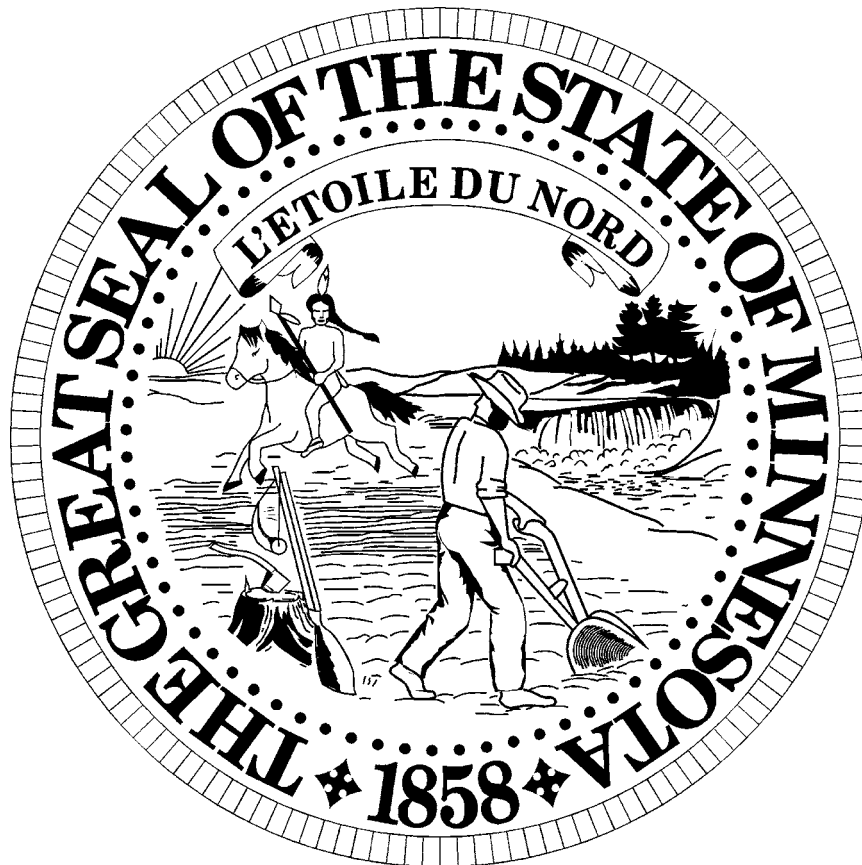


# Minnesota State Register

Published every Monday (Tuesday when Monday is a holiday)



**Proposed, Adopted, Emergency, Expedited, Withdrawn, Vetoed Rules;  
Executive Orders; Appointments; Commissioners' Orders; Revenue Notices;  
Official Notices; State Grants & Loans; State Contracts;  
Non-State Public Bids, Contracts and Grants**

**Monday 24 October 2016  
Volume 41, Number 17  
Pages 485 - 500**

# Minnesota State Register

## Judicial Notice Shall Be Taken of Material Published in the *Minnesota State Register*

The *Minnesota State Register* is the official publication of the State of Minnesota's Executive Branch of government, published weekly to fulfill the legislative mandate set forth in *Minnesota Statutes*, Chapter 14, and *Minnesota Rules*, Chapter 1400. It contains:

- Proposed Rules
- Adopted Rules
- Exempt Rules
- Expedited Rules
- Withdrawn Rules
- Executive Orders of the Governor
- Appointments
- Proclamations
- Vetoed Rules
- Commissioners' Orders
- Revenue Notices
- Official Notices
- State Grants and Loans
- Contracts for Professional, Technical and Consulting Services
- Non-State Public Bids, Contracts and Grants

### Printing Schedule and Submission Deadlines

Vol. 41 Issue Number	PUBLISH DATE ( <b>BOLDFACE</b> shows altered publish date)	Deadline for: all Short Rules, Executive and Commissioner's Orders, Revenue and Official Notices, State Grants, Professional-Technical- Consulting Contracts, Non-State Bids and Public Contracts	Deadline for LONG, Complicated Rules (contact the editor to negotiate a deadline)
# 18	Monday 31 October	Noon Tuesday 25 October	Noon Thursday 20 October
# 19	Monday 7 November	Noon Tuesday 1 November	Noon Thursday 27 October
# 20	Monday 14 November	Noon Tuesday 8 November	Noon Thursday 3 November
# 21	Monday 21 November	Noon Tuesday 15 November	Noon Thursday 10 November

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#### Senate Public Information Office

(651) 296-0504  
State Capitol, Room 231, St. Paul, MN 55155  
<http://www.senate.mn>

#### Minnesota State Court System

Court Information Office (651) 296-6043  
MN Judicial Center, Rm. 135,  
25 Rev. Dr. Martin Luther King Jr Blvd., St. Paul, MN 55155  
<http://www.mncourts.gov>

#### House Public Information Services

(651) 296-2146  
State Office Building, Room 175  
100 Rev. Dr. Martin Luther King Jr Blvd., St. Paul, MN 55155  
<https://www.house.leg.state.mn.us/hinfo/hinfo.asp>

#### Federal Register

Office of the Federal Register (202) 512-1530; or (888) 293-6498  
U.S. Government Printing Office – Fax: (202) 512-1262  
[http://www.access.gpo.gov/su\\_docs/aces/aces140.html](http://www.access.gpo.gov/su_docs/aces/aces140.html)

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# Minnesota Rules: Amendments and Additions

NOTICE: How to Follow State Agency Rulemaking in the State Register

The State Register is the official source, and only complete listing, for all state agency rulemaking in its various stages. State agencies are required to publish notice of their rulemaking action in the State Register. Published every Monday, the State Register makes it easy to follow and participate in the important rulemaking process. Approximately 80 state agencies have the authority to issue rules. Each agency is assigned specific Minnesota Rule chapter numbers. Every odd-numbered year the Minnesota Rules are published. Supplements are published to update this set of rules. Generally speaking, proposed and adopted exempt rules do not appear in this set because of their short-term nature, but are published in the State Register.

An agency must first solicit Comments on Planned Rules or Comments on Planned Rule Amendments from the public on the subject matter of a possible rulemaking proposal under active consideration within the agency (Minnesota Statutes §§ 14.101). It does this by publishing a notice in the State Register at least 60 days before publication of a notice to adopt or a notice of hearing, or within 60 days of the effective date of any new statutory grant of required rulemaking.

When rules are first drafted, state agencies publish them as Proposed Rules, along with a notice of hearing, or a notice of intent to adopt rules without a hearing in the case of noncontroversial rules. This notice asks for comment on the rules as proposed. Proposed emergency rules, and withdrawn proposed rules, are also published in the State Register. After proposed rules have gone through the comment period, and have been rewritten into their final form, they again appear in the State Register as Adopted Rules. These final adopted rules are not printed in their entirety, but only the changes made since their publication as Proposed Rules. To see the full rule, as adopted and in effect, a person simply needs two issues of the State Register, the issue the rule appeared in as proposed, and later as adopted.

The State Register features partial and cumulative listings of rules in this section on the following schedule: issues #1-13 inclusive; issues #14-25 inclusive (issue #26 cumulative for issues #1-26); issues #27-38 inclusive (issue #39, cumulative for issues #1-39); issues #40-52 inclusive, with final index (#1-52, or 53 in some years). An annual subject matter index for rules was separately printed usually in August, but starting with Volume 19 now appears in the final issue of each volume. For copies or subscriptions to the State Register, contact Minnesota's Bookstore, 660 Olive Street (one block east of I-35E and one block north of University Ave), St. Paul, MN 55155, phone: (612) 297-3000, or toll-free 1-800-657-3757. TTY relay service phone number: (800) 627-3529.

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# Official Notices

Pursuant to *Minnesota Statutes* §§ 14.101, an agency must first solicit comments from the public on the subject matter of a possible rulemaking proposal under active consideration within the agency by publishing a notice in the *State Register* at least 60 days before publication of a notice to adopt or a notice of hearing, and within 60 days of the effective date of any new statutory grant of required rulemaking.

The *State Register* also publishes other official notices of state agencies and non-state agencies, including notices of meetings and matters of public interest.

## Minnesota Environmental Quality Board

### Environmental Review Program

### REQUEST FOR COMMENTS on Possible Amendments to Rules Governing the Environmental Review Program, *Minnesota Rules* Chapter, 4410; Revisor's ID Number R-04157

**Subject of Rules.** The Minnesota Environmental Quality Board (EQB or Board) is considering revising the existing rules governing the Environmental Review Program. These are the rules under which Responsible Governmental Units (RGUs) are selected and for which Environmental Assessment Worksheets (EAWs), Environmental Impact Statements (EISs), and other environmental review documents are prepared or exempted from environmental review. This possible rulemaking may include the following rule parts:

- 1) Definitions and abbreviations located under part 4410.0200.
- 2) Procedures for selecting and redesignating responsible governmental units located under part 4410.0500.
- 3) Mandatory categories for environmental assessment worksheets located under part 4410.4300.
- 4) Mandatory categories for environmental impact statements located under part 4410.4400.
- 5) Mandatory categories for projects exempt from environmental review located under part 4410.4600.

This rulemaking may also include revisions that may come up as a result of public comments and further review of Chapter 4410. This rulemaking can be referred to as the "Mandatory Categories Rulemaking."

**Plain English Summary.** This Request for Comments is the Board's legal notice of its intent to begin rulemaking. This is the first of several opportunities for public comment and input on this rulemaking. At this stage, we do not have a draft rule; we want your feedback to inform us about the ideas described under the **Subject of Rules** section above. If you have other ideas related to this rulemaking that we need to consider, please submit them in writing. Submitting your ideas and information to us at this early stage in rulemaking allows us more time to address issues that may come up, and helps to ensure informed decision-making on our part.

**Where to Get More Information.** If you are interested in being notified when a draft of the rule revisions is available and of other activities related to this rulemaking, please register under "Sign up for email notices" via GovDelivery at: <http://www.eqb.state.mn.us/>. If you are unable to receive electronic notices, please contact EQB Environmental Review Program at 651-757-2873.

**Persons Affected.** The proposed amendments may affect project developers, local units of government and state agencies, private citizens and citizens groups, and environmental groups. However, changes to the rules governing the Environmental Review Program may directly or indirectly affect all citizens of the state.

**Statutory Authority.** *Minnesota Statutes*, section 116D.04, subd. 2a(a) and 5a and *Minnesota Statutes* section 116D.045, establish the Environmental Review Program and authorize the EQB to adopt rules governing its operation.

**Public Comment.** Interested persons or groups may submit comments or information on these possible rules in writing or orally until **November 28, 2016 at 4:30pm central time**. The EQB will not publish a notice of intent to adopt the rules until more than 60 days have elapsed from the date of this request for comments. Interested and affected parties are invited to submit information relative to the cumulative effect of the rule with other federal and state regulations.

