

OSP PROCUREMENT UPDATE

August 2025

Goods and Non-Prof/Tech Procurement Update

The mission of this monthly newsletter is to provide you with helpful, timely, and informative procurement information. We welcome your feedback as we strive to better serve you as our valued customer.

This newsletter includes the following information:

1. [Pertinent procurement information](#)
2. [List of contracts awarded during the last month](#)
3. [List of contracts that were amended \(extended, changed, or updated\) during the last month](#)
4. [List of contracts that were eliminated during the last month](#)
5. [Link to contracts expiring in 7 months](#)
6. [List of Office of State Procurement Contacts](#)

1. Pertinent Procurement Information

Contract Release C-1046(5) Computers: Desktops, Laptops, Tablets, Monitors, Printers Accessories, and Services – Headsets Now Available!

Are you in need of headsets? Plantronics/Poly products are now under HP, this means several Contract Release C-1046(5) contractors should be able to quote them! Given that these products are susceptible to tariffs and other price fluctuations, seeking multiple quotes can help protect you from higher costs should one contractor have them in stock while others may be shipping them in specifically for your purchase. This is a great time to make use of that “bcc” function and get multiple quotes from multiple vendors. Please also bear the potential for fluctuations in mind – if you can reduce the time between receiving your quote and placing your order, that can help.

If you have additional questions, please reach out to contract administrator, Elizabeth Huebner, at elizabeth.huebner@state.mn.us or 651-201-2445.

Contract Release O-86(5) Office Supplies

The State contract for Office Supplies is a mandatory use contract. State agencies **must** use the eProcurement Catalog Punchout process creating a Catalog requisition (CTR) to purchase office supplies through the State contract with Innovative Office Solutions.

Only Agencies exempted from using Punchouts or that have received an OSP approved written exemption for a requested item may use a Contract release order (CRO) or a blanket purchase order (BPC). Please review the posted contract release O-86(5) within the [secure portal](#) under The Office of State Procurement’s website for specifics related to the scope of work, contract requirements, and ordering instructions.

State buyers should also take note of the provided list of products available on other mandatory use State contracts under the O-86(5) contract release. State Agencies must review each listed contract release carefully to determine if a State Contract, other than O-86(5), must be used to procure their requested items.

For additional assistance, please contact the contract administrator, Molly Gunderson, at molly.gunderson@state.mn.us or 651.201.3171.

Contract Release H-94(5) Hazardous Materials: Used Oil, Filter, Absorbent and Antifreeze Management

The State contracts with East Side Oil Company and Loe's Oil Company will expire on February 28, 2026. These two Contractors managed the pickup, transportation, processing, reuse, recycling, and final management of used oil, oil filters, oil absorbents and antifreeze and processed residuals that are generated or managed by the Contract Users.

OSP does not intend to issue a solicitation for these services. State Agencies will be instructed to use ALP Authority. OSP encourages all State Agencies and CPV members that use these contracts to make appropriate accommodations for services prior to the expiration date of the current contracts.

For further assistance, please contact the contract administrator, Jennifer Bartle, at jennifer.bartle@state.mn.us or 651.201.2452.

Contract Release S-1112(5) Sporting Equipment



Sporting equipment, sporting goods, recreation equipment, games and activities, as well as athletic equipment, weight training equipment and physical education equipment are available for purchase!

This contract release includes three (3) contractors: BSN Sports, Dynamic Fitness & Strength, and S&S Worldwide. Each of these contractors offer a wide variety of equipment at discounted prices. This contract release is available to all State Agencies and CPV members. Review this contract release for vendor information, products, and pricing.

For further assistance, please contact the contract administrator, Jennifer Bartle, at jennifer.bartle@state.mn.us or 651.201.2452.

FREIGHT CHARGES ON REQUISITIONS AND PURCHASE ORDERS

Contract Release T-572(5) TOOLS, INDUSTRIAL SUPPLIES, AND EQUIPMENT—FOR MAINTENANCE, REPAIR, AND OPERATIONS (MRO) – Freight Charges for Oversize, Overweight and Rush Orders

Please note the contractors on this contract release are now allowed to charge shipping charges on oversize and overweight items. Shipping charges may also apply for rush orders. The shipping charges should be identified on the contractor's website and in the punchout system when placing purchase orders. **Do not delete or cancel shipping charges on the requisitions and purchase orders when using the SWIFT Catalog Punchout system.** For questions about shipping charges on products ordered, contact the contractor's representative listed to verify any added shipping charges.

Please report to the contract administrator if you find any shipping charges which may be excessive or not needed on products. Efforts will be made to monitor the shipping charges and make sure the charges are appropriate. The following language is included in the contract release:

FREIGHT/SHIPPING TERMS. All items are shipped FOB Destination, prepaid, and allowed. The Contractor is not allowed to charge for freight except as noted for rush or oversized/overweight orders. Freight charges may be added to orders with Rush Delivery. Additional shipping charges for oversized or overweight items that require special shipping are allowed but must be identified as part of the quoting

process. The oversize, overweight and rush order shipping charges depend on the shipping company used by the contractor.

If you have any questions regarding products which may have the shipping charges applied for oversize/overweight, contact the Contractor's representative for the details. For detailed information, please refer to the posted contract release on the Office of State Procurement's website.

For further assistance, please contact the contract administrator, Karen McIntyre, at karen.mcintyre@state.mn.us or 651.201.3124.

