

AUDITING SERVICES MASTER CONTRACT PROGRAM
Work Order Engagement Request
Master Contract T-Number: 26AAS

NOTICE: This Engagement Request does not obligate its issuer to award a Work Order Contract or complete the project or engagement and the issuer reserves its right to cancel the proposed transaction if it is considered to be in its best interest.

Issuer: _____

Agency Contact Name: _____

Agency Contact E-mail: _____

Agency Contact Telephone: _____

Project or Engagement Title: _____

Anticipated Submission Date (to contractor): _____

Special Contact Instructions (if applicable): _____

Estimated Start Date: _____ Estimated End Date: _____

Service Category/Sub-Category: _____

Proposed Contractor: _____

Project/Engagement Description (provide overview or scope of work):

INSTRUCTIONS TO CONTRACTOR: Contractor shall contact the above agency or CPV member contact person within _____ business days of receipt of this Engagement Request.