2016**. Responses are voluntary; responders are encouraged to address as many of the questions that follow as they choose. Responders may contact the IRRRB and arrange for a meeting in lieu of or in addition to submitting responses to the questions.

This RFI, and responses to it, do not in any way obligate the IRRRB, nor will it provide any advantage to responders in potential future Requests for Proposals for competitive procurement. Responders are responsible for all costs associated with the preparation and submission of responses to this RFI.

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All responses to this RFI are considered public, according to the Minnesota Statutes, section 13.03 unless otherwise defined by Minnesota Statutes, section 13.37 as “Trade Secrets.” If the Responder submits information that it believes to be trade secret/confidential materials, and the Responder does not want such data used or disclosed for any purpose other than the evaluation of this Response, the Responder must clearly mark every page of trade secret materials in its Response at the time the Response is submitted with the words “Trade Secret” or “Confidential,” and must justify the trade secret designation for each item in its Response. If the IRRRB should decide to issue an RFP and award a contract based on any information received from responses to this RFI, all public information, including the identity of the responders, will be disclosed upon request.

The IRRRB’s contact person for this RFI is Marianne Bouska, the IRRRB’s Chief Operating Officer. Inquiries regarding this RFI should be addressed to Ms. Bouska at marianne.bouska@state.mn.us or by telephone at 218-735-3005. Written responses to the RFI should be addressed to Ms. Bouska and either sent via email or U.S. mail to the following address: 4261 Highway 53 South, P.O. Box 441, Eveleth, MN 55734-0441.

In the RFI response, please include contact information for your organization in the event that there are questions regarding your submission. Please include the following:

Name
Organization & Title (if applicable)
Telephone number
Email address

Questions for the Responders

Responders are encouraged to address all the following questions and requests for information. Provide attachments or other support documents as needed but indicate the question number they refer back to.

1. Describe your experience in providing recreational facilities management including snow-making and agronomy.

Provide a summary of the entity’s background and experience, including a list of similar facilities managed, resort management, lodging partnerships, and food and beverage management experience.

2. Describe your company. Include your for profit corporate type, or nonprofit status.

3. Identify your access to operating capital to undertake the project. A subsidy from the state may be directed to specific expenses such as payroll, capital, and maintenance and repair expenses so the responder must demonstrate the ability to provide working capital.

4. Provide a financial proforma of revenue projections and anticipated operating costs. Include management fees.

5. Describe your experience developing and implementing evaluation methodology to measure performance against goals.

6. Describe the key performance metrics you use in golf, ski, food and beverage, and retail operations that you intend to collect to effectively manage and evaluate business performance.

7. Chart your proposed organization and staffing plan. Provide a statement of general qualifications your firm would seek in key on-site management personnel and qualifications such as education, training, and work experience. Also identify:

- Numbers and types of positions
- Position descriptions
- Seasonal, permanent and part-time positions

8. Describe the staff and expertise necessary to manage a full-service catering and banquet component of the food and beverage operations, including banquet sales and reservations.

9. Describe your experience with group sales and client development/management including software. What experience do you have using data management and analysis for marketing, audience development, customer satisfaction feedback and sales growth?

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10. What experience and success do you have in creating programs and events that increase the customer base or meet the recreational needs of diverse audiences such as skiers, golfers, cyclists, hikers, school age children, local community residents and groups, tourists and special populations.

11. Please provide comments on the management model and expectations outlined here and how the model might be improved.

12. Propose a management fee, performance incentive plan and contract duration for this project.

13. Would you respond to an RFP to provide these services under a management contract?

Minnesota Higher Education Facilities Authority Notice of Public Hearing on Revenue Obligations on Behalf of St. Olaf College

NOTICE IS HEREBY GIVEN that a public hearing will be held by the Minnesota Higher Education Facilities Authority (the "Authority") with respect to the proposal to issue revenue bonds or other obligations on behalf of St. Olaf College, a Minnesota nonprofit corporation (the "College"), as owner and operator of St. Olaf College, an institution of higher education, at the Authority's offices at 380 Jackson Street, Suite 450, St. Paul, Minnesota on **Wednesday, July 20, 2016, at 2:00 p.m.** Under the proposal, the Authority would issue its revenue bonds or other obligations in an aggregate original principal amount not to exceed \$26,500,000 to refund a portion of the Authority's Revenue Bonds, Series Seven-F (St. Olaf College) (the "Series Seven-F Bonds") which were issued to refund the Authority's (a) Variable Rate Demand Revenue Bonds, Series Five-H (St. Olaf College) (the "Series Five-H Bonds"), (b) the Authority's Variable Rate Demand Revenue Bonds, Series FiveM1 (St. Olaf College) (the "Series Five-M1 Bonds"); and (c) a portion of the Variable Rate Demand Revenue Bonds, Series Five-M2 (St. Olaf College) (the "Series Five-M2 Bonds").

