### Expense Reimbursement by Bargaining Unit

<table>
<thead>
<tr>
<th>Bargaining Unit</th>
<th>AFSCME (206/207)</th>
<th>MAPE (214)</th>
<th>MMA (216)</th>
<th>MGEC (212)</th>
<th>COMMR PLAN (217)</th>
<th>VENDORS</th>
<th>MGR (220)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Name/Number</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>MAPE (214)</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>MMA (216)</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Mileage</th>
<th>When a state-owned vehicle is not available and an employee must use his/her personal automobile to conduct authorized state business, the Appointing Authority shall reimburse at higher rate (IRS rate).</th>
</tr>
</thead>
<tbody>
<tr>
<td>No Car Available</td>
<td>.625*</td>
</tr>
<tr>
<td>Car Available</td>
<td>.555*</td>
</tr>
<tr>
<td>Special Equipped Van</td>
<td>.715</td>
</tr>
<tr>
<td>Motorcycle</td>
<td>.30</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Meals (including tax &amp; gratuity)</th>
<th>Reimbursement permitted only if employee is on assignment away from work station in a travel status overnight (the night before) or departs from home before 6 AM.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Breakfast</td>
<td>9.00/11.00***</td>
</tr>
<tr>
<td>MMA:</td>
<td>10.00/12.00***</td>
</tr>
<tr>
<td>Lunch</td>
<td>11.00/13.00***</td>
</tr>
<tr>
<td>MMA:</td>
<td>13.00/15.00***</td>
</tr>
<tr>
<td>Dinner</td>
<td>16.00/20.00***</td>
</tr>
<tr>
<td>MMA:</td>
<td>19.00/23.00***</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Baggage Handling</th>
<th>No mention of baggage handling for AFSCME, Commr, or Mgr Plan.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Reasonable</td>
<td>Reasonable</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Laundry &amp; Dry Cleaning</th>
<th>Amount is per week, and is only available starting 8th day of travel.</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>16.00</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Business Phone</th>
<th>Requires itemized receipt unless a pay telephone is used.</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Requires itemized receipt.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Gas for Rental Vehicle</th>
<th>Itemized receipt required.</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Requires itemized receipt.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Parking</th>
<th>Itemized receipt required, unless parking at a meter.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Lodging</td>
<td>Itemized receipt required.</td>
</tr>
</tbody>
</table>

| Taxi                          | No receipt required.                                                                                                               |

*Mileage rates are .625 (high rate) and .555 (low rate). If agency/division does not have a state vehicle available, the high rate applies.

**No mention of motorcycle rate in contract.

***Meal rates for the following high-cost metropolitan (and surrounding) areas: Atlanta, Baltimore, Boston, Chicago, Cleveland, Dallas/Fort Worth, Denver, Detroit, Hartford, Houston, Kansas City, Los Angeles, Miami, New Orleans, New York City, Philadelphia, Portland (Oregon), St. Louis, San Diego, San Francisco, Seattle, and Washington D.C., and for all outside the 48 United States.