

Partners in Policymaking Employment Course: Module 3: Marketing Yourself >> When and How to Disclose a Disability

Worksheet #9: WEEKLY ACTION PLAN.

My Name: _____

Today's Date: _____

Action Plan for the Week of: _____

What I'm going to do this week:

- 1.
- 2.
- 3.

Who I'm going to talk to this week (name, company, contact information):

Name	Contact Information	Company	Notes
1.			
2.			
3.			
4.			

What I'm going to talk to them about:

- 1.
- 2.
- 3.

What I'm going to give them:

- Cover Letter
- Résumé
- Job Application
- Portfolio
- Other

What I've learned this week:

