

Project Name: Minnesota Health Insurance Exchange Project
Risk Register



ID	Name (Root Cause)	Risk Description (Event)	Impact	Category	Prob	Impact	Score	Mitigation Strategy - Resolution	Mitigation Due Date	Risk Owner	RRP Comp	Status	Trd
1	Limited Requirements Defined	Incomplete requirements were identified in the RFP and Exhibits (See Risk 7.)	Greater possibility of gaps in functionality Greater possibility of missing State specific functionality Greater possibility of "Scope Creep" Greater possibility of delay in finalizing requirements Greater possibility of rework in subsequent phases	Business Requirements	5	4	20	MAXIMUS will begin conducting the detailed BA sessions 09/20/2012. Additional requirements will be gathered in those sessions and documented in subsequent versions of the Requirements Validation Documentation. A schedule of future Business Architecture and Technical sessions is being developed. State will provide closure and decisions regarding requirements and system scope.	9/18/2012	Benni DeMarco	Yes	Resolved	↔
2	Multiple Rules Engine	Since there are various vendor products (IBM/Curam, Connecture) each with its own rules engines, it is not clear which rules engine takes precedence.	Potential duplication of rules or conflicting rules that lead to different outcomes.	Technology	3	4	12	EngagePoint will provide and explanation of how to mitigate this risk. (See Risk Response Plan for resolution.)	9/18/2012	Madhu Prodval	Yes	Resolved	↔
3	Technical Infrastructure Product Integration	Difficulty integrating to States end-to-end Infrastructure.	Potential difficulty integrating new technology into existing infrastructure.	Technology	4	4	16	Work with the State to define infrastructure requirements and ensure we are providing any necessary information to the MN-IT staff.		Pawan Gautam	No	Identified	↔
4	Communication between Multiple Vendors and Multiple State Agencies	Going through hierarchical reporting structure will impact real time decision making.	Potential bottlenecks in document reviews and decision making may affect task completion according to the Project Schedule.	Communications	4	4	16	Identifying a Point-of-Contact for each functional area from vendor and state to eliminate bottlenecks.	9/18/2012	Benni DeMarco	Yes	Identified	↓
5	Single Points-of-Contacts (Key Personnel)	State functional POC's may have competing priorities that will hinder their ability to respond in a timely manner.	Secondary Risk - Related to Risk 6	Communications	4	4	16	Identifying multiple Points-of-Contact for each functional area from vendor and state to eliminate bottlenecks.	9/18/2012	Benni DeMarco	Yes	Identified	↓
6	Procurement Process	Delays in procurement process may negatively impact project schedule.	Inability to acquire resources in a timely manner may negatively impact related activities in the Project Schedule.	Procurement	2	5	10	Add lead time as early as possible. Evaluate procurement requirements during the change order process. Make sure Commerce procurement staff are engaged in the PO development process.	9/18/2012	Pawan Gautam	No	Identified	↓