For SWIFT Punchout system questions, contact Angie Brandt at angie.brandt@state.mn.us or 651.201.8138.

NASPO PULSE BLOG – Why Now is the Time to Communicate the Value of Procurement

August 12, 2025 | by Reed Stevens

It has never been more important for public procurement offices to communicate the value of their work. Inspired by federal policies, an increasing number of states have adopted government efficiency initiatives focused on cost-saving measures. Why does this matter for public procurement offices?

The public procurement process is uniquely positioned to realize cost-saving results while also promoting additional strategic goals like sustainability or local business development. Identifying legislative trends, as well as communicating the value of procurement through educational resources and data should be key concerns for central procurement offices, and this blog will cover strategies on how to do so effectively.

[Continue reading](#) to find out about this topic and resources available to share with state officials to communicate public procurement and its value.



Office of Equity in Procurement (OEP) Certified TG/ED/VO Vendor Spotlight: PHOENIX HALL EVENT CENTER

Phoenix Hall Event Center is OEP certified as a minority-owned woman event management and logistics company. They specialize in providing comprehensive solutions in handling all aspects of conference logistics to create a seamless event for clients and their attendees.

The Phoenix Hall Event Center are experts in handling business conferences, company trainings, as well as staff meetings; their core competencies include event space planning, catering services that can meet a clients diverse and discerning needs, lodging, transportation, AV equipment and on-site support.

Additional information about Phoenix Hall Event Center can be located under the Equity in Procurement (TG/ED/VO) Directory. For more information about leveraging Phoenix Hall Event Center under Equity Select, agency buyers who are certified under the Authority for Local Purchase (ALP) program can access Equity Select information and templates from the General Acquisitions Forms page in within the [secure portal](#).

Supplier Portal Training Available for Vendors

The Office of State Procurement provides training sessions for vendors who would like to learn to use the SWIFT Supplier Portal. These two-hour sessions cover registering as a supplier, finding solicitation opportunities, submitting responses, and other key features of the Supplier Portal.

Information on these trainings can be found on OSP's [Vendor Training](#) page, along with on-demand training videos and a link to the Quick Reference Guides. Buyers who interact with vendors who may be interested are encouraged to provide them with this information.

The next available sessions:

Thursday, September 18, 2025 from 1:00 pm to 3:00 pm virtual

For more information or to register, contact the OSP Vendor Liaison, Ellie Pflager at ellie.pflager@state.mn.us 651.201.8148.

**[Targeted Group \(TG\)](#), [Economically Disadvantaged \(ED\)](#), [Veteran-Owned \(VO\)](#) – New Contracts
Awarded in July 2025**

- KAT Construction LLC (**V/Veteran Owned**) Contract Release R-680(5)_271616 - Roofing: Asphalt Shingle System Repair and Replacement
- Sellers Roofing Company (**B/African American**) Contract Release R-680(5)_271618 - Roofing: Asphalt Shingle System Repair and Replacement
- Cypher Translation Services LLC (**H/Hispanic American**) Contract Release S-888(5)_ 269462 Written Translation and Related Services

State Agencies Only

SWIFT Purchase Order 'Standard Terms and Conditions' Update – September 1, 2025

Please note that the Standard Terms and Conditions on purchase orders will be updated. The updated language becomes effective in SWIFT and appears on purchase orders starting September 1, 2025.

If you view the printable version of a purchase order, Standard Terms and Conditions display at the bottom. Item 8 includes information specific to debarment. The update also includes language specific to certain contract terms not allowed per Minnesota law, Minn. Stat. § 16C.05, subd. 8.

Threat Watch - Be on the lookout for these active cybersecurity threats

As state employees, it is essential to recognize and identify phishing scams that attempt to deceive you through email or text. Staying vigilant helps safeguard both your account and state data.

These scams often involve bad actors impersonating authoritative figures such as your supervisor, or well-known organizations like your bank. They send deceptive emails or texts that appear legitimate and typically convey a sense of urgency.

They often pressure you to respond quickly, to click a malicious link, share personal or private work data, or even buy gift cards and send them the serial numbers. Avoid the urge to respond immediately. According to the FBI, Americans lost \$16.6 billion to internet scams in 2024.

What you can do:

Question it. Is it threatening, urgent, or too good to be true?

Don't respond. Stop and think before you open attachments or select links.

Examine the email or text. Look for indications something isn't right.

Verify the email or text. Call or contact the sender using an alternative method.

Report it. If you receive a suspicious email, report it by selecting the Report Phishing button in Outlook.

If you receive a suspicious text that is work related, report it to Enterprise Service Desk at 651-297-1111.

Important Notice Reminder: Communicate Agency Address Changes in SWIFT

If your agency has moved, please contact the [SWIFT Help Desk](#) to make sure that your agency has followed all the proper steps to update the address change in SWIFT. Be sure to alert suppliers and customers of changes that might impact them.

Monthly SWIFT Reminder - Late Payments on Purchasing Card Statements

US Bank charges late fees on past due purchasing card (PCard) accounts. Agencies are invoiced in the amount of up to one percent (1%) per month on the amount overdue, or a minimum of \$2. Late fees are included on your monthly statement from US Bank and available to view in SWIFT.

However, the Late Payment transaction cannot be reconciled the same way other transactions are reconciled.

