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**Agency Purpose**

The Minnesota Board of Marriage and Family Therapy acts as the official licensure agency for marriage and family therapists. The purpose of the board is to protect the public by ensuring that licensees comply with the board’s rules and practice in a professional, legal and ethical manner per Minnesota Statutes 148B.01 – 148B.39 and Minnesota Rules 5300.0100-0350.

The mission of the board is to protect the public through licensure of qualified professionals and to provide timely and impartial resolution of complaints against licensees by:

- granting licensure to individuals who meet the statutory education, employment, and ethical requirements and who pass both the national and oral examination as required by rule;
- establishing and implementing procedures designed to assure that licensed marriage and family therapists comply with the board's rules;
- reviewing complaints of alleged violations of statutes and rules, holding disciplinary conferences with licensees, and taking legal action to condition, suspend or revoke the licenses of therapists who fail to meet standards;
- studying and investigating the practice of marriage and family therapy within the state in order to improve the standards imposed for the licensing of marriage and family therapists and to improve the procedures and methods used for enforcement of the board's standards; and
- providing information and education about licensure requirements and standards of practice to the public, faculty and students and other interested parties.

**At a Glance**

(annual data as of 6/30/10)

**Licensing**

- 1259 Licensed Marriage & Family Therapists
- 280 Lic. Associate Marriage & Family Therapists
- three Professional Firms Registered

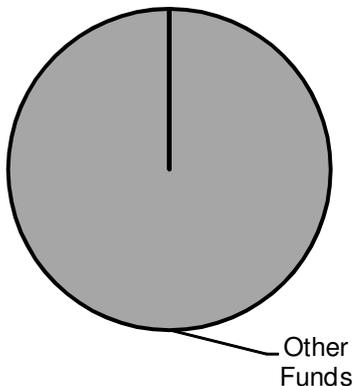
**Professional Development/Continuing Education**

- 274 board approved continuing education programs for licensees

**Complaints & Discipline**

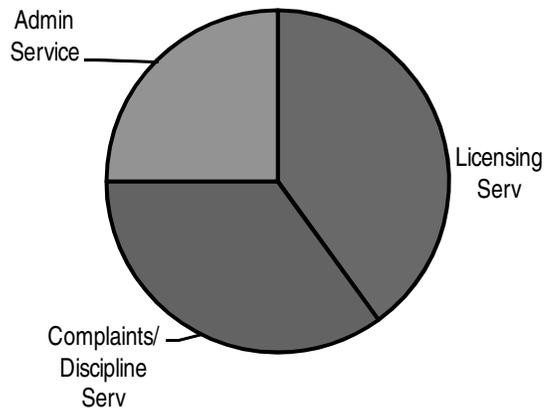
- Investigate 30 complaints against regulated marriage & family therapist professionals
- Resolve seven complaints through corrective action
- Resolve one complaint through disciplinary action

**Est. FY 2010-11 Expenditures by Fund**



Source: Consolidated Fund Statement.

**Est. FY 2010-11 Expenditures by Service**



Source: Board expenses allocated to the services provided by the board.

**Strategies**

Core functions of the board are established to protect the public by ensuring that professionals comply with the board’s rules and practice in a professional, legal, and ethical manner. The board’s core functions are:

- Establishing minimum standards for initial licensure (education, testing, etc)

- Ensuring that those who are awarded a professional credential by the board continue to meet established standards throughout their careers
- Identifying those who fail to maintain the minimum standards necessary to render quality care safely to patients
- Responding to complaints and taking timely and appropriate disciplinary or corrective actions when warranted
- Providing accurate and current information to the public to enable them to make informed decisions about marriage & family therapists.

**Operations**

- Licensure affects marriage and family therapists who are mental health professionals trained in psychotherapy and family systems, and licensed to diagnose and treat mental and emotional disorders within the context of marriage, couples, and family systems.
- The board consists of seven members and normally meets on the third Friday of each month.

