

## Addendum #2

Date: August 29, 2022

Request for Proposal: RECS RFP for Industrial Hygiene Services  
Event ID: 2000012656

Subject: RFP Proposal Evaluation – Mandatory Requirements/Revised Documents

### **Mandatory Requirements (Pass/Fail):**

The Master Contract RFP pass/fail revisions below:

3. Proposals must include a completed Exhibit C with project experience and reference information for each bolded category of services selected (**in order to receive a passing score, a minimum of three (3) project references are needed for each bolded category of services your firm selects in Exhibit C. Responder’s staff member supervising the project must have a minimum of 5 years 3 years of experience and must be licensed, registered or certified in the State of MN as required by law**)

Criteria Number	Evaluation Criteria	Maximum Points Available	Evaluator Score
1.	All required forms have been submitted: <ul style="list-style-type: none"> <li>• Responder’s Hourly Fee Schedule (as a separately attached document)</li> </ul>	Pass/Fail	
2.	<ul style="list-style-type: none"> <li>• Exhibit C (as a separately attached document) (Only the version included in this RFP with be accepted) (in order to receive a passing score, a minimum of three (3) project references are needed for each bolded category of services your firm selects in Exhibit C. Responder’s staff member supervising the project must have a minimum of <del>5 years</del> <b>3 years</b> of experience and must be licensed, registered or certified in the State of MN as required by law)</li> </ul>	Pass/Fail	
3.	<ul style="list-style-type: none"> <li>• Completed Submission Checklist</li> </ul> Other Forms to be submitted: <ul style="list-style-type: none"> <li>• Organizational Conflict of Interest</li> <li>• Exhibit E, Affirmative Action Certification</li> <li>• Exhibit E1, Equal Pay Certificate</li> <li>• Exhibit F, Certification Regarding Lobbying</li> <li>• Exhibit I, Affidavit of Non-Collusion</li> </ul>	Pass/Fail	

	<ul style="list-style-type: none"> <li>• Corporate Resolution (or Bylaws) and corporate signature</li> <li>• TG/ED Certificate (if applicable)</li> <li>• Exhibit M, Veteran-Owned Preference Form (if applicable)</li> <li>• Exhibit O, Resident Vendor Form (if applicable)</li> </ul>		
<b>Number as Referenced to Exhibit C</b>	<b>Refer to Qualifications-Exhibit C</b>		
3.	Statement that responder has been in business for a minimum of <del>five (5)</del> <b>three (3)</b> years providing Industrial Hygiene Services.	Pass/Fail	

**Revised RFP & Exhibit C – Qualifications Proposal Documents:**

The RFP and Exhibit C – Qualifications Proposal template have been revised to reflect the changes listed above and have been attached to the Master Contract websites at <https://mn.gov/admin/business/vendor-info/construction-projects/contracts/industrial-hygiene/> under *RFP for Industrial Hygiene Services Master Contracts* and under *Attachments*.

**End of Addendum #2**