The Series Five-H Bonds were originally issued to finance the costs of (i) renovating and equipping the St. Olaf Center to house the departments of art and dance, (ii) acquiring and installing furniture in Hoyme Hall, Kildahl Hall, Larson Hall, Mohn Hall and Rand Hall, (iii) replacing bleachers in Skoglund Athletic Center and Manitou Field, (iv) acquiring, renovating and equipping four houses for administrative or student housing use, (v) renovating and equipping the College's Administration Building, and (vi) constructing certain utility improvements. The Series Five-M1 Bonds were originally issued to finance the costs of (i) acquiring, constructing, furnishing and equipping of an approximately 95,000 square foot building for use as a student recreation center, and (ii) renovating the Skoglund Athletic Center and other site improvements. The Series Five-M2 Bonds were originally issued for the purpose of refinancing the outstanding principal of the City of Northfield, Minnesota, College Facility Revenue Bonds, Series 1992 (St. Olaf College Project), originally issued to refinance the City of Northfield, Minnesota, College Facility Revenue Bonds, Series 1988 (St. Olaf College Project), which financed Ytterboe Hall (student housing), financed repairs, renovations and improvements to Rand and Thorson Residence Halls, expansion of the College water system and expansion of the College parking facilities. The above-described projects are owned and operated by the College and located on its main campus, the principal street address of which is 1520 St. Olaf Avenue, Northfield, Minnesota.

At said time and place the Authority shall give all parties who appear or have submitted written comments, an opportunity to express their views with respect to the proposal to undertake the refunding of a portion of the Series Seven-F Bonds.

Dated: July 5, 2016.

By Order of the

Minnesota Higher Education Facilities Authority

Barry Fick, Executive Director

Minnesota Department of Human Services

Purchasing and Service Delivery Division

Notice of Request for Information regarding changes to Medicaid outpatient pharmacy reimbursement methodology

NOTICE IS HEREBY GIVEN that the Minnesota Department of Human Services is seeking information regarding changes to Medicaid outpatient pharmacy reimbursement methodology.

For more information, or to obtain a copy of the Request for Proposal, contact:

Minnesota Pharmacy Reimbursement RFI
Department of Human Services
Purchasing and Service Delivery Division
P.O. Box 64984
444 Lafayette Road North, St. Paul, MN 55155
Email: pharmacyrfi@state.mn.us

Responses to this Request for Information must be received no later than **4:00 p.m., Central Time, August 2, 2016.**

The RFI can be viewed by visiting the Minnesota Department of Human Services RFP web site:
http://www.dhs.state.mn.us/id_000102

This request does not obligate the State to complete the work contemplated in this notice. The State reserves the right to cancel this solicitation. All expenses incurred in responding to this notice are solely the responsibility of the responder.

Minnesota Management & Budget Budget Services Division Notice of Rate for Provider Tax Research Credit

NOTICE IS HEREBY GIVEN that pursuant to *Minnesota Statutes* 295.53, Subdivision 4a and 4a(e), the research tax credit for companies subject to the gross earnings tax under *Minnesota Statutes* 295.52 shall be 1.0 percent of revenues for patient services used to fund expenditures for qualifying research conducted by an allowable research program in calendar year 2017.

For additional information, please call Ahna Minge, Executive Budget Officer, at (651) 259-3690.

Myron Frans
Commissioner

Metropolitan Airports Commission (MAC) Notice of Public Hearing on Commercial Vehicle Ordinance

NOTICE IS HEREBY GIVEN that on the **20th day of July, 2016**, the Metropolitan Airports Commission (“MAC”) will hold a public hearing to receive verbal and written testimony relative to the proposed changes to MAC Ordinance 111, also known as the Commercial Vehicle Ordinance. The public hearing will be held at a Special Management and Operations Committee meeting and will commence at **5:00 p.m.** at Embassy Suites in Bloomington (2800 American Blvd W. Bloomington, MN 55431).