**Rules Drafts.** The Board has not yet drafted the possible rules amendments.

**Agency Contact Person.** Written or oral comments, questions, requests to receive a draft of the rules when it has been prepared, and requests for more information on these possible rules, should be directed to:

# Official Notices

Courtney Ahlers-Nelson  
Environmental Quality Board  
520 Lafayette Road North  
St. Paul, MN 55155  
Phone: (651) 757-2183  
Fax: (651) 297-8683  
[courtney.ahlers@state.mn.us](mailto:courtney.ahlers@state.mn.us)

TTY users may call the EQB at 800-627-3529

**Alternative Format.** Upon request, this information can be made available in an alternative format, such as large print, braille, or audio. To make such a request, please contact the agency contact person at the address or telephone number listed above.

**Note:** Comments received in response to this notice will not necessarily be included in the formal rulemaking record submitted to the administrative law judge if and when a proceeding to adopt rules is started. The agency is required to submit to the judge only those written comments received in response to the rules after they are proposed. If you submitted comments during the development of the rules and you want to ensure that the administrative law judge reviews the comments, you should resubmit the comments after the rules are formally proposed.

Date: 10/18/2016

David Frederickson, Chair  
Environmental Quality Board

## State Grants & Loans

In addition to requests by state agencies for technical/professional services (published in the State Contracts Section), the *State Register* also publishes notices about grants and loans available through any agency or branch of state government. Although some grant and loan programs specifically require printing in a statewide publication such as the State Register, there is no requirement for publication in the *State Register* itself. Agencies are encouraged to publish grant and loan notices, and to provide financial estimates as well as sufficient time for interested parties to respond.

SEE ALSO: Office of Grants Management (OGM) at: <http://www.grants.state.mn.us/public/>

## Minnesota Department of Agriculture (MDA)

### Notice of Request for Proposals (RFP) for the Biofuels Infrastructure Partnership – Blender Pump Grant Program

**NOTICE IS HEREBY GIVEN** that the Minnesota Department of Agriculture is requesting applications for grants for the purchase and installation of E15/25 retrofit infrastructure for existing gasoline fuel pumps at fueling stations in the state.

#### **Purpose**

The Minnesota Biofuels Infrastructure Partnership Grant Program (BIP) is funded by the United States Department of Agriculture, the State of Minnesota, and private-sector partners for the primary purpose of increasing consumption of biofuel in the form of ethanol.

This grant pays for a portion of the cost of ethanol blender pumps. The basic amounts of the grant award are:

- Up to 70% of a single blender pump and associated costs, **OR**
- Up to a maximum of \$20,000 per dispenser, whichever is less.

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# State Grants & Loans

A bonus grant award is possible per pump when a site's benchmarks- are met or exceeded. These benchmarks are:

- **Sales volumes over a million of gallons per year.**
- **Excellent site condition**-no to minimal island corrosion, even-surfaced parking lot, clean and attractive restrooms, etc.

If a remodel is planned that will improve the site condition, the applicant is asked to explain this in the narrative section of the application.

- **Exceptional plans, with specific details for marketing and customer interaction, that will assure successful sales of higher blend ethanol fuels.**

The RFP and associated application materials can be accessed through the MDA RFP website:

<http://www.mda.state.mn.us/grants/grants/blenderpump.aspx>. The deadline for final submission is **Friday, November 18, 2016, at 4:00 pm**, or until funds are depleted, whichever comes first. Applications will be reviewed and awards made periodically over that time.

## **Department of Employment and Economic Development (DEED) Notice of Contract Opportunity for Minnesota Capacity Building Grant SFY2017**

**PROJECT NAME:** Minnesota Capacity Building Grant SFY2017

**DETAILS:** The Minnesota Department of Employment and Economic Development (DEED) is requesting proposals for the Minnesota Capacity Building Grant Program. DEED is pleased to announce up to \$320,000 in fiscal year 2017 to assist nonprofit organizations offering or seeking to offer workforce development and economic development programming.

**COPY REQUEST:** To get a copy of the Request for Proposals, please go to the DEED contracts webpage at <https://mn.gov/deed/about/contracts/> or send a written request, by email, to:

Kirk Crowshoe  
Community Outreach Lead  
[Kirk.Crowshoe@state.mn.us](mailto:Kirk.Crowshoe@state.mn.us)

**PROPOSAL DEADLINE:**

Provide ten (10) original copies via mail to DEED:

Minnesota Department of Employment and Economic Development  
Workforce Development Division – Attn: Kirk Crowshoe  
First National Bank Building  
332 Minnesota Street, Suite E200  
Saint Paul, Minnesota 55101

Proposals must be received by DEED **no later than 4:30 p.m. on Friday, December 9, 2016.**

This request does not obligate the State to complete the work contemplated in this notice. The State reserves the right to cancel this solicitation. All expenses incurred in responding to this notice are solely the responsibility of the responder.

## **Minnesota Department of Human Services**

### **Community Partnerships and Child Care Services Division – Child Development Services**

#### **Notice Of Request For Proposals (RFP) For Qualified Grantee(s) To “Develop A Health And Safety Coaching Model Targeting Family And Center-Base Licensed Child care Programs With The Goal Of Supporting Best Practices”**

**NOTICE IS HEREBY GIVEN** that the Minnesota Department of Human Services, through its Community Partnerships and Child Care Services Division, Child Development Services Unit (State), is seeking proposals from qualified Responders to plan and implement a health and safety pilot initiative for licensed child care programs that will:

# State Grants & Loans

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- Develop a health and safety coaching model targeting licensed child care programs (family and center-based settings) with the goal of supporting health and safety best practices as required in Minnesota State Statute and Rule; and *Caring for Our Children*, a manual of national health and safety performance standards.
- Provide technical assistance and professional development to Child Care Health and Safety specialists.
- Plan and implement a formative evaluation with an external evaluator. The results of the evaluation will be used to improve the model and inform decisions about sustaining the model.

