

**Capitol Art Exhibit Advisory Committee (CAEAC):
April 29 Funding Subcommittee Mtg. [VIRTUAL]**

Monday, April 29, 2024

9:00 - 10:30 am

VIRTUAL Meeting Access

- Committee member access: via direct Zoom link (emailed)
 - Public access: [Zoom link](#)
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AGENDA

- Call to Order
 - **[Note:** This is an informational meeting, there will not be a quorum; no action will be taken]
- Review of Agenda
- Review motion/subcommittee formation from Feb. 26 meeting:
 - *Establish a subcommittee to address questions regarding funding as it relates to the language in the statute, in addition to timelines for funding cycles.*
- Discussion:
 - CAEAC Statute 15B.36 language / overview of responsibilities (*MNHS / Admin.*)
 - Current exhibit schedule budget needs (*MNHS*)
 - Review timelines and funding cycles (*Subcommittee*)
- Closing notes / next steps
- Adjourn

**Capitol Art Exhibit Advisory Committee (CAEAC):
April 29 Funding Subcommittee Mtg. [VIRTUAL]**

Monday, April 29, 2024

9:00 - 10:30 am

Attendees: Jimmy Longoria, Gita Ghei, Jessi Held, Cecily Marcus, Lindsey Dyer

MINUTES

- Call to Order
- Review of Agenda
- Review motion/subcommittee formation from Feb. 26 meeting:
 - *Establish a subcommittee to **address questions regarding funding as it relates to the language in the statute, in addition to timelines for funding cycles.***
- Discussion:
 - CAEAC Statute 15B.36 language / overview of responsibilities (MNHS / Admin.)
 - *Applicable statutes were reviewed:*
 - [MN Statute 15B.36](#): Capitol Art Exhibit Advisory Committee
 - [MN Statute 15B.32](#): State Capitol Preservation Commission
 - *Dyer/Held will collaborate on a flowchart for funding, roles, and responsibilities to share at upcoming committee meeting*
 - Current exhibit schedule budget needs (MNHS)
 - *MNHS shared single-exhibit funding support, consisting of: support for opening reception (catering, promotional materials, installation costs, deinstall costs)*
 - *Subcommittee developed a preliminary list of auxiliary costs that artists may need to consider when developing their budget*
 - *Preliminary list: travel, per diem, lodging, supplies, labor, child care*
 - Review timelines and funding cycles (Subcommittee)
 - *Discussed real-time opportunities for artist support, including options with the regional arts councils*
 - *Discussed creating a list of grant/funding opportunities that are currently available, and consider developing communication pipelines between the regional art councils and the CAEAC exhibit schedule*
 - *Discussed budget support/coaching from the CAEAC members, potentially a role for the Funding Subcommittee*
 - *Discussed the creation of budget recommendation worksheet/attachment for the incoming artists to consider, either before or after they are selected*
- Closing notes / next steps
 - *Prepare a summary to share out at the next CAEAC meeting:*
 - *Dyer/Held will share flowchart*
 - *Longoria/Ghei will share preliminary recommendations*

- *Next CAEAC mtg.: Monday, May 20, 2024 - 11am-1pm*
- Adjourn