COMMERCIAL VEHICLE ORDINANCE

An Ordinance to promote and conserve public safety, health, peace, convenience and welfare and to provide for the equitable allocation of the costs of establishing and maintaining ground transportation facilities at the Airport; to manage the operation of various forms of ground transportation at the Airport in recognition of limited roadway capacity; to regulate the operation of all Commercial Vehicles at Minneapolis-St. Paul International Airport, a public airport under the operation, direction and control of the Metropolitan Airports Commission.

The proposed draft Commercial Vehicle Ordinance will be available on the Metropolitan Airports Commission website <http://metroairports.org> under “Other MAC Public Meetings” or go directly here:
<http://metroairports.org/Airport-Authority/Metropolitan-Airports-Commission/Public-Meetings/Other-MAC-Meetings.aspx>.

Written and verbal comments will be accepted at the public hearing. In addition, written or emailed comments will continue to be accepted at the below email and address until **4:00 p.m. on Tuesday, July 26, 2016:**

Metropolitan Airports Commission
Attn: Legal Department (TLR)
General Office
6040 28th Avenue South
Minneapolis, MN 55450-2799
Email: CV.ordinance@mspmac.org

Official Notices

Dated this 28 day of June 2016.

Mr. Brian Ryks
Executive Director/CEO
Metropolitan Airports Commission
6040 - 28th Avenue South
Minneapolis, MN 55450

Metropolitan Airports Commission (MAC) Notice of Public Hearing on Taxicab Ordinance

NOTICE IS HEREBY GIVEN that on the **20th day of July, 2016**, the Metropolitan Airports Commission (“MAC”) will hold a public hearing to receive verbal and written testimony relative to proposed changes to MAC Ordinances 102 and 106, also known as the Taxicab Ordinance. The public hearing will be held at a Special Management and Operations Committee meeting and will commence at **6:30 p.m.** at Embassy Suites in Bloomington (2800 American Blvd W. Bloomington, MN 55431).

TAXICAB ORDINANCE

An Ordinance to promote and conserve public safety, health, peace, convenience and welfare and to provide for the equitable allocation of the costs of establishing and maintaining ground transportation facilities at the Airport, by regulating the operation of all Taxicabs at Minneapolis-St. Paul International Airport, Wold-Chamberlain Field, a public airport under the operation, direction and control of the Metropolitan Airports Commission, and amending Ordinances 102 and 106.

The proposed draft Taxicab Ordinance will be available on the Metropolitan Airports Commission website <http://metroairports.org> under “Other MAC Public Meetings” or go directly here: <http://metroairports.org/Airport-Authority/Metropolitan-Airports-Commission/Public-Meetings/Other-MAC-Meetings.aspx>.

Written and verbal comments will be accepted at the public hearing. In addition, written or emailed comments will continue to be accepted at the below email and address until **4:00 p.m. on Tuesday, July 26, 2016**:

Metropolitan Airports Commission
Attn: Legal Department (TLR)
General Office
6040 28th Avenue South
Minneapolis, MN 55450-2799
Email: taxicab.ordinance@mspmac.org

Dated this 28 day of June 2016.

Mr. Brian Ryks
Executive Director/CEO
Metropolitan Airports Commission
6040 - 28th Avenue South
Minneapolis, MN 55450

Minnesota Pollution Control Agency Watershed Division

Notice of Availability of the Draft Elm Creek Watershed Total Maximum Daily Load (TMDL) and Watershed Restoration and Protection Strategy (WRAPS) and Request for Comment

Public Comment Period Begins: July 5, 2016
Public Comment Period Ends: August 4, 2016

The Minnesota Pollution Control Agency (MPCA) is requesting comments on the Draft Elm Creek Watershed Total Maximum Daily Load (TMDL) and Watershed Restoration and Protection Strategy (WRAPS). The draft WRAPS and TMDL are available for review at: <https://www.pca.state.mn.us/water/tmdl/elm-creek-watershed-management-organization-watershed-wide-tmdl-and-protection-and>.

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Written comments on the draft WRAPS and TMDL must be sent to the MPCA contact person listed below by **August 4, 2016, 4:30 p.m.** The comments should indicate whether they are about the WRAPS or the TMDL. The MPCA will prepare responses to comments received and make any necessary revisions of the two documents. Subsequent to the revision(s), the draft TMDLs will be submitted to the U.S. Environmental Protection Agency (EPA) for approval; the WRAPS will be forwarded to the MPCA Commissioner for approval.

Required by the federal Clean Water Act, a TMDL is a scientific study that calculates the maximum amount of a pollutant that a waterbody can receive and still meet water quality standards for that pollutant. It is a process that identifies all the sources of the pollutant causing an impairment and allocates necessary reductions among them.