The successful Responder will develop and implement relationship-based coaching services to licensed child care programs as part of a pilot initiative. At a minimum, coaching services must address the following content areas:

- Child and adult safety
- Health promotion
- Disease prevention
- Culturally competent care

The Responder will assist providers in meeting regulatory requirements related to health policies and practices in child care programs, with priority given to those licensed providers receiving negative licensing actions with conditional licensing status.

The reauthorization of the Child Care Development Block Grant in 2014 established minimum health and safety standards, including pre-service and ongoing training for licensed child care providers on eleven specific health and safety topics. The scope of this work supports the new training requirements as outlined in the federal Child Care Development Fund (CCDF) Plan.

This pilot initiative also addresses recommendations from the federal Office of Inspector General (OIG) as a result of an audit of Minnesota licensed child care programs in 2015 to determine the extent of health and safety risks in programs that received CCAP funding. In a summary report, the OIG noted that the majority of providers receiving an unannounced site visit did not comply with one or more fire safety and physical conditions requirements.

Finally, activities funded through this grant support Minnesota's overall goals to promote access to high quality early childhood programs.

The term of any resulting contract is anticipated to be thirty months, from **January 1, 2017**, through **June 30, 2019**. The **annual** fiscal year cost for this contract should not exceed **\$475,000** and **\$1,425,000** for the **total contract term**. Funding for this project is provided through the federal Child Care and Development Fund (CCDF).

The RFP can be viewed by visiting the Minnesota Department of Human Services RFP Web site: **DHS RFP Website** under "Partners and Providers," "Grants and RFPs". To obtain an e-mail copy of the RFP, please contact Fred Fuhrmann at [fred.fuhrmann@state.mn.us](mailto:fred.fuhrmann@state.mn.us).

For further information or to request a paper copy of the Request for Proposals, please contact:

Fred Fuhrmann, Grants Coordinator  
Community Partnerships and Child Care Services Division  
Department of Human Services  
PO Box 64962  
St. Paul, MN 55164-0962  
E-mail: [fred.fuhrmann@state.mn.us](mailto:fred.fuhrmann@state.mn.us)

Proposals must be physically received (not postmarked) at Minnesota Department of Human Services, 444 Lafayette Road North, St. Paul, MN, 55155, no later than **4:00 p.m. Central Time on Tuesday, November 22, 2016** to be considered. **Late proposals and faxed or e-mailed proposals will not be considered.**

This request does not obligate the State to complete the work contemplated in this notice. The State reserves the right to cancel this solicitation. All expenses incurred in responding to this notice are solely the responsibility of the responder.



# State Contracts

**Informal Solicitations:** Informal solicitations for professional/technical (consultant) contracts valued at over \$5,000 through \$50,000, may either be published in the *State Register* or posted on the Department of Administration, Materials Management Division's (MMD) Web site. Interested vendors are encouraged to monitor the P/T Contract Section of the MMD Website at [www.mmd.admin.state.mn.us](http://www.mmd.admin.state.mn.us) for informal solicitation announcements.

**Formal Solicitations:** Department of Administration procedures require that formal solicitations (announcements for contracts with an estimated value over \$50,000) for professional/technical contracts must be published in the *State Register*. Certain quasi-state agency and Minnesota State College and University institutions are exempt from these requirements.

**Requirements:** There are no statutes or rules requiring contracts to be advertised for any specific length of time, but the Materials Management Division strongly recommends meeting the following requirements: \$0 - \$5000 does not need to be advertised. Contact the Materials Management Division: (651) 296-2600 \$5,000 - \$25,000 should be advertised in the *State Register* for a period of at least seven calendar days; \$25,000 - \$50,000 should be advertised in the *State Register* for a period of at least 14 calendar days; and anything above \$50,000 should be advertised in the *State Register* for a minimum of at least 21 calendar days.

## Minnesota State Colleges and Universities (MnSCU) Request for Proposals: Metropolitan Baccalaureate Initiative Predesign

**Project:** Request for Proposals: Metropolitan Baccalaureate Initiative Predesign

The Minnesota State system office is soliciting proposals from interested, qualified consultants for predesign services to complete a Metropolitan Baccalaureate Initiative Predesign. A full Request for Proposal is available on the Minnesota State Facilities website: <http://www.finance.mnscu.edu/facilities/design-construction/announcements/index.html>

A pre-proposal informational meeting is scheduled for Wednesday, October 26, 2016 at 9:00 a.m. CDT via WebEx. For WebEx access and questions, please email Gregory Ewig, Senior System Director, Capital Development, at [Gregory.ewig@so.mnscu.edu](mailto:Gregory.ewig@so.mnscu.edu).

Questions regarding this RFP must be received by October 28, 2016 no later than 5:00 p.m. CDT. Proposals must be delivered to:

Gregory Ewig, Senior System Director, Capital Development,  
Minnesota State,  
30 E. 7<sup>th</sup> Street, Suite 350,  
St. Paul MN 55101

The proposal due date is no later than **1:00 pm CDT on November 7, 2016**. Late responses will not be considered. Minnesota State is not obligated to complete the proposed project and reserves the right to cancel the solicitation if it is considered to be in its best interests.

