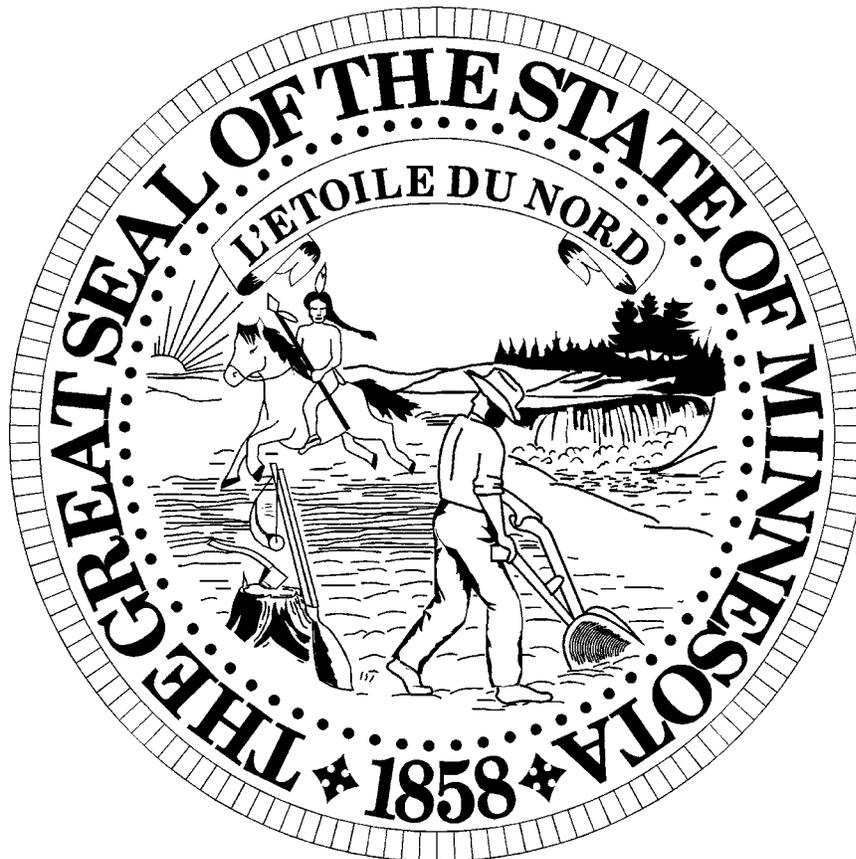


# Minnesota State Register

Published every Monday (Tuesday when Monday is a holiday)



**Proposed, Adopted, Emergency, Expedited, Withdrawn, Vetoed Rules;  
Executive Orders; Appointments; Commissioners' Orders; Revenue Notices;  
Official Notices; State Grants & Loans; State Contracts;  
Non-State Public Bids, Contracts and Grants**

**Monday 12 September 2016  
Volume 41, Number 11  
Pages 333 - 348**

# Minnesota State Register

## Judicial Notice Shall Be Taken of Material Published in the *Minnesota State Register*

The *Minnesota State Register* is the official publication of the State of Minnesota's Executive Branch of government, published weekly to fulfill the legislative mandate set forth in *Minnesota Statutes*, Chapter 14, and *Minnesota Rules*, Chapter 1400. It contains:

- Proposed Rules
- Adopted Rules
- Exempt Rules
- Expedited Rules
- Withdrawn Rules
- Executive Orders of the Governor
- Appointments
- Proclamations
- Vetoed Rules
- Commissioners' Orders
- Revenue Notices
- Official Notices
- State Grants and Loans
- Contracts for Professional, Technical and Consulting Services
- Non-State Public Bids, Contracts and Grants

### Printing Schedule and Submission Deadlines

Vol. 41 Issue Number	PUBLISH DATE ( <b>BOLDFACE</b> shows altered publish date)	Deadline for: all Short Rules, Executive and Commissioner's Orders, Revenue and Official Notices, State Grants, Professional-Technical- Consulting Contracts, Non-State Bids and Public Contracts	Deadline for LONG, Complicated Rules (contact the editor to negotiate a deadline)
# 12	Monday 19 September	Noon Tuesday 13 September	Noon Thursday 8 September
# 13	Monday 26 September	Noon Tuesday 20 September	Noon Thursday 15 September
# 14	Monday 3 October	Noon Tuesday 27 September	Noon Thursday 22 September
# 15	Monday 10 October	Noon Tuesday 4 October	Noon Thursday 29 September

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### Minnesota Legislative Information

#### Senate Public Information Office

(651) 296-0504  
State Capitol, Room 231, St. Paul, MN 55155  
<http://www.senate.mn>