This Total Maximum Daily Load (TMDL) study addresses 22 impairments in the Elm Creek Watershed and 2 impairments in the Crow River Watershed, located in the upper Mississippi River Basin. Those in the Elm Creek Watershed include nutrient impairments in Fish Lake, Rice Lake, Diamond Lake, Goose Lake, and Henry Lake; *E. coli* bacteria impairments in Rush Creek-South Fork, Rush Creek mainstem, Diamond Creek, and Elm Creek; low dissolved oxygen (DO) impairments in Rush Creek mainstem, Diamond Creek, and Elm Creek; and both fish and macroinvertebrate biotic integrity impairments for upper and lower reaches of the Rush Creek-South Fork, Rush Creek mainstem, Diamond Creek, and Elm Creek. The TMDL also includes nutrient impairments in Cowley Lake and Sylvan Lake in the Crow River Watershed. The WRAPS summarizes past efforts to monitor and improve water quality, and identifies future strategies for restoring and protecting water quality in the watershed.

Agency Contact Person: Written comments and requests for more information should be directed to:

Brooke Asleson
MPCA – Metro Area
520 Lafayette Road North
St. Paul, Minnesota 55155
Telephone: 651-757-2205
Fax: 651-297-8676

Email: brooke.asleson@pca.state.mn.us

Website: <http://www.pca.state.mn.us/programs/roadsalt.html>

TTY users may call the MPCA teletypewriter at 651-282-5332 or 800-657-3864.

Preliminary Determination on the draft WRAPS and TMDL Reports: The MPCA Commissioner has made a preliminary determination to approve this WRAPS and will submit this TMDL Report to the EPA for final approval. A draft TMDL Report and factsheet are available for review at the MPCA office at the address listed below and at the MPCA Website: <https://www.pca.state.mn.us/water/tmdl/elm-creek-watershed-management-organization-watershed-wide-tmdl-and-protection-and>. Suggested changes will be considered before the documents are finalized and the TMDL Report is sent to the EPA for approval.

Written Comments: You may submit written comments on the conditions of the draft WRAPS and TMDL Reports or on the Commissioner's preliminary determination. Written comments must include the following:

1. A statement of your interest in the draft WRAPS and TMDL Reports;
2. A statement of the action you wish the MPCA to take, including specific references to sections of the draft documents that you believe should be changed; and
3. The reasons supporting your position, stated with sufficient specificity as to allow the Commissioner to investigate the merits of your position.

Petition for Public Informational Meeting: You also may request that the MPCA Commissioner hold a public informational meeting. A public informational meeting is an informal meeting that may be held to solicit public comment and statements on matters before the MPCA, and help clarify parts of the document and resolve issues. A petition requesting a public informational meeting must include the following information:

1. A statement identifying the matter of concern;
2. The information required under items 1 through 3 of "Written Comments," identified above;
3. A statement of the reasons for holding a public informational meeting; and
4. The issues that you would like addressed at the public informational meeting.

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Petition for Contested Case Hearing: You also may submit a petition for a contested case hearing. A contested case hearing is a formal hearing before an administrative law judge that provides evidence on issues requested to be change. In accordance with Minn. R. 7000.1900, the MPCA will grant a petition to hold a contested case hearing if it finds that: (1) there is a material issue of fact in dispute concerning the application or draft WRAPS and/or TMDL Reports; (2) the MPCA has the jurisdiction to make a determination on the disputed material issue of fact; and (3) there is a reasonable basis underlying the disputed material issue of fact or facts such that the holding of the contested case hearing would allow the introduction of information that would aid the MPCA in resolving the disputed facts in making a final decision on the draft WRAPS and/or TMDL Reports. A material issue of fact means a fact question, as distinguished from a policy question, whose resolution could have a direct bearing on a final MPCA decision. A petition for a contested case hearing must include the following information:

1. A statement of reasons or proposed findings supporting the MPCA decision to hold a contested case hearing according to the criteria in Minn. R. 7000.1900, as discussed above; and
2. A statement of the issues proposed to be addressed by a contested case hearing and the specific relief requested or resolution of the matter.

In addition and to the extent known, a petition for a contested case hearing should also include the following information:

1. A proposed list of prospective witnesses to be called, including experts, with a brief description of proposed testimony or summary of evidence to be presented at a contested case hearing;
2. A proposed list of publications, references, or studies to be introduced and relied upon at a contested case hearing; and
3. An estimate of time required for you to present the matter at a contested case hearing.

