

**Capitol Art Exhibit Advisory Committee (CAEAC):**  
**Mar. 27 Call for Proposals (CFP) Subcommittee Mtg. [VIRTUAL]**  
Thursday, Mar. 27, 2025  
11am-12:30pm

**VIRTUAL Meeting Access**

- Public access: [Zoom link](#)
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**AGENDA**

- Call to Order
- Review of Agenda
- Review of Minutes
  - 2025\_03\_19\_CAEAC\_CFP\_Subcommittee\_Minutes\_DRAFT
- Review 2027 Call for Proposal DRAFT
  - 2027\_Call\_for\_Proposal\_DRAFT
- Closing notes / next steps
  - Next CAEAC meetings:
    - Apr. 22, 2025: 12-1pm [for review of CFP document]
    - May 19, 2025: 11am-1pm
- Adjourn

**Attachments:**

- 2025\_03\_19\_CAEAC\_CFP\_Subcommittee\_Minutes\_DRAFT
- 2027\_Call\_for\_Proposal\_DRAFT

**MINUTES Capitol Art Exhibit Advisory Committee (CAEAC):  
Mar. 19 Call for Proposals (CFP) Subcommittee Mtg. [VIRTUAL]**

Thursday, Mar. 27, 2025 10-11:30am

[meeting was held virtually]

**Present:** Gretchen Funk, Sue Gens, Mara Hanel, Ben Owen, Brenda Raney, Lindsey Rulon-Miller

**MINUTES**

- Call to Order
- Review of Agenda
- Review of Minutes
  - 2025\_03\_19\_CAEAC\_CFP\_Subcommittee\_Minutes\_DRAFT
- Review 2027 Call for Proposal DRAFT
  - *Edits and comments reviewed page by page; goal of streamlining and simplifying*
  - *Conversation of reviewing websites or social sites, is it allowed?*
    - *Gens mentions it may be useful to have; proposed leaving it “as applicable” for accessibility reasons*
  - *Discussed moving criteria 1C to the demographic section of the form to prevent duplication of information*
    - *Suggestion adding text box for “anything else about demographics” for open ended response*
  - *Scoring guide, reviewed one by one*
    - *1C to be removed from grid; new indicators of 1D and 1E were discussed*
    - *Step 2, Review of 2A and 2C*
      - *2A, “not covered by previous exhibits” without a list of them, can the members score on previous work?*
        - *Suggestion to include a document with previous CAEAC artists and exhibits, dates, brief descriptions*
          - *Rulon-Miller will add a list as a resource for the artists and the members of CAEAC*
        - *Suggestion to use Artwork Archive to keep track of shows*
      - *Members agreed to change “Diverse Culture Narrative” to “Minnesota Stories”*
      - *Suggestion to rename 2C, “Overall Impact of the Exhibition”*
- Closing notes / next steps:
  - *Members encouraged to read through the next version prior to April 2, 2025*
  - *Members recommend 4 weeks to review applications*
- Next CAEAC meetings:
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**Attachments:**

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