To pay a late fee associated with a PCard statement, agencies must manually add this fee to their monthly PCard voucher by adding a line and entering the information.

Make sure to enter Late Payment Charge in the Description field. In the Account field use Expense code 430008 (Interest Pd To Vend Late Pymt). After the line has been added, provide the voucher number to Angie Brandt, and she will remove the transaction from the PCard pages.

The screenshot displays the SWIFT system interface for adding a line item. At the top, 'Line 5' is selected with a 'Copy Down' checkbox. The 'Description' field is populated with 'LATE PAYMENT CHARGE'. Below this, the 'Distribution Lines' section is visible, showing a table with columns for 'Copy Down', 'Line', 'Merchandise Amt', 'Quantity', 'GL Unit', 'Fund', 'Fin DeptID', 'Appropriation ID (CF-3)', 'Account', and 'Sub Acct'. The first row in the table shows 'Line 1' with a 'Merchandise Amt' of '0.00', 'GL Unit' of 'MN001', and 'Account' of '430008'. The 'Account' field is highlighted with a red box.

Copy Down	Line	Merchandise Amt	Quantity	GL Unit	Fund	Fin DeptID	Appropriation ID (CF-3)	Account	Sub Acct
	1	0.00		MN001				430008	

As a reminder, pay PCard statements on time to avoid potential late fees, take advantage of available rebates, and avoid potential violations of Minn. Stat. §16A. Purchasing Policy 1b requires that Purchasing Card Coordinators use Access Online to review statements and monitor account activity.

If you have questions regarding processing payments for PCards, please contact, Angie Brandt at angie.brandt@state.mn.us.

For questions regarding state Contract Release C-684(5)* Purchasing Payment Services or Purchasing Card Use Policy 1b, please contact the Purchasing Card administrator, Robbyn Overall at robbyn.overall@state.mn.us.

Acquisitions Training Opportunities Available to State Agencies and Local Government Employees

The OSP offers training programs during the year to educate purchasing staff. Unless otherwise stated, classes are for State of Minnesota employees only and registration is required. Registration for this training will be completed in the Learning area (ELM) of [Self Service](#). Please refer to the instructions and course codes linked [here](#).

Local Government Employee Enrollment – Interested in the OSP ALP Buyers & P/T Coordinator Diversity and Inclusion Training?

If you are a city, county or local government employee, or an employee from one of the following nine (9) agencies listed below, and you do not have access to the state of Minnesota Self-Service system, you MUST go to <https://mn.gov/mmb/etd/enrollment/city-county-enrollment/> and follow the enrollment guidelines.

All local government employees must obtain a log-in ID and password to Self-Service in order to enroll in any courses offered through the Learning Management (LM) system. Please review the ETD [cancellation, rescheduling and special accommodation](#) policies before enrolling.

- Agriculture Utilization Research
- Historical Society
- Humanities Commission
- Higher Ed Facilities Authority
- Admin CAP Project & Relocation
- Uniform Laws Commission
- Senate
- House of Representatives
- Metropolitan Council/Transport

Type of Training	Course	Location	Date and Time
\$25,000 Level Session 8	ALP Certification \$25,000	Shoreview MNDOT Bldg	FULL DAY WEDNESDAY SEPTEMBER 10, 2025
\$25,000 Level Session 9 - Day 1	ALP Certification \$25,000	Virtual	Wednesday, October 8, 2025 9:00 am - 11:00 am & 1:00 pm - 3:00 pm
\$25,000 Level Session 9 - Day 2			Thursday, October 9, 2025 9:00 am - 11:00 am & 1:00 pm - 3:00 pm
\$25,000 Level Session 10 - Day 1	ALP Certification \$25,000	Virtual	Wednesday, November 5, 2025 9:00 am - 11:00 am & 1:00 pm - 3:00 pm
\$25,000 Level Session 10 - Day 2			Thursday, November 6, 2025 9:00 am - 11:00 am & 1:00 pm - 3:00 pm
Construction	How to Solicit a Construction Project	Shoreview MNDOT Bldg	Thursday, November 13, 2025 9:00 am – 12:00 pm
Diversity & Inclusion	ALP Buyers & P/T Coordinators: Diversity & Inclusion Training	Virtual	Thursday, September 18, 2025 10:00 am -12:00 pm
Diversity & Inclusion	Diversity & Inclusion Training, Emphasis on P/T Contracting		Thursday, November 13, 2025 10:00 am -12:00 pm

Service Contracts	Taking The Mystery Out of Service Contracts	Shoreview MNDOT Bldg	Thursday, October 16, 2025 9:00 am – 12:00 pm
Overview	Purchasing Authority Overview	Admin Bldg, 116B	Thursday, September 11, 2025 9:00 am – 12:00 pm
Conferences	How to Procure a Conference, Meeting or Special Event	Virtual	Thursday, November 20, 2025 8:30 am – 12:00 pm

Please contact the OSP Training Coordinator at OSP.Training.Coordinator@state.mn.us for assistance if your enrollment is time sensitive, you have any questions, or experience difficulties enrolling in a class.

Great Learning Opportunities / Free Training at Procurement U

NASPO's [Procurement U](#) is a multi-faceted education platform provided to members of the National Association of State Procurement Officials and other government procurement professionals.

