

45-SUR-HBW
State Inst-Annex

Annex For Defective Delinquents

BOX B
SAINT CLOUD, MINNESOTA

Special Notice To Relatives And Friends

Correspondence

Patients are permitted to correspond regularly with relatives but may write to and receive letters from friends only by special permission. Patients may write only one letter each week but there is no limit to the number of letters they may receive. All letters to patients must bear the writer's full name, his relationship, and his complete address. All letters are to be addressed directly to the patient in care of Box B, Saint Cloud, Minnesota and are to give his identification number here. In writing the Superintendent about the patient, the patient's full name and number must be given. Snapshots and newspaper clippings may be enclosed in letters. Postcards and greeting cards will be permitted if they give the full name and relationship of the sender.

Magazines And Newspapers

Patients are permitted to receive daily, Sunday, and weekly newspapers and may receive any of the magazines listed on the back of this notice. All magazines and newspapers, including religious papers and pamphlets, must come to the patients directly from the publisher!

Do not subscribe to a Minneapolis or St. Paul daily paper for the patient without first contacting him as he may order one through the institution from the local distributor to be delivered directly to the institution rather than mailed to him.

Comic books may be sent in but we ask that you do not send any other books as we have an ample library for the use of the patients.

Visits

Visits to patients are restricted to those eligible to correspond. Visiting hours are on week days from 10:00 A.M. to 11:30 A.M. and from 1:00 P.M. to 3:30 P.M. Each patient is allowed two visits of one hour each or one visit of two hours per calendar month. Only two persons may see the patient at the time of his visit. **SATURDAY VISITS ARE LIMITED TO ONE HOUR**

Visits are not permitted on Sundays and the following holidays: New Year's, Lincoln's Birthday, Washington's Birthday, Good Friday, Memorial Day, Fourth of July, Labor Day, Columbus Day, Armistice Day, Thanksgiving Day, and Christmas.

Visitors may eat their noon meals here if they wish. A charge of fifty cents is made for each meal furnished visitors. Those who desire a noon meal should plan to be at the institution not later than 12:30 P.M. to go to the dining room with the officer in charge.

Children are not permitted to visit except the patient's own children and his brother and sisters.

Packages, Money, Etc.

Each patient may have sent to him one food package per month plus a package on his birthday and on the following Minnesota holidays: Washington's Birthday, Good Friday, Memorial Day, Fourth of July, Labor Day, Thanksgiving, and Christmas. The patient may also receive a food package at the time of his visits. In all cases food packages should not exceed five pounds in weight and the patient's name and number must be plainly written thereon. The following foods are permitted: shelled nuts, candy, cookies, cakes, pies, fresh or dried fruits of all kinds, sandwiches, cooked chicken or meat (not canned), cheese, and crackers. Patients may not receive nuts in the shell, gum, and canned goods in tin or glass.

The following toilet articles, clothing, etc. are permitted and may be sent to or brought for the patient at any time: sweaters of plain, neutral colors (not striped or checked), plain white T shirts (no colored ones), mittens, gloves, plain colored cotton or woolen socks, cotton or woolen underwear, handkerchiefs, garters, belts, warp, yarn, toothbrushes, hairbrushes, combs, safety razors and blades, shaving soap, toilet soap, pens other than ball point, pencils, tobacco, cigars, cigarettes, pipes, pipe filters and cleaners, notebooks, notebook paper, jackets, games other than playing cards or dice, and photographs in paper frames or unframed. Patients may not receive the following items: ball point pens, shoes, medicine or salves of any kind, musical instruments, phonographs, phonograph records, glass or metal picture frames, metal articles of any kind, playing cards and dice, shaving tonic, hair tonic, powder, manicure sets, and liquids and pastes of any kind. All watches are subject to approval and must be inexpensive.

Money may be sent to the institution or may be left here at the time of a visit to be placed to the patient's credit but must never be handed to him. Any money sent by mail is to be in the form of a check, bank draft, express or postal money order made payable to H. B. Whittier, Warden rather than to the patient. Do not send cash by mail.

The bringing onto the Institution grounds or handing to patients of any articles of any nature without permission is an offense for which there may be prosecution.

H. B. WHITTIER
Superintendent

OVER

Handwritten signature

1948

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Magazines

Aero Digest	Crossword Puzzle Book	McCalls	Rudder
Alaska Sportsman	Current Digest	Mechanix Illustrated	Saturday Evening Post
All Pets	Current History	Metronome	Sat. Review of Literature
American	Down Beat	Motion Picture	Screen Guide
American Bee Journal	Etude	Motion Picture Herald	Science Digest
American Boy	Facts Digest	Motor Age	Science & Mechanics
American Fruit Grower	Farm & Fireside	Motor Boating	Science & Invention
American Fur Breeder	Financial World	Motorcyclist	Science News Letter
American Home	Field & Stream	National Geographic	Scientific American
American Legion	Football Annual	News Week	Scribners
American Photography	Football Guide	National Sportsman	Sporting News
Architectural Record	Forbes	Open Road For Boys	Sports Afield
Asia	Foreign Service	Outdoors	Sportsman's Review
Atlantic	48	Outdoor Life	Success
Auto Topics	Fur, Fish & Game	Outlook	Successful Farming
Aviation	Golfer Sportsman	Outdoorsman	Sunset
Baker's Helper	Good Housekeeping	Pathfinder	The Artist
Baseball	Harpers	People's Home Journal	The Farmer
Better Homes & Gardens	Hoard's Dairyman	Photoplay	The Musician
Billboard	Holiday	Popular Educator	The Nation
Breeder's Gazette	Hotel Monthly	Popular Mechanix	Time
Capper's Farmer	Hunter, Trader, Trapper	Popular Science Monthly	United States News
Century	House Beautiful	Poultry Journal	What's What in Football
Cinema Arts	Household	Printers Ink	World's Work
Colliers	Illustrated World	Radio Guide	Woman's Home Companion
Country Gentleman	Ladies Home Journal	Reader's Digest	Yachtmans' Guide
Coronet	Labor	Red Book	
Cosmopolitan	Life	Ring	