**Key Activity Goals & Measures**

The Minnesota Board of Marriage & Family Therapy operates under goals that are consistent with *Minnesota Milestones* that promote the health of Minnesotans and the cost effectiveness of government by designing services to meet the needs of Minnesotans through appropriate regulation of professions.

The board continually reviews and evaluates its systems to ensure the relevance of board regulations, enhance communications with the public and licensees, and to maximize efficiencies and effectiveness.

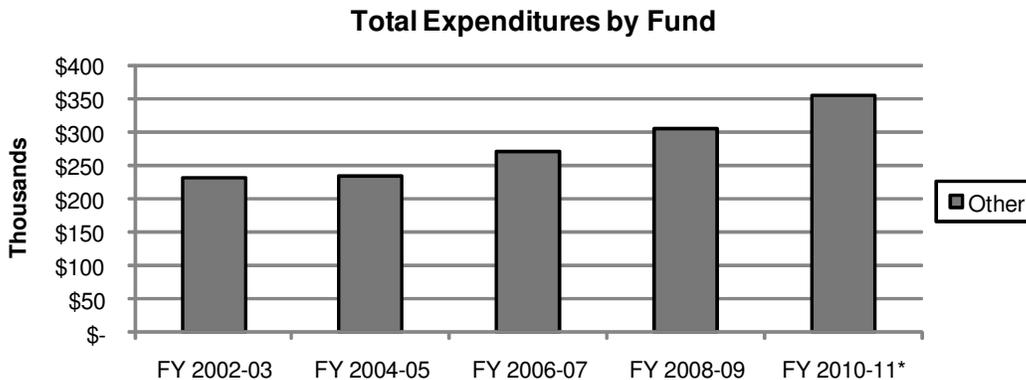
**Key Measures**

- Public protection – the board’s website offers several services to the public including access to information on complaint process and obtaining forms and information regarding how to file a complaint, viewing individual licensee disciplinary history.
- Online services – the board offers address and contact information changes, license renewals, information for licensees and applicants. All board forms and printed material may be downloaded.
- Public information – board website, online license verification, presentations, public outreach, brochures, real people answering the phone and replying to email during business hours.
- Currently the board has 73% of its licensees using the online renewal service.
- An ongoing survey of 12 academic institutions training students for Minnesota licensure shows 800 current enrollees.

**Budget Trends Section**

The board is responsible for collecting sufficient revenue to cover both direct and indirect expenditures. The board is estimated to collect \$547,000 in FY 2010-11, which is deposited as non-dedicated revenue into the state government special revenue fund.

From this fund, the board receives a direct appropriation to pay for agency activities such as salaries, rent, costs for disciplinary/contested cases and operating expenditures. It also pays statewide indirect costs through an open appropriation. In FY 2010-11, total expenditures for these purposes are estimated at \$366,000. The chart below shows funding trends over the last five biennia for the direct and open appropriation.



\* FY 2010-11 is estimated, not actual; Source data for the previous chart is the Minnesota Accounting and Procurement System (MAPS) as of 7/31/10.

Board fees are also responsible for covering a prorated share of support functions provided outside of the Board itself. These include legal support (Attorney General), statewide e-licensing system development and operations (Office of Enterprise Technology), centralized administrative support (Health Boards Administrative Services Unit) and funding for services to health professionals (Health Professionals Services Program). In FY 2010-11, some of the health boards' reserves in the state government special revenue fund were also transferred to the general fund. The table below displays direct and open appropriation expenditures, external support costs (prorated share), and the general fund transfers (prorated share) estimated in FY 2010-11.

	FY 2010-11 (in thousands)
Board's Direct and Open Appropriations	\$ 366
Board's External Support Costs and Transfers (prorated Share)	
• Attorney General support	41
• E-licensing support	18
• Central administrative service unit	20
• Health professional service program	5
• General fund transfer	218
	Total 668
 Fees Collected by Board	 \$547
	Prorated Surplus/(Deficit) (121)

In most years, Board fee revenues exceed direct expenditures and external support costs, and as directed by law, the surplus is used to maintain a reserve in the state government special revenue fund. It should be noted here that the FY 2010-11 transfers to the General Fund, along with unanticipated increases in the support costs discussed above, have resulted in the board's fee revenue not covering its prorated costs and transfers.

