

Verification of Agency User Access to SWIFT Financials and SEMA4

Agency Name: _____

Agency Chief Financial Officer/Accounting Director

Check the appropriate statement:

- I have reviewed and verified that agency users have the appropriate security role assignments in SWIFT Financials and that compensating controls are in place for users with incompatible access.
- OR
- With the role deletions indicated in the attached document, agency users have the appropriate security role assignments in SWIFT Financials and compensating controls are in place for users with incompatible access.
- OR
- I have reviewed and verified that agency users have the appropriate security role assignments in SWIFT Financials. However, the agency has not yet implemented compensating control procedures for each instance where users of SWIFT Financials have been assigned incompatible security roles, as defined by the December 2012 Conflict Matrix. Rather, the agency has developed a formal plan to ensure that appropriate compensating control procedures will be implemented for all users with incompatible access on or before _____ (date)

_____ Name (please print)	_____ Job Title
_____ Signature	_____ Date

Agency Human Resource Director

Check the appropriate statement:

- I have reviewed and verified that agency users have the appropriate security role assignments in SEMA4 and that compensating controls are in place for users with incompatible access.
- OR
- With the role deletions indicated in the attached document, agency users have the appropriate security role assignments in SEMA4 and compensating controls are in place for users with incompatible access.

_____ Name (please print)	_____ Job Title
_____ Signature	_____ Date

Agency SWIFT Security Administrator

Any security roles identified by financial/accounting director and human resource director have been deleted. I confirm that the agency has completed its review of SWIFT Financials and SEMA4 user security.

_____ Name (please print)	_____ Job Title
_____ Signature	_____ Date

By **February 1, 2013** email completed forms to Sema4.Security@state.mn.us or mail to:
Statewide Systems Security
Minnesota Management & Budget
658 Cedar St.
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