#### Minnesota State Court System

Court Information Office (651) 296-6043  
MN Judicial Center, Rm. 135,  
25 Rev. Dr. Martin Luther King Jr Blvd., St. Paul, MN 55155  
<http://www.mncourts.gov>

#### House Public Information Services

(651) 296-2146  
State Office Building, Room 175  
100 Rev. Dr. Martin Luther King Jr Blvd., St. Paul, MN 55155  
<https://www.house.leg.state.mn.us/hinfo/hinfo.asp>

#### Federal Register

Office of the Federal Register (202) 512-1530; or (888) 293-6498  
U.S. Government Printing Office – Fax: (202) 512-1262  
[http://www.access.gpo.gov/su\\_docs/aces/aces140.html](http://www.access.gpo.gov/su_docs/aces/aces140.html)

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# Minnesota Rules: Amendments and Additions

NOTICE: How to Follow State Agency Rulemaking in the State Register

The State Register is the official source, and only complete listing, for all state agency rulemaking in its various stages. State agencies are required to publish notice of their rulemaking action in the State Register. Published every Monday, the State Register makes it easy to follow and participate in the important rulemaking process. Approximately 80 state agencies have the authority to issue rules. Each agency is assigned specific Minnesota Rule chapter numbers. Every odd-numbered year the Minnesota Rules are published. Supplements are published to update this set of rules. Generally speaking, proposed and adopted exempt rules do not appear in this set because of their short-term nature, but are published in the State Register.

An agency must first solicit Comments on Planned Rules or Comments on Planned Rule Amendments from the public on the subject matter of a possible rulemaking proposal under active consideration within the agency (Minnesota Statutes §§ 14.101). It does this by publishing a notice in the State Register at least 60 days before publication of a notice to adopt or a notice of hearing, or within 60 days of the effective date of any new statutory grant of required rulemaking.

When rules are first drafted, state agencies publish them as Proposed Rules, along with a notice of hearing, or a notice of intent to adopt rules without a hearing in the case of noncontroversial rules. This notice asks for comment on the rules as proposed. Proposed emergency rules, and withdrawn proposed rules, are also published in the State Register. After proposed rules have gone through the comment period, and have been rewritten into their final form, they again appear in the State Register as Adopted Rules. These final adopted rules are not printed in their entirety, but only the changes made since their publication as Proposed Rules. To see the full rule, as adopted and in effect, a person simply needs two issues of the State Register, the issue the rule appeared in as proposed, and later as adopted.

The State Register features partial and cumulative listings of rules in this section on the following schedule: issues #1-13 inclusive; issues #14-25 inclusive (issue #26 cumulative for issues #1-26); issues #27-38 inclusive (issue #39, cumulative for issues #1-39); issues #40-52 inclusive, with final index (#1-52, or 53 in some years). An annual subject matter index for rules was separately printed usually in August, but starting with Volume 19 now appears in the final issue of each volume. For copies or subscriptions to the State Register, contact Minnesota's Bookstore, 660 Olive Street (one block east of I-35E and one block north of University Ave), St. Paul, MN 55155, phone: (612) 297-3000, or toll-free 1-800-657-3757. TTY relay service phone number: (800) 627-3529.

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# Adopted Rules

A rule becomes effective after the requirements of *Minnesota Statutes* §§ 14.05-14.28 have been met and five working days after the rule is published in the *State Register*, unless a later date is required by statutes or specified in the rule. If an adopted rule is identical to its proposed form as previously published, a notice of adoption and a citation to its previous *State Register* publication will be printed. If an adopted rule differs from its proposed form, language which has been deleted will be printed with strikeouts and new language will be underlined. The rule's previous *State Register* publication will be cited.

**KEY: Proposed Rules** - Underlining indicates additions to existing rule language. ~~Strikeouts~~ indicate deletions from existing rule language. If a proposed rule is totally new, it is designated "all new material." **Adopted Rules** - Underlining indicates additions to proposed rule language. ~~Strikeout~~ indicates deletions from proposed rule language.

## Department of Labor and Industry

### Adopted Permanent Rules Relating to OSHA Citation Notification Requirements

The rules proposed and published at State Register, Volume 40, Number 40, pages 1327-1329, April 04, 2016 (40 SR 1327), are adopted as proposed.

# Official Notices

Pursuant to *Minnesota Statutes* §§ 14.101, an agency must first solicit comments from the public on the subject matter of a possible rulemaking proposal under active consideration within the agency by publishing a notice in the *State Register* at least 60 days before publication of a notice to adopt or a notice of hearing, and within 60 days of the effective date of any new statutory grant of required rulemaking.