MPCA Decision:

The written comments, requests, and petitions submitted on or before the last day of the public comment period will be considered in the final decision on the WRAPS and TMDL Reports. If the MPCA does not receive written comments, requests, or petitions during the public comment period, MPCA staff as authorized by the Commissioner, will make the final decision on the draft TMDL Report.

Department of Public Safety (DPS)

Office of Justice Programs

Notice of Application for Funding from the Bureau of Justice Assistance

The Office of Justice Programs is submitting an application to the Bureau of Justice Assistance, Office of Justice Programs, U. S. Department of Justice for the Edward Byrne Memorial Justice Assistance Grant Program (JAG). JAG funded projects may address crime through provision of direct services and by improving the effectiveness and efficiency of the criminal and juvenile justice systems, processes and procedures.

Those wishing to comment on the application may contact Tricia Hummel at the Department of Public Safety, telephone number (651) 201-7320 or e-mail: Tricia.Hummel@state.mn.us. The application can be found on our website; please copy and paste the following: www.dps.mn.gov/divisions/ojp.

Minnesota Department of Transportation (Mn/DOT)

Office of Transportation System Management

Notice of Solicitation for Public Review and Comment on the Draft State Transportation

Improvement Program (STIP) for State Fiscal Years 2017-2018-2019-2020 (July 1, 2016 through June 30, 2020)

The Minnesota Department of Transportation is offering an opportunity for public review and comment on a draft list of projects to be included in the *State Transportation Improvement Program (STIP)* for state fiscal years 2017-2018-2019-2020 (July 1, 2016 through June 30, 2020). The program of transportation projects annually utilizes about \$600 million federal funds, \$306 million of state trunk highway funds, plus funds from trunk highway bonds, local agencies and other sources. The program includes local road and bridge projects utilizing federal funds; transit capital investments; state highway road and bridge projects; Highway Safety Improvement Program (HSIP) projects; Congestion Mitigation and Air Quality (CMAQ) projects; Transportation Alternative Program (TAP) projects; and other projects intending to utilize federal highway funds, federal transit funds, or state trunk highway funds. The draft list of projects in the STIP is available for review at the Department of Transportation District Offices:

- District 1 – Duluth, 1123 Mesaba Avenue, Duluth, MN 55811 (Phone 218-725-2700)
- District 2 – Bemidji, 3920 Highway 2 West, Bemidji, MN 56601 (Phone 218-755-6500)
- District 3 – Baxter, 7694 Industrial Park Road, Baxter, MN 56425-8096 (Phone 800-657-3971)
- District 4 – Detroit Lakes, 1000 Hwy. 10 West, Detroit Lakes, MN 56501 (Phone 800-657-3984)
- District 6 – Rochester, 2900 48th Street NW, Rochester, MN 55901-5848 (Phone 507-286-7500)
- District 7 – Mankato, 2151 Bassett Dr, Mankato, MN 56001-6888 (Phone 800-657-3747)
- District 8 – Willmar, 2505 Transportation Road, Willmar, MN 56201 (Phone 800-657-3792)
- Metro District – Water’s Edge Building, 1500 W. Co. Rd. B-2, Roseville, MN 55113-3174 (Phone 651-234-7500)
- or the Office of Transportation System Management, Mail Stop 440, 395 John Ireland Boulevard, Third Floor South, St. Paul, MN 55155.

You have 30 days to submit written comments. Comments must be received by **4:30 p.m. on July 26, 2016**. Comments are encouraged and should identify the portion of the STIP addressed, reason for the comment, and any change proposed.

Please direct all correspondence to:

Deb Peña
Office of Transportation System Management
Minnesota Department of Transportation
Mail Stop 440
395 John Ireland Boulevard
St. Paul, MN 55155

Email: ***Debbie.Pena@state.mn.us***
Phone: (651) 366-3775
Office Phone: (651) 366-3798

State Contracts

Informal Solicitations: Informal solicitations for professional/technical (consultant) contracts valued at over \$5,000 through \$50,000, may either be published in the *State Register* or posted on the Department of Administration, Materials Management Division's (MMD) Web site. Interested vendors are encouraged to monitor the P/T Contract Section of the MMD Website at www.mmd.admin.state.mn.us for informal solicitation announcements.

Formal Solicitations: Department of Administration procedures require that formal solicitations (announcements for contracts with an estimated value over \$50,000) for professional/technical contracts must be published in the *State Register*. Certain quasi-state agency and Minnesota State College and University institutions are exempt from these requirements.

