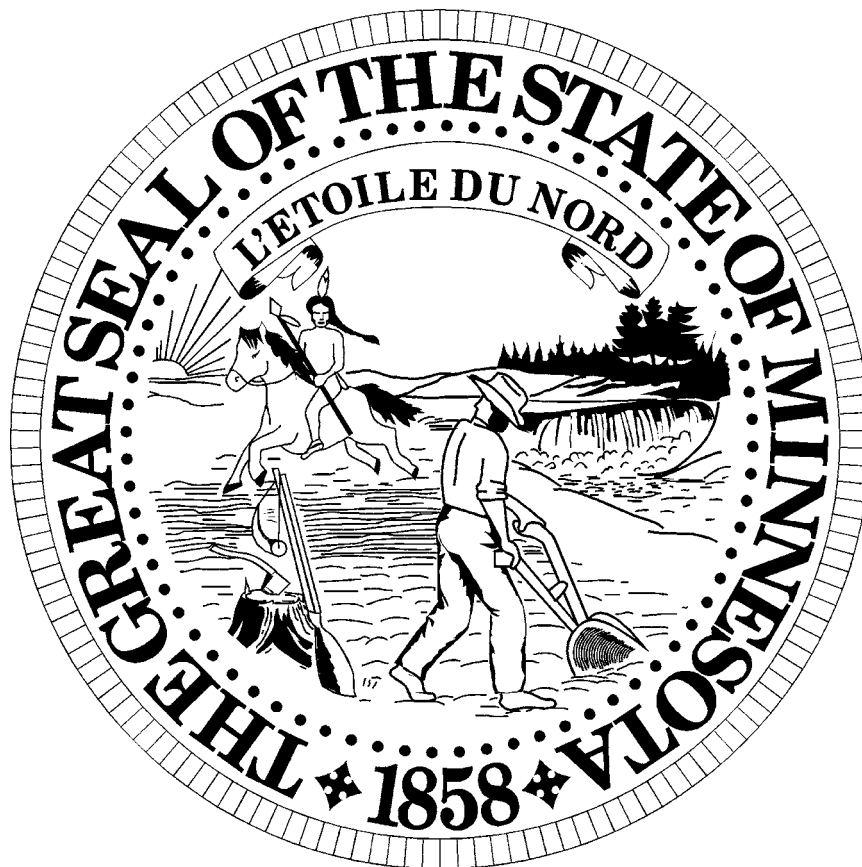


Minnesota State Register

Published every Monday (Tuesday when Monday is a holiday)



**Proposed, Adopted, Emergency, Expedited, Withdrawn, Vetoed Rules;
Executive Orders; Appointments; Commissioners' Orders; Revenue Notices;
Official Notices; State Grants & Loans; State Contracts;
Non-State Public Bids, Contracts and Grants**

**Tuesday 6 September 2016
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Minnesota State Register

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The *Minnesota State Register* is the official publication of the State of Minnesota's Executive Branch of government, published weekly to fulfill the legislative mandate set forth in *Minnesota Statutes*, Chapter 14, and *Minnesota Rules*, Chapter 1400. It contains:

- Proposed Rules
- Adopted Rules
- Exempt Rules
- Expedited Rules
- Withdrawn Rules
- Executive Orders of the Governor
- Appointments
- Proclamations
- Vetoed Rules
- Commissioners' Orders
- Revenue Notices
- Official Notices
- State Grants and Loans
- Contracts for Professional, Technical and Consulting Services
- Non-State Public Bids, Contracts and Grants

Printing Schedule and Submission Deadlines

Vol. 41 Issue Number	PUBLISH DATE (BOLDFACE shows altered publish date)	Deadline for: all Short Rules, Executive and Commissioner's Orders, Revenue and Official Notices, State Grants, Professional-Technical- Consulting Contracts, Non-State Bids and Public Contracts	Deadline for LONG, Complicated Rules (contact the editor to negotiate a deadline)
# 11	Monday 12 September	Noon Tuesday 6 September	Noon Thursday 1 September
# 12	Monday 19 September	Noon Tuesday 13 September	Noon Thursday 8 September
# 13	Monday 26 September	Noon Tuesday 20 September	Noon Thursday 15 September
# 14	Monday 3 October	Noon Tuesday 27 September	Noon Thursday 22 September

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Minnesota Rules: Amendments and Additions

NOTICE: How to Follow State Agency Rulemaking in the State Register

The State Register is the official source, and only complete listing, for all state agency rulemaking in its various stages. State agencies are required to publish notice of their rulemaking action in the State Register. Published every Monday, the State Register makes it easy to follow and participate in the important rulemaking process. Approximately 80 state agencies have the authority to issue rules. Each agency is assigned specific Minnesota Rule chapter numbers. Every odd-numbered year the Minnesota Rules are published. Supplements are published to update this set of rules. Generally speaking, proposed and adopted exempt rules do not appear in this set because of their short-term nature, but are published in the State Register.

An agency must first solicit Comments on Planned Rules or Comments on Planned Rule Amendments from the public on the subject matter of a possible rulemaking proposal under active consideration within the agency (Minnesota Statutes §§ 14.101). It does this by publishing a notice in the State Register at least 60 days before publication of a notice to adopt or a notice of hearing, or within 60 days of the effective date of any new statutory grant of required rulemaking.

When rules are first drafted, state agencies publish them as Proposed Rules, along with a notice of hearing, or a notice of intent to adopt rules without a hearing in the case of noncontroversial rules. This notice asks for comment on the rules as proposed. Proposed emergency rules, and withdrawn proposed rules, are also published in the State Register. After proposed rules have gone through the comment period, and have been rewritten into their final form, they again appear in the State Register as Adopted Rules. These final adopted rules are not printed in their entirety, but only the changes made since their publication as Proposed Rules. To see the full rule, as adopted and in effect, a person simply needs two issues of the State Register, the issue the rule appeared in as proposed, and later as adopted.

The State Register features partial and cumulative listings of rules in this section on the following schedule: issues #1-13 inclusive; issues #14-25 inclusive (issue #26 cumulative for issues #1-26); issues #27-38 inclusive (issue #39, cumulative for issues #1-39); issues #40-52 inclusive, with final index (#1-52, or 53 in some years). An annual subject matter index for rules was separately printed usually in August, but starting with Volume 19 now appears in the final issue of each volume. For copies or subscriptions to the State Register, contact Minnesota's Bookstore, 660 Olive Street (one block east of I-35E and one block north of University Ave), St. Paul, MN 55155, phone: (612) 297-3000, or toll-free 1-800-657-3757. TTY relay service phone number: (800) 627-3529.

Volume 41 - Minnesota Rules

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A rule becomes effective after the requirements of *Minnesota Statutes* §§ 14.05-14.28 have been met and five working days after the rule is published in the *State Register*, unless a later date is required by statutes or specified in the rule. If an adopted rule is identical to its proposed form as previously published, a notice of adoption and a citation to its previous *State Register* publication will be printed. If an adopted rule differs from its proposed form, language which has been deleted will be printed with strikeouts and new language will be underlined. The rule's previous *State Register* publication will be cited.

KEY: Proposed Rules - Underlining indicates additions to existing rule language. ~~Strikeouts~~ indicate deletions from existing rule language. If a proposed rule is totally new, it is designated "all new material." **Adopted Rules** - Underlining indicates additions to proposed rule language. ~~Strikeout~~ indicates deletions from proposed rule language.

Board of Cosmetologist Examiners

Adopted Permanent Rules Regulating Cosmetologists, Estheticians, Nail Technicians, Salons, and Cosmetology Schools

The rules proposed and published at State Register, Volume 40, Number 39, pages 1251-1304, March 28, 2016 (40 SR 1251), are adopted with the following modifications:

2105.0010 DEFINITIONS.

Subp. ~~Ha. 3a.~~ **Nonmedical Chemical peel.** ~~"Nonmedical chemical peel"~~ "Chemical peel" means a chemical exfoliation achieved by applying skin exfoliation acids, ~~limited to alpha hydroxy acids of 30 percent or less, with a pH of not less than 3.0; and salicylic acid of 15 percent or less~~ nonprescription chemical solutions or products.

Subp. ~~Hb. 11a.~~ **Nonmedical Microdermabrasion.** ~~"Nonmedical microdermabrasion"~~ "Microdermabrasion" means a cosmetic procedure ~~in which all or part of the stratum corneum is removed by light abrasion using mechanical or manual means of light abrasion on the skin.~~

Subp. ~~He. 11b.~~ **Nursing home.** "Nursing home" means a facility that is licensed under Minnesota Statutes, chapter 144A, and does not include any attached or adjacent facilities that are not licensed as a nursing home under Minnesota Statutes, chapter 144A.

Subp. ~~Hd. 11c.~~ **Operator.** "Operator" means a standard license for a cosmetologist, esthetician, or nail technician and not an advanced practice license or manager license.

Subp. ~~He. 11d.~~ **Physical location.** "Physical location" means the contiguous space representing each salon that can be accessed by customers without exiting the salon.

Subp. ~~Hf. 11e.~~ **Porous material.** "Porous material" means a material that absorbs liquid or allows liquid to penetrate.

Subp. ~~Hg. 11f.~~ **Simple braiding devices.** "Simple braiding devices" include clips, combs, curlers, curling irons, hairpins, rollers, scissors, needles, and thread.

Subp. ~~HH. 11g.~~ **Special event.** "Special event" means an event held for any purpose other than the provision of licensed services, where a participant in the event may receive the limited cosmetology services described in part 2105.0410, subpart 2, at a location not in a licensed salon.

Subp. 13. **Unregulated service.** "Unregulated service" means those services not defined as the practice of cosmetology under Minnesota Statutes, section 155A.23, subdivision 3, and which are exempt from regulation by the board. Unregulated services are ear piercing; body art; body painting; henna tattoos and permanent tattoos; eyebrow embroidery; eyebrow microblading; permanent hair removal; permanent makeup; tanning by UV radiation and spray tanning units; ~~botox and other~~ injectables; services for theatrical, television, film, fashion, photography, or media productions or media appearances; mortuary services; massage; body wraps when performed by a massage therapist; and hair braiding, hair braiding services, and hair braiders, as defined in subparts 10a to 10c; and threading as defined in Minnesota Statutes, section 155A.23, subdivision 13. Ordinances by local units of government that prohibit hair braiding, hair braiding services, or hair braiders, as defined in subparts 10a to 10c, or regulate any matter relating to licensing, testing, or training of hair braiding, hair braiding services, or hair braiders are preempted by this part.