The *State Register* also publishes other official notices of state agencies and non-state agencies, including notices of meetings and matters of public interest.

## Department of Human Services

### Children and Family Services

#### Updated Child Care Fund Sliding Fee Biweekly Copayment Schedule

Pursuant to *Minnesota Statutes* section 119B, and *Minnesota Rules*, part 3400.0100, Subp. 5 (Publication of fee schedule in *State Register*), the Department of Human Services hereby gives notice of the updated Child Care Fund Sliding Fee Biweekly Copayment Schedule. This schedule is based on the FFY17 state median income as published in the August 23, 2016 *Federal Register*. The schedule published is for family sizes of two through six for a biweekly period and is effective October 10, 2016 until further notice. Please contact the Child Care Assistance Program for the schedule for larger families. This fee schedule replaces the schedule published August 10, 2015.

Any questions about the updated schedule should be directed to:

Child Care Assistance Program  
Department of Human Services  
Children and Family Services  
P. O. Box 64962  
St. Paul, MN 55164-0962  
651-431-4045

# Official Notices

<u>Two Person Household</u>		
State Median Income (SMI)		\$64,183
47% of SMI (Entrance Limit)		<b>\$30,166</b>
<u>Gross</u>		<u>Biweekly</u>
<u>Income Range</u>		<u>Copayment</u>
-	\$12,014	\$ -
\$12,015	\$16,019	\$2
\$16,020	\$17,797	\$18
\$17,798	\$18,644	\$19
\$18,645	\$19,491	\$19
\$19,492	\$20,339	\$20
\$20,340	\$21,186	\$24
\$21,187	\$22,033	\$24
\$22,034	\$22,887	\$26
\$22,888	\$23,727	\$27
\$23,728	\$24,581	\$30
\$24,582	\$25,428	\$31
\$25,429	\$26,276	\$32
\$26,277	\$27,123	\$40
\$27,124	\$27,970	\$42
\$27,971	\$28,817	\$49
\$28,818	\$29,664	\$54
\$29,665	\$30,512	\$59
\$30,513	\$31,359	\$68
\$31,360	\$32,206	\$74
\$32,207	\$33,053	\$79
\$33,054	\$33,900	\$89
\$33,901	\$34,748	\$101
\$34,749	\$35,595	\$114
\$35,596	\$36,442	\$129
\$36,443	\$37,289	\$144
\$37,290	\$38,137	\$161
\$38,138	\$38,984	\$173
\$38,985	\$39,837	\$186
\$39,838	\$40,685	\$200
\$40,686	\$41,532	\$214
\$41,533	\$43,003	\$232
\$43,004	-	INELIGIBLE

<u>Three Person Household</u>		
State Median Income (SMI)		\$79,285
47% of SMI (Entrance Limit)		<b>\$37,264</b>
<u>Gross</u>		<u>Biweekly</u>
<u>Income Range</u>		<u>Copayment</u>
-	\$15,119	\$ -
\$15,120	\$20,159	\$2
\$20,160	\$21,985	\$22
\$21,986	\$23,031	\$23
\$23,032	\$24,078	\$24
\$24,079	\$25,124	\$25
\$25,125	\$26,171	\$29
\$26,172	\$27,218	\$30
\$27,219	\$28,272	\$32
\$28,273	\$29,311	\$33
\$29,312	\$30,365	\$37
\$30,366	\$31,412	\$39
\$31,413	\$32,458	\$40
\$32,459	\$33,505	\$49
\$33,506	\$34,551	\$51
\$34,552	\$35,598	\$61
\$35,599	\$36,645	\$67
\$36,646	\$37,691	\$73
\$37,692	\$38,738	\$84
\$38,739	\$39,784	\$91
\$39,785	\$40,831	\$98
\$40,832	\$41,877	\$110
\$41,878	\$42,924	\$125
\$42,925	\$43,970	\$141
\$43,971	\$45,017	\$159
\$45,018	\$46,064	\$179
\$46,065	\$47,110	\$198
\$47,111	\$48,157	\$214
\$48,158	\$49,211	\$230
\$49,212	\$50,258	\$247
\$50,259	\$51,304	\$264
\$51,305	\$53,121	\$286
\$53,122	-	INELIGIBLE