Requirements: There are no statutes or rules requiring contracts to be advertised for any specific length of time, but the Materials Management Division strongly recommends meeting the following requirements: \$0 - \$5000 does not need to be advertised. Contact the Materials Management Division: (651) 296-2600 \$5,000 - \$25,000 should be advertised in the *State Register* for a period of at least seven calendar days; \$25,000 - \$50,000 should be advertised in the *State Register* for a period of at least 14 calendar days; and anything above \$50,000 should be advertised in the *State Register* for a minimum of at least 21 calendar days.

Minnesota State Colleges and Universities (MnSCU) Request for Proposals for Conference Center

NOTICE IS HEREBY GIVEN that proposals are being solicited for a conference center for a mid-level leadership development program at Minnesota State Colleges and Universities (MnSCU).

For a copy of the full Request for Proposals, please visit <http://www.hr.mnscu.edu/> or contact:

Cindy Schneider
MnSCU System Office
30 7th Street East, #350
St. Paul, MN 55101
Phone: 651/201-1849
cindy.schneider@so.mnscu.edu

Sealed proposals must be received according to the instructions appearing in the Request for Proposal no later than **Monday, August 1, 4:30 p.m. CST**. Fax and e-mail responses will not be considered. Proposals received after this date and time will be returned to the responder unopened.

This RFP does not obligate the Minnesota State Colleges and Universities (MnSCU) system, its Board of Trustees or the System Office to award a contract or complete the proposed project. The Minnesota State Colleges and Universities (MnSCU) system, its Board of Trustees or the System Office and each reserves the right to cancel this RFP if it is considered to be in its best interest.

Minnesota State Colleges and Universities (MnSCU)

Inver Hills Community College

Notice of Request for Proposals for Grant Writing and Development Services

Inver Hills Community College is requesting qualified Vendors to submit proposals to provide Grant Writing and Development Services to Inver Hills Community College. Inver Hills has a pre-established calendar and set of Grantors that we want additional Grant Writing services. Inver Hills would like to have a vendor that has experience working with MnSCU and familiar with Inver Hills Community College.

Please email karla.colwell@inverhills.edu for the full proposal.

Please contact:

Karla Colwell
Inver Hills Community College
Karla.colwell@inverhills.edu
Any Questions (651)-450-3871

Date Bid Due: **July 11th, 2016 at 12:00p.m.** At College Center Business Office Attention Karla Colwell

Minnesota State Colleges and Universities (MnSCU)

Minneapolis Community and Technical College

Request for Proposals for Campus Wide Vertical Transportation Maintenance Agreement

Sealed Proposals for:

Minneapolis Community and Technical College (MCTC) – Campus Wide VTMA
1501 Hennepin Avenue
Minneapolis Community Technical College
Minneapolis, Minnesota

Will be received by:

James J. Splett
1312 Harmon Place
Suite M0200 – MEC Basement
Minneapolis Community and Technical College
Minneapolis, Minnesota 55403

Until **2:00 PM, local time, July 27, 2016.**

Project Scope: *Vertical Transportation Maintenance Agreement to service quantity of 23 elevators.*

Services shall include all labor, transportation, supplies, materials, parts, tools, scaffolding, machinery, hoists, employee safety equipment, equipment, lubricants, supervision, applicable taxes, and all other work and materials expressly required under this Agreement or reasonably inferred whether or not expressly stated herein.

A mandatory Pre-Proposal Meeting and walk through will be held at 12:00 PM, Tuesday, July 12, Technology Building, Room T1500, Minneapolis Community and Technical College, 1501 Hennepin Ave, Minneapolis MN 55403. The Engineer and/or College/University Representatives will review the procedures, Documents and other conditions with interested Contractor's and answer questions.

To obtain scope documents as prepared by Engineer of Record; **Lerch Bates, Inc., Dan Gosswiller, contact:**

James J. Splett
1312 Harmon Place
Suite M0200
James.Splett@minneapolis.edu
612-659-6817
Minneapolis Community and Technical College
Minneapolis, Minnesota 55403

All questions related to scope, terms and conditions need to be submitted in writing to James Splett, ***James.Splett@minneapolis.edu*** no later than 2:00 PM, July 14, 2016. All questions, responses to questions and or addenda will be emailed to attendees of pre-proposal meeting no later than July 19, 2016 at 12:00 PM.