The number of licensees regulated by the board continues to rise, as do the number of complaints and the complexity of the cases.

**Contact**

Board of Marriage & Family Therapy  
2829 University Avenue South East, Suite 330  
Minneapolis, Minnesota 55414-3222

The website at: <http://www.bmft.state.mn.us> gives visitors easy access to useful information about marriage and family therapy. Types of information available through the website include: regulatory news and updates, rules and Minnesota statues, public notices, and forms. License renewals and address changes may be done online and the public may file complaints on line. All board forms and printed materials may be download from this site

E-mail: [mft.board@state.mn.us](mailto:mft.board@state.mn.us)  
Phone: (612) 617-2220  
Fax: (612) 617-2221

Jennifer L. Mohlenhoff, Executive Director

# MARRIAGE & FAMILY THERAPY BD

# Agency Overview

*Dollars in Thousands*

	Current		Governor Recomm.		Biennium 2012-13
	FY2010	FY2011	FY2012	FY2013	
<b><u>Direct Appropriations by Fund</u></b>					
<b>State Government Spec Revenue</b>					
Current Appropriation	184	159	159	159	318
<b>Recommended</b>	<b>184</b>	<b>159</b>	<b>0</b>	<b>0</b>	<b>0</b>
Change		0	(159)	(159)	(318)
% Biennial Change from 2010-11					-100%
 <b><u>Expenditures by Fund</u></b>					
<b>Direct Appropriations</b>					
State Government Spec Revenue	139	215	0	0	0
<b>Open Appropriations</b>					
State Government Spec Revenue	2	0	0	0	0
<b>Statutory Appropriations</b>					
State Government Spec Revenue	0	0	323	346	669
<b>Total</b>	<b>141</b>	<b>215</b>	<b>323</b>	<b>346</b>	<b>669</b>
 <b><u>Expenditures by Category</u></b>					
Total Compensation	103	108	71	75	146
Other Operating Expenses	38	107	252	271	523
<b>Total</b>	<b>141</b>	<b>215</b>	<b>323</b>	<b>346</b>	<b>669</b>
 <b><u>Expenditures by Program</u></b>					
Marriage And Family Therapy, B	141	215	323	346	669
<b>Total</b>	<b>141</b>	<b>215</b>	<b>323</b>	<b>346</b>	<b>669</b>
 <b>Full-Time Equivalents (FTE)</b>	 <b>1.4</b>	 <b>1.5</b>	 <b>1.6</b>	 <b>1.6</b>	

**MARRIAGE & FAMILY THERAPY BD**

Change Summary

<i>Dollars in Thousands</i>				
	FY2011	Governor's Recomm.		Biennium
		FY2012	FY2013	2012-13
<b><i>Fund: STATE GOVERNMENT SPEC REVENUE</i></b>				
<b>FY 2011 Appropriations</b>	<b>159</b>	<b>159</b>	<b>159</b>	<b>318</b>
<b>Subtotal - Forecast Base</b>	<b>159</b>	<b>159</b>	<b>159</b>	<b>318</b>
<b>Change Items</b>				
Convert to Dedicated Funding	0	(159)	(159)	(318)
<b>Total Governor's Recommendations</b>	<b>159</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b><i>Fund: STATE GOVERNMENT SPEC REVENUE</i></b>				
<b>Planned Open Spending</b>	<b>0</b>	<b>10</b>	<b>10</b>	<b>20</b>
<b>Change Items</b>				
Convert To Dedicated Funding	0	(10)	(10)	(20)
<b>Total Governor's Recommendations</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b><i>Fund: STATE GOVERNMENT SPEC REVENUE</i></b>				
<b>Planned Statutory Spending</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Change Items</b>				
Convert to Dedicated Funding	0	323	346	669
<b>Total Governor's Recommendations</b>	<b>0</b>	<b>323</b>	<b>346</b>	<b>669</b>

