

**CONSULTANT SUPPLEMENTAL AGREEMENT/CONTRACT AMENDMENT  
FOR STATE OF MINNESOTA PROFESSIONAL AND TECHNICAL SERVICES  
MASTER CONTRACT**

PROJECT NAME: Construction Testing and Inspection Services  
 LOCATION: Various in MN  
 CONSULTANT: Carlson McCain Inc.  
 ADDRESS: 248 Apollo Dr. #100  
 Lino Lakes, MN 55014

To Be Completed by State

Business Unit	Accounting Date	Fund	DeptID	AppropID	Category 81101508 93151600	Account 411308 411324	Amount \$0.00
Vendor Number 0000261930			Contract Number 85255/T#15ATI	PC BU	Project Number		Activity
Date	Order Number			Line Number	Entered By		Control Number <b>48120</b>
[Individual signing certifies that funds have been encumbered as required by Minnesota Statute §§16A.15 AND 16C.05]							
Contract Begin Date: <b>11/17/2014</b>		Current Est'd Expiration Date: <b>10/31/2016</b>		Revised Est'd Expiration Date:		No revision	

**SUPPLEMENTAL AGREEMENT/CONTRACT AMENDMENT NO. # 1**

This SUPPLEMENTAL AGREEMENT/CONTRACT AMENDMENT is made by and between the STATE of MINNESOTA, acting through its Commissioner of Administration, "STATE," and, **Carlson McCain Inc., 248 Apollo Dr. #100, Lino Lakes, MN 55014, "CONSULTANT."**

WHEREAS, STATE and CONSULTANT have entered into a contract, known as Department of Administration Contract No. **85255** for Construction Testing and Inspection Services; which was effective on November 17, 2014.

WHEREAS,

1. The original contract called for construction testing and inspection services.
2. Minn. Stat. §363A.44 Equal Pay requirements shall apply to this Agreement.

NOW THEREFORE, it is mutually agreed to amend Contract No. **85255** as follows:

1. Exhibit E1, State of Minnesota Equal Pay Certificate, is attached and incorporated into this Agreement.

**Except as amended herein, the terms and conditions of the Original Contract and all previous amendments remain in full force and effect.**

IN WITNESS WHEREOF, STATE has caused this Supplemental Agreement/Contract Amendment to be duly executed on its behalf and CONSULTANT has caused the same to be duly executed on its behalf.

This Supplemental Agreement/Contract Amendment may be executed in counterpart; once all parties have signed on one or separate copies, a copy signed by one party is binding on that party same as if signed by all remaining parties.

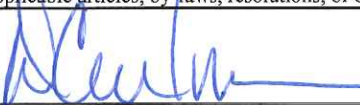
**1. STATE ENCUMBRANCE VERIFICATION**

Individual certifies that funds have been encumbered as required by Minn. Stat. §§ 16A.15 and 16C.05.

SWIFT Order Number :
Certification Signature: N/A
Date:

**2. CONSULTANT: Carlson McCain Inc.**

CONSULTANT certifies that the appropriate person(s) have executed the Agreement on behalf of the CONSULTANT as required by applicable articles, by-laws, resolutions, or ordinances.

By:  (Corporate Signature)
Printed Name: Wade A. Carlson
Title: President
Date: 3/12/15

By:  (Corporate Signature)
Printed Name: JOHN PLAHN
Title: CFO
Date: 3/12/15

**Distribution:**

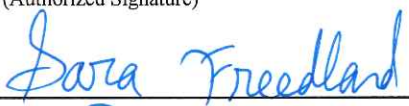
- Agency – Original (fully executed) Contract
- Department of Administration
- Contractor
- State Authorized Representative

**3. STATE AGENCY: Department of Administration**

Contract approval and certification that state funds have been encumbered as required by Minnesota Statutes §§ 16A.15 and 16C.05.