## Minnesota State Colleges and Universities (MnSCU)

### Lake Superior College

### Request for Proposal for Market Analysis for Lake Superior College Emergency Response Training Center

**NOTICE IS HEREBY GIVEN** that proposals are being solicited for a Market Analysis for Lake Superior College's Emergency Response Training Center to evaluate the existing market opportunities and feasibility of expanding into new markets. The Lake Superior College Emergency Response Training center is located at 11501 Hwy 23, Duluth, MN 55808.

For RFP packet contact Mike Francisco, LSC Business Services, 2101 Trinity Road, Duluth, MN 55811, Phone 218-733-5968, email [m.francisco@lsc.edu](mailto:m.francisco@lsc.edu)

Sealed proposals are due at the Lake Superior College Business Office, 2101 Trinity Road, Duluth, MN 55811 by **10:00 am CT on Friday, November 18th, 2016**.

# State Contracts

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## Minnesota State Colleges and Universities (MnSCU)

### Northwest Technical College

#### Call for bids for Welding Lab Renovation

Sealed Bids for:  
Welding Lab Renovation  
Northwest Technical College  
905 Grant Avenue SE  
Bemidji, Minnesota

Will be received by:  
Travis Barnes, Facilities and Buildings Maintenance Supervisor  
NTC Room #107  
Northwest Technical College  
Bemidji, Minnesota

Until **2:00 PM, local time, Tuesday, November 8<sup>th</sup>** at which time the bids will be opened and publicly read aloud.

Project Scope: Project includes renovations to the existing auto shop area to enlarge the welding lab. Metal stud and gyp board walls to be added to enclose the new area along with removal of existing exhaust units and ductwork. New electrical and air lines to be added to area to support the additional welders.

A Pre-Bid Meeting will be held at 10:00 a.m., Tuesday, November 1<sup>st</sup>, in Conference Room A, Northwest Technical College. The Architect/Engineer and/or College/University Representatives will review the bidding procedures, Bidding Documents and other conditions with interested Bidders and answer questions.

1. Bidding Documents are as prepared by the Project Architect/Engineer of Record; EAPC Architects Engineers, 222 3<sup>rd</sup> St. NW, Bemidji, MN 56601 Phone: 218-751-0151 Fax: 218-751-0170

Interested parties may view the Bidding Documents at no cost on the website:

<http://www.finance.mnscu.edu/facilities/design-construction/announcements/index.html> and then click on “Advertisement for Bids (E-Plan Room)”. Bidding Documents can be downloaded for a non-refundable charge of \$10.00. Planholders are parties that have downloaded the Drawings and specifications. Planholders will be notified via email as addenda are issued. Parties that download the Drawings and specifications and need to have them printed elsewhere are solely responsible for those printing costs. The sales of paper copies for projects listed on this site are not available. Contact QuestCDN.com at 952-233-1632 or [info@questcdn.com](mailto:info@questcdn.com) for assistance in viewing or downloading with this digital project information.

## Minnesota State Colleges and Universities (MnSCU)

### St. Cloud Technical & Community College

#### Formal Request for Proposal for Re-Key Project

Response Due Date and Time: **Monday, November 7, 2016 2:00 pm Central Time**

The complete Request for Proposal will be available on Monday, October 24, 2016 on the website <http://www.sctcc.edu/rfp>.

Title of Project: Re-Key Project

Geographic Location Requirements: St. Cloud Technical & Community College, 1540 Northway Drive, St. Cloud, MN 56303

Responses must be received at the location listed below:

St. Cloud Technical & Community College  
1540 Northway Drive  
St. Cloud, MN 56303  
Susan Meyer, Purchasing Agent, Room 1-401  
Phone: (320) 308-5973  
Fax: (320) 308-5027  
E-mail: [smeyer@sctcc.edu](mailto:smeyer@sctcc.edu)

Contact for questions: Susan Meyer, Phone: (320) 308-5973, e-mail: [smeyer@sctcc.edu](mailto:smeyer@sctcc.edu)

Your response to this Request for Proposal (RFP) must be returned sealed. Sealed responses must be received no later than the due date and time specified above. Late responses cannot be considered and the responses will be rejected.

The laws of Minnesota and MnSCU Board of Trustees policies and procedures apply to this RFP.

All attached General RFP Terms and Conditions, Specifications and Special Terms and Conditions are part of the RFP and will be incorporated into any contract(s) entered into as a result of this RFP.

All responses to this RFP must be prepared as stated herein and properly signed. **Address all correspondence and inquiries regarding this RFP to the Contact person above. This is a request for responses to an RFP and is NOT a purchase order.**

## **Minnesota State Colleges and Universities (MnSCU)**

### **Winona State University**

#### **Request for Proposals for Avaya Phone System Maintenance and Support**

Notice is hereby given that Winona State University is seeking proposals for a three (3) year contract for **AVAYA PHONE SYSTEM MAINTENANCE AND SUPPORT**

Proposal specifications are available by contacting Laura Mann, Purchasing Director, PO Box 5838, 106 Somsen Hall, Winona, MN 55987 or via email to [lmann@winona.edu](mailto:lmann@winona.edu).

Sealed proposals must be received by Laura Mann, Purchasing Director, at Winona State University, PO Box 5838 or 175 West Mark Street, Business Office, Somsen Hall 106, Winona, MN 55987, by **Wednesday, November 16, 2016, at 2:00pm CT.**

Winona State University reserves the right to reject any or all proposals and to waive any irregularities or informalities in proposals received.