Adopted Rules

2105.0105 SCOPE.

Subp. 2. **Esthetics.** The practice of esthology is the cosmetic treatment of the stratum corneum of the epidermal layer of the skin surface. Esthetic practice includes:

D. application of makeup or airbrush makeup, extractions, ~~nonmedical~~ microdermabrasion, ~~nonmedical~~ chemical peels, eyelash and eyebrow tinting, eyebrow shaping and trimming, eyelash and eyebrow enhancements, waxing, sugaring, facials, and body wraps; and

2105.0110 ADVERTISING.

The following provisions govern all advertising relating to the practice of cosmetology:

B. Any salon advertisement must list the licensed name of the salon as shown on the salon license. Franchise and corporations using a common brand name in advertisements related to multiple locations may use the common brand name instead of the full assumed name listed on the salon license. Salons that reference staff names in any advertisement must list at least the first name of the licensee as shown on the individual's license.

D. A practitioner leasing space in a licensed salon ~~or leasing a suite in a licensed suite-style salon~~ may advertise under a business name. Each time if the full name of the practitioner as shown on the practitioner's license is listed. If the practitioner's full name is not listed, wherever the business name appears, it must be immediately followed by "at (insert legible name of salon as it appears on the salon license)."

2105.0145 APPLICANTS FOR INDIVIDUAL LICENSES.

Subpart 1. **Cosmetologists, nail technicians, and estheticians.** Applicants for a cosmetologist, nail technician, or esthetician license who have not been licensed in other states must provide the items required in items A to E:

C. original passing test results no more than one year old of the following board-approved tests for the license sought:

(2) written practical test; and

2105.0183 TRANSFER OF LICENSES FROM OTHER STATES OR COUNTRIES.

Subpart 1. **Applicants with required training who are licensed in another state.** Applicants for a cosmetologist, nail technician, or esthetician operator license who have completed the required number of hours of training: 1,550 hours for a cosmetologist; 600 hours for an esthetician; and 350 hours for a nail technician, and are licensed in another state must provide the following:

F. original passing test results no more than one year old of a board-approved written practical test. If a certification of licensure from a state in which the applicant has been licensed attests that the applicant has passed such a test, this requirement is met and the written practical test does not have to be retaken;

Subp. 2. **Applicants with less than the required training who are licensed in another state.** Applicants for a cosmetologist, nail technician, or esthetician operator license who have not completed the required number of hours of training: 1,550 hours for a cosmetologist; 600 hours for an esthetician; and 350 hours for a nail technician, and who are licensed in another state must provide the following:

G. original passing test results no more than one year old of a board-approved written practical test. If a certification of licensure from a state in which the applicant has been licensed attests that the applicant has passed such a test, this requirement is met and the written practical test does not have to be retaken;

Subp. 3. **Applicants with training and experience in another country who have not been licensed in another state.** Applicants for a cosmetologist, nail technician, or esthetician operator license whose training was outside the United States and have not been licensed by another state must:

B. complete an application and submit the following items:

- (3) original passing test results of a board-approved written practical test no more than one year old;

Subp. 5. **Foreign language documents.** All foreign language documents from another country, including records in English, must be translated into English and evaluated by a board-approved credentialing agency at the applicant's expense.

2105.0186 CONTINUING EDUCATION (CE) PROVIDERS.

Subp. 2. Providers of professional practice CE courses for practitioners.

A. A professional practice CE course as required by Minnesota Statutes, section 155A.271, subdivision 1, paragraph (b), must consist of a four-hour course based on any or all of the following within the licensee's scope of practice:

- (1) product chemistry and ~~chemistry~~ chemical interaction;
- (3) business management, professional ethics, and human relations; or

B. A professional practice CE course requires board approval and may be offered only by licensed salons, licensed cosmetology schools, and board-recognized professional associations.

(2) A cosmetology school and a board-recognized professional association may offer the professional practice CEs in person; or online; or by independent study; and must apply for approval of the professional practice curriculum in writing on forms supplied by the board and submit the lesson plan and course objectives, qualifications of the presenters and course developers, and payment of the fees required by Minnesota Statutes, section 155A.25, if the provider approval fee has not been paid in the current calendar year.

2105.0187 SKILLS COURSES.

E. Course approval for the skills course ~~must be renewed. Skills course approval for board-licensed cosmetology schools is valid for the remainder of the current license cycle. Skills course approval for all other providers is valid for a maximum of one calendar year and expires on December 31 of the year approval was granted.~~

2105.0200 LICENSE RENEWAL FOR INDIVIDUALS.

Subp. 2. **Continuing education (CE) requirements for practitioners.** The licensee must complete the following CE requirements before applying to renew a license:

B. A cosmetologist, nail technician, esthetician, advanced practice esthetician, or salon manager renewing a license on or after August 1, 2017, must complete a total of eight hours of CE credits from board-approved providers within the three years prior to the date of the license renewal. Licensees must maintain proof of completion of the CE credits as required in subpart 5. The eight hours must consist of:

(2) four hours of professional practice CEs, consisting of one or more of the following topics within the licensee's scope of practice:

- (a) product chemistry and ~~chemistry~~ chemical interaction;
- (c) business management, professional ethics, and human relations; ~~and or~~

Subp. 2a. CE and other renewal requirements for instructors.

A. An instructor must complete 45 hours of board-approved CEs within three years before the license renewal, including at least 30 hours in teaching methodology; and 15 hours on clinical practice in the field of licensure. Licensees must retain proof of the CE credits as required in subpart 5. Prior to August 1, 2017, to renew a license, an instructor must complete any combination of board-approved teaching methodology and clinical practice CEs totaling 45 CE hours.

2105.0205 RETIRED LICENSE.

A licensee with a current or expired Minnesota practitioner license who has ceased all practice of cosmetology may apply for a

Adopted Rules

retired license that does not allow any practice of cosmetology as defined in Minnesota Statutes, section 155A.23, subdivision 3. The board must void any current license when a retired license is issued for the remainder of the license cycle. If the practitioner's license is expired, the applicant must pay the renewal and late fees required by Minnesota Statutes, section 155A.25.

B. A person with a retired license who wishes to obtain a current practitioner license must apply to renew the original expired practitioner license under the terms of this chapter as if no retired license was issued. If the retired license is current and has not expired, no new renewal fee is required.

2105.0215 PROCEDURE FOR RENEWING AN EXPIRED LICENSE.

Subpart 1. **Practitioner licenses expired less than three years.** If an operator's, salon manager's, instructor's, or school manager's license has been expired less than ~~one year~~ three years, a license must be issued for the remainder of the license cycle. To renew the license, the individual must:

Subp. 2. **Operator and salon manager licenses expired three years or more.** If an operator's or salon manager's license has been expired three years or more, a license with a new license cycle shall be issued by the board when the expired licensee submits a renewal application and submit:

~~A.~~ proof of completion of the CE requirement as described in part 2105.0200, subpart 2;

~~B.~~ A. original passing test results no more than one year old of the laws and rules test for an operator. Managers must submit original passing test results no more than one year old of the manager laws and rules test;

~~C.~~ B. original passing test results no more than one year old of a board-approved written practical exam; and

~~D.~~ C. payment of the initial license fees required by Minnesota Statutes, section 155A.25.

Subp. 4. **School manager licenses expired three years or more.** If a school manager's license has been expired three years or more, a license with a new license cycle shall be issued by the board when the expired licensee submits a renewal application and:

~~B.~~ completes the CE requirements in part 2105.0200, subpart 2b, completed within three years of the renewal application;

~~C.~~ B. submits original passing test results no more than one year old of the school manager test; and

~~D.~~ C. pays the initial license fees required by Minnesota Statutes, section 155A.25.

2105.0305 DESIGNATED LICENSED SALON MANAGER.

F. A DLSM must not concurrently serve as a designated school manager unless serving as a DLSM in a one-person salon that is never open during school class and school clinic hours.

2105.0360 SALON PHYSICAL REQUIREMENTS.

Subp. 5. **Electricity.** The salon's electrical infrastructure must comply with safety standards under Minnesota Statutes, section 326B.35. The salon's electrical use of electrical equipment and appliances must comply with the State Fire Code adopted according to Minnesota Statutes, chapter 299F.

B. Power strips must have a circuit breaker and be plugged into an outlet and not into another power strip.

2105.0375 INFECTION CONTROL REQUIREMENTS.

Subp. 7. **Safety and infection-control practices.**

E. Each pencil cosmetic must be sharpened before each use with a disinfected pencil sharpener. When a pencil-type cosmetic is in a mechanical applicator or is of a diameter too small to be sharpened, the exposed tip of the product must be removed with a disinfected scissors or knife, and the tip of the applicator wiped with alcohol before use on another client.

Adopted Rules

Subp. 10. **Brushes.** Licensees must follow the procedures in subparts 3 and 4 for all hair or color brushes, brushes used in nail or skin services, makeup brushes, and neck brushes. Brushes used in solvent-based nail ~~polishes~~ products that do not support microbial life are exempt from the disinfection requirement.

Subp. 11. **Electrical and electronic tools.** Electric clippers, nail drills, flat irons, blow dryers, glass or metal electrodes, high frequency wands, esthetic machines, steamers, diffusers, or other electric or electronic tools must be cleaned and disinfected after each use, including the body, handle, and attached cord.

E. Disinfected electrical and electronic tools must be stored on a clean when not in use. Acceptable storage includes a clean and disinfected:

- (1) surface, on stands or hooks;
- (2) stand or hook; or in a clean,
- (3) closed container, cupboard, or drawer when not in use.

Subp. 13. **Single-use items.** Foam toe separators, foam buffer blocks, pedicure tub liners, pumice bars or stones; chamois, paper, or foam flip-flops or slippers; nail files unless governed by item B; sanding bands or sleeves; paper sandpaper drill bits; wooden applicators; cotton balls, cotton pads, or swabs; gauze pads; ~~sponges;~~ neck strips; wax strips; and other items made with paper, wood, foam, or other porous materials, are single-use items, may be used one time only, and must be immediately disposed of in a trash can after each service. Lancets and extraction needles are single-use items and must be disposed of in a sharps container. Brushes are not single-use items when the provisions of subpart 10 are met. Linens are not single-use items when the provisions of subpart 8 are met.

2105.0377 SALON PROHIBITIONS.

C. Roll-on wax is prohibited. Single-use roll-on wax cartridges are acceptable but must be disposed of immediately after service. Roll-on wax cartridges warming in a wax heater must have an intact seal. The heating unit is subject to the requirements of part 2105.0375 and must be cleaned and disinfected after each use.

