

**Instructions:** Instructions for agencies are in **red**. **Delete all instructions** before issuing.

# EXHIBIT C: PERFORMANCE CAPACITY

This form is relevant for grants of $50,000 or more that are competitive, legislatively named, or single source. As part of the preaward risk assessment, agencies must review and assess the potential grantee’s history of performing duties similar to those required by the grant, whether the grant requires the potential grantee to perform services at a significantly increased scale, and whether the grant will require significant changes to the operation of the potential grantee’s organization.

## **INSTRUCTIONS: Please respond to these performance capacity questions as required by Minnesota Statutes 16B.981 Subd. 2 (1) and as part of the response to this Grant Request for Proposal.**

1. **Describe your history of performing the work that will be funded by the grant or duties similar to those required. Include your organization’s current and past staffing, current and past budget, and agencies should add specific information to understand the current operation of the potential grantee’s organization.**

Click or tap here to enter text.

1. **Have you been awarded a grant from the State of Minnesota in the past 5 years?**

[ ]  No

[ ]  Yes

1. **If “yes”, please provide the details of the award amount, the duties, and the outcomes of your grant.**

Click or tap here to enter text.

Print Name Signature Title Date