Procurement U provides professional development opportunities, training, resources, publications and more that are specifically tailored to meet the needs of public procurement officials and staff. Procurement U courses are designed to provide instruction to learners at all levels of state government procurement. Procurement U courses are not intended for those employed in the private sector.

Procurement U's Q4 Instructor-Led Courses are now open for registration, offering both sprint- style and standard formats. **Download the Q4 Course Schedule PDF** [here](#).

OCT 6th–NOV 21st Introduction to Public Procurement Contact Hours: 12	OCT 6th–17th The 1,2,3s of a Great Scoring Matrix Contact Hours: 5	OCT 27th–NOV 14th Effective Evaluations Contact Hours: 5
NOV 11th–21st Navigating Recruitment Challenges Sprint Contact Hours: 6	OCT 20th–24th Supplier Management Sprint Contact Hours: 5	OCT 27th–31st Market Research Sprint Contact Hours: 5
OCT 6th–10th Negotiations Sprint Contact Hours: 8	NOV 12th Interview Techniques Webinar Contact Hours: 2	NOV 3rd Job Descriptions Webinar Contact Hours: 2

The National Institute for Public Procurement (NIGP)

NIGP webinars focus on a wide variety of topics facing the procurement professions. Attend regularly to learn about the latest changes in policy & legislation impacting public procurement, technology trends, and overall trending topics in the profession. Key procurement topics to help guide successful outcomes.

Webinar – Procurement with Purpose: Elevating Ethics, Integrity & Transparency

- **DATE:** 09/17/2025
- **START TIME:** 2:00 PM Eastern Time – 3:15 PM Eastern Time
- **CONTACT HOURS:** 1
- **PRICING:**
 - Webinar 091725: Procurement with Purpose: Elevating Ethics, Integrity & Transparency (Member) \$0.00
 - Webinar 091725: (Procurement with Purpose: Elevating Ethics, Integrity & Transparency Non-Member) \$195.00 (prices valid until Sep 16, 2025)

Overview

Public procurement is more than policy—it's a commitment to doing what's right, even when no one's watching. This webinar is designed for professionals who want to lead with intention, grow with integrity, and influence with transparency. Whether you're just starting out or refining your legacy in the field, you'll walk away with practical insights and a renewed sense of purpose. This session offers an inclusive space to reflect, learn, and grow. Through real-world scenarios and meaningful discussion, participants will gain practical tools and personal insight into how culture, policy, and professionalism intersect in ethical decision-making. It's not about checking boxes—it's about leading with intention.

What You'll Learn

- **Identify Key Ethical Principles** - In public procurement, including the roles of law, policy, and professionalism.
- **Analyze Real-World Scenarios** - Apply structured ethical decision-making to address issues such as conflicts of interest, undue influence, and bid manipulation.
- **Advocate for Ethical Leadership** – Explain why integrity, professionalism, and ethical behavior are essential to building public trust and delivering procurement value.

SWIFT Training and Resources: Need Help?

You are encouraged to refer to the many SWIFT Training materials including [Quick Reference Guides \(QRGs\)](#) and [Training Videos](#). The SWIFT Training team is actively updating and creating new materials for SWIFT users.

We also understand that live help is often the most useful and immediate route to a solution.

The [SWIFT Help Desk](#) responds to many questions, issues, and requests to help you get your work done in SWIFT. Whether you are experiencing a technical issue or need guidance on a SWIFT transaction, the SWIFT Help Desk is your main point of contact. Please do not contact SWIFT module leads or trainers directly. The SWIFT Help Desk ensures your matter is forwarded and escalated as needed.

In addition, the SWIFT Help Desk documents each interaction, helping us identify larger system issues as well as identifying training and communication gaps.

You can contact the SWIFT Help Desk at:

Email: SWIFTHelpDesk.MMB@state.mn.us

Phone: 651-201-8100, option 2 / Hours: 7:30 a.m. to 4:00 p.m., Monday through Friday (closed holidays)

2. Contracts Awarded – July 2025

Contract #/ Release #/ PO #	Contract Title
A-260(5)	Behavioral Art and Installation
A-262(5)	Assessments: Dyslexia Screener
D-136(5)	Dental Laboratory Services
D-217	Digital Teleconference Bridging, Recording, and Storage
D-236(5)	Drug: Instant Drug Disposal Systems
F-503(5)	Flooring Fluid Applied and Base
F-515	Food Service: Minnesota DHS Programs
L-373(5)	Legal Research and Investigative Subscription Services
L-474_SJ 1027*	Software Maintenance and Support – Aumentum Technology
P-955(5)***	Police Radar Lidar Speed Enforcement & Accident Scene Reconstruction
P-998	RX Packaging – Pill Cards & Blister Packs, Cold Seal
R-561	Waste and Recycling Service - MCF Lino Lakes
R-635(5)	Roof Maintenance, Leak Repair, and Replacement
R-674	Waste and Recycling Services, MSOP - Moose Lake MN
R-680(5)**	Roofing: Asphalt Shingle System Repair and Replacement
S-752(5)	Safety Shoes and Boots
S-829(5)	Salt Brine Production & Pumping Systems
S-888(5)**	Written Translation and Related Services
T-632(5)	Aftermarket Attachments
T-642(5)	Pickup Trucks: Ram 1500s
T-800(5)	Specialty & Special Use Tires
OTB_ 273554	Air Laboratory TO-15 Pre-concentrator System for the Minnesota PCA
OTB_ 271958	Compact Tractors
OTB_ 272758	Mini Excavator: Yanmar ViO55
SSJ 1018*	LCPtracker Pro Software License and Support
SSJ 1019*	Keystone Library Automation System
SSJ 1021*	NASBO 2026 Annual Membership Renewal
SSJ 1024*	Tests of Adult Basic Education (TABE), ver. 13, 14
SSJ 1025*	Aladtech Enterprise Scheduling Software
*SSJ (Single Source Awards)	
**Certified TG/ED/VO Vendor Contracts	
***NASPO Participating Addendum	
One-Time Buy (OTB)	