2105.0390 SALON SUPERVISION.

D. Any salon that leases space to one or more licensed practitioners must maintain a mechanical or electronic time clock for their use, and provide lessees with a method to track hours worked. Acceptable methods are paper, mechanical, or electronic. All methods must record time on a contemporaneous basis. The salon must retain the work time records for a period of four years for each lessee. Work time records must be provided upon written request to the licensee or to the board. The salon has no obligation to ensure the use of the method to track work hours by a lessee.

2105.0397 SUITE-STYLE SALONS.

Subp. 3. **Salon license posting requirements in suite-style salon.** ~~Instead of posting the salon license at the building's reception area as required in part 2105.0370, item D, a~~ The salon license must be conspicuously posted inside each suite, or at each suite's entrance at the salon's reception area and at each salon entrance used by customers. The license must not be a photocopy, but must be a duplicate license purchased from the board.

Subp. 4. **Practitioner license posting requirements in suite-style salon.** The posting requirements of part 2105.0190, subpart 4, apply, except that the practitioner licenses must be conspicuously posted at the entrance to practitioner's station or inside the suite instead of in the reception area or foyer of the building.

Subp. 5. **Inspection result posting requirements in suite-style salon.** The requirement of part 2105.0115, subpart 3, to post inspection results and a report must be met by posting the inspection results and inspection report at the salon entrance to the suite, and providing the inspection report in a conspicuous location in the suite used by customers.

Subp. 6. **Safety data sheets in suite-style salon.** The requirements of part 2105.0370, item B, must be met. The paper or electronic safety data sheets for each product used in each suite must be located in the suite itself or in a central accessible location.

Adopted Rules

Subp. 7. **Suite signage and advertising.** A practitioner who does not hold a salon license, and is renting salon space in a licensed salon or is leasing a suite at a suite-style salon must comply with the requirements of part 2105.0110. ~~The practitioner must include the words “at (name of salon as it appears on the salon license)” on any advertising, including any suite signs at a suite-style salon.~~ This does not apply to a suite directory at a or suite entryway signage identifying the tenant in a licensed suite-style salon business.

2105.0410 LICENSED SERVICES NOT OFFERED IN A LICENSED SALON.

Subp. 2. Special events permits.

D. The hours spent working under a special event permit do not count toward the work hours in a licensed salon required to obtain other licenses under this chapter.

Subp. 3. **Homebound permit.** A homebound service permit authorizes a licensee to provide services in a licensed nursing home to residents or in the residence of an individual who is homebound.

F. The hours spent working under a homebound service permit do not count toward the work experience hours in a licensed salon required to obtain other licenses under this chapter.

2110.0010 DEFINITIONS.

Subp. 20. **Unregulated service.** “Unregulated service” means those services not defined as the practice of cosmetology under Minnesota Statutes, section 155A.23, subdivision 3, and which are exempt from regulation by the board. Unregulated services are ear piercing, body art, body painting, henna tattoos and permanent tattoos, eyebrow embroidery, eyebrow microblading, permanent hair removal, and permanent makeup; tanning by UV radiation and spray tanning units; botox and other injectables; services for theatrical, television, film, fashion, photography, or media productions; ~~or~~ media appearances; mortuary services; massage; body wraps when performed by a massage therapist; and hair braiding, hair braiding services, and hair braiders, as defined in subparts 17a to 17c; and threading as defined in Minnesota Statutes, section 155A.23, subdivision 13. Ordinances by local units of government that prohibit hair braiding, hair braiding services, or hair braiders, as defined in subparts 17a to 17c, or regulate any matter relating to licensing, testing, or training of hair braiding, hair braiding services, or hair braiders are preempted by this part.

2110.0125 INSPECTIONS.

Subp. 5. Application of inspection penalties.

~~A. The board must consider the factors identified in Minnesota Statutes, section 14.045, subdivision 3, when applying penalties for cited violations:~~

~~B. The maximum total inspection penalties per license per inspection must not exceed:~~

A.

~~(1) \$3,000 for the school license;~~

B.

~~(2) \$2,000 for the designated school manager; and~~

C.

~~(3) \$1,000 for each instructor.~~

2110.0310 SCHOOL LICENSURE.

Subpart 1. **Application contents.** An applicant for a cosmetology school must apply on forms supplied by the board, giving the following information:

Adopted Rules

A. the school name and the legal name of the school; and its owners, and the physical address, telephone number, e-mail address, and Web site;

2110.0390 PHYSICAL REQUIREMENTS.

Subp. 3. **Electrical requirements.** The school's electrical ~~use~~ infrastructure must comply with safety standards under Minnesota Statutes, section 326B.35. The school's use of electrical equipment and appliances must comply with the State Fire Code adopted according to Minnesota Statutes, chapter 299F.

B. Power strips must have a circuit breaker and be plugged into an outlet and not into another power strip.

2110.0550 ~~CREDIT TOWARDS~~ TOWARD ANOTHER LICENSE.

A licensed esthetician or nail technician who completed licensure training within the last five years may receive the following credit for that training toward another license:

2110.0650 REFUND POLICY.

Subpart 1. **Written policy.** Each school must have a definite, written policy on the refund of tuition and fees when students terminate training. The policy must include the following:

C. if a student has started classes, the ~~following minimum tuition refunds must be made~~ school must not withhold more than the following maximum tuition withholding limits:

Percentage of Total Program Represented by the Hours of Training Completed	Maximum Amount of Total Tuition School Must Receive or Retain
0 to 4.9 percent	20 percent
5 to 9.9 percent	30 percent
10 to 14.9 percent	40 percent
15 to 24.9 percent	45 percent
25 to 49.9 percent	70 percent
Over 50 percent	100 percent

2110.0670 STUDENT RECORDS.

Student records must be maintained as follows:

E. The school must maintain the following reports for each student:

(6) a certification must be written and maintained by the school if a student withdraws, is suspended, or expelled from the student's course of training. The certification must be signed by the school owner or DSM, and must indicate the last day on which the student was enrolled, the total number of hours the student has successfully completed as of that date, a transcript detailing the nature of those hours, and the reason for the withdrawal, suspension, or revocation. A copy of a student's termination certification and/or completion of course of training certification must be provided to the student within ten days of the termination from or completion of the cosmetology training, unless the student has not met school requirements identified in the enrollment contract regarding tuition payments and transcripts.

2110.0680 CERTIFICATION OF STUDENT HOURS.

C. The daily record of hours must list the number of hours earned by each student and the nature of training received, designating all clinical experiences; must be signed or confirmed by the instructor who provided or supervised the training; and must be signed or confirmed by the student.

Adopted Rules

2110.0705 TRANSFER STUDENTS.

Subp. 2. **Practitioners from other countries applying as a transfer student for an evaluation.** Individuals who have practiced cosmetology in other countries and who are seeking licensure must obtain a course completion certificate by a licensed cosmetology school as a requirement to become licensed. The applicant may apply as a transfer student and request an evaluation to identify any further training necessary to obtain the course completion certificate.

A. The method of evaluation must include a review of the student's records, training, and work experience, and must include a skills test. Foreign language documents must be translated by a board-approved translator at the applicant's expense. Any records from another country, including records in English, must be evaluated by a board-approved credentialing agency at the student's or school's expense.

Pollution Control Agency

Adopted Expedited Permanent Rules: Subsurface Sewage Treatment Systems in Campgrounds

The rules proposed and published at State Register, Volume 40, Number 19, pages 539-541, November 09, 2015 (40 SR 539), are adopted with the following modifications:

7081.0040 STATE REGULATION.

Subp. 1a. **Flow determination.** The owner or owner's agent must determine flow in accordance with this subpart to establish whether an SDS permit is required under subpart 1, item B.

D. Campgrounds and resorts existing as of June 14, 2015, that are open 180 days per year or less must determine flow in accordance with this item or item A or B.

(5) Flow extrapolation from ~~units~~ systems not measured is allowed as follows:

(a) flow may be extrapolated only if fewer than 25 percent of the ~~campsites and~~ units systems are not measured;

(b) ~~flow extrapolation is allowed between similar sewage-generating units within the campground and resort; the systems measured must serve at least 75 percent of the occupancy of the campground or resort; and~~

(c) flow extrapolation is not allowed between other campgrounds and resorts; ~~and~~.

(d) ~~flow from future expansions may be extrapolated. Extrapolation must be in accordance with units (a) to (c). No more than 25 percent of the total flow after expansion may be extrapolated.~~

(6) If no flow data exist, the owner or operator of the campground or resort must implement an acceptable flow measurement plan and start measuring and recording flow data within 120 days of notification. An acceptable flow measurement plan is a plan, verified by the agency, conforming to subitems (1) to (5).

Executive Orders

The governor has the authority to issue written statements or orders, called Executive Orders, as well as Emergency Executive Orders. The governor's authority is specified in the Constitution of the State of Minnesota, Article V, and in *Minnesota Statutes* § 4.035. Emergency Executive Orders, for protection from an imminent threat to health and safety, become effective immediately, are filed with the secretary of state, and published in the *State Register* as soon as possible after they are issued. Other Executive Orders become effective 15 days after publication in the *State Register* and filing with the secretary of state. Unless otherwise specified, an executive order expires 90 days after the date the governor who issued the order vacates office.

Office of the Governor

Executive Order 16-07: Directing Steps to Reverse Pollinator Decline and Restore Pollinator Health in Minnesota

I, Mark Dayton, Governor of the State of Minnesota, by virtue of the authority vested in me by the Constitution and applicable statutes, do hereby issue this Executive Order:

Whereas, Minnesota farmers provide food, feed, fuel, and fiber for the nation and the world, and agriculture is a cornerstone of Minnesota's economy;

Whereas, Minnesota's agricultural economy provides over 340,000 jobs and \$90 billion in economic activity;

Whereas, pollinators are essential to the reproduction of many native plants and cultivated food crops;

Whereas, pollinators sustain habitat that support wildlife and provide aesthetic and ecological benefits such as carbon storage and improved water quality;

Whereas, more than 200,000 pollinator species including insects, birds, bats, and other animals exist worldwide; including insect pollinators such as bees, wasps, flies, butterflies, moths, and beetles that are critical to our food production system;

Whereas, bees are considered to be the most efficient and important pollinators for our food crops; the estimated annual value of honey bee pollination alone for food production is \$17 billion dollars while that of native pollinators is estimated at \$6 billion;

Whereas, over the past decade there has been a significant loss of pollinators including honey bees, native bees, butterflies, moths, birds and bats;

Whereas, bees and other pollinator populations have been in decline in Minnesota and across the country due to a variety of pressures including habitat loss, pesticides, diseases, and parasites;

Whereas, the Special Registration Review conducted by the Minnesota Department of Agriculture found sufficient scientific evidence that neonicotinoid pesticides present toxicity concerns for honey bees, native bees, as well as other pollinating insects; and

Whereas, pollinator decline is serious and requires immediate attention to ensure the sustainability of our food production systems, avoid economic impact on our farmers and rural communities, and to protect the health of the environment in Minnesota.

