

Please mail the completed form and required material to:

ENReviewSHPO@state.mn.us



Request for Project Review by the State Historic Preservation Office (SHPO)

This is a new submittal

This is additional information relating to SHPO Project #: _____

DATE: _____

I. GENERAL PROJECT INFORMATION

Project Title: _____

Project Address (or Location): _____

City / Township (circle one): _____ Zip: _____ County: _____

Legal Description: Township _____ Range _____ E/W (circle one) Section _____ Quarter-section _____

II. PROJECT CONTACT INFORMATION

Project Contact Name: _____ Title: _____

Company/Agency: _____

Street Address: _____ Phone Number: _____

City: _____ State: _____ Zip: _____ Email: _____

III. FEDERAL AND/OR STATE INVOLVEMENT

Federal Agency (if applicable): _____

(Agency providing funds, licenses, or permits)

Permit or Project Reference #: _____

State Agency (if applicable): _____

(Agency providing funds, licenses, or permits)

Permit or Project Reference #: _____

Local Agency (if applicable): _____

(Continued on Reverse Side)

Please refer to *Instructions for Completing the Request for Project Review* form on our website. Submit one *Request for Project Review* form for each project. For questions regarding the SHPO review process, please [visit our website](#) or contact Kelly Gragg-Johnson (651-201-3285) or Leslie Coburn (651-201-3286) or by email at ENReviewSHPO@state.mn.us.

IV. PROJECT DESCRIPTION AND BOUNDARIES

A) REQUIRED FOR ALL PROJECTS

Write a detailed description of the proposed project. (See attached.)

Attach a map of project location, with project area(s) clearly marked. Road names must be included and legible.

B) Architecture

Are there any buildings or structures within the project area? Yes No

If **No**, continue to the Archaeology section below. If **Yes**, submit all of the following information:

List all buildings and structures within the project area and the year they were built. (See attached.)

Photographs of **each** building and structure located within the project area, along with a photo key. Include streetscape images, if applicable. All photographs must be clear, crisp, focused, and taken at ground level. Aerial photos are insufficient.

List known historic buildings or structures located within the project area (i.e., individual properties or districts which are listed in the National Register or which meet the criteria for listing in the National Register). (See attached.)

C) Archaeology

Does the proposed undertaking involve ground-disturbing activity? Yes No

If **No**, this form is complete. If **Yes**, submit all of the following information:

Attach the relevant portion of a 1:24000-scale USGS topographic map (photocopied or computer generated) **with the project boundary marked**.

Description of current and previous land use and disturbances: (See attached.)

Any available information concerning known or suspected archaeological resources within the project area. (See attached.)