3. Contracts Amended – July 2025

Contract #/ Release #/ PO #	Contract Title	Reason for Amendment
A-189(5)_178445	Asbestos Abatement, HVAC Cleaning, Lead Remediation, and Microbial Correction	Amended to extend contract through 08/31/2025
A-189(5)_178447	Asbestos Abatement, HVAC Cleaning, Lead Remediation, and Microbial Correction	Amended to extend contract through 08/31/2025
A-189(5)_178448	Asbestos Abatement, HVAC Cleaning, Lead Remediation, and Microbial Correction	Amended to extend contract through 08/31/2025
A-189(5)_178450	Asbestos Abatement, HVAC Cleaning, Lead Remediation, and Microbial Correction	Amended to extend contract through 08/31/2025
A-189(5)_178451	Asbestos Abatement, HVAC Cleaning, Lead Remediation, and Microbial Correction	Amended to extend contract through 08/31/2025
A-191(5)_214077	Ammunition, Riot Control Munitions Equipment and Supplies	Amended to extend contract through 06/30/2026; product list update
A-203(5)_152126	Audio-Visual Products – Sales, Services, and Rental	Amended to extend contract through 12/31/2025
A-203(5)_152127	Audio-Visual Products – Sales, Services, and Rental	Amended to extend contract through 12/31/2025
A-203(5)_152128	Audio-Visual Products – Sales, Services, and Rental	Amended to extend contract through 12/31/2025
A-203(5)_152129	Audio-Visual Products – Sales, Services, and Rental	Amended to extend contract through 12/31/2025
A-203(5)_199810	Audio-Visual Products – Sales, Services, and Rental	Amended to extend contract through 12/31/2025
A-263_267666	Upgrade of Automated Weather Observing Systems (AWOS) at Select Minnesota Airports	Contract amended to add additional unit prices
B-298(5)_230078	Bags: Polyethylene	Amended to extend contract through 06/30/2027; price increase and additional items
B-298(5)_241800	Bags: Polyethylene	Amended to extend contract through 06/30/2026
C-1059(5)_232705	Background and Financial Screening Services	Amended to extend contract through 07/31/2028; reduced pricing
C-1059(5)_232713	Background and Financial Screening Services	Amended to extend contract through 07/31/2026; adjusted pricing
C-871(5)_238764	Computer Equipment (Desktops, Laptops, Tablets, Servers, and Storage, including Related Peripherals & Services)	Amended to extend contract through 06/30/2028
C-871(5)_240319	Computer Equipment (Desktops, Laptops, Tablets, Servers, and Storage, including Related Peripherals & Services)	Amended to extend contract through 06/30/2028

C-871(5)_240325	Computer Equipment (Desktops, Laptops, Tablets, Servers, and Storage, including Related Peripherals & Services)	Amended to extend contract through 06/30/2028
C-871(5)_240326	Computer Equipment (Desktops, Laptops, Tablets, Servers, and Storage, including Related Peripherals & Services)	Amended to extend contract through 06/30/2028
D-236(5)_271172	Drug: Instant Drug Disposal Systems	Amended to extend contract through 06/30/2026
E-108(5)_195928	Electric Vehicle Supply Equipment (EVSE)	Amended to extend contract through 06/30/2026
E-108(5)_195941	Electric Vehicle Supply Equipment (EVSE)	Amended to extend contract through 06/30/2026; price schedule update
E-108(5)_195956	Electric Vehicle Supply Equipment (EVSE)	Amended to extend contract through 06/30/2026; price schedule update
E-108(5)_195960	Electric Vehicle Supply Equipment (EVSE)	Amended to extend contract through 06/30/2026; price schedule update
E-108(5)_195964	Electric Vehicle Supply Equipment (EVSE)	Amended to extend contract through 06/30/2026
E-108(5)_213552	Electric Vehicle Supply Equipment (EVSE)	Amended to extend contract through 06/30/2026
E-132(5)_224792	Electric Bicycles and Related Accessories	Amended to extend contract through 03/31/2026
E-132(5)_224936	Electric Bicycles and Related Accessories	Amended to extend contract through 03/31/2026
F-490_258591	Guns, Pistols, Rifles and Acc-DPS MSP, DNR, BCA, Met Council, Military Affairs, and Doc Only	Contract amended to add new item for DPS
F-490_258591	Guns, Pistols, Rifles and Acc-DPS MSP, DNR, BCA, Met Council, Military Affairs, and Doc Only	Contract amended to add new item for DPS
F-515_169963	Food Service: Minnesota DHS Programs	Amended to extend contract through 12/31/2025
F-523_126995	Food Service: Capitol Complex Area	Amended to extend contract through 06/30/2026; price increase for eggs and credit card fee language
F-567_206768	National Guard Fire Alarm Monitoring	Contract amended to add cell unit modules to three locations in Southern Region
H-99_185560	Ballistic Helmets, Body Armor, Communication Devices, Equipment and Accessories	Contract amended to add two (2) United Shield International shields
K-38_232806	Kits: xTAG™ Cystic Fibrosis consumables	Amended to extend contract through 06/30/2027

