

61-04E-DSV
DHS - Lett + Mess
4 St. Louis - Fairland

December 6, 1961

TO: SUPERINTENDENTS
MENTAL HEALTH EXECUTIVE COUNCIL

FROM: David J. Vail, M.D.
Medical Director

RE: Open Hospital Evaluation Questionnaire

There has been a little confusion and inconsistency in tabulation method. Also I wish to remind you about the change in the Voluntary Admission reporting.

Refer to page 1 of questionnaire form.

In anticipation of Sept., Oct., Nov., report, due December 21,

Section II. Voluntary Admissions.

Note changes, which should be self-evident.

Section III. Therapy.

No. unduplicated patients in individual psychotherapy: self evident

Total No. of man-hours in individual psychotherapy:

Should equal No. of patients x total hours for each

Example: 4 patients, 1 hour weekly for each = 16 man-hours for the month.

No. of unduplicated patients in group therapy: self-evident.

(A patient in psychodrama and remotivation is counted only once).

Total No. man-hours group therapy: Should equal No. of patients x total hours.

Example: 10 patients in remotivation sessions 2 x weekly (hour sessions)

10 patients in psychodrama 1 x weekly (hour sessions)

10 patients in group therapy 1 x weekly (two hour sessions)

Total hours: $10 \times 2 \times 4$ plus $10 \times 1 \times 4$ plus $10 \times 2 \times 4$,
or 200 man-hours

Thus, man-hours of group therapy must exceed by a substantial multiple the number of unduplicated patients.

Section IV. Rehabilitation.

1. No. of hours of organized self-government sessions: self-evident
2. No. of unduplicated patients directly involved: this refers to the patients who actually attend and participate in the self-government sessions.

Open Hospital Evaluation Questionnaire (continued)

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3. Representing _____% of the total patient population. "Representing" here is used in the sense of representative government.

Example: one patient from each of ten hospital wards attends weekly hourly meetings.

Ans. 1: 4 hours

Ans. 2: 10 patients

Ans. 3: 100%

Thus 8 representatives and 2 senators "represent" 100% of Minnesota's population in Congress.

Section V. Volunteer Activities

3. Check mark all that is needed in showing departmental involvement. Number of hours is very helpful but not necessary.

DJV/kg

Hospital _____ Date _____

INSTRUCTIONS

I. Wards - open or closed? See page 2.

As of date in question simply check one and only one box for each ward of your hospital according to this definition:

1. Open. At least the front door is open (i.e., unlocked) eight hours a day or more. Implies a home-like atmosphere: reasonable freedom of movement within ward, i.e., to day rooms, sleeping areas, dining room, bathrooms, etc., and access to leisure-time equipment.
2. Partially open. One or more locked areas within building containing patients in a group, even though front door is open.
3. Closed. Front door locked. N.B.: A ward with locked door is closed, be there ever so many patients on ground privileges.

For predominating patient type use Reitmann classification:

- | | |
|--------------------------|--|
| I. Geriatric Infirm | VI. -A Psychiatric Acute Intensive Treatment |
| II. Geriatric Ambulatory | VI. -B Comprehensive Continued Treatment Group |
| III. Receiving Ward | VI. -C Psychiatric Convalescent |
| IV. Isolation | VI. -D Chronic Regressed |
| V. Medical-Surgical | |

II. Voluntary Admissions. For three-month period just completed indicate total first and re-admissions (not transfer) Excluding sexual psychopath: _____

Senile. Total Adm. _____	No. Voluntary _____	% Voluntary _____
Inebriate. Total Adm. _____	No. Voluntary _____	% Voluntary _____
Mentally ill. Total Adm. _____	No. Voluntary _____	% Voluntary _____

III. Therapy. During calendar month just completed:

No. unduplicated patients in individual psychotherapy _____

Total No. man-hours individual psychotherapy _____

No. unduplicated patients in group therapy (including Psychodrama, Remotivation) _____

Total No. man-hours group therapy _____

IV. Rehabilitation. During calendar month just completed.

1. No. of hours of organized self-government sessions: _____
2. No. of unduplicated patients directly involved: _____
3. Representing _____ % of total patient population

V. Volunteer Activities. During calendar month just completed.

1. No. of unduplicated individual volunteers: _____
2. Total number of hours served: _____
3. Significant volunteer involvement in departments. (Significant defined as regular, organized, several hrs. per week):

Check as appropriate:

Recreation _____	Library _____	Clerical/adm. _____
Canteen _____	Research _____	Direct nursing or personal care _____
Music _____	O.T. _____	Other _____
Religious _____	Social Service _____	

VI. Philosophy. During calendar month just completed, number of formal, organized conferences on Open Hospital philosophy: _____

Date: _____

Faribault State School and Hospital

Name of Ward	Budgeted Total Beds	Predom. Type	As of date in question ward is (check <u>one</u> only)		
			Open	Partially open	Closed
Hosp-1st fl	66				
Hosp-2nd fl	58				
Hosp-3rd fl	49				
Hosp-4th fl	16				
Chippewa	195				
Hillcrest	86				
West	63				
Sioux	73				
Huron	42				
Pawnee	138				
Dakota	120				
Soncca	100				
Elm	113				
Hickory	113				
Maple	110				
Osage	106				
Mohawk	72				
Glen	55				
Lind	55				
Springdale	86				
Grandview	70				
Dairy	26				
Pine	108				
Spruce	108				
Cedar	110				
Birch	100				
Willow	110				
Laurel	59				
Rose	42				
Oaks	130				
Ivy	209				
Iris	64				
Daisy	71				
Holly	115				
Poppy	96				
Fern	195				
Lake Owasso	109				

Total

3438