Now, Therefore, I hereby order that:

1. The Minnesota Department of Agriculture (MDA) shall take immediate action to implement the recommendations in the Department's Special Registration Review of Neonicotinoid Pesticides, including:
 - a. Requiring a "verification of need" prior to the use of neonicotinoid pesticides, where appropriate;
 - b. Review pesticide product labels and implement restrictions, as appropriate, to minimize impact on pollinator communities;
 - c. Increase inspections and enforcement of label requirements for pesticides that are acutely toxic to pollinators;
 - d. Develop pollinator stewardship materials for pesticides to minimize non-target exposures; and

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- e. Continue to develop and promote best management practices designed to protect and enhance pollinator health in Minnesota.
2. The Environmental Quality Board (EQB) shall convene agency leadership and Minnesotans to implement this Executive Order; including the following steps:
 - a. The EQB shall establish an Interagency Pollinator Protection Team to provide operational support, ensure inter-agency coordination, develop cross agency policies and programs, and report regularly on progress;
 - b. The Interagency Pollinator Protection Team shall consist of designees of the Departments of Administration, Agriculture, Corrections, Education, Health, Natural Resources, Transportation, Board of Water and Soil Resources, the Minnesota Pollution Control Agency, and the Minnesota Zoo;
 - c. The Interagency Pollinator Protection Team shall develop statewide pollinator goals and metrics and report on the progress toward those goals in a report to the EQB by December 1 of each year. The report shall include recommendations for pollinator policy, research needs, and budget recommendations; and
 - d. Member agencies of the EQB will contribute available staff resources as requested by the EQB Chair for purposes of carrying out the work directed by this Executive Order.
 3. The Governor's Committee on Pollinator Protection is created to advise the Governor, the Environmental Quality Board, the Interagency Pollinator Protection team, and participating agencies on pollinator policy and programs.
 - a. The committee shall consist of up to 15 members appointed by the Governor with relevant experience in agriculture, conservation, education, academia, or local government.
 - b. The committee will do the following:
 - i. Promote statewide collaboration on pollinator protection efforts;
 - ii. Raise public awareness of pollinator issues;
 - iii. Review and comment on agency pollinator programs, reports, and recommendations; and
 - iv. Identify and support opportunities for local and public-private partnerships.
 4. The Commissioner of the Department of Natural Resources (DNR) shall develop an integrated pest management strategy to minimize pesticide use on public lands administered by the Department of Natural Resources; and shall develop a strategy to maximize restoration, creation, and management of habitat for pollinators on DNR administered land consistent with the DNR's ecological, economic, and recreational mission and mandates.
 5. The Board of Water and Soil Resources (BWSR) shall direct work to restore and improve high quality pollinator habitat by:
 - a. Incorporating pollinator habitat into BWSR programs, including wetland protection and restoration, conservation easements, agricultural conservation practices, and urban water quality projects;
 - b. Creating and updating program policies and technical resources to enhance opportunities for pollinator habitat restoration;
 - c. Coordinate with other agencies, conservation partners, and researchers to use best available science; and
 - d. Guiding program and project improvements by measuring outcomes, evaluating restoration projects, and documenting successful restoration strategies.
 6. The Commissioner of the Department of Transportation (MnDOT) shall manage state-owned transportation properties and rights of way to create, protect, and enhance pollinator habitat.
 7. The Commissioner of the Minnesota Pollution Control Agency (MPCA) shall manage closed landfills under its

Executive Orders

supervision to create, protect, and enhance pollinator habitat.

8. The Commissioner of Administration shall take immediate measures to support pollinator health on the State Capitol Complex, other state buildings, and where applicable on leased property, including:
- a. The purchase of neonicotinoid plants and pesticide products are prohibited for use on the Capitol Complex, unless no other suitable product is available;
 - b. Pollinator friendly plants shall be included in the Capitol Landscaping Design Plan, as part of the Capitol Preservation, where practical;
 - c. The State's Design Guidelines and the Minnesota Sustainable Building Guidelines shall be modified to incorporate that products must be neonicotinoid free on all state funded projects, where practical;
 - d. The Department of Administration will work with leased properties where the State is the sole (or majority) lessee to incorporate nonuse of neonicotinoid applied plants and neonicotinoid pesticide products at leased buildings; and
 - e. To the extent available and verifiable, state contracts must accommodate the purchasing of neonicotinoid free plants and pesticides.

This Executive Order is effective fifteen days after publication in the State Register and filing with the Secretary of State, and shall remain in effect until rescinded by proper authority or until it expires in accordance with Minnesota Statute, section 4.035, subdivision 3.

In Testimony Whereof, I have set my hand on this 25th day of August, 2016.

Mark Dayton
Governor

Filed According to Law:

Steve Simon
Secretary of State

Revenue Notices

The Department of Revenue began issuing Revenue Notices in July of 1991. Revenue Notices are statements of policy made by the department that provide interpretation, detail, or supplementary information concerning a particular statute, rule, or departmental practice. The authority to issue Revenue Notices is found in *Minnesota Statutes*, Section 270C.07.

KEY: Underlining indicates additions to existing language. ~~Strikeouts~~ indicate deletions from existing language.

Minnesota Department of Revenue

Revenue Notice # 16-04: MinnesotaCare Tax – Technical Corrections to Prior Revenue Notices # 98-21, # 94-12, and # 94-14

This Revenue Notice corrects obsolete statutory references. These corrections stem from statutory changes made since the original notices were issued. This notice is not intended to have any substantive effect, but instead is being published solely to assist readers of the notices.

The following table identifies the Revenue Notices that are being corrected. The left column of the chart lists the affected Revenue Notice. The middle column lists the statutory citation or cross reference included in the original Revenue Notice. The right column lists the citation to current law or other current reference as amended through the date of publication of this Revenue Notice.

Revenue Notices

Notice	Citation or Language in Original Notice	Substituted Current Citation or Language Modification as Shown
98-21	References to Revenue Notice 93-05	Delete references to 93-05, which has been revoked
94-14	References to Minnesota Rule 9530.6605, subparts 10a and 22	Delete references to these subparts, which have been repealed
94-12	“Section 295.53, subdivision 1(a), items (1) through (14)”	“Section 295.53, subdivision 1(a)”

Publication Date: September 6, 2016
 Ryan Church, Deputy Commissioner

Minnesota Department of Revenue

Revenue Notice # 16-05: Technical Corrections to Prior Revenue Notices 1992-03, 1993-19, 2006-01, 2008-08, 2010-04, 2014-02

This Revenue Notice corrects obsolete statutory references. These corrections stem from statutory changes made since the original notices were issued. This notice is not intended to have any substantive effect, but instead is being published solely to assist readers of the notices.

The following table identifies Revenue Notices that contain changes to citations or language. The first column of the chart lists the affected Revenue Notice. The second column lists the tax type affected by the change(s). The third column lists the statutory citation or cross-reference included in the original Revenue Notice. The fourth column lists the citation to current law or other current reference as amended through the date of publication of this Revenue Notice.

Notice	Tax Type	Citation or Language in Original Notice	New Citation or Language
1992-03	Corporate	“Minnesota Statutes § 290.05, subd. 3(a)(iii)”	“ <i>Minnesota Statutes</i> , section 290.05, subdivision 3(a)(3)”
1993-19	Income	“Minn. Stat. § 290.05, subd. 3(a)(iii)”	“ <i>Minnesota Statutes</i> , section 290.05, subdivision 3(a)(3)”
2006-01	Insurance premiums	“section 297I.01, subdivision 9, which provides in part that “for title insurance companies, ‘gross premiums’ means the charge for title insurance made by a title insurance company or its agents according to the company’s rate filing”	“section 297I.01, subdivision 9(b), which provides in part that “[f]or title insurers, ‘gross premiums’ means the charge for title insurance made by a title insurer or its agents according to the insurer’s rate filing”
2008-08*	Corporate	“Wisconsin recycling surcharge”	“Wisconsin economic development surcharge”
2010-04	Corporate	“Wisconsin recycling surcharge”	“Wisconsin economic development surcharge”
2014-02	Income	“ <i>Minnesota Statutes</i> 291.17, subdivision 4”	“ <i>Minnesota Statutes</i> , section 290.17, subdivision 4”

* This change applies to wherever “Wisconsin recycling surcharge” appears in Revenue Notice 2008-08.

Publication Date: September 6, 2016
 Ryan Church, Deputy Commissioner

Official Notices

Pursuant to *Minnesota Statutes* §§ 14.101, an agency must first solicit comments from the public on the subject matter of a possible rulemaking proposal under active consideration within the agency by publishing a notice in the *State Register* at least 60 days before publication of a notice to adopt or a notice of hearing, and within 60 days of the effective date of any new statutory grant of required rulemaking.

The *State Register* also publishes other official notices of state agencies and non-state agencies, including notices of meetings and matters of public interest.

Capitol Area Architectural and Planning Board Advisory Board Notice of Vacancy for Advisory Committee

The Capitol Area Architectural and Planning Board (CAAPB), the state body responsible for the preservation and enhancement of Minnesota's Capitol Area, is requesting letters of interest and resumes from licensed architects with at least 10 years of professional experience who would like to provide public service to the State of Minnesota by serving on its Advisory Committee. There currently is one vacancy on this Advisory Committee, which advises the CAAPB on architectural and planning matters.

The CAAPB is composed of appointees of the Governor, the Mayor of St. Paul, and the Minnesota Legislature. The Lieutenant Governor serves as the chairperson. The CAAPB is responsible for the architecture, historic preservation, land use planning, zoning, and design review within the Capitol Area of St. Paul, a sixty-block area surrounding the State Capitol.

The Advisory Committee is composed of three architects or planners. The primary duties of the Committee are to attend regular Board meetings and to provide consultation and professional advice to the Board and its staff on architectural and planning matters on an as needed basis, often as at least once monthly. By law, members of the Advisory Committee are ineligible for all commissions and professional consulting work for projects within the Capitol Area during the term of their service.

The appointee will serve a term of four years, with the possibility of reappointment.

Advisory Committee members are compensated with per diems for their service for authorized time spent on CAAPB matters. Direct expenses are reimbursed according to state regulations. Committee members are expected to be informed on all issues relating to the role and function of the Board.