L-338_214120	Loop Detector Replace in 9 Metro Counties - MNDOT Only	Amended to extend contract through 06/30/2026
L-427_250456	Audit Engagement Software (OSA only)	Amended to extend contract through 08/31/2025 to establish new contract
M-578_232825	Maintenance and repairs on air and water chillers at the St. Peter Regional Treatment Center (RTC)	Amended to extend contract through 08/31/2026
M-589_213213	Building Automation System (BAS) Maintenance and Repair at The MN Department of Corrections (DOC) Lino Lakes Location Only	Amended to extend contract through 06/30/2026
M-595_237009	Repair and Preventative Maintenance on Commercial Cooking, Refrigeration, and Cooling Equipment for Minnesota Department of Veterans Affairs (MDVA)	Amended to extend contract through 09/30/2026
M-597(5)_254021	Storm Drainage Infrastructure Maintenance and Repair	Amended to extend contract through 07/31/2027
M-597(5)_254022	Storm Drainage Infrastructure Maintenance and Repair	Amended to extend contract through 07/31/2027
N-18_225654	Nets: Lake Survey Fish Nets for the Minnesota Department of Natural Resources (Only)	Contract amended to add a new item
P-706_229743	Prepress Services: Minnesota Conservation Volunteer Magazine for DNR	Amended to extend contract through 06/30/2026
P-706_229744	Printing Services: Minnesota Conservation Volunteer Magazine for DNR	Amended to extend contract through 06/30/2026
P-719(5)_249864	Painting Services - 87 Counties	Amended to extend contract through 06/30/2027
P-719(5)_249865	Painting Services - 87 Counties	Amended to extend contract through 06/30/2027
P-719(5)_249866	Painting Services - 87 Counties	Amended to extend contract through 06/30/2027
P-719(5)_249867	Painting Services - 87 Counties	Amended to extend contract through 06/30/2027; revised pricing
P-719(5)_249868	Painting Services - 87 Counties	Amended to extend contract through 06/30/2027; revised pricing
P-885(5)_253460	Paper: Continuous Roll Stock	Contract amended to update to insurance
P-949(5)_218090	Park and Playground Equipment and Installation	Contract amended to update supplier price list
P-975_196268	Printing and Fulfillment Services (OHE)	Contract amended to add 2 items
R-674_179189df	Rubbish Disposal: MSOP Moose Lake	Amended to extend contract through 07/31/2025

R-681(5)_228853	Commercial Vehicle Repair Parts: Navistar-International Truck Parts	Contract amended to update price files
R-681(5)_243093	Commercial Vehicle Repair Parts: Navistar International Truck Parts	Contract amended to update price files
R-695(5)_232444	Radar Vehicle Sensing Devices	Amended to extend contract through 07/31/2026
R-695(5)_232445	Radar Vehicle Sensing Devices	Amended to extend contract through 07/31/2026
R-708_210152	Rubbish Disposal: MN Correctional Stillwater Facility	Amended to extend contract through 08/31/2025
R-715(5)_230392	Autobody and Mechanical Vehicle Repairs	Amended to extend contract through 06/30/2026
R-715(5)_230393	Autobody and Mechanical Vehicle Repairs	Amended to extend contract through 06/30/2026
R-715(5)_230394	Autobody and Mechanical Vehicle Repairs	Amended to extend contract through 06/30/2026
R-715(5)_230395	Autobody and Mechanical Vehicle Repairs	Amended to extend contract through 06/30/2026
R-715(5)_230397	Autobody and Mechanical Vehicle Repairs	Amended to extend contract through 06/30/2026; updated price schedule
R-715(5)_234785	Autobody and Mechanical Vehicle Repairs	Amended to extend contract through 06/30/2026
S-1035(5)_240513	Specialty Lab Equipment and Service	Amended to extend contract through 11/30/2026; add required service plans
S-1106_227623	Television Service – Minnesota Veterans Homes (Preston, Bemidji, & Montevideo Only	Amended to extend contract through 04/30/2026; service rate increase
S-792(5)_214266	Lab Sampling and Analysis	Amended to extend contract through 06/30/2026
S-792(5)_214287	Lab Sampling and Analysis	Amended to extend contract through 6/30/2026; updated pricing
S-792(5)_214288	Lab Sampling and Analysis	Amended to extend contract through 6/30/2026; updated pricing
S-792(5)_214289	Lab Sampling and Analysis	Amended to extend contract through 06/30/2026
S-792(5)_214290	Lab Sampling and Analysis	Amended to extend contract through 06/30/2026
S-792(5)_214291	Lab Sampling and Analysis	Amended to extend contract through 06/30/2026
S-792(5)_214291	Lab Sampling and Analysis	Contract amended to add service to Pace Lab Duluth location

