Sample Procedures to Protect Certain Identities

Minnesota Statutes, section 13.82, subd. 17, requires law enforcement agencies (LEAs) to establish procedures to protect certain identities from the public. LEAs can meet that requirement by adopting this sample form.

**Law enforcement** **must always** **protect the following identities**: Undercover law enforcement officers, victims or alleged victims of criminal sexual conduct, deceased person whose body was unlawfully removed from a cemetery, and mandated reporters under Minn. Stats., secs. 60A.952, subd. 2, 609.456, or 626, or ch. 260E.

## List the responsible authority or designee(s) who makes these determinations

Name(s):

Paid or unpaid informant (see §13.82, subd. 17(c))

* Would revealing the individual’s identity threaten his/her personal safety? ❑ Yes ❑ No

If the response is “Yes,” you must protect the individual’s identity.

Adult or juvenile victim (see §13.82, subd. 17(d))

1. Did the individual request to have their identity protected? ❑ Yes ❑ No
2. If the response is “yes,” would revealing the individual’s identity threaten his/her safety or property:

❑ Yes ❑ No

If the response is “Yes,” you must protect the individual’s identity. Describe the reason(s).

Adult witness (see §13.82, subd. 17(d))

1. Did the individual request to have their identity protected? ❑ Yes ❑ No
2. If the response is “yes,” would revealing the individual’s identity threaten his/her safety or property:

❑ Yes ❑ No

If the response is “Yes,” you must protect the individual’s identity. Describe the reason(s).

Juvenile witness (§13.82, subd. 17(g))

* Does the subject matter of the investigation justify protecting the identity of the witness? ❑ Yes ❑ No

If the response is “Yes,” you must protect the individual’s identity.

Identity of 911 caller (see §13.82, subd. 17(f))

* Would revealing the caller’s identity threaten the personal safety or property of any person?

❑ Yes ❑ No

OR

* Was the object of the call to receive help in a mental health emergency?

❑ Yes ❑ No

If the response is “Yes” to either question, you must protect the caller’s identity.