Please send five copies of a letter of interest and a resume to Paul Mandell, Executive Secretary, CAAPB, Administration Building, 50 Sherburne Avenue, Suite 204, St. Paul MN 55155. Letters must be postmarked no later than **Friday, September 30th**.

The CAAPB will notify by mid-October 2016, those candidates it wishes to interview, followed by final selection by the end of the year.

Minnesota Higher Education Facilities Authority Notice of Public Hearing on Revenue Obligations

NOTICE IS HEREBY GIVEN that a public hearing will be held by the Minnesota Higher Education Facilities Authority (the "Authority") with respect to a proposal to issue revenue bonds or other obligations on behalf of Augsburg College (the "College"), as owner and operator of Augsburg College, at the Authority's office at 380 Jackson Street, Suite 450, St. Paul, Minnesota on **September 21, 2016 at 2:00 p.m.**

Under the proposal, the Authority would issue its revenue bonds or other obligations in an original principal amount of up to approximately \$50,000,000 to finance a project (the "Project") consisting of the acquisition, construction, furnishing and equipping of a four-story academic building of approximately 139,000 square feet, to be known as the Hagfors Center for Science, Business and Religion ("Hagfors Center"), to be used for classrooms, offices and laboratories, along with a skyway connection between Hagfors Center and the Lindell Library; all to be owned and operated by the College and located on the College's campus, the principal street address of which is 2211 Riverside Avenue, Minneapolis, Minnesota.

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At said time and place the Authority shall give all parties who appear or have submitted written comments an opportunity to express their views with respect to the proposal to undertake and finance the Project.

Dated: September 6, 2016

By Order of the Minnesota Higher Education Facilities Authority

Barry W. Fick
Executive Director

Teachers Retirement Association Notice of Meeting

The Board of Trustees, Minnesota Teachers Retirement Association will hold a meeting on **Wednesday, September 21, 2016 at 9:30 a.m.** in Suite 400, 60 Empire Drive, St. Paul, MN to consider matters which may properly come before the Board. Board members may participate by telephone.

Department of Transportation (MnDOT) Modal Planning and Program Management Division - Office of Transportation System Management - Office of Transit Notice of Public Comment Period and Public Hearing on the draft Statewide Multimodal Transportation Plan, the 20-year Minnesota State Highway Investment Plan, and the Greater Minnesota Transit Investment Plan

NOTICE IS HEREBY GIVEN that the public is invited to review and provide comments through October 14, 2016 on the draft Statewide Multimodal Transportation Plan, the 20-year Minnesota State Highway Investment Plan, and the Greater Minnesota Transit Investment Plan.

The Statewide Multimodal Transportation Plan is Minnesota Department of Transportation's policy guide for all types of transportation and all transportation partners throughout all of Minnesota. The Minnesota State Highway Investment Plan directs capital investment for Minnesota's 12,000 mile state highway system given current and expected funding of \$21 billion between 2018 and 2037. The Greater Minnesota Transit Investment Plan provides a twenty year strategic plan for transit in Greater Minnesota and an investment plan to meet 90 percent of public transit demand in Greater Minnesota by 2025.

These plans are the result of extensive collaboration during the last year between the Minnesota Department of Transportation and citizens, stakeholders and transportation partners. This will be the final opportunity for the public to provide input on the plans.

All three plans can be accessed electronically at <http://www.minnesotago.org>. It also is available for review in hard copy at the MnDOT Library, 395 John Ireland Blvd., in St. Paul and at the eight district headquarters located statewide.

A public hearing will be held **October 6th from 4:00 to 6:00 p.m.** in Room G15 at MnDOT, 395 John Ireland Blvd., in St. Paul. The public also may participate via videoconference at MnDOT offices statewide. Links to transit service providers are located below for each location.

- Baxter – 7694 Industrial Park Road
 - Brainerd & Crow Wing Public Transit: <http://www.ci.brainerd.mn.us/195/Transit>
- Bemidji – 3920 Highway 2 W
 - Paul Bunyan Transit: <http://www.paulbunyantransit.com/>
- Crookston – 1320 Sunflower St.
 - Tri-Vally Heartland Express: <http://www.tvoc.org/services/transportation/>

- Detroit Lakes – 1000 Highway 10 W
 - Becker County Transit: <http://www.co.becker.mn.us/dept/transit/default.aspx>
- Duluth – 1123 Mesaba Ave.
 - Duluth Transit Authority: <http://www.duluthtransit.com/>
- Mankato – 2151 Bassett Drive
 - Mankato City Bus: <https://www.mankatomn.gov/city-services-a-z/city-services-a-m/city-bus>
- Marshall – 1800 East College Drive
 - Community Transit: <http://www.wcainc.org/transit/>
- Morris – 610 Highway 9 S
 - Morris Transit: <http://ci.morris.mn.us/transit.php>
- Owatonna – 1010 21st Ave. NW
 - Southern Minnesota Area Rural Transit: <http://smartbusmn.org/>
- Rochester – 2900 48th St. NW
 - Rochester Public Transit: <http://www.rochestermn.gov/departments/public-transportation>
- St. Cloud – 3725 12th St. N
 - Metro Bus: <http://www.ridemetrobus.com/>
- St. Paul – 395 John Ireland Blvd., Room G15
 - Metro Transit: <http://www.metrotransit.org/>
- Virginia – 101 N. Hoover Road
 - Arrowhead Transit: <http://arrowheadtransit.com/>
- Willmar – 2505 Transportation Road
 - Kandiyohi Area Transit: <http://www.katbus.org/>
- Windom – 180 S. County Road 26
 - Community Transit: <http://www.wcainc.org/transit/cottonwood.html>

To request an ASL or foreign language interpreter, or other reasonable accommodation for the October 6 hearing call 651-366-4720 or 1-800-657-3774 (Greater Minnesota); 711 or 1-800-627-3529 (Minnesota Relay), or send an email to adarequest.dot@state.mn.us. Please request at least one week in advance.

Written comments will be accepted through October 14 and can be submitted online at <http://www.minnesotago.org> or addressed to:

Mark Gieseke
MnDOT Office of Transportation System Management
395 John Ireland Blvd, MS 440
Saint Paul, MN 55155
Email: stateplans.dot@state.mn.us

Follow the plans on Twitter, [@minnesotago](https://twitter.com/minnesotago), on Facebook, www.facebook.com/MinnesotaGO, or online at <http://www.minnesotago.org>.

State Grants & Loans

In addition to requests by state agencies for technical/professional services (published in the State Contracts Section), the *State Register* also publishes notices about grants and loans available through any agency or branch of state government. Although some grant and loan programs specifically require printing in a statewide publication such as the State Register, there is no requirement for publication in the *State Register* itself. Agencies are encouraged to publish grant and loan notices, and to provide financial estimates as well as sufficient time for interested parties to respond.

SEE ALSO: Office of Grants Management (OGM) at: <http://www.grants.state.mn.us/public/>

Department of Commerce

Division of Energy Resources

Notice of Grant Availability for Statewide Electric Utility Infrastructure Energy-Efficiency and Carbon-Saving Potential Study

The Minnesota Department of Commerce, Division of Energy Resources seeks proposals from organizations or individuals interested in conducting an applied research and development study to determine the **Statewide Electric Utility Infrastructure Energy-Efficiency and Carbon-Saving Potential** in Minnesota. The information obtained from this study is intended to inform electric and natural gas utility Conservation Improvement Program (CIP) development and state energy policy.

The Request for Proposals (RFP) and required forms will be available for download on the Department's website (<http://mn.gov/commerce/industries/rfp/>) through Monday, November 7, 2016. Responders may also request a hard copy of the RFP by mail from this office. Requests for hard copies must be received by the Department no later than 12:00 p.m. (Noon) Central Daylight Time (CDT), on Thursday, November 3, 2016.

The RFP and forms can be obtained from:

Preferred Method: <http://mn.gov/commerce/industries/rfp/>

U.S. Postal Service: Grants Staff
Minnesota Department of Commerce
Division of Energy Resources
85 Seventh Place East, Suite 500
Saint Paul, MN 55101

Proposals in response to this RFP must be submitted by electronic means and received by the Department no later than **11:59 p.m. Central Standard Time (CST), Monday, November 7, 2016. Late proposals will not be considered.** Instructions for submitting proposals are detailed in the RFP.

This request does not obligate the State to complete the work contemplated in this notice. The State reserves the right to cancel this solicitation. All expenses incurred in responding to this notice are solely the responsibility of the Responder.

Department of Commerce

Division of Energy Resources

Notice of Grant Availability for Statewide Natural Gas and Electric Energy-Efficiency and Carbon-Saving Potential Study

The Minnesota Department of Commerce, Division of Energy Resources seeks proposals from organizations or individuals interested in conducting an applied research and development study to determine the **Statewide Natural Gas and Electric Energy-Efficiency and Carbon-Saving Potential** in Minnesota. The information obtained from this study is intended to inform electric and natural gas utility Conservation Improvement Program (CIP) development and state energy policy.

The Request for Proposals (RFP) and required forms will be available for download on the Department's website (<http://mn.gov/commerce/industries/rfp/>) through Monday, October 31, 2016. Responders may also request a hard copy of the RFP by mail from this office. Requests for hard copies must be received by the Department no later than 12:00 p.m. (Noon) Central Daylight Time (CDT), on Thursday, October 27, 2016.

The RFP and forms can be obtained from:

Preferred Method: <http://mn.gov/commerce/industries/rfp/>

U.S. Postal Service: Grants Staff
Minnesota Department of Commerce
Division of Energy Resources
85 Seventh Place East, Suite 500
Saint Paul, MN 55101

Proposals in response to this RFP must be submitted by electronic means and received by the Department no later than **11:59 p.m. CDT, Monday, October 31, 2016. Late proposals will not be considered.** Instructions for submitting proposals are detailed in the RFP.

This request does not obligate the State to complete the work contemplated in this notice. The State reserves the right to cancel this solicitation. All expenses incurred in responding to this notice are solely the responsibility of the Responder.

Department of Labor and Industry (DLI) Request for Proposals for Labor Education Advancement Program (LEAP) and Women's Economic Security Act (WESA) Grants

The Commissioner of the Minnesota Department of Labor and Industry announces the availability of funds for the operation of Labor Education Advancement Programs (LEAP) and Women's Economic Security Act (WESA) grants in the State of Minnesota under *Minnesota Statutes* § 178.11 and *Minnesota Rules* Chapter 5227. Funds will be available each year of the State's fiscal years beginning September 1, 2016 and September 1, 2017.