## **Minnesota House of Representatives and Minnesota Senate**

### **Requests for Bids for printing the Members Directory of the Minnesota Legislature**

The Minnesota House of Representatives and the Minnesota Senate are seeking bids from qualified printers to provide printing services for the Members Directory of the Minnesota Legislature.

The size of the publication will be 4" x 6". The Members Directory of the Minnesota Legislature will contain approximately 216 pages plus cover.

All bids must be submitted on the forms accompanying the specifications in a sealed envelope and delivered to 175 State Office Building, 100 Rev. Dr. Martin Luther King Jr. Blvd., St. Paul, MN 55155-1298 no later than **November 7, 2016 at 2 p.m.** Bid submittals will be opened publicly on that date and time.

A copy of the Request for Bid packet can be obtained by contacting: Paul Battaglia, 175 State Office Building, St. Paul, Minnesota 55155-1298, phone: 651-296-8904, email: [Paul.Battaglia@house.mn](mailto:Paul.Battaglia@house.mn).

Other department personnel are NOT allowed to discuss the Request for Bid with anyone, including responders, before the proposal submission deadline.

# State Contracts

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## Minnesota Historical Society (MNHS)

### Notice of Request for Bids for Exhibit Fabrication for *WWI America*

The Minnesota Historical Society (Society) is requesting bids for fabrication, delivery, and installation of exhibit components for its national touring exhibition, *WWI America*. The components must withstand the rigors of a five-year tour and be able to break down into pieces no larger than 122" x 42" x 84."

The Request for Bids are available from Mary Green Toussaint, the Society's Contract Manager, via e-mail: [mary.green-toussaint@mnhs.org](mailto:mary.green-toussaint@mnhs.org).

There will be a MANDATORY pre-bid meeting for all interested parties on **Tuesday, November 1, 2016 promptly at 1:30 pm**. Local Time at the project site: Minnesota Historical Society, 345 Kellogg Blvd West, St Paul, Minnesota 55102

All sealed bids must be received by Mary Green Toussaint, Contract Manager, Minnesota Historical Society, 345 Kellogg Boulevard West, St. Paul, Minnesota 55102, or her authorized agent no later than **2:00 p.m. Local Time Tuesday November 17, 2016**. "Authorized agent" means the receptionist at the 1<sup>st</sup> Floor Information Desk.

## Minnesota Historical Society (MNHS)

### Request for Proposals: An Archaeological Survey of Dakota County

The Minnesota Historical Society (Society) and the Oversight Board of the Statewide Historical and Archaeological Survey (Board) seek a qualified consultant to conduct an archaeological survey of Dakota County. The purposes of the project are to summarize what is known about the early human occupation of the county, update the State Archaeologist's site file with regard to the status of known archaeological sites, and find through field survey unrecorded prehistoric and early historic sites. The cost of the survey should not exceed \$95,000.

The Request for Proposals is available by contacting Mary Green Toussaint, Contract Manager via e-mail: [mary.green-toussaint@mnhs.org](mailto:mary.green-toussaint@mnhs.org)

Questions regarding contracting procedures or project scope and products should be directed to Mary Green Toussaint, Contract Manager, at [mary.green-toussaint@mnhs.org](mailto:mary.green-toussaint@mnhs.org). Questions will be accepted until 2 p.m. on Thursday, November 10, 2016. An anonymous summary of all questions received and their answers will be relayed via email to all requesters of the proposal by Monday, November 14, 2016.

Four (4) hard copies of a proposal must be received by Mary Green Toussaint, Contract Manager, Minnesota Historical Society, 345 Kellogg Boulevard West, St. Paul, Minnesota 55102-1906, or by a staff member at the first floor reception desk no later than **2:00 p.m. Local Time, Thursday, November 17, 2016**. Late proposals will not be considered.

## Minnesota Department of Transportation (Mn/DOT)

### Engineering Services Division

### Notice of Potential Availability of Contracting Opportunities for a Variety of Highway Related Technical Activities ("Consultant Pre-Qualification Program")

This document is available in alternative formats for persons with disabilities by calling Kelly Arneson at (651) 366-4774; for persons who are hearing or speech impaired by calling Minnesota Relay Service at (800) 627-3529.

Mn/DOT, worked in conjunction with the Consultant Reform Committee, the American Council of Engineering Companies of Minnesota (ACEC/MN), and the Department of Administration, to develop the Consultant Pre-Qualification Program as a new method of consultant selection. The ultimate goal of the Pre-Qualification Program is to streamline the process of contracting for highway related professional/technical services. Mn/DOT awards most of its consultant contracts for highway-related technical activities using this method, however, Mn/DOT also reserves the right to use Request for Proposal (RFP) or other selection processes for particular projects.

Nothing in this solicitation requires Mn/DOT to use the Consultant Pre-Qualification Program.

Mn/DOT is currently requesting applications from consultants. Refer to Mn/DOT's Consultant Services web site, indicated below, to expenses are incurred in responding to this notice will be borne by the responder. Response to this notice becomes public information under the Minnesota Government Data Practices.

Consultant Pre-Qualification Program information, application requirements and applications forms are available on Mn/DOT's Consultant Services web site at: <http://www.dot.state.mn.us/consult>.

Send completed application material to:

Kelly Arneson  
Consultant Services  
Office of Technical Support  
Minnesota Department of Transportation  
395 John Ireland Blvd. - Mail Stop 680  
St. Paul, MN 55155

## Minnesota Department of Transportation (Mn/DOT)

### Engineering Services Division

### Notice Concerning Professional/Technical Contract Opportunities and Taxpayers' Transportation Accountability Act Notices

**NOTICE TO ALL:** The Minnesota Department of Transportation (Mn/DOT) is now placing additional public notices for professional/technical contract opportunities on Mn/DOT's Consultant Services **website** at: [www.dot.state.mn.us/consult](http://www.dot.state.mn.us/consult)

New Public notices may be added to the website on a daily basis and be available for the time period as indicated within the public notice. Mn/DOT is also posting notices as required by the Taxpayers' Transportation Accountability Act on the above referenced website.