Minnesota Sports Facilities Authority

Advertisement for Qualifications & Proposals for Event Level Cleaning Office Revisions for U.S. Bank Stadium

1. Proposals – Submit qualifications & proposals for the procurement of Event Level Cleaning Office Revisions for U.S. Bank Stadium to Jay Carey, Hammes, at 511 11th Ave S, Suite 401, Minneapolis, MN 55415 on or before **4:00 p.m., on July 12, 2016.**
2. Work Includes – Construct and commission the Event Level Cleaning Office revisions at U.S. Bank Stadium.
3. Obtaining & Examining Documents – Documents will be available for review, at the office of the MSFA, 511 11th Ave.

State Contracts

South, Suite 401, Minneapolis, MN and on the website, MSFA.com after June 28, 2016.

4. Affirmative Action – All proposers, applicants, prime contractors and prospective subcontractors will be subject to a pre-award compliance review to ensure the employment of minorities, women and disabled person. The Minnesota Sports Facilities Authority reserves the right to reject any and all proposals and to waive any information in any proposals received without explanation.

Ms. Michele Kelm-Helgen, Chair
Minnesota Sports Facilities Authority

Minnesota State Lottery Request for Proposals for Sponsorship Agreements

Description of Opportunity

The Minnesota State Lottery develops sponsorship agreements throughout the year with organizations, events, and sports teams to create excitement for lottery players, to interest new players and increase the visibility of lottery games. The Lottery encourages and continually seeks new sponsorship agreements to help achieve current Lottery marketing goals.

Proposal Content

A sponsorship proposal presented to the Lottery should meet the following three criteria:

1. Maximize Lottery Visibility – the event, sports or tie-in proposal should draw a large number of desired participants (typically 50,000 or more) whose demographics match the Lottery player profile. The Lottery is interested in effectively delivering its

message of fun and entertainment to Minnesota adults whose demographics skew primarily towards those aged 25-64, with a household income of \$35,000-\$75,000, and having an educational background of some college or higher. The Lottery does not market to those under the age of 18, and family events with high levels of children present are generally not accepted. Attendance, on-site signage visibility and paid media exposure will be critical components that will be evaluated.

2. Enhance Lottery Image – the event, sports or tie-in proposal should inherently project the attitude that the Lottery is a fun and socially acceptable part of the community. The Lottery's presence should fit well within the lineup of other sponsors. The Lottery is interested in creating opportunities whereby the sponsorship can translate into sales revenue, either via on-site sales from a Lottery booth, from sales-generating promotions with Lottery retailers or from joint programs with the sponsor's media partners.

3. Provide Promotional Extensions – the event, sports or tie-in proposal should offer exciting, value-added ways to interact with our players and have opportunities to motivate attendees, listeners and viewers to participate in and purchase Lottery games. The proposal must include proper staffing availability or other considerations to help the Lottery implement any appropriate promotional extension ideas.

Proposals should address all pertinent elements of the sponsorship and how the Lottery criteria as stated above and on the Evaluation Form are to be met. To view or print copies of the Request for Proposal go to <http://www.mnlottery.com/vendors.html>

This Solicitation does not obligate the state to award a contract or pursue a proposed sponsorship opportunity, and the state reserves the right to cancel the solicitation if it is considered to be in its best interest.

Questions

Questions concerning this Solicitation should be directed to:

Jason LaFrenz, Marketing Director
Minnesota State Lottery
2645 Long Lake Road
Roseville, MN 55113
Telephone: (651) 635-8230
Toll-free: 1-888-568-8379 ext. 230
Fax: (651) 297-7496
TTY: (651) 635-8268
E-mail: jasonla@mnlottery.com

Other personnel are not authorized to answer questions regarding this Solicitation.

Response Delivery

All responses must be in writing and delivered to the contact noted above. Proposals will be accepted on an ongoing basis.

Minnesota Department of Transportation (Mn/DOT)

Engineering Services Division

Notice of Potential Availability of Contracting Opportunities for a Variety of Highway Related Technical Activities (“Consultant Pre-Qualification Program”)

This document is available in alternative formats for persons with disabilities by calling Kelly Arneson at (651) 366-4774; for persons who are hearing or speech impaired by calling Minnesota Relay Service at (800) 627-3529.

Mn/DOT, worked in conjunction with the Consultant Reform Committee, the American Council of Engineering Companies of Minnesota (ACEC/MN), and the Department of Administration, to develop the Consultant Pre-Qualification Program as a new method of consultant selection. The ultimate goal of the Pre-Qualification Program is to streamline the process of contracting for highway related professional/technical services. Mn/DOT awards most of its consultant contracts for highway-related technical activities using this method, however, Mn/DOT also reserves the right to use Request for Proposal (RFP) or other selection processes for particular projects.