The Commissioner shall award grants to community-based organizations serving women and people of color on a competitive request-for-proposal basis. Interested organizations shall apply for a grant on the form referred to in Section V. As part of the application process, an applicant must provide a statement of need for the grant, a description of the targeted population and apprenticeship opportunities, a description of activities to be funded by the grant, evidence supporting the ability to deliver services, information related to coordinating grant activities with other employment and learning programs, identification of matching funds, a budget, and performance objectives. Each submitted proposal shall be evaluated for completeness and effectiveness of the proposed grant activity including those items listed in Chapter 5227 of Minnesota Rules.

Program and Proposal Information.

I. PURPOSE

The purpose of this grant will be to provide funds to community-based organizations to facilitate the participation of women and minorities in registered apprenticeship programs. There are currently over 11,000 registered apprentices (19.8% are minority and 6.7% are female).

II. OBJECTIVE

The objective of the LEAP and WESA grants is to encourage, promote, increase and support the participation of women and people of color in apprenticeship programs registered with the Minnesota Department of Labor and Industry. Successful applicants will demonstrate their ability to achieve these objectives through various means including outreach, education, assessment, preparation, instruction, training, placement assistance and retention, and supportive services.

III. PROCESS

The Director will accept proposals for the operation of a LEAP and/or WESA grant for FY 2016 beginning on **September 6, 2016**. LEAP funds may be approved for a two-year grant, but are subject to renewal for FY2017, and will require a new signed agreement and updated budget to receive a second year of funding. In addition, the grantee must submit all required interim reports and a final cumulative report which measures the accomplishment of goals and objectives for the first grant year. At that time, the grantee must also provide cumulative placement projections for the second fiscal year. **The LEAP funding is \$100,000 and WESA funding is \$30,000 and you may apply for one or both.**

IV. ELIGIBLE GRANT PROPOSALS

Proposals will be accepted from community-based organizations serving the targeted population on a competitive

State Grants & Loans

request-for-proposal basis.

V. LEAP and/or WESA GRANT PROPOSAL FORM

Organizations applying for a LEAP grant must contact LaRohn Latimer in the Department of Labor and Industry, Apprenticeship Unit at 651-284-5223, to request a copy of the LEAP/WESA Grant Proposal form or download form from the DLI website. Only complete Grant Proposal Forms, with a supportive proposal including all Proposal Contents, will be evaluated.

VI. PROPOSAL CONTENTS

At a minimum, a proposal must contain the following information, in addition to the items listed above:

A. LEAP/WESA Grant Proposal Application Form

B. Proposal Description.

Description of how the proposal meets the purpose and objectives of the Labor Education Advancement and/or WESA Grant Program.

C. Organizational Administrative/Management

1. Administrative Structure (including personnel);
2. A detailed work plan;
2. Program narrative outlining the organization's goals, objectives, and performance indicators; and
3. List of Advisory Council or Advisory Committee members who provide guidance in placement of participants in registered apprenticeship programs.

D. Budget

1. Grant amount requested;
2. Line-item breakdown of estimated proposal operating costs;
3. List sources of non-state matching funds/dollar for dollar match;
4. Budget Narrative that includes a detailed account of expenditures (salaries/fringe, program costs, client support funds. Indirect: rent, utilities, facilities management, supplies, program communications); and
5. Budget breakdown includes cost-per-participant.

E. Geographic/Demographic Data

1. Identification of geographic area served;
2. Rate of unemployment in service area;
3. Percent of racial minorities and/or women in area served; and
4. Source of demographic data.

F. Evidence of ability to deliver services, which may be demonstrated by one or more of the following:

1. Previous experience operating a LEAP and/or WESA Program and documented results (must provide details of operation including actual number of clients placed into registered apprenticeship programs, names of applicants placed, where applicants were placed, completion rates and retention rates e.g. how many applicants remain employed in the "trade of original placement").
2. Previous experience providing job training and job placement service to economically disadvantaged individuals, diverse ethnic and racial minority groups, females, and youth or places of employment.
3. Provide documentation of existing working relationships with employers or labor organizations; signed letters of support noting a "statement of commitment to the grantee."
4. Means of measuring outcomes (effectiveness of program).

G. Statement of assurance including:

1. Grant application Addendum A;
2. Affidavit of Non-Collusion;
3. The applying organization has an effective and equal employment policy; and
4. Evidence of Worker's Compensation coverage required by Minnesota law.

VII. PROPOSAL DEADLINE

Without exception, interested parties must submit a completed grant proposal form, with addenda, no later than **4:30 p.m. on October 14, 2016**.

Proposals shall be submitted to: LaRohn Latimer
Minnesota Department of Labor and Industry
4th Floor Director's Office
443 Lafayette Road North
St. Paul, MN 55155

Department of Public Safety

Office of Justice Programs

Request for Proposals: Sex Trafficking Investigation and Training Grants

The purpose of these funds is to enhance local capacity for sex trafficking investigations. These grants are to be used for multi-jurisdictional new pilot projects or to enhance existing ones. The funds may be used to expand staff capacity for investigation and analysis or to provide training /consultation in the multifaceted area of sex trafficking. Multi-jurisdictional partners may include local, tribal, state, and federal law enforcement, other local, tribal, state, and federal agencies, service providers, advocacy groups, or other nongovernmental organizations. \$799,500 is available for one-year grants.

All applications must be submitted via e-grants, the Office of Justice Programs (OJP) online grants management system, at <https://app.dps.mn.gov/egrants/>. Applications must be submitted by **4:00 p.m. on October 17, 2016**.

To view the RFP go to: **Sex Trafficking Investigations and Training RFP**

For more information contact Claire Cambridge at Claire.cambridge@state.mn.us or 651-201-7307.

State Contracts

Informal Solicitations: Informal solicitations for professional/technical (consultant) contracts valued at over \$5,000 through \$50,000, may either be published in the *State Register* or posted on the Department of Administration, Materials Management Division's (MMD) Web site. Interested vendors are encouraged to monitor the P/T Contract Section of the MMD Website at www.mmd.admin.state.mn.us for informal solicitation announcements.

Formal Solicitations: Department of Administration procedures require that formal solicitations (announcements for contracts with an estimated value over \$50,000) for professional/technical contracts must be published in the *State Register*. Certain quasi-state agency and Minnesota State College and University institutions are exempt from these requirements.

Requirements: There are no statutes or rules requiring contracts to be advertised for any specific length of time, but the Materials Management Division strongly recommends meeting the following requirements: \$0 - \$5000 does not need to be advertised. Contact the Materials Management Division: (651) 296-2600 \$5,000 - \$25,000 should be advertised in the *State Register* for a period of at least seven calendar days; \$25,000 - \$50,000 should be advertised in the *State Register* for a period of at least 14 calendar days; and anything above \$50,000 should be advertised in the *State Register* for a minimum of at least 21 calendar days.

Department of Administration

Minnesota Multistate Contracting Alliance for Pharmacy

Notice of Request for Proposals for Contracts for Medical Products and Services

The Department of Administration, on behalf of the Minnesota Multistate Contracting Alliance for Pharmacy (MMCAP), is requesting proposals for non-pharmacy, Medical Products Distribution and Services. MMCAP is a government-run healthcare product and service group purchasing organization serving governmental entities. For more information, go to www.mmcap.org.

To request a copy of the RFP go to MMCAP.RFP@state.mn.us

State Contracts

Or write to:

Medical Products and Services RFP Request
MMCAP
State of Minnesota, Department of Administration
50 Sherburne Avenue, Suite 112
St. Paul, MN 55155

Proposals submitted in response to the Request for Proposals in this notice must be received at the address specified in the Request for Proposals no later than **October 6, 2016**. **Late proposals will not be considered.**

The State reserves the right to cancel this solicitation. All expenses incurred in responding to this notice are solely the responsibility of the responder.

Department of Administration

Real Estate and Construction Services

Request for Proposal (RFP) for the Lease of Approximately 61,000 Usable Square Feet of Space in the City of St. Paul Central Business District

NOTICE IS HEREBY GIVEN that the State of Minnesota, Department of Administration, on behalf of the Minnesota Housing Finance Agency (“Minnesota Housing”), requests Proposals for the lease of approximately 61,000 usable square feet of space in the City of St. Paul Central Business District.

To be eligible to submit a Proposal in response to the RFP, a Non-Binding Letter of Intent to Submit a Proposal must be received by 2:30 p.m., September 27, 2016. The Proposal must be received in the Real Estate and Construction Services, Administration Building, 50 Sherburne Avenue, Room 309, St Paul MN 55155 no later than **2:30 p.m., October 24, 2016**.

All information and requirements regarding preparation and submission of a Proposal may be obtained at <http://mn.gov/admin/business/vendor-info/real-estate/solicitations-announcements.jsp>

LATE BIDS WILL BE REJECTED. EMAIL BIDS WILL NOT BE ACCEPTED.

Minnesota State Colleges and Universities (MnSCU)

Minnesota State University Moorhead

RFQ for the pre-qualification of subcontractors

McGough Construction, on behalf of Minnesota State University Moorhead (“Owner”), is soliciting for subcontractors for Masonry, Joint Sealers, and Earthwork/Utilities to participate in a competitive bid process for the South Snarr Dormitory Renovation project located at 1104 7th Avenue South, Moorhead, MN. Project documents and bidding instructions can be found at the following link.

<https://mcgoughconstruction.box.com/s/id912hhcgr44hcf1x857ksc5jdb1g1tr>

Bids are due on **September 29th at 2:00 pm**. If you have any questions, please contact Patrick Peltier at 701-639-6290.

Minnesota State Colleges and Universities (MnSCU)

Rochester Community and Technical College

Notice of Availability of Request for Proposal (RFP) for Network Services

The State of Minnesota, acting through its Board of Trustees of the Minnesota State Colleges and Universities, on behalf of Rochester Community and Technical College is soliciting proposals from interested and qualified ISP vendors to provide network services to enable commodity Internet access for campus guests utilizing the existing logical and physical infrastructure already present on campus.

To obtain the Request for Proposal, please email June Meitzner at june.meitzner@rctc.edu. To review the RFP and any ongoing information pertaining to this RFP please visit: <http://www.rctc.edu/technology/rfp>

All project questions should be directed to Jon Krusmark, Projects and Events Manager, at jon.krusmark@rctc.edu.

Proposals must be delivered to: June Meitzner, Purchasing Manager, Rochester Community and Technical College, 851 30th Avenue S.E., Room SS153, Rochester, MN 55904 no later than **2:00 P.M. CT, Friday, September 23, 2016. Late responses will not be considered.**

Minnesota State Colleges and Universities is not obligated to complete the proposed project and reserves the right to cancel the solicitation if it is considered to be in its best interest.