# Official Notices

<u>Four Person Household</u>		
State Median Income (SMI)		\$94,387
47% of SMI (Entrance Limit)		<b>\$44,362</b>
<u>Gross</u>		<u>Biweekly</u>
<u>Income Range</u>		<u>Copayment</u>
-	\$18,224	\$ -
\$18,225	\$24,299	\$2
\$24,300	\$26,173	\$26
\$26,174	\$27,418	\$28
\$27,419	\$28,664	\$29
\$28,665	\$29,910	\$30
\$29,911	\$31,156	\$35
\$31,157	\$32,402	\$36
\$32,403	\$33,657	\$38
\$33,658	\$34,894	\$39
\$34,895	\$36,149	\$45
\$36,150	\$37,395	\$46
\$37,396	\$38,641	\$48
\$38,642	\$39,887	\$59
\$39,888	\$41,133	\$61
\$41,134	\$42,379	\$73
\$42,380	\$43,625	\$80
\$43,626	\$44,871	\$87
\$44,872	\$46,116	\$100
\$46,117	\$47,362	\$108
\$47,363	\$48,608	\$117
\$48,609	\$49,854	\$131
\$49,855	\$51,100	\$149
\$51,101	\$52,346	\$168
\$52,347	\$53,592	\$190
\$53,593	\$54,838	\$212
\$54,839	\$56,084	\$236
\$56,085	\$57,330	\$255
\$57,331	\$58,585	\$274
\$58,586	\$59,831	\$294
\$59,832	\$61,077	\$314
\$61,078	\$63,239	\$341
\$63,240	-	INELIGIBLE

Five Person Household		
State Median Income (SMI)		\$109,489
47% of SMI (Entrance Limit)		<b>\$51,460</b>
Gross Income Range		Biweekly Copayment
-	\$21,329	\$ -
\$21,330	\$28,439	\$2
\$28,440	\$30,360	\$30
\$30,361	\$31,806	\$32
\$31,807	\$33,251	\$33
\$33,252	\$34,696	\$35
\$34,697	\$36,141	\$41
\$36,142	\$37,587	\$42
\$37,588	\$39,043	\$44
\$39,044	\$40,477	\$45
\$40,478	\$41,933	\$52
\$41,934	\$43,379	\$54
\$43,380	\$44,824	\$55
\$44,825	\$46,269	\$68
\$46,270	\$47,714	\$71
\$47,715	\$49,160	\$84
\$49,161	\$50,605	\$93
\$50,606	\$52,050	\$101
\$52,051	\$53,495	\$116
\$53,496	\$54,941	\$126
\$54,942	\$56,386	\$135
\$56,387	\$57,831	\$152
\$57,832	\$59,276	\$173
\$59,277	\$60,722	\$195
\$60,723	\$62,167	\$220
\$62,168	\$63,612	\$246
\$63,613	\$65,057	\$274
\$65,058	\$66,503	\$295
\$66,504	\$67,959	\$318
\$67,960	\$69,404	\$341
\$69,405	\$70,849	\$365
\$70,850	\$73,358	\$395
\$73,359	-	INELIGIBLE

# Official Notices

<u>Six Person Household</u>		
State Median Income (SMI)		\$124,591
47% of SMI (Entrance Limit)		<b>\$58,558</b>
<u>Gross</u>		<u>Biweekly</u>
<u>Income Range</u>		<u>Copayment</u>
-	\$24,434	\$ -
\$24,435	\$32,579	\$2
\$32,580	\$34,548	\$35
\$34,549	\$36,193	\$36
\$36,194	\$37,837	\$38
\$37,838	\$39,482	\$40
\$39,483	\$41,126	\$46
\$41,127	\$42,771	\$48
\$42,772	\$44,428	\$50
\$44,429	\$46,060	\$52
\$46,061	\$47,717	\$59
\$47,718	\$49,362	\$61
\$49,363	\$51,007	\$63
\$51,008	\$52,651	\$78
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\$54,297	\$55,940	\$96
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\$57,586	\$59,230	\$115
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\$64,164	\$65,808	\$173
\$65,809	\$67,453	\$197
\$67,454	\$69,097	\$222
\$69,098	\$70,742	\$250
\$70,743	\$72,386	\$280
\$72,387	\$74,031	\$312
\$74,032	\$75,676	\$336
\$75,677	\$77,333	\$362
\$77,334	\$78,977	\$388
\$78,978	\$80,622	\$415
\$80,623	\$83,476	\$450
\$83,477	-	INELIGIBLE

## Department of Natural Resources

### Division of Lands and Minerals

#### Notice of Proposed Conveyance to Correct Boundary Line Issues

**NOTICE IS HEREBY GIVEN**, that the Minnesota Department of Natural Resources, Division of Lands and Minerals, proposes to make a conveyance, under the authority of *Minnesota Statutes*, section 84.0273, to correct boundary line issues affecting the ownership interests of the state and adjacent landowners, Marcia Carrera and Jose Nestor Carrera, wife and husband. The conveyance involves land located in the SW1/4 of Section Thirty (30), Township One hundred six (106) North, Range Forty-two (42) West in Murray County, Minnesota. The reason for the conveyance is to correct an error in the legal description of the property conveyed to the State. The description containing the error has been used as an exception to the legal description for land conveyed to the Carreras. The State and the Carreras wish to make their mutual boundaries more definite and certain, and clarify their legal descriptions to coincide more accurately with the actual use on the ground.