By:  (Authorized Signature)
Printed Name: Gordon Christofferson
Title: Project Operations Manager
Date: 3/17/15

**4. COMMISSIONER OF ADMINISTRATION, as delegated to Materials Management Division:**

By: (Authorized Signature) 
Date: 3-19-15

40493

# Exhibit E1

## State of Minnesota – Equal Pay Certificate

If your response could be in excess of \$500,000, please complete and submit this form with your submission. **It is your sole responsibility to provide the information requested and when necessary to obtain an Equal Pay Certificate (Equal Pay Certificate) from the Minnesota Department of Human Rights (MDHR) prior to contract execution. You must supply this document with your submission.** Please contact MDHR with questions at: 651-539-1095 (metro), 1-800-657-3704 (toll free), 711 or 1-800-627-3529 (MN Relay) or at [compliance.MDHR@state.mn.us](mailto:compliance.MDHR@state.mn.us).

**Option A** – If you have employed more than 40 full-time employees on any single working day in one state during the previous 12 months, please check the applicable box below:

Attached is our current MDHR Equal Pay Certificate.


Attached is MDHR's confirmation of our Equal Pay Certificate application. \*

**Option B** – If you have not employed more than 40 full-time employees on any single working day in one state during the previous 12 months, please check the box below.

We are exempt. We agree that if we are selected we will submit to MDHR within five (5) business days of final contract execution, the names of our employees during the previous 12 months, date of separation if applicable, and the state in which the persons were employed. Documentation should be sent to [compliance.MDHR@state.mn.us](mailto:compliance.MDHR@state.mn.us).

The State of Minnesota reserves the right to request additional information from you. **If you are unable to check any of the preceding boxes, please contact MDHR to avoid a determination that a contract with your organization cannot be executed.**

Your signature certifies that you are authorized to make the representations, the information provided is accurate, the State of Minnesota can rely upon the information provided, and the State of Minnesota may take action to suspend or revoke any agreement with you for any false information provided.

	Wade A. Carlson	President
Authorized Signature	Printed Name	Title
Carlson McCain, Inc.	04-3684414	3/12/15
Organization	MN/FED Tax ID#	Date

Issuing Entity

Project # or Lease Address

\* Certificate pending and will forward when received

Minnesota Department of Human Rights  
ATTN: Contract Compliance  
Freeman Building  
625 Robert Street North  
Saint Paul, MN 55155  
(Or Send to - [compliance.MDHR@state.mn.us](mailto:compliance.MDHR@state.mn.us).)

### Equal Pay Certificate Application

- We are in compliance with Title VII of the Civil Rights Act of 1964, the Equal Pay Act of 1963, the Minnesota Human Rights Act, and the Minnesota Equal Pay Act for Equal Work Law.
- The average compensation for female employees is not consistently below the average compensation for male employees, taking into account mitigating factors, within each of the major job categories in your EEO-1 report. If you are not required to file an EEO-1 report, taking into account mitigating factors, the average compensation for female employees is not consistently below the average compensation for male employees within your organization.
- We make hiring, retention and promotion decisions without regard to gender, nor do we limit employees based on gender to certain job classifications.
- We promptly correct wage and benefit disparities.
- We evaluate wages and benefits (annually)(two year period)(other, please specify) to ensure compliance with the above identified laws.
- In determining our employee compensation we use: (check below)
  - Market pricing approach
  - State prevailing wage or union contract requirements
  - Performance pay system
  - An internal analysis
  - Other method (please specify) \_\_\_\_\_

Enclosed is our application fee of \$150, made payable to the "Minnesota Department of Human Rights."

In signing below, I affirm that I am the Board Chairperson or Chief Executive Officer and that the above information to the best of my understanding is accurate and complete.

 \_\_\_\_\_ Wade A. Carlson \_\_\_\_\_ 3/12/15  
Signature Print Name Date

Carlson McClain, Inc. 248 Apollo Drive, Lino Lakes, MN 55014  
Business Name Business Address