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- F. This program is available only to those patients or residents on family care status.
- G. Program for service to an AD recipient because the Family Care grant is for services other than basic care costs.
- H. Inspection of the family care home may be waived as the patient or resident is returning to his own home.

VII. PROCEDURES

WHO

DOES WHAT

Superintendent or Designee

1. Determines that a patient or resident should participate in this program.

2. Initiates a Foster Family Care Contract with the patient's or resident's parent(s).

3. Processes like any other Foster Family Care Contract.

4. Arranges for program services to be provided to the patient or resident by a service provider.

Service Provider

5. Bills the parent(s) for services provided.

6. Issues a receipt for payments received.

Parent(s)

7. Keeps a record of receipts received for payment.

Superintendent or Designee

8. Reimburses parent(s) for program services provided, per Foster Family Care Contract, using established accounting procedures.

VIII. REFERENCES

- A. Foster Family Care & Community (Group) Living  
Chapter 06, Section 004, Subject 0001

IX. EXHIBITS

None

Approved:

Technical Approval By:

*Revised procedure 1-6-78*



Administrative Manual

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I. PURPOSE

To establish conditions governing the use of Family Care Funds for purchase of services for patients or residents returning to his own home.

II. APPLICATION

M.I. patients or M.R. residents on Family Care status.

III. POLICY

It is the policy of the Department of Mental Health:

TO PROVIDE FAMILY CARE FUNDS FOR PURCHASE OF SERVICES FOR PATIENTS OR RESIDENTS RETURNING TO HIS OWN HOME.

IV. DESCRIPTION

None

V. DEFINITIONS

None

VI. STANDARDS

- A. The funding source will be through the use of Family Care monies only.
- B. A contract will be written with the parents of the patient or resident as home manager.
- C. Funds may be used for program costs only. No basic care funds (\$5.00 per day) or resident allowance funds (\$.75 per day) are permitted under this program.
- D. The program funds may be used only for the parents to purchase service for their child.
  - 1. Services may be provided in the home by a service provider other than the parents.
  - 2. In a program or outside the home.
- E. Transportation of the patient or resident to a program is a permissible cost whether by contract, common carrier or the parent.
  - 1. Transportation of a service provider to the patients or residents home is an acceptable cost if shown as a part of an in-home.

Approved: \_\_\_\_\_  
Technical Approval By: \_\_\_\_\_