

MEMORANDUM

March 22, 1966

To: M. E. Krafve, Assistant Superintendent
Dr. Thorsten Smith, Clinical Director

From: Delbert E. Knack, Director of Educational Programs

Re: Report on School Progress

I. School Population: During February, 1966 the school enrollment reached an all-time high of 292 students. Due to the leaving of our "home-bound" instructor by the end of the month our enrollment dropped to 264. Compared to one year ago this amounts to some 17 less (however class maximums this year are no more than 10 while a year ago they were 15). The disappointing feature of this cut back is that the 22 students dropped constituted a group needing service on a one-to-one basis (multiply handicapped and unable to attend the Central School program). This new home-bounding program which had shown recognizable progress to date had to be temporarily discontinued. Due to the leaving of Mr. Koski, Pre-Vocational instructor, we will have to discontinue four (4) one-hour classes of approximately 30 students (total) or retrench on the basis of programming these classes for 2½ hours daily once a week. Again we are studying the possibility of realigning our classes so as to program those above M.A. 5 years or convert to the 1 period (2½ hours) a week alternate plan. It's very unlikely that at this time of the school year we will recruit a suitable replacement for either Mrs. Carlstrom or Mr. Koski. We are recruiting, but in all likelihood will obtain teachers for the coming school year, 1966-67, but not this school year anymore.

II. Staff: Mrs. Carlstrom, our "home-bounding", instructor left our staff the latter part of February and moved to Hawaii; as a result 25 students were left without her services. Mr. Koski will terminate services with FSSH by March 29 and be transferred to the Cambridge State School and Hospital as an instructional supervisor. Presently Miss Heyer is hospitalized for at least a 3 to 4 weeks period. We are re-scheduling both Ruthenbeck's and Koski's classes and will drop Heyer's classes temporarily. By the end of the year Mrs. Hjertstedt will be leaving us and there is a possibility that Mr. Ruehling may leave our service (undecided). The position of Speech Therapist still remains vacant. A Miss Holt, post-graduate of the University of Wisconsin, still remains interested (after the June sessions). All colleges, plus Civil Service, have been alerted to the vacancies and position openings.

During the past quarter Mr. Ruthenbeck and Mr. Rappe have taken course work on campus at Mankato State College for graduate credit. The same two, plus Mrs. Davis and Mrs. Perala, will take courses on-campus this spring quarter - for graduate credit.

Off-campus courses are still being offered here at FSSH. Presently "Principles of Guidance" is being offered and "Speech Correction" will begin March 31.

III. Programming:

A. Pre-Vocational Training is being expanded through the inclusion of newer materials and equipment. A manual is presently being completed. A demonstration session was held Friday, February 25 (Koh, Madow, Roach,

Krafve, Streufert, Welsant and our staff).

Much more planning and "brain-storming" must be done before any definite programs can be established. It remains to be seen what effect Federal grants and staff will have on future planned programs. The "greenhouse" project is yet to be changed to establish a firmer justification for submission to Central Office. We realized two positive results of this meeting, namely, 1) sharing with others our plans and objectives towards total team planning, and 2) expansion and extension of established programs to include both male and female, plus younger students.

- B. Music: Organ programming is now in operation for 50 residents, both school and adult. Two volunteers are assisting Mr. Ruehling in this program. The maximum has been reached as far as scheduling the two (2) organs is concerned. The problem we recognize is that one of the two organs, which is on loan, will be withdrawn and this means cut-back. Thought, also, has been given to what becomes of this program if Mr. Ruehling leaves. We are planning to continue this program, through volunteer services, until such time as a replacement is made.
- C. Phy-Ed.: A complete survey of the physical abilities and deficits has been made on our school population by Mrs. Davis and Mr. Rappe to better access the program. The Physical Fitness Test has been used and the Winona Special Education Section, under the direction of Dr. C. Hopf (Sp.Ed. Winona State College) are collaborating with our staff in setting up a control group for testing and validating our findings. Dr. Koh is assisting us and will keep tab on this research project. Our objective is to discover our weaknesses (in program) and to establish new ways and procedures to rectify same and revitalize existing programs. The test, the first of its kind on a national basis (J.Kennedy Foundation), has proven most useful and offers promise of a better evaluative instrument for Phy.Ed. programming.
- D. General Training: More audio visual equipment is being used in training our severely retarded.
- E. Speech Therapy: Presently Mrs. King, a graduate student in Speech Correction, Mankato State, is carrying out a Practicum on some 100 "trainables" to determine speech disorders. A class of St. Olaf students observed our classes and indicated an interest in providing speech services on a volunteer basis for next year.

Unit Operation: We, the school department, are presently operating out of the Center Unit (with few exceptions in Cedar and Spruce). I would raise the question - "What constitutes the basic team" in Center Unit - when over half, if not 3/4 of the unit, are enrolled in the School? No school representation on the basic unit - by the School or O.T., etc. I believe I was under the impression that the department head or his duly delegated representative was to be a member of said team-or am I wrong? (See memo - March 15, 1966 - to Unit Program Directors).

REPORT ON ACTIVITIES IN PRE VOCATIONAL PROGRAM AT FARIBAULT STATE SCHOOL AND HOSPITAL
(WYLIE HALL - RUTHENBECK - KOSKI)

One of the activities that we have been doing this last month in the Pre-Vocational Program has been to develop standards for the hand dexterity test. When this is complete we then plan to place them in classes with younger children to see if this type of training can be started sooner in the school program.

The blacksmith shop has just completed four dial indicators test sets for us and we are now in the process of developing the procedure for using them with the boys in the Pre-Vocational Program at Wylie Hall. It is hoped that this will give the boys an experience in reading dials in a vocational atmosphere with the final outcome to be a type of training that can be used in vocational situations.

A demonstration was held Friday, Feb, 25 to discuss and explore future programming in this area.

Activities of Daily Living Unit (School)
Wylie Hall

March 4, 1966

The girls in Unit I have shown progress in developing skills in the proper methods used in preparing foods through actual experiences and practice. A group of girls planned, prepared, and served a breakfast to six invited guests. They are planning a luncheon and dinner stressing the Basic Foods in the daily diet.

A volunteer has shown interest in assisting the girls in their good grooming project. They have been studying and practicing methods used in hair grooming and styling. They enjoy working in a realistic environment.

Several girls are busy practicing their homemaking skill by sewing aprons with a treadle sewing machine. These aprons are laundered and ironed by the girls and worn in the cooking classes.

Report on Organ Lessons

Twenty-four boys and twenty-four girls are presently taking lessons. Of the 48 students, 17 are adults. Two volunteers come to help with the teaching. Each volunteer teaches one day per week.

The organ at Osage was used 106 hours and the one at Laurel 93 hours for the month of February. There were 20 scheduled days for practicing and lessons in February. The usage of the organs per day breaks down as follows: Osage 5:18 hrs. per scheduled day - Laurel 4:36 hrs. per scheduled day. According to the trend, I believe these figures will be higher next month.

The possible number of students one organ can cover with the present system of instruction is 25. Each organ has room for one more student. The volunteers are working with the girls while I instruct boys. Enclosed are the schedules presently being used.

/lf

E. Ruehling

End.