For more information about this conveyance or a copy of the proposed conveyance, contact Vicki Sellner, Department of Natural Resources, Division of Lands and Minerals, 1525 Third Avenue East, Hibbing, Minnesota 55746; telephone 218-231-8454, TTY: 1-800-657-3929, [vicki.sellner@state.mn.us](mailto:vicki.sellner@state.mn.us).

## State Grants & Loans

In addition to requests by state agencies for technical/professional services (published in the State Contracts Section), the *State Register* also publishes notices about grants and loans available through any agency or branch of state government. Although some grant and loan programs specifically require printing in a statewide publication such as the State Register, there is no requirement for publication in the *State Register* itself. Agencies are encouraged to publish grant and loan notices, and to provide financial estimates as well as sufficient time for interested parties to respond.

SEE ALSO: Office of Grants Management (OGM) at: <http://www.grants.state.mn.us/public/>

## Department of Human Services

### Community Partnerships and Child Care Services – Office of Economic Opportunity

#### Availability of Safe Harbor Shelter and Housing Capacity Building Planning Grant Funds

Notice is hereby given that the Minnesota Department of Human Services (DHS) Office of Economic Opportunity announces the availability of Safe Harbor Shelter and Housing Capacity Building Planning Grant funding. Funding under this program may be used to pay the costs of planning to develop a program to provide shelter, housing or specialized foster care to youth victims of sexual exploitation or sex trafficking. Eligible applicants include non-profit organizations, local units of government and tribal governments.

The amount of available funding is \$50,000, and the anticipated number of awards is five to seven. All funds will be awarded through a competitive grant process. Funds will be awarded for an eight month period beginning November 1, 2016 and ending June 30, 2017. To be considered for funding under this program, one electronic application and three hard copy applications must be received by **4:00 pm on Friday October 14, 2016**. Email one electronic copy of the application to [barb.alt@state.mn.us](mailto:barb.alt@state.mn.us) and mail three hard copies of the application, to:

Barb Alt  
Minnesota Department of Human Services  
Office of Economic Opportunity  
PO Box 64962  
St. Paul, MN 55164-0962

To get a copy of the Request for Proposals, please go to DHS Grants & RFPs webpage:

[http://www.dhs.state.mn.us/main/idcplg?IdcService=GET\\_DYNAMIC\\_CONVERSION&RevisionSelectionMethod=LatestReleased&dDocName=id\\_000102](http://www.dhs.state.mn.us/main/idcplg?IdcService=GET_DYNAMIC_CONVERSION&RevisionSelectionMethod=LatestReleased&dDocName=id_000102)

# State Grants & Loans

An in-person informational meeting for responders will be held on Wednesday September 28, 2016, from 10:15 am to 12 pm in the Herberger room at the Whitney Senior Center, 1527 Northway Drive, St. Cloud, MN 56301.

For more information or to request an application packet, contact:

Dina Chou  
Minnesota Department of Human Services  
Office of Economic Opportunity  
PO Box 64962  
St. Paul, MN 55164-0962  
(651) 431-3824 or [dina.chou@state.mn.us](mailto:dina.chou@state.mn.us)

## State Contracts

**Informal Solicitations:** Informal solicitations for professional/technical (consultant) contracts valued at over \$5,000 through \$50,000, may either be published in the *State Register* or posted on the Department of Administration, Materials Management Division's (MMD) Web site. Interested vendors are encouraged to monitor the P/T Contract Section of the MMD Website at [www.mmd.admin.state.mn.us](http://www.mmd.admin.state.mn.us) for informal solicitation announcements.

**Formal Solicitations:** Department of Administration procedures require that formal solicitations (announcements for contracts with an estimated value over \$50,000) for professional/technical contracts must be published in the *State Register*. Certain quasi-state agency and Minnesota State College and University institutions are exempt from these requirements.

**Requirements:** There are no statutes or rules requiring contracts to be advertised for any specific length of time, but the Materials Management Division strongly recommends meeting the following requirements: \$0 - \$5000 does not need to be advertised. Contact the Materials Management Division: (651) 296-2600 \$5,000 - \$25,000 should be advertised in the *State Register* for a period of at least seven calendar days; \$25,000 - \$50,000 should be advertised in the *State Register* for a period of at least 14 calendar days; and anything above \$50,000 should be advertised in the *State Register* for a minimum of at least 21 calendar days.

