

# Cooperative Purchasing Venture

## What is it?

The Cooperative Purchasing Venture (CPV) allows members to purchase goods and services under contracts established by the State of Minnesota.

## Who is eligible?

There are six categories of eligibility.

1. "Governmental unit," defined as any political subdivision, licensed nonprofit hospital in Minnesota, or any agency of the State of Minnesota, another state or the United States government (MS § 471.59, subd. 1).
2. Entities eligible to receive surplus federal property through Minnesota's surplus property program (MS § 16C.23).
3. Registered Combined Charities organizations (MS § 43A.50).
4. Charitable organizations in Minnesota that are a recipient of a state grant or contract (MS § 309.50).
5. Community health clinics in Minnesota (MS § 145.9268).
6. Entities in other states that are eligible for their state's cooperative purchasing program (MS § 16C.03, subd. 10).

Details are online at:

<https://mn.gov/admin/osp/other-purchasers/cpv/>

## CPV helps members:

- Reduce or eliminate time researching product specifications
- Enhance and simplify product selection
- Attain maximum value
- Minimize time identifying new vendors
- Decrease or eliminate the time and expense required to award, process and maintain a contract

## CPV membership includes:

- Immediate access to contract information via the Office of State Procurement's website
- Email notifications, upon request, of important contract information
- Prompt, efficient member support, such as assistance with contract interpretation

## Easy access to contracts

Your membership provides easy access to contract information through the Office of State Procurement's web site at: <https://mn.gov/admin/osp/>



## Save money and time

CPV offers an easy way for you to save money and time. Members save on a wide variety of products by following a simple three-step process:

- 1) Look up the item or service in the index
- 2) Retrieve a copy of the contract release
- 3) Place a direct order with the vendor

## Use your membership often

Members report they've achieved significant savings through the CPV program. The state contracts prove most beneficial when purchasing standard commodities and larger, expensive items.

Apply for membership by completing the form on the other side of this brochure.

Questions? Call or email Sherry Brown at 651.201.2404 or [sherry.brown@state.mn.us](mailto:sherry.brown@state.mn.us)

## MEMBERSHIP IS FREE

### *Waiver of Liability*

*Each party agrees that it is responsible for its acts and the results thereof, to the extent authorized by law, and shall not be responsible for the acts of the other party and the results thereof. In particular, the political subdivision is responsible for any purchase order it issues. The political subdivision's liability is governed by Minn. Stat. §466 (Tort Liability, Political Subdivisions); the state's liability is governed by Minn. Stat. §3.736 (Tort Claims).*

# Membership Application

Please provide the information requested below and mail, email or fax it to:

**Office of State Procurement  
Attention: Sherry Brown  
112 Administration Building  
50 Sherburne Avenue  
St. Paul MN 55155**

**Email: [sherry.brown@state.mn.us](mailto:sherry.brown@state.mn.us)  
Fax: 651.297.3996**

A membership permit number and security access code will be sent to you following receipt and processing of your application.

\_\_\_\_\_  
ORGANIZATION NAME

\_\_\_\_\_  
ADDRESS

\_\_\_\_\_  
CITY STATE ZIP

\_\_\_\_\_  
CONTACT NAME

\_\_\_\_\_  
TELEPHONE FAX

\_\_\_\_\_  
CONTACT EMAIL

\_\_\_\_\_  
AUTHORIZED NAME (PLEASE PRINT)

\_\_\_\_\_  
AUTHORIZED SIGNATURE

Eligibility based on (please circle):

**471.59    16C.23    43A.50  
309.50    145.9268    16C.03**

*June 2024*

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