The Minnesota Historical Society and the Oversight Board of the Statewide Survey of Historical and Archaeological Sites Request for Proposals for Investigating Poorly Known Historic Contexts: The Archaic Tradition in Minnesota

The Minnesota Historical Society (Society) and the Oversight Board of the *Statewide Survey of Historical and Archaeological Sites* (Board) seek a qualified consultant to investigate the prehistoric Archaic Tradition in Minnesota. The objectives of this project are to describe the environmental conditions during the Archaic throughout Minnesota, to investigate the timing of Archaic origins and demise in the various regions of the state, and to examine the nature of Archaic cultural manifestations in Minnesota, especially with regard to material culture and subsistence-settlement patterns.

Three specific tasks are suggested for this project:

1. Review archaeological and environmental literature pertaining to the Archaic.
2. Organize and participate in a symposium on the Archaic.
3. Complete a report summarizing the findings of the research, evaluate the usefulness of current Minnesota SHPO Archaic Historic Contexts, and suggest directions for future research.

No fieldwork is required. The project cost may not exceed \$45,000.

The RFP is available by email only to mary.green-toussaint@mnhs.org.

Four (4) hard copies of a proposal must be received no later than **2:00 p.m. Local Time, Thursday, September 29, 2016** by a staff member at the first floor reception desk or by:

Mary Green Toussaint
Acting Contract Officer
Minnesota Historical Society
345 Kellogg Boulevard West
St. Paul, Minnesota 55102-1906
Late proposals will not be considered.

Proposals must be submitted in a sealed envelope or package with the proposer's name, address and the name of the project for which the proposal is being submitted clearly written on the outside. Bids must be signed in ink by the individual proposer or an authorized member of the proposer firm.

State Contracts

Minnesota Historical Society

Request For Proposals for Professional Services for the Preparation of a Cultural Landscape Report for the Split Rock Lighthouse Historic Site Two Harbors, Minnesota

The Minnesota Historical Society requests proposals from highly-qualified professionals for development of a Cultural Landscape Report for the Split Rock Lighthouse Historic Site in Two Harbors, Minnesota. The Split Rock Lighthouse Historic Site consists of fifteen (15) buildings, including the Split Rock Lighthouse, all built between 1909 and 2003. The Historic Site sits on twenty five (25) acres, which includes parking lots, driveways, sidewalks, stairs, natural paths, maintained lawn, flora/fauna, and remnants of the historic tramway and hoist and derrick. The historic site is adjacent to the 2200 acre Split Rock State Park, which is not a part of the CLR, but may be incorporated into the CLR analysis as it is a critical aspect of the Site's setting. Split Rock Lighthouse was decommissioned by the Federal government in 1969 and has operated as a historic site since 1976. Split Rock Lighthouse is listed in the National Register of Historic Places and is a National Historic Landmark.

The Society requests proposals from qualified professionals who meet the Secretary of the Interior's "Professional Qualifications Standards" for the appropriate discipline including history, architectural history, and archaeology as described in 36 CFR 61. Development of the CLR will include, but not be limited to, documentary research, physical examination, identification and evaluation of significant historic landscape features, conditions assessment, structural evaluation, materials analysis, archaeological analysis, and completion of a final report that will include recommendations for treatment alternatives in conformance with federal preservation standards, prioritization of recommendations including cost estimating for recommended work, and development of a maintenance plan. All treatment recommendations will be developed to meet the needs of the Society's public history programs as well as the Secretary of the Interior's Standards for the Treatment of Historic Properties. The CLR development process and final report will conform to the National Park Service's Preservation Brief No. 36 "Protecting Cultural Landscapes: Planning, Treatment, and Management of Historic Landscapes," and "A Guide to Cultural Landscape Reports: Content, Process, and Techniques" (National Park Service, 1998).

The Request for Proposal documents are available by contacting Mary Green Toussaint, Acting Contracting Officer, Minnesota Historical Society, 345 Kellogg Boulevard West, Saint Paul, Minnesota 55102, via e-mail only: mary.green-toussaint@mnhs.org.

All proposals must be received no later than 2:00 P.M. Local Time on Wednesday, October 5, 2016 by Mary Green Toussaint, Acting Contracting Officer, Minnesota Historical Society, 345 Kellogg Boulevard West, St. Paul, MN 55102, or an authorized agent (Society staff located at the 1st floor Information Desk of the Minnesota History Center). Late proposals will not be considered.

Minnesota Housing Finance Agency

Policy & Community Development

Request for Proposals for an Analysis of Impediments to Fair Housing (AI)

The State of Minnesota, through the Minnesota Housing Finance Agency, Department of Employment and Economic Development (DEED) and Department of Human Services (DHS), requests proposals to create and assist in conducting an Analysis of Impediments to Fair Housing (AI) as contemplated by the U.S. Department of Housing and Urban Development (HUD). The AI will correspond with the State's five year consolidated planning document for 2017-2021. It is the goal of this project to develop an AI that completely fulfills the State's obligation under HUD regulations to engage in a comprehensive review of impediments to fair housing choice.

The State of Minnesota invites all interested parties to submit a written response to this Request for Proposals (RFP).

For a copy of the full Request for Proposals document, please visit www.mnhousing.gov or contact:

Jessica Deegan, Director of Federal Affairs
Address: 400 Sibley Street, Suite 300, St. Paul, MN 55101
Telephone No.: 651-296-3120
Fax Number: 651-296-8292
E-Mail: Jessica.Deegan@state.mn.us

Proposals, including a sealed cost proposal, must be received according to the instructions appearing in the Request for Proposals on or before **September 28, 2016 at 4:00 p.m. Central Time**. Faxed or e-mailed responses will not be permitted.

This request does not obligate the State to complete the work contemplated in this notice. The State reserves the right to cancel this solicitation. All expenses incurred in responding to this notice are solely the responsibility of the responder.

Iron Range Resources and Rehabilitation Board (IRRRB) Giants Ridge Recreation Area Request for Proposals for a Giants Ridge Lease/Management Contract

The IRRRB is requesting proposals to lease the premises at Giants Ridge to a contract manager to maintain, operate, program and market the state owned recreation facilities that include golfing, skiing, programming, retail, and food and beverage. Contractor responsibilities and respondent proposal requirements can be obtained from the IRRRB website:

<http://mn.gov/irrrb/about-us/work-with-us/> on September 6, 2016. Sealed proposals must be received no later than **2:00 p.m. on Monday, October 10, 2016**. **Late proposals will not be considered.**

Please submit completed proposals to:

Kim Peterson
Contract Coordinator
Iron Range Resources and Rehabilitation
PO Box 441, 4261 Highway 53 S.
Eveleth, MN 55734

This request does not obligate the State to complete the work contemplated in this notice. The State reserves the right to cancel this solicitation. All expenses incurred in responding to this notice are solely the responsibility of the responder.

Minnesota State Lottery Request for Proposals for Sponsorship Agreements

Description of Opportunity

The Minnesota State Lottery develops sponsorship agreements throughout the year with organizations, events, and sports teams to create excitement for lottery players, to interest new players and increase the visibility of lottery games. The Lottery encourages and continually seeks new sponsorship agreements to help achieve current Lottery marketing goals.

Proposal Content

A sponsorship proposal presented to the Lottery should meet the following three criteria:

- 1. Maximize Lottery Visibility** – the event, sports or tie-in proposal should draw a large number of desired participants (typically 50,000 or more) whose demographics match the Lottery player profile. The Lottery is interested in effectively delivering its message of fun and entertainment to Minnesota adults whose demographics skew primarily towards those aged 25-64, with a household income of \$35,000-\$75,000, and having an educational background of some college or higher. The Lottery does not market to those under the age of 18, and family events with high levels of children present are generally not accepted. Attendance, on-site signage visibility and paid media exposure will be critical components that will be evaluated.
- 2. Enhance Lottery Image-** – the event, sports or tie-in proposal should inherently project the attitude that the Lottery is a fun and socially acceptable part of the community. The Lottery's presence should fit well within the lineup of other sponsors. The Lottery is interested in creating opportunities whereby the sponsorship can translate into sales revenue, either via on-site sales from a Lottery booth, from sales-generating promotions with Lottery retailers or from joint programs with the sponsor's media partners.
- 3. Provide Promotional Extensions** – the event, sports or tie-in proposal should offer exciting, value-added ways to interact with our players and have opportunities to motivate attendees, listeners and viewers to participate in and purchase Lottery games. The proposal must include proper staffing availability or other considerations to help the Lottery implement any appropriate promotional extension ideas.

State Contracts

Proposals should address all pertinent elements of the sponsorship and how the Lottery criteria as stated above and on the Evaluation Form are to be met. To view or print copies of the Request for Proposal go to <http://www.mnlottery.com/vendorops.html>

This Solicitation does not obligate the state to award a contract or pursue a proposed sponsorship opportunity, and the state reserves the right to cancel the solicitation if it is considered to be in its best interest.

Questions

Questions concerning this Solicitation should be directed to:

Jason LaFrenz, Marketing Director
Minnesota State Lottery
2645 Long Lake Road
Roseville, MN 55113
Telephone: (651) 635-8230
Toll-free: 1-888-568-8379 ext. 230
Fax: (651) 297-7496
TTY: (651) 635-8268
E-mail: jasonla@mnlottery.com

Other personnel are not authorized to answer questions regarding this Solicitation.

Response Delivery

All responses must be in writing and delivered to the contact noted above. Proposals will be accepted on an ongoing basis.

Department of Public Safety

Peace Officer Standards and Training (POST) Board

Request for Proposals for Development of Computer-Based Peace Officer License Eligibility Examination

The Peace Officer Standards and Training (POST) Board is requesting proposals to contract for development of an examination structured for computer-based delivery. Currently examinations are administered using a traditional paper-and-pencil delivery method resulting in delivery inefficiencies and vulnerability to test predictability by potential exam takers. The Board administers over 1,000 licensing examinations per year to: 1) candidates who have completed a professional peace officer education program; 2) peace officers from other states seeking employment in Minnesota; 3) candidates with qualifying military experience; and 4) candidate who wish to maintain their eligibility for licensure.

This solicitation event is being conducted in the SWIFT system. To obtain a copy of the Request for Proposals, log into the Supplier Portal and search for Event ID 2000006034. Details identifying mission and goals, sample tasks and scope of work, proposal submission and other criteria are included in the Request for Proposals. The deadline for submission of a proposal is **4:00 p.m. Central Time on Wednesday, September 28, 2016**. All expenses incurred in responding to this notice are the sole responsibility of the responder.

This Request for Proposals does not obligate the State of Minnesota, the Department of Public Safety or the POST Board to complete the project, or issue a contract as contemplated in the RFP; and each reserves the right to cancel this solicitation.

Minnesota Department of Transportation (Mn/DOT)

Engineering Services Division

Notice of Potential Availability of Contracting Opportunities for a Variety of Highway Related Technical Activities (“Consultant Pre-Qualification Program”)

This document is available in alternative formats for persons with disabilities by calling Kelly Arneson at (651) 366-4774; for persons who are hearing or speech impaired by calling Minnesota Relay Service at (800) 627-3529.

Mn/DOT, worked in conjunction with the Consultant Reform Committee, the American Council of Engineering Companies

of Minnesota (ACEC/MN), and the Department of Administration, to develop the Consultant Pre-Qualification Program as a new method of consultant selection. The ultimate goal of the Pre-Qualification Program is to streamline the process of contracting for highway related professional/technical services. Mn/DOT awards most of its consultant contracts for highway-related technical activities using this method, however, Mn/DOT also reserves the right to use Request for Proposal (RFP) or other selection processes for particular projects.

Nothing in this solicitation requires Mn/DOT to use the Consultant Pre-Qualification Program.

Mn/DOT is currently requesting applications from consultants. Refer to Mn/DOT's Consultant Services web site, indicated below, to expenses are incurred in responding to this notice will be borne by the responder. Response to this notice becomes public information under the Minnesota Government Data Practices.

Consultant Pre-Qualification Program information, application requirements and applications forms are available on Mn/DOT's Consultant Services web site at: <http://www.dot.state.mn.us/consult>.

Send completed application material to:

Kelly Arneson
Consultant Services
Office of Technical Support
Minnesota Department of Transportation
395 John Ireland Blvd. - Mail Stop 680
St. Paul, MN 55155

Minnesota Department of Transportation (Mn/DOT)

Engineering Services Division

Notice Concerning Professional/Technical Contract Opportunities and Taxpayers' Transportation Accountability Act Notices

NOTICE TO ALL: The Minnesota Department of Transportation (Mn/DOT) is now placing additional public notices for professional/technical contract opportunities on Mn/DOT's Consultant Services **website** at: www.dot.state.mn.us/consult

New Public notices may be added to the website on a daily basis and be available for the time period as indicated within the public notice. Mn/DOT is also posting notices as required by the Taxpayers' Transportation Accountability Act on the above referenced website.

Non-State Public Bids, Contracts & Grants

The State Register also serves as a central marketplace for contracts let out on bid by the public sector. The *State Register* meets state and federal guidelines for statewide circulation of public notices. Any tax-supported institution or government jurisdiction may advertise contracts and requests for proposals from the private sector. It is recommended that contracts and RFPs include the following: 1) name of contact person; 2) institution name, address, and telephone number; 3) brief description of commodity, project or tasks; 4) cost estimate; and 5) final submission date of completed contract proposal. Allow at least three weeks from publication date (four weeks from the date article is submitted for publication). Surveys show that subscribers are interested in hearing about contracts for estimates as low as \$1,000. Contact editor for further details.

Besides the following listing, readers are advised to check: <http://www.mmd.admin.state.mn.us/solicitations.htm> as well as the Office of Grants Management (OGM) at: <http://www.grants.state.mn.us/public/>.

Dakota County

Notice Of Request For Proposal (RFP) For Services to Children and Families

Notice is hereby given The Dakota County Collaborative, hereinafter “Collaborative”, is soliciting proposals from interested and qualified parties for the purpose of providing services to children and families residing in Dakota County. Funding for this RFP is through the Local Collaborative Time Study (LCTS). The LCTS is a federal funding source enhancing the work of collaboratives. The purpose of LCTS is to expand early intervention and prevention series in Minnesota communities.

The goals of the early intervention and prevention services funded by LCTS include:

- Enhancing family support and children’s physical and mental health services.
- Developing a seamless system of services, including those available through corrections, education, health care and social services.
- Preventing out-of-home placement for children considered “at risk” due to abuse, neglect, delinquency, pregnancy, economic situation, involvement in domestic abuse or other situations.
- Strengthening of local community-based collaborative efforts.

The attached Request for Proposal (RFP) includes a description of the service and specific areas which applicants should respond to in their proposal.

The selected respondents will be expected to enter into a contractual agreement with Dakota County beginning with the contract implementation date of July 1, 2017 through June 30, 2019. Proposals that meet the RFP requirements will be reviewed and evaluated, with recommendation by a review committee for funding of selected proposals to the Collaborative Governing Board at their November 18, 2016, meeting. The County intends to award contracts for a July 1, 2017, start date, subject to available funding, pending approval by the Dakota County Collaborative and the Dakota County Board of Commissioners. Consistent with past practices, these contracts will structure grant payments by fiscal quarter and include a provision that allows for the immediate termination of contracts if sufficient LCTS funds are not available to continue services.

To access the complete RFP online, or to acquire additional information about Dakota County visit our website at: <http://www.co.dakota.mn.us/Government/DoingBusiness/BidProposalsInformation/Pages/default.aspx>

Contact: Lori Tolzman, Contract Manager
Dakota County Community Services Division
1 Mendota Road West, Suite 500
West St. Paul, MN 55118-4773
Phone: 651-554-5878
Email: lori.tolzman@co.dakota.mn.us

Responder’s Meeting is scheduled from 9:00 –10:30 a.m. CDT on Thursday, September 29, 2016 at the Dakota County Northern Service Center in West St. Paul. See proposal for details.

Deadline for proposals is 4:00 p.m. CDT on Friday, October 14, 2016. No late proposal will be considered.

Non-State Public Bids, Contracts & Grants

Metropolitan Airports Commission (MAC)

Notice of Call for Bids for 2016 Maintenance Building Improvements and 2016 Roof Repairs

Airport Location: Anoka County-Blaine Airport
Project Name: 2016 Maintenance Building Improvements and 2016 Roof Repairs
MAC Contract No's.: 110-3-022 and 110-3-023
Bids Close At: 2:00 p.m. September 13, 2016

Notice to Contractors: Sealed Bid Proposals for the work indicated above will be received by the MAC, a public corporation, at the office thereof located at 6040-28th Avenue South, Minneapolis, Minnesota 55450, until the date and hour. This project includes general, mechanical, and electrical construction.

Note: You can sign up on our Web site (www.metroairports.org) to receive email notifications of new business opportunities or go directly to https://public.govdelivery.com/accounts/MNORGMAC/subscriber/topics?gsp-CODE_RED and choose this and other topics about which you are interested.

Targeted Group Businesses (TGBs): The goal of the MAC for the utilization of TGBs on this project is 5%.

Bid Security: Each bid shall be accompanied by a "Bid Security" in the form of a certified check made payable to the MAC in the amount of not less than five percent (5%) of the total bid, or a surety bond in the same amount, running to the MAC, with the surety company thereon duly authorized to do business in the State of Minnesota.

Availability of Bidding Documents: Bidding documents are on file for inspection at the office of Miller Dunwiddie Architecture, Inc.; at the Minnesota Builders Exchange; Dodge Data and Analytics; and NAMC-UM Plan Room. Bidders desiring bidding documents may secure a complete set from: Franz Reprographics; 2781 Freeway Blvd.; Brooklyn Center, MN 55430; PH: 763-503-3401; FX: 763-503-3409; www.franzrepro.com. Make checks payable to: Miller Dunwiddie Architecture, Inc. Deposit per set (refundable): \$50.00. Deposit will be refunded upon return of bidding documents in good condition within 10 days of opening of bids.

MAC Internet Access of Additional Information: A comprehensive Notice of Call for Bids for this project will be available on August 29, 2016, at MAC's web address of <http://www.metroairports.org/Airport-Authority/Business-Opportunities/Solicitations.aspx> (construction bids).

Metropolitan Airports Commission (MAC)

Notice of Hearing Officers' Meeting on Proposed Taxicab Ordinance and Transportation Network Companies Ordinance

NOTICE IS HEREBY GIVEN that on the **21st day of September, 2016, at 6:00 p.m.**, the Metropolitan Airports Commission ("MAC") will hold a SPECIAL MANAGEMENT AND OPERATIONS HEARING OFFICERS' MEETING to consider the Hearing Officers' Reports relative to the proposed changes to MAC Ordinances 102 and 106, also known as the Taxicab Ordinance, and the new Transportation Network Companies (TNC) Ordinance. **The Taxicab Ordinance regulates Taxicab Service Companies and Taxicab Owners; and licenses Taxicab Drivers. The TNC Ordinance is proposing to regulate TNC Companies and individually license TNC drivers.** The meeting will be held at the DoubleTree by Hilton, 7800 Normandale Blvd., Minneapolis, MN. The meeting will include opportunity for comments from the public relating to these two proposed Ordinances.

If you wish to submit written comments to the Hearing Officers' prior to the meeting, they will be accepted at the following email or address until noon on September 20, 2016.

Metropolitan Airports Commission
Attn: Legal Department (TLR)
General Office
6040 28th Avenue South
Minneapolis, MN 55450-2799
Email: tammy.rader@mspmac.org

Non-State Public Bids, Contracts & Grants

The proposed Taxicab Ordinance and TNC Ordinance will be available prior to the meeting on the Metropolitan Airports Commission website <http://metroairports.org> under "Special Management and Operations" meeting or go directly here: <https://metroairports.org/Airport-Authority/Metropolitan-Airports-Commission/Public-Meetings/Board-Meetings.aspx>

TAXICAB ORDINANCE

An Ordinance to promote and conserve public safety, health, peace, convenience and welfare and to provide for the equitable allocation of the costs of establishing and maintaining ground transportation facilities at the Airport, by regulating the operation of all Taxicabs at Minneapolis-St. Paul International Airport, Wold-Chamberlain Field, a public airport under the operation, direction and control of the Metropolitan Airports Commission, and amending Ordinances 102 and 106.

TRANSPORTATION NETWORK COMPANIES

An Ordinance to promote and conserve public safety, health, peace, convenience and welfare and to provide revenue to fund the establishing of and maintenance of ground transportation facilities at the Airport, by regulating the operation of all Transportation Network Companies and Transportation Network Company Drivers operating at Minneapolis-St. Paul International Airport, a public airport under the operation, direction and control of the Metropolitan Airports Commission.

Dated this 30 day of August 2016.

Mr. Brian Ryks
Executive Director/CEO
Metropolitan Airports Commission
6040 - 28th Avenue South
Minneapolis, MN 55450



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