## Minnesota Department of Corrections

### Notice of Request for Proposals (RFP) for Housing Services for Release and Restructured Violator Individuals

The Minnesota Department of Corrections (DOC) is seeking proposals to provide and/or develop housing services for high-risk Release and Restructured Violators (including sex offenders), who are released from Lino Lakes, Rush City and other Minnesota Correctional Facilities and are returning to the metropolitan county areas of Anoka, Carver, Dakota, Hennepin, Ramsey, Scott and Washington.

Funding for this contract is provided through the State of Minnesota Legislature Supplemental Budget Bill HF2749, Article 4. The contract is anticipated to begin in late fall or early winter and will be completed by June 30, 2017. There is the possibility of an option to extend the contract by four, one-year terms based upon satisfactory delivery of services by the vendor and availability of funds. Funding for a complete fiscal year of twelve months is \$250,000.00. Funding for the initial contract will be pro-rated based on the number of months services will be provided in the fiscal year based on when the contract is fully executed. The DOC reserves the right to award contracts to more than one vendor to provide these services.

This request for proposals does not obligate the state to award a contract or complete the project, and the state reserves the right to cancel the solicitation if it is considered to be in its best interest.

**The Life Skills Programming for Release and Restructured Violator Individuals RFP is anticipated to go live on the SWIFT site on/around September 12, 2016, and vendors should check the SWIFT system for this Event.** All responses to this RFP (termed an "Event" within SWIFT) must be submitted through SWIFT using the Supplier portal (<http://supplier.swift.state.mn.us/>). Training and documentation on how to submit your response is available through the Supplier portal link above.

All responses to this RFP must be submitted and received in SWIFT no later than the Event End Date and time as set forth in the SWIFT Event Details applicable to this RFP.

## Minnesota Department of Corrections

### Notice of Request for Proposals (RFP) for Life Skills Programming for Release and Restructured Violator Individuals

The Minnesota Department of Corrections (DOC) is seeking proposals to provide community based (and limited pre-release) life skills programming. Preference will be given to proposals that target programming to individuals from diverse ethnicity to Release Violators who are housed at Lino Lakes, Rush City and other Minnesota Correctional Facilities and Restructured Violators who are returning to the metropolitan county areas of Anoka, Carver, Dakota, Hennepin, Ramsey, Scott and Washington Counties. Persons of color are disproportionately represented in this target population. Services must focus on and demonstrate improvements to public safety while reducing recidivism through collaborative partnerships. The proposal must include support for high risk release and restructured violators, including sex offenders.

Funding for this contract is provided through the State of Minnesota Legislature Supplemental Budget Bill HF2749, Article 4. The contract is anticipated to begin in late fall or early winter and will be completed by June 30, 2017. There is the possibility of an option to extend the contract by four, one-year terms based upon satisfactory delivery of services by the vendor, and availability of funds. Anticipated future funding for a complete fiscal year of twelve months is \$100,000.00. Funding for the initial contract will be pro-rated based on the number of months services will be provide in the fiscal year based on when the contract is fully executed. The DOC reserves the right to award contracts to more than one vendor to provide these services.

This request for proposals does not obligate the state to award a contract or complete the project, and the state reserves the right to cancel the solicitation if it is considered to be in its best interest.

**The Life Skills Programming for Release and Restructured Violator Individuals RFP is anticipated to go live on the SWIFT site on/around September 12, 2016, and vendors should check the SWIFT system for this Event.** All responses to this RFP (termed an "Event" within SWIFT) must be submitted through SWIFT using the Supplier portal (<http://supplier.swift.state.mn.us/>). Training and documentation on how to submit your response is available through the Supplier portal link above.

All responses to this RFP must be submitted and received in SWIFT no later than the Event End Date and time as set forth in the SWIFT Event Details applicable to this RFP.

## Minnesota Department of Corrections

### Notice of Request for Proposals (RFP) for Mentoring Support Groups for Release and Restructured Violator Individuals

The Minnesota Department of Corrections (DOC) is seeking proposals to create and implement peer and group mentoring support. Preference will be given to proposals that target programming to individuals from diverse ethnicity to Release Violator offenders who are released from the Lino Lakes, Rush City and other Minnesota Correctional Facilities and Restructured Violators who are returning to the metropolitan area counties of Anoka, Carver, Dakota, Hennepin, Ramsey, Scott and Washington Counties. Persons of color are disproportionately represented in this target population. Services must focus on and demonstrate improvements to public safety while reducing recidivism through collaborative partnerships; and must serve high risk release and restructured violators, including sex offenders. This contract will utilize the skills and resources of the vendor in conducting initial and on-going training of volunteers to serve as mentors in transitional group and peer mentoring support.

