

**Capitol Art Exhibit Advisory Committee (CAEAC):**  
**Jan. 30 Call for Proposals (CFP) Subcommittee Mtg. [VIRTUAL]**  
Thursday, Jan. 30, 2025  
2:30-4pm

**VIRTUAL Meeting Access**

- Public access: [Zoom link](#)
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**AGENDA**

- Call to Order
- Review of Agenda
- CAEAC Updated Scoring Guide / Review DRAFT
  - CAEAC\_Scoring\_Guide\_Step1\_Step2\_DRAFT
- Revisit the Call for Proposals DRAFTS
  - DRAFT: 2027 CAEAC Call for Proposals Form
  - DRAFT: 2027 CAEAC Call for Proposals Notice
- Prepare for Feb. 24 CAEAC Subcommittee Mtg.
- Closing notes / next steps
- Adjourn

**Attachments:**

- 24\_11\_04\_UPDATED\_2027\_CAEAC\_Call\_for\_Proposals\_Form\_DRAFT
- 24\_11\_04\_UPDATED\_2027\_Call\_for\_Proposals\_Notice\_DRAFT
- CAEAC\_Scoring\_Guide\_Step1\_Step2\_DRAFT

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Jan. 30 Call for Proposals (CFP) Subcommittee Mtg. [VIRTUAL]

Thursday, Jan. 30, 2025 2:30-4pm

[meeting was held virtually]

**Present:** Gretchen Funk, Sue Gens, Gita Ghei, Mara Hanel, Lindsey Rulon-Miller

**MINUTES:**

- Call to Order
- Review of Agenda
- CAEAC Updated Scoring Guide / Review DRAFT
  - *1B will be updated to correct statute language, as well as other documents*
  - *Discussion of criteria having various weights. Will be brought to larger committee*
  - *The word accessibility will be replaced with engagement across documents to reduce confusion*
  - *For questions regarding installation and show layout, the subcommittee suggests sending artists a video tour of space*
  - *Artist resource list from Arts Organizations may be noted on form*
  - *Subcommittee suggests artists see the document, and how they will be scored*
- CAEAC\_Scoring\_Guide\_Step1\_Step2\_DRAFT
- Revisit the Call for Proposals DRAFTS
  - *Subcommittee did not review this agenda topic*
- DRAFT: 2027 CAEAC Call for Proposals Form
  - *Subcommittee did not review this agenda topic*
- DRAFT: 2027 CAEAC Call for Proposals Notice
  - *Subcommittee did not review this agenda topic*
- Prepare for Feb. 24 CAEAC Subcommittee Mtg.
  - *Updated version will be presented by Gita Ghei and Mara Hanel*
  - *CAEAC larger committee questions:*
    - *How many artists should go onto step 2?*
    - *Should the judging criteria have various weights, or be consistent in numeric value*
- Closing notes / next steps
  - *Note all updates will be transferred to final form and packet sent to larger committee by Feb. 14, prior to the CAEAC general meeting Monday, Feb. 24, 11:00am*
- Adjourn

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