# MARRIAGE & FAMILY THERAPY BD

## Change Item: Convert to Dedicated Funding

Fiscal Impact (\$000s)	FY 2012	FY 2013	FY 2014	FY 2015
Health Related Boards Fund (171)				
<b>Direct Appropriated Account</b>				
Expenditures	\$ (159)	\$ (159)	\$ (159)	\$ (159)
Non-Dedicated Revenue	(323)	(346)	(346)	(346)
<b>Open Appropriated Account</b>				
Expenditures	(35)	(35)	(35)	(35)
<b>Dedicated Account</b>				
Expenditures	323	346	346	346
Dedicated Revenue	323	346	346	346
Transfer In	210	0	0	0
Net Fiscal Impact	\$364	\$177	\$177	\$177

### Recommendation

The Governor recommends changing the way appropriations are made to the health related licensing boards that operate in the state government special revenue fund. Under this proposal, the boards' funding would be converted from direct appropriations to dedicated appropriations, giving each board spending authority equal to its fee revenue and any accumulated balance. The net effect of this change is the difference between the board's current base appropriations and projected revenues.

### Rationale

This proposal places ownership in the boards' 183 appointed members to be efficient and cost effective in setting their spending levels, while providing continued legislative oversight in the setting of the boards' fees. It encourages the boards to find efficiencies and ensures the fees paid by each occupation are dedicated to the boards' mission to protect the public and ensure that Minnesota citizens receive quality care by qualified licensed health professionals. The establishment of the dedicated appropriation will improve the boards' management of resources and transparency for licensees.

The health related licensing boards are fee-supported organizations that receive no general fund dollars. The boards currently collect and deposit fees as non-dedicated special revenue into the health related boards account in the state government special revenue fund (171). The legislature then provides a direct appropriation from these revenues to each board for its operating expenses. Unlike agencies that receive direct appropriations from the general fund, the boards must ensure that licensing fees are collected to recover each board's direct and indirect expenditures to maintain the solvency of the state government special revenue fund. For this reason, the health boards already operate much like agencies with dedicated appropriations—except that they must seek appropriation authority to gain access to their existing fee revenue.

This proposal changes the boards' non-dedicated revenue to dedicated revenue within the same fund and provides each board with a dedicated appropriation from the board's revenue. Additionally, the current accumulated fund balance within the health related boards account will be transferred to individual boards based on each board's contribution to the balance. M.S. 16A.1283 requires that all fee increases be approved by the legislature, so even with a dedicated funding arrangement, the boards must still seek legislative action to increase spending beyond current law fee revenues.

### Key Goals and Measures

Minnesota Milestone: Government in Minnesota will be cost-efficient, and services will be designed to meet the needs of the people who use them. Minnesotans expect their state and local governments to spend money carefully and effectively.

Measures:

- Transparency of fees and expenditures
- The level of service provided to licensees and Minnesota citizens.

**Statutory Change:** Minnesota Statutes Chapter 148

# MARRIAGE & FAMILY THERAPY BD

Change Item: Codify Fee Structure

Fiscal Impact (\$000s)	FY 2012	FY 2013	FY 2014	FY 2015
Health Related Boards Fund (171)				
Expenditures	\$0	\$0	\$0	\$0
Revenues	0	0	0	0
Net Fiscal Impact	\$0	\$0	\$0	\$0

## Recommendation

The Governor recommends that the Board of Marriage and Family Therapy codify its current fee structure in Minnesota Statutes, chapter 148B, the board's enabling statute. Prior to 2002, the Board's fees were listed in Minnesota Rules 5300.0360. In 2002, fee tables were removed from Minnesota Rules at the directive of the Minnesota Legislature, but the board's fees were not codified in statute. Board revenues, based on the current fee structure, are projected to be \$323,000 for FY 2012. This change item does not increase or decrease current fees.

## Rationale

The Board of Marriage and Family Therapy, like the other health-related license boards, is a fee-supported agency that receives no general fund dollars. While the legislature provides a direct appropriation to the board for regulatory costs, the fees assessed to the various board licensees and users of provided services cover all of the board's direct and