

Parking Waitlist Application

Select Priority (1 - 7) _____ (see reverse side for description)

Complete this section if you are state employee on the state SEMA4 payroll system or an individual paying invoice:

Name (Last, First, MI)	State Agency of Employment
Employee ID Number (8 digits) <i>(required for employees on state SEMA4 payroll system)</i>	Building Name
Telephone Number	Home Address
Email Address	

Complete this section if you are a business or state agency:

Company or State Agency Name	Contact Name
Contact Telephone Number	Business Address
Contact Email Address	

With the recent announcement of the updated telework policy, we are currently reviewing options for meeting increased parking demand on the Capitol Complex before the June 1, 2025 return to office. At this time, we do not have any immediate long-term parking available. We will update Admin's parking website as more information is known about future options.

Please use this form to sign up for Parking Waitlists at your preferred facilities.

Parking Waitlist: You may apply for waitlists for two locations (see reverse for list of parking facilities)

NOTE: When you receive your waitlist choice #1, you will be removed from your lower-ranked choice.

Waitlist Facility Choice #1	
Waitlist Facility Choice #2	

Received by FMD (for FMD use only)

By	Date	Time	Wait List Number	PATS #	

Notice of Collection of Non-Public Data

Participation in the Department of Administration, Facilities Management Division (FMD) Parking Program is strictly voluntary. You are being asked to supply data concerning yourself that is non-public under the Minnesota Government Data Practices Act M.S. 13.04 and 13.37. This non-public data includes parking location. This data is being collected for administration of FMD's parking program to electronically process the application, communicate information and updates to participants, and collect any outstanding obligations.

The non-public data is accessible only to you; the Department of Administration; and MN Department of Public Safety, Capitol Security Division.

Failure to provide this information may cause your application to be rejected, since it cannot be processed.

Priority Descriptions (as defined in the Capitol Complex Commuter Policy):

- 1) **Disability** – You will be required to provide FMD with a copy of your state-issued disability parking certification when signing parking contract, which will be kept on file at FMD.
- 2) **Van pool** – You must be registered with www.metrotransit.org/vanpool.
- 3) **Car pool** – You must be registered with www.metrotransit.org/carpool.
- 3.5) **Electric vehicle** where EV stalls are available. Locations with EV stations are shown below with an asterisk *.
- 4) **Executive management** – As defined by agency heads.
- 5) **State agency** – For state agency business needs in Capitol Complex; paid by state agency.
- 6) **Employees** – This includes state employees of the executive and judicial branches of state government. This also includes federal employees whose work location is in the Capitol Complex including the St. Paul Armory. This does *not* include contract employees. For employees not on the state SEMA4 payroll system, FMD will verify your employment status with your agency's human resources office.
- 7) **Vendors/others** – Or individuals with a business need in the Capitol Complex; this includes contract employees and all others not covered by priorities 1 through 6.

Capitol Complex General Parking Contract Facilities:

* denotes facilities with a limited number of electric vehicle charging stations

Lots: Lot C Lot G Lot H Lot I Lot J Lot Q	Ramps: 14 th St Ramp * Administration Ramp-A * Administration Ramp-B Administration Ramp-C * Administration Ramp-D Administration Ramp-E Administration Ramp-F Andersen Ramp * Centennial Ramp-Blue Centennial Ramp-Green Centennial Ramp-Purple * Ramp F-Upper
Garage: Judicial Garage	

Capitol Complex Flexible Parking Contract Facilities:

* denotes facilities with a limited number of electric vehicle charging stations

Ramps: Centennial Red Ramp F Lower*
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