Nothing in this solicitation requires Mn/DOT to use the Consultant Pre-Qualification Program.

Mn/DOT is currently requesting applications from consultants. Refer to Mn/DOT’s Consultant Services web site, indicated below, to expenses are incurred in responding to this notice will be borne by the responder. Response to this notice becomes public information under the Minnesota Government Data Practices.

Consultant Pre-Qualification Program information, application requirements and applications forms are available on Mn/DOT’s Consultant Services web site at: <http://www.dot.state.mn.us/consult>.

Send completed application material to:

Kelly Arneson
Consultant Services
Office of Technical Support
Minnesota Department of Transportation
395 John Ireland Blvd. - Mail Stop 680
St. Paul, MN 55155

Minnesota Department of Transportation (Mn/DOT)

Engineering Services Division

Notice Concerning Professional/Technical Contract Opportunities and Taxpayers’ Transportation Accountability Act Notices

NOTICE TO ALL: The Minnesota Department of Transportation (Mn/DOT) is now placing additional public notices for professional/technical contract opportunities on Mn/DOT’s Consultant Services **website** at: www.dot.state.mn.us/consult

New Public notices may be added to the website on a daily basis and be available for the time period as indicated within the public notice. Mn/DOT is also posting notices as required by the Taxpayers’ Transportation Accountability Act on the above referenced website.

Non-State Public Bids, Contracts & Grants

The State Register also serves as a central marketplace for contracts let out on bid by the public sector. The *State Register* meets state and federal guidelines for statewide circulation of public notices. Any tax-supported institution or government jurisdiction may advertise contracts and requests for proposals from the private sector. It is recommended that contracts and RFPs include the following: 1) name of contact person; 2) institution name, address, and telephone number; 3) brief description of commodity, project or tasks; 4) cost estimate; and 5) final submission date of completed contract proposal. Allow at least three weeks from publication date (four weeks from the date article is submitted for publication). Surveys show that subscribers are interested in hearing about contracts for estimates as low as \$1,000. Contact editor for further details.

Besides the following listing, readers are advised to check: <http://www.mmd.admin.state.mn.us/solicitations.htm> as well as the Office of Grants Management (OGM) at: <http://www.grants.state.mn.us/public/>.

Metropolitan Airports Commission (MAC) Notice of Call for Bids for 2016 Concourse A/B PC Air Upgrades

Project Location: Minneapolis-St. Paul International Airport
Project Name: 2016 Concourse A/B PC Air Upgrades
MAC Contract No. 106-2-813
Bids Close At: 2:00 PM on July 12, 2016

Notice to Contractors: Sealed Bid Proposals for the project listed above will be received by the MAC, a public corporation, at the office thereof located at 6040 28th Avenue South, Minneapolis, Minnesota 55450, until the date and hour indicated. This project provides for the replacement of eight (8) preconditioned air units and associated power, control, and structural system improvements on existing passenger boarding bridges.

Note: You can sign up on our Web site (www.metroairports.org) to receive email notifications of new business opportunities or go directly to https://public.govdelivery.com/accounts/MNORGMAC/subscriber/topics?qsp=CODE_RED and choose this and other topics about which you are interested.

Targeted Group Businesses (TGBs): The goal of the MAC for the utilization of TGBs on this project is 6%.

Bid Security: Each bid shall be accompanied by a "Bid-Security" in the form of a certified check made payable to the MAC in the amount of not less than five percent (5%) of the total bid, or a surety bond in the same amount, running to the MAC, with the surety company thereon duly authorized to do business in the State of Minnesota.

Availability of Bidding Documents: Bidding documents are on file for inspection at the office of TKDA, the Minnesota Builders Exchange, Dodge Data and Analytics, and NAMC-UM Plan Room. Bidders desiring bidding documents may secure a complete set from: TKDA; 444 Cedar Street, Suite 1500; St. Paul, MN, 55101; PH: (651) 292-4400; FX: (651) 292-0083. Make checks payable to: TKDA. Deposit per set (refundable): \$100.00. Requests for mailing sets will be invoiced for mailing charges. Deposit will be refunded upon return of bidding documents in good condition within 10 days of opening of bids.

MAC Internet Access of Additional Information: A comprehensive Notice of Call for Bids for this project will be available on June 27, 2016, at MAC's web address of <http://www.metroairports.org/Airport-Authority/Business-Opportunities/Solicitations.aspx> (construction bids).