## Non-State Public Bids, Contracts & Grants

The State Register also serves as a central marketplace for contracts let out on bid by the public sector. The *State Register* meets state and federal guidelines for statewide circulation of public notices. Any tax-supported institution or government jurisdiction may advertise contracts and requests for proposals from the private sector. It is recommended that contracts and RFPs include the following: 1) name of contact person; 2) institution name, address, and telephone number; 3) brief description of commodity, project or tasks; 4) cost estimate; and 5) final submission date of completed contract proposal. Allow at least three weeks from publication date (four weeks from the date article is submitted for publication). Surveys show that subscribers are interested in hearing about contracts for estimates as low as \$1,000. Contact editor for further details.

Besides the following listing, readers are advised to check: <http://www.mmd.admin.state.mn.us/solicitations.htm> as well as the Office of Grants Management (OGM) at: <http://www.grants.state.mn.us/public/>.

## Dakota County

### Transportation Department

### Request for Qualifications (RFQ): Professional Engineering Services – Traffic Signal Timing

The Dakota County Transportation Department is accepting qualifications from firms or groups of firms for consulting services to develop traffic signal timing coordination for County Project (CP) 42-119 along County State Aid Highway (CSAH) 42 and CSAH 23. The project extents are along CSAH 42 from CSAH 5 to Chippendale Avenue and along CSAH 23 from CSAH 9 to 140th Street (36 signalized intersections) in the Cities of Apple Valley, Burnsville, Lakeville and Rosemount.

# Non-State Public Bids, Contracts & Grants

An electronic copy of the RFQ document is available via email request from the project contact. Please include the name of your organization, contact person, mailing address, email address and phone number. The document is also available to download from the Dakota County Website [www.co.dakota.mn.us](http://www.co.dakota.mn.us)

Questions pertaining to the scope of work shall be directed to the project contact and must be received via email by 5:00 PM CST on Friday, November 4, 2016. Responses to all questions received will be returned to all inquiring firms via email by Wednesday, November 9, 2016. All communication with Dakota County during this procurement process shall be done through the project contact.

The deadline for receipt of qualifications is **Monday, November 14, 2016 at 3:00 PM CST.**

Project Contact:

Sarah Tracy, Assistant Traffic Engineer  
Dakota County Transportation Department  
14955 Galaxie Avenue  
Apple Valley, MN 55124  
Email: [sarah.tracy@co.dakota.mn.us](mailto:sarah.tracy@co.dakota.mn.us)  
Phone: 952-891-7177

## Metropolitan Airports Commission (MAC)

### Notice of Call for Bids for Terminal 1-Lindbergh Parking Expansion Roadway & Site Prep

**Airport Location:** Minneapolis-St. Paul International Airport  
**Project Name:** Terminal 1-Lindbergh Parking Expansion Roadway & Site Prep  
**MAC Contract No.:** 106-3-527  
**Bids Close At:** 2:00 p.m., Tuesday, November 15, 2016

**Notice to Contractors:** Sealed Bid Proposals for the project listed above will be received by the MAC, a public corporation, at the office thereof located at 6040-28th Avenue South, Minneapolis, Minnesota 55450, until the date and hour indicated. This project provides for building and canopy demolition, electrical building construction, QTA fire suppression system, cable, OH sign, entry plaza, entry plaza canopy, and roadway installation, and associated utility and duct bank construction, and landscape/hardscape installation at the Minneapolis-St. Paul International Airport.

**Note:** You can sign up on our Web site ([www.metroairports.org](http://www.metroairports.org)) to receive email notifications of new business opportunities or go directly to [https://public.govdelivery.com/accounts/MNORGMAC/subscriber/topics?gsp-CODE\\_RED](https://public.govdelivery.com/accounts/MNORGMAC/subscriber/topics?gsp-CODE_RED) and choose this and other topics about which you are interested.

**Targeted Group Businesses (TGB):** The goal of the MAC for the utilization of TGB on this project is 5%.

**Bid Security:** Each bid shall be accompanied by a "Bid Security" in the form of a certified check made payable to the MAC in the amount of not less than five percent (5%) of the total bid, or a surety bond in the same amount, running to the MAC, with the surety company thereon duly authorized to do business in the State of Minnesota.

**Project Labor Agreement:** This project is subject to the MAC's Project Labor Agreement requirements. A copy of the Project Labor Agreement and Contract Riders are included in the Appendix.

**Availability of Bidding Documents:** Bidding documents are on file for inspection at the office of Kimley-Horn and Associates, Inc.; at the Minnesota Builders Exchange; Dodge Data and Analytics; and NAMC-UM Plan Room. Bidders desiring bidding documents may secure a complete digital set at <http://www.questcdn.com>. Bidders may download the complete set of digital bidding documents for \$50.00 by entering eBidDoc™ #4659094 in the "Search Projects" page. Contact Quest Construction Data Network at 952-233-1632 or [info@questcdn.com](mailto:info@questcdn.com) for assistance. Hard copy drawings and specifications will not be made available to Bidders.