S-792(5)_214293	Lab Sampling and Analysis	Amended to extend contract through 6/30/2026; updated price schedules
S-792(5)_236777	Lab Sampling and Analysis	Amended to extend contract through 06/30/2026
S-792(5)_245342	Lab Sampling and Analysis	Amended to extend contract through 6/30/2026; updated pricing
S-884(5)_229395	Service: Sign Language Interpreting and CART Services	Amended to extend contract through 07/31/2027
S-884(5)_229408	Service: Sign Language Interpreting and CART Services	Amended to extend contract through 07/31/2027; updated price schedule
S-884(5)_229415	Service: Sign Language Interpreting and CART Services	Amended to extend contract through 07/31/2027
S-884(5)_230716	Service: Sign Language Interpreting and CART Services	Amended to extend contract through 07/31/2027
S-884(5)_261951	Service: Sign Language Interpreting and CART Services	Amended to extend contract through 07/31/2027
T-586(5)_195971	Tree Marking Ink, Paint, and Related products	Amended to extend contract through 06/30/2026; modify the price schedule
T-639(5)_144047	Traffic Signal Controllers and Peripheral Equipment	Amended to extend contract through 09/30/2025
T-639(5)_144048	Traffic Signal Controllers and Peripheral Equipment	Amended to extend contract through 09/30/2025
T-639(5)_144049	Traffic Signal Controllers and Peripheral Equipment	Amended to extend contract through 09/30/2025
T-639(5)_239895	Traffic Signal Controllers and Peripheral Equipment	Amended to extend contract through 09/30/2025
T-642(5)_258521	Chevrolet/GMC Pickup Trucks: Medium and Light Duty	Amended to extend contract through 07/31/2026; add MY26 pickup trucks
T-642(5)_258623	Chevrolet/GMC Pickup Trucks: Medium and Light Duty	Amended to extend contract through 07/31/2026; add MY26 pickup trucks
T-642(5)_258628	Chevrolet/GMC Pickup Trucks: Medium and Light Duty	Amended to extend contract through 07/31/2026; add MY26 pickup trucks
T-653(5)_260512	Telecom: Network Equipment, Maintenance & Support	Contract amended to add resellers
T-700(5)_166706	DHS Telephone Equipment Distribution (TED) Program	Amended to extend contract through 09/30/2025
T-740(5)_247343	Tires: Automobile, Police And Passenger, Light, And Heavy Duty Trucks, Trailer And Tractor (Tires, Tubes And Related Services)	Contract amended to update list price

T-740(5)_247343	Tires: Automobile, Police And Passenger, Light, And Heavy Duty Trucks, Trailer And Tractor (Tires, Tubes And Related Services)	Contract amended to update authorized dealer listing
T-740(5)_250618	Tires: Automobile, Police And Passenger, Light, And Heavy Duty Trucks, Trailer And Tractor (Tires, Tubes And Related Services)	Contract amended to update list price
T-757(5)_240311	Professional Grade Tools and Diagnostic Equipment	Amended to extend contract per NASPO Terms through 10/11/2026
T-757(5)_244406	Professional Grade Tools and Diagnostic Equipment	Amended to extend contract per NASPO Terms through 10/11/2026
T-759_56423	Telecom: Intrado Viper 911 Sys-State Patrol (DPS Only)	Amended to extend contract through 04/30/2026; service rate increase
U-134_213745	Uniforms Rental and Laundry Service for MnDOT Metro District Mechanics and Herbicide Personnel	Amended to extend contract through 06/30/2027; updated items selection, price increases
U-137_230927	Uniforms Rental and Laundry Service for MNDOT Mechanics, Herbicide and Road Maintenance Personnel (Excludes MNDOT Metro District)	Amended to extend contract through 06/30/2027; updated items selection, price increases
U-94_225257	Uniforms, Duty Gear and Accessories for the Minnesota Department of Corrections (DOC)	Amended to extend contract through 07/31/2026; added items
W-131_215803	Window Washing for Facilities Management Only	Amended to extend contract through 06/30/2026
W-131_215803	Window Washing for Facilities Management Only	Contract amended to add Blaine location with specific pricing
W-192(5)_215479	Waste Disposal: Infectious (Biomedical) Waste Disposal	Amended to extend contract through 07/31/2026
W-218(5)_177046	Weather: Automated Observation Station Systems, Parts & Services	Amended to extend contract through 05/31/2026
W-218(5)_211322	Weather: Automated Observation Station Systems, Parts & Services	Amended to extend contract through 05/31/2026
OTB_260032	Micro Bird Bus	Amended to extend contract through 07/31/2026; purchased additional 2024 Micro Bird Bus
OTB_268661	Emergency Communications Center Workstations	Contract amended to update price schedule

4. Contracts Eliminated – July 2025

Contract #/ Release #/ PO #	Contract Title	Reason for Elimination
M-586_172409	UPS Unit Installation, Maintenance and Repair at the Minnesota Pollution Control Agency (MPCA) Building	Services covered in U-122 Battery Systems UPS system maintenance, emergency repairs, and inspection for specific state agencies and buildings