Funding for this contract is provided through the State of Minnesota Legislature Supplemental Budget Bill HF2749, Article 4. The contract is anticipated to begin late fall or early winter and will be completed by June 30, 2017. There is the possibility of an option to extend the contract by four, one-year terms, based upon satisfactory delivery of services by the vendor and availability of funds. Anticipated future funding for a complete fiscal year of twelve months is \$100,000.00. Funding for the initial contract will be pro-rated based on the number of months services will be provided in the fiscal year based on when the contract is fully executed. The DOC reserves the right to award contracts to more than one vendor to provide these services.

This request for proposals does not obligate the state to award a contract or complete the project, and the state reserves the right to cancel the solicitation if it is considered to be in its best interest.

# State Contracts

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The Life Skills Programming for Release and Restructured Violator Individuals RFP is anticipated to go live on the SWIFT site on/around September 12, 2016, and vendors should check the SWIFT system for this Event. All responses to this RFP (termed an "Event" within SWIFT) must be submitted through SWIFT using the Supplier portal (<http://supplier.swift.state.mn.us/>). Training and documentation on how to submit your response is available through the Supplier portal link above.

All responses to this RFP must be submitted and received in SWIFT no later than the Event End Date and time as set forth in the SWIFT Event Details applicable to this RFP.

## Minnesota Housing Finance Agency Policy & Community Development Request for Proposals for an Analysis of Impediments to Fair Housing (AI)

The State of Minnesota, through the Minnesota Housing Finance Agency, Department of Employment and Economic Development (DEED) and Department of Human Services (DHS), requests proposals to create and assist in conducting an Analysis of Impediments to Fair Housing (AI) as contemplated by the U.S. Department of Housing and Urban Development (HUD). The AI will correspond with the State's five year consolidated planning document for 2017-2021. It is the goal of this project to develop an AI that completely fulfills the State's obligation under HUD regulations to engage in a comprehensive review of impediments to fair housing choice.

The State of Minnesota invites all interested parties to submit a written response to this Request for Proposals (RFP).

For a copy of the full Request for Proposals document, please visit [www.mnhousing.gov](http://www.mnhousing.gov) or contact:

Jessica Deegan, Director of Federal Affairs  
Address: 400 Sibley Street, Suite 300, St. Paul, MN 55101  
Telephone No.: 651-296-3120  
Fax Number: 651-296-8292  
E-Mail: [Jessica.Deegan@state.mn.us](mailto:Jessica.Deegan@state.mn.us)

Proposals, including a sealed cost proposal, must be received according to the instructions appearing in the Request for Proposals on or before **September 28, 2016 at 4:00 p.m. Central Time**. Faxed or e-mailed responses will not be permitted.

This request does not obligate the State to complete the work contemplated in this notice. The State reserves the right to cancel this solicitation. All expenses incurred in responding to this notice are solely the responsibility of the responder.

## Iron Range Resources and Rehabilitation Board (IRRRB) Giants Ridge Recreation Area Request for Proposals for a Giants Ridge Lease/Management Contract

The IRRRB is requesting proposals to lease the premises at Giants Ridge to a contract manager to maintain, operate, program and market the state owned recreation facilities that include golfing, skiing, programming, retail, and food and beverage. Contractor responsibilities and respondent proposal requirements can be obtained from the IRRRB website: <http://mn.gov/irrrb/about-us/work-with-us/> on September 6, 2016. Sealed proposals must be received no later than **2:00 p.m. on Monday, October 10, 2016**. **Late proposals will not be considered.**

Please submit completed proposals to:

Kim Peterson  
Contract Coordinator  
Iron Range Resources and Rehabilitation  
PO Box 441, 4261 Highway 53 S.  
Eveleth, MN 55734

This request does not obligate the State to complete the work contemplated in this notice. The State reserves the right to cancel this solicitation. All expenses incurred in responding to this notice are solely the responsibility of the responder.

## Minnesota Department of Transportation (Mn/DOT)

### Engineering Services Division

#### Notice of Potential Availability of Contracting Opportunities for a Variety of Highway Related Technical Activities (“Consultant Pre-Qualification Program”)

This document is available in alternative formats for persons with disabilities by calling Kelly Arneson at (651) 366-4774; for persons who are hearing or speech impaired by calling Minnesota Relay Service at (800) 627-3529.