**MAC Internet Access of Additional Information:** A comprehensive Notice of Call for Bids for this project will be available on October 17, 2016, at MAC's web address of <http://www.metroairports.org/Airport-Authority/Business-Opportunities/Solicitations.aspx> (construction bids).

# Non-State Public Bids, Contracts & Grants

## Metropolitan Airports Commission (MAC)

### Notice of Call for Bids for 2016 Ticket Counter Upgrades to ADA / Service Centers

**Airport Location:** Minneapolis-St. Paul International Airport  
**Project Name:** 2016 Ticket Counter Upgrades to ADA / Service Centers  
**MAC Contract No:** 106-2-802 / 106-2-804  
**Bids Close At:** 2:00 p.m. on Tuesday, November 15, 2016

**Notice to Contractors:** Sealed Bid Proposals for the project listed above will be received by the MAC, a public corporation, at the office thereof located at 6040-28th Avenue South, Minneapolis, Minnesota 55450, until the date and hour indicated. This project consists of Architectural, Electrical, and Information Systems associated with new Shuttle Counters, Ticket Counters, Gate Podiums and Service Center Counters and related accessories; furniture procurement and installation at Terminal 1-Lindbergh. Minor structural work related to freestanding millwork pieces.

**Note:** You can sign up on our Web site ([www.metroairports.org](http://www.metroairports.org)) to receive email notifications of new business opportunities or go directly to [https://public.govdelivery.com/accounts/MNORGMAC/subscriber/topics?gsp-CODE\\_RED](https://public.govdelivery.com/accounts/MNORGMAC/subscriber/topics?gsp-CODE_RED) and choose this and other topics about which you are interested.

**Targeted Group Businesses (TGB):** The goal of the MAC for the utilization of TGB on this project is 7%.

**Bid Security:** Each bid shall be accompanied by a "Bid Security" in the form of a certified check made payable to the MAC in the amount of not less than five percent (5%) of the total bid, or a surety bond in the same amount, running to the MAC, with the surety company thereon duly authorized to do business in the State of Minnesota

**Availability of Bidding Documents:** Bidding documents are on file for inspection at the office of Alliance; at the Minnesota Builders Exchange; Dodge Data and Analytics; and NAMC-UM Plan Room. Bidders desiring bidding documents may secure a complete set from: Franz Reprographics; 2781 Freeway Boulevard, Suite 100; Brooklyn Center, MN 55430; PH: 763.503.3401; FX: 763.503.3409. Make checks payable to: Alliance. Deposit per set (refundable): \$150. Requests for mailing sets will be invoiced for mailing charges. Deposit will be refunded upon return of bidding documents in good condition within 10 days of opening of bids.

**MAC Internet Access of Additional Information:** A comprehensive Notice of Call for Bids for this project will be available on October 24, 2016, at MAC's web address of <http://www.metroairports.org/Airport-Authority/Business-Opportunities/Solicitations.aspx> (construction bids).

# Minnesota's Bookstore

## Several convenient ways to order:

- **Retail store** Open 8 a.m. - 3 p.m. Monday - Friday, 660 Olive Street, St. Paul
- **Phone** (credit cards): 8 a.m. - 4 p.m. Monday - Friday, 651.297.3000 (Twin Cities) or 1.800.657.3757 (nationwide toll-free)

- **On-line orders:** www.minnesotasbookstore.com
- **Minnesota Relay Service:** 711
- **Fax** (credit cards): 651.215.5733 (fax line available 24 hours)
- **Mail orders:** Orders can be sent to Minnesota's Bookstore, 660 Olive Street, St. Paul, MN 55155

**Minnesota's Bookstore accepts VISA, MasterCard, American Express & Discover for all purchases.**

**PREPAYMENT REQUIRED.** Prices and availability subject to change. **Fax and phone orders** require credit card.

Please allow 1-2 weeks for delivery. For **mail orders**, complete order blank and send to address above.

Enclose payment - for security reasons, we do not recommend mailing credit card information.

Please allow 2-3 weeks for delivery.

Please make checks payable to "Minnesota's Bookstore."

A \$20.00 fee will be charged for returned checks.

Stock No.	Title	Quantity	Unit Price	Total

Send my order to:

Company:		
Name:		
Street Address: <small>(Not deliverable to P.O. boxes)</small>		
City:	State:	Zip:
Daytime phone: (    ) <small>(In case we have a question about your order - please include area code)</small>		

Shipping Charges	
<i>If Product</i>	<i>Please Add:</i>
<b>Subtotal is:</b>	
Up to \$15.00	\$ 5.00
\$15.01-\$25.00	\$ 6.00
\$25.01-\$50.00	\$ 9.00
\$50.01-\$100.00	\$ 14.00
\$100.01-\$500.00	\$ 17.00
\$500.01-\$1,000	\$ 22.00*
<small>*\$22 to an address in MN, WI, SD, ND, IA.</small>	
<small>If delivered to an address in other states, Canada or internationally, we will contact you if there are additional charges.</small>	
More than \$1,000 Call	

**Product Subtotal** \_\_\_\_\_

**Shipping** \_\_\_\_\_  
*(see chart at left)*

**Subtotal** \_\_\_\_\_

**Sales tax** \_\_\_\_\_  
*(6.875% sales tax if shipped to MN address, 7.625% if shipped to St. Paul address, 7.125% MN transit tax or other local sales tax if applicable)*

**TOTAL** \_\_\_\_\_

**For security reasons, we recommend that you call to place a credit card order.**

Credit card number:	
Expiration date:	3- or 4- digit security code: <small>(found on back of card)</small>
Signature:	

**If tax exempt, please provide ES number or completed exemption form.**

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