DEPARTMENT OF ADMINISTRATION
REAL ESTATE & CONSTRUCTION

REQUEST FOR INFORMATION

November 2, 2026

To: All interested Parties
Re: Request for Information

The State of Minnesota, Department of Administration ("State") is issuing this Request for Information ("RFI") on behalf of the, Direct Care and Treatment ("DCT"); Community Based Services ("CBS") to gather information on the availability to lease existing or newly constructed single family homes for lease. These homes will provide housing for one of DCT programs that supports individuals with disabilities and mental and behavioral needs in community settings within a 30-mile radius of the following cities: Minneapolis, St. Paul, St. Cloud, Austin, Duluth, Cambridge, Isanti, Albert Lea, Fargo, Mankato and Bemidji.

The Direct Care and Treatment, Community Based Services promotes efforts to ensure that individuals are offered choices and opportunities to actively participate as members of the community and utilize resources to further their involvement and independence.

DCT operates a wide range of residential and treatment programs serving people with mental health conditions, developmental disabilities, and chemical dependency. Approximately 12,000 individuals receive direct care services each year at 185 sites statewide. CBS operates under the umbrella of DCT. The organization developed as a part of a statewide initiative to transition care for individuals with disabilities and mental and behavioral health needs, shifting the focus from hospital-based treatment to community centric care models. CBS offers a variety of residential settings, including group homes and supervised living facilities, and provides individualized care plans and services designed to support individuals with mental illness and intellectual disabilities. The mission of CBS is to provide these individuals with the assistance and care they need to live fulfilling lives within their communities. Services are tailored to each individual's needs, promoting independence, community integration, personal choice, and a high quality of life. CBS works with many partners to help people meet their basic needs so they can live in dignity and achieve their highest potential. In this community-based residential setting, CBS will provide the staff and support services to Minnesotans in need.

This RFI is being released strictly for the purpose of gathering information on potential locations for housing individuals with disabilities and mental and behavioral health needs as part of the CBS program. The State will neither pay for any information requested herein nor is it liable for any costs incurred in preparing a response to this RFI. The State reserves the right to contact responders and request additional information, tour the property and/or schedule a meeting. Responses to this RFI will be considered non-public information until such time as a lease contract is executed.

This RFI should not be construed as an intent, commitment, or a promise to enter into a contract for any solutions offered. Information submitted in response to this RFI will become property of the State of Minnesota.

Responses
Please submit your response to all RFI questions on Attachment A of this document and provide additional information as necessary. Email all responses to the address below with "RFI – Lease of Single-Family Homes" in the subject line.

Response Deadline
Provide a response to this RFI between November 2, 2026 and December 31, 2027, Central Time, to the agency contact listed below.

Questions/Clarifications
Direct any questions and/or requests for clarification regarding the RFI to the contact listed below. Please submit all questions or requests for clarification in writing.

Agency Contact
E-Mail Address: RECS.Leasing.ADM@state.mn.us

Internet Posting
This RFI and any addenda hereto will be posted on the State of Minnesota's Department of Administration's Leasing and Solicitations webpage: https://mn.gov/admin/lease-solicitations

We appreciate your consideration in responding to this RFI.

Attachment A

The State of Minnesota is issuing this Request for Information (RFI) to gather detailed information regarding the property being proposed. The purpose of this RFI is to assess the suitability of the location for potential program needs. Please provide complete responses to the items below.

1. Please provide the property address.

2. Please provide the approximate monthly gross rent (including but not limited to utilities, real estate taxes and association fees, if any).

3. Please confirm a 5 year rental term is acceptable.

4. Please provide a description (i.e. bedroom, bathroom, kitchen, etc.) of each room with approximate dimensions (in feet).

5. Please provide a floor plan for the property along with approximate square feet.

6. Please provide photos of the property.

7. Please describe accessibility features or challenges for the site and building.

8. Please confirm the ability and willingness to make improvements that may be requested to address any security, accessibility, licensing requirements or other items identified by the State to meet the DCT/CBS program requirements.

9. Would cost for the improvements be prorated across the lease term or would reimbursement need to be included in initial rent payment?

10. Are you open to a meeting to follow up on any questions the State may have related to your responses to this RFI?

11. Please provide evidence of property ownership or authorized representation by the owner of the location(s) being proposed.