Mn/DOT, worked in conjunction with the Consultant Reform Committee, the American Council of Engineering Companies of Minnesota (ACEC/MN), and the Department of Administration, to develop the Consultant Pre-Qualification Program as a new method of consultant selection. The ultimate goal of the Pre-Qualification Program is to streamline the process of contracting for highway related professional/technical services. Mn/DOT awards most of its consultant contracts for highway-related technical activities using this method, however, Mn/DOT also reserves the right to use Request for Proposal (RFP) or other selection processes for particular projects.

Nothing in this solicitation requires Mn/DOT to use the Consultant Pre-Qualification Program.

Mn/DOT is currently requesting applications from consultants. Refer to Mn/DOT’s Consultant Services web site, indicated below, to expenses are incurred in responding to this notice will be borne by the responder. Response to this notice becomes public information under the Minnesota Government Data Practices.

Consultant Pre-Qualification Program information, application requirements and applications forms are available on Mn/DOT’s Consultant Services web site at: <http://www.dot.state.mn.us/consult>.

Send completed application material to:

Kelly Arneson  
Consultant Services  
Office of Technical Support  
Minnesota Department of Transportation  
395 John Ireland Blvd. - Mail Stop 680  
St. Paul, MN 55155

## Minnesota Department of Transportation (Mn/DOT)

### Engineering Services Division

#### Notice Concerning Professional/Technical Contract Opportunities and Taxpayers’ Transportation Accountability Act Notices

**NOTICE TO ALL:** The Minnesota Department of Transportation (Mn/DOT) is now placing additional public notices for professional/technical contract opportunities on Mn/DOT’s Consultant Services **website** at: [www.dot.state.mn.us/consult](http://www.dot.state.mn.us/consult)

New Public notices may be added to the website on a daily basis and be available for the time period as indicated within the public notice. Mn/DOT is also posting notices as required by the Taxpayers’ Transportation Accountability Act on the above referenced website.

# Minnesota's Bookstore

## Several convenient ways to order:

- **Retail store** Open 8 a.m. - 3 p.m. Monday - Friday, 660 Olive Street, St. Paul
- **Phone** (credit cards): 8 a.m. - 4 p.m. Monday - Friday, 651.297.3000 (Twin Cities) or 1.800.657.3757 (nationwide toll-free)

- **On-line orders:** www.minnesotasbookstore.com
- **Minnesota Relay Service:** 711
- **Fax** (credit cards): 651.215.5733 (fax line available 24 hours)
- **Mail orders:** Orders can be sent to Minnesota's Bookstore, 660 Olive Street, St. Paul, MN 55155

**Minnesota's Bookstore accepts VISA, MasterCard, American Express & Discover for all purchases.**

**PREPAYMENT REQUIRED.** Prices and availability subject to change. **Fax and phone orders** require credit card.

Please allow 1-2 weeks for delivery. For **mail orders**, complete order blank and send to address above.

Enclose payment - for security reasons, we do not recommend mailing credit card information.

Please allow 2-3 weeks for delivery.

Please make checks payable to "Minnesota's Bookstore."

A \$20.00 fee will be charged for returned checks.

Stock No.	Title	Quantity	Unit Price	Total

Send my order to:

Company:		
Name:		
Street Address: <small>(Not deliverable to P.O. boxes)</small>		
City:	State:	Zip:
Daytime phone: (     ) <small>(In case we have a question about your order - please include area code)</small>		

Shipping Charges	
If Product	Please Add:
<b>Subtotal is:</b>	
Up to \$15.00	\$ 5.00
\$15.01-\$25.00	\$ 6.00
\$25.01-\$50.00	\$ 9.00
\$50.01-\$100.00	\$ 14.00
\$100.01-\$500.00	\$ 17.00
\$500.01-\$1,000	\$ 22.00*
<small>*\$22 to an address in MN, WI, SD, ND, IA.</small>	
<small>If delivered to an address in other states, Canada or internationally, we will contact you if there are additional charges.</small>	
More than \$1,000 Call	

Product Subtotal \_\_\_\_\_

Shipping \_\_\_\_\_  
(see chart at left)

Subtotal \_\_\_\_\_

Sales tax \_\_\_\_\_  
(6.875% sales tax if shipped to MN address, 7.625% if shipped to St. Paul address, 7.125% MN transit tax or other local sales tax if applicable)

TOTAL \_\_\_\_\_

**For security reasons, we recommend that you call to place a credit card order.**

Credit card number:	
Expiration date:	3- or 4- digit security code: <small>(found on back of card)</small>
Signature:	

**If tax exempt, please provide ES number or completed exemption form.**

ES# \_\_\_\_\_

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