
Sample Participation Agreement

This agreement is between _____ (the Partners participant), Government Training Services (GTS), and the Partners in Policymaking® program.

- 1) Under this agreement, the Partners participant agrees to:
 - a) Participate in **ALL** eight (8) two-day weekend Partners in Policymaking® training sessions;
 - b) **NOT** invite spouses, other family members, guests, or other non-Partners participants to attend the weekend training sessions; and
 - c) Comply with all policies related to drugs, alcohol and sexual harassment (as defined in the enclosed Disciplined Business Conduct Guidelines).
- 2) In consideration of the above, GTS agrees to the following:
 - a) Reimburse approved travel costs to and from weekend training sessions (mileage is reimbursed at the rate of \$0.44 ½ /mile);
 - b) Provide lodging on a **double occupancy basis** as needed;
 - c) Reimburse up to \$192 per weekend session for respite services, personal assistant services, and child care services as needed by Partners Participant; and
 - d) Process all reimbursement payments within 30 days of receipt.
- 3) The Partners in Policymaking® leadership training program will:
 - a) Provide face-to-face best practices and state-of-the-art information available from national experts in the field of developmental disabilities;
 - b) Provide reading materials, suggestions and resources to familiarize participants with a wide range of topics related to developmental disabilities and with information specific to identified areas of interest; and
 - c) Provide role play and direct experiences to assist participants in their abilities to influence public policy at the local, state and federal levels.
- 4) This agreement will be in effect from September 22, 2006 through May 19, 2007.

**Partners in Policymaking®
Class 24 Participant**

**Government Training Services
Representative**

Signature

Signature

Date

Date