5. Contracts Due to Expire in Seven Months

List of Contracts Due to Expire in Seven Months		
RELEASE	EXPIRES	TITLE
C-1180	3/31/2026	2025 & 2026 BCA INVESTIGATIONS IN-SERVICE TRAINING CONFERENCE (DPS ONLY)
T-632(5)	3/31/2026	AFTERMARKET ATTACHMENTS
A-239(5)	3/31/2026	AGGREGATES AND SAND DELIVERED FOR STOCKPILE
S-997	3/31/2026	AUCTIONEERING SERVICE FOR THE DEPARTMENT OF ADMINISTRATION, FLEET AND SURPLUS SERVICES (FSS) ONLY
A-260(5)	3/31/2026	BEHAVIORAL ART AND INSTALLATION
W-200(5)	3/31/2026	BIOHAZARDOUS WASTE CLEANUP
C-720(5)	3/31/2026	CONCENTRATE (LIQUID/FROZEN) COFFEE, HOT CHOCOLATE AND DISPENSING EQUIPMENT
C-1173	3/31/2026	CONCESSIONAIR SERVICES FOR WILD RIVER AND INTERSTATE STATE PARKS, DNR ONLY
C-448(5)	3/31/2026	CONCRETE PAVING AND REPAIR - SMALL SCALE
E-132(5)	3/31/2026	ELECTRIC BICYCLES AND RELATED ACCESSORIES
F-361(5)	3/31/2026	FENCING MATERIALS: DELIVERY, INSTALLATION, SNOW FENCE
F-359(5)	3/31/2026	FILTERS: HEATING AND AIR CONDITIONING
H-79(5)	3/31/2026	HAZ MAT: RECYCLE/MGMT OF FLOURESCENT LAMP, LAMP BALLAST AND MERCURY CONTAINING MATERIALS
P-993	3/31/2026	HUNTING AND TRAPPING AND WATERFOWL REGULATION BOOKS
T-794(5)	3/31/2026	INTERNET BASED TRAINING FOR MN LAW ENFORCEMENT OFFICERS
J-426	3/31/2026	JANITORIAL SERVICES: MNDOT DISTRICT 1 VIRGINIA HQ
M-468	3/31/2026	MAINTENANCE & REPAIRS FOR CHILLERS -- AMRTC ONLY
M-547	3/31/2026	MAINTENANCE AND REPAIRS OF GENERATORS, MILITARY AFFAIRS ONLY
W-208(5)	3/31/2026	MGT/FOOD WASTE/GARBAGE-FED LIVESTOCK (MCF)
W-219	3/31/2026	MILITARY AFFAIRS WASTE AND RECYCLING
N-18	3/31/2026	NETS: LAKE SURVEY FISH NETS (DNR)
O-69(5)	3/31/2026	OIL CHANGES & LUBRICATION SERVICES
O-87	3/31/2026	OPERATION OF CLOSED LANDFILLS - LEACHATE
P-1002	3/31/2026	PASSIVE INTEGRATED TRANSPONDER PIT TAG SYSTEM AND SUPPLIES
V-21(5)	3/31/2026	PRINT: VITAL RECORDS BASE STOCK, BANKNOTE PAPER
P-956	3/14/2026	PRINTING FUFILLMENT AND WAREHOUSING FOR MSRS
R-651(5)	3/31/2026	RADIO COMMUNICATION EQUIPMENT (VHF/UHF & 800 MHZ)
S-970	3/31/2026	SECURITY GUARD SERVICES: STATEWIDE
S-917(5)	3/31/2026	SHELVING-MOBILE TRACK FURNISH & INSTALLATION
S-1000	3/31/2026	STOCKING FISH (WALLEYE FINGERLINGS AND TIGER MUSKIE) TO MN LAKES - DNR ONLY
T-675	3/31/2026	TICKET DESTRUCTION/RECYCLING - LOTTERY ONLY
T-799	3/31/2026	TREE SEEDLING LIFTING AND PLANTING SERVICES MNDNR
S-1061	3/31/2026	TV SERVICE: MINNESOTA CORRECTIONAL FACILITIES
U-123	3/31/2026	UNIFORMS AND ACCESSORIES FOR THE MINNESOTA SEX OFFENDER PROGRAM (MSOP)

U-135	3/31/2026	UNMANNED AERIAL SYSTEM - MINNESOTA STATE PATROL ONLY
V-57	3/31/2026	VENDING MACHINE RENTAL, PRODUCTS & SERVICES AT MDVA
W-221	3/31/2026	WASTE DISPOSAL SERVICES FOR MN AIR NATIONAL GUARD
W-212(5)	3/31/2026	WASTE RECYCLING CONTAINERS AND SORT STATIONS
W-226	3/31/2026	WEATHER STATION COMPONENTS

6. Office of State Procurement Contacts

Acquisition Managers

Buyer Line Area/Section	Contact	Telephone	Email Address
Enterprise Acquisitions Manager	Luke Jannett	651-201-2446	luke.jannett@state.mn.us
Heavy Equipment	Dustin Burns	651-201-2441	dustin.burns@state.mn.us
Info Tech - Hardware/Commercial Off- the-Shelf Software	Andy Doran	651-201-2459	andy.doran@state.mn.us
Building Construction and Building Services/Trades	Mary Nelson	651-201-2439	mary.l.nelson@state.mn.us
Goods and General Services	Justin Patrick	651-201-2436	justin.patrick@state.mn.us

Additional Contacts

Name	Phone	Email
Office of State Procurement (OSP) Help Line	651-296-2600	OSPHelp.Line@state.mn.us
Fax - 112 Administration Building	651-297-3996	
SWIFT Procurement Help Desk	651-201-8100	
MN Relay Services (for callers with hearing or speech device)	711 or 800-627-3529	