

Request (to release) from an Individual

AN INDIVIDUAL ASKS THE GOVERNMENT ENTITY TO RELEASE THEIR PRIVATE DATA TO AN OUTSIDE ENTITY OR PERSON. BECAUSE THE ENTITY DOES NOT HAVE LEGAL AUTHORITY TO RELEASE THE DATA, IT MUST GET THE INDIVIDUAL'S WRITTEN INFORMED CONSENT.

Explanation of your rights and permission to release

If you have a question about anything about this consent, or would like more explanation before you sign it, please contact:

Entity contact person name, phone number, email address

I, [DATA SUBJECT NAME], give my permission for [GOVERNMENT ENTITY NAME] to release data about me to [NAME OF OTHER ENTITY/PERSON] as described in this consent.

1. The specific data I want [GOVERNMENT ENTITY NAME] to release include [EXPLANATION OF DATA].
2. I understand that I have asked [GOVERNMENT ENTITY NAME] to release the data.
3. I understand that although the data are classified as private at [GOVERNMENT ENTITY NAME], the classification/treatment of the data at [NAME OF OTHER ENTITY/PERSON] may not be the same and is dependent on laws or policies that apply to [NAME OF OTHER ENTITY/PERSON].

[OPTIONAL] This permission to release expires [DESCRIBE TIME OR DATE OF EXPIRATION].

Name, Signature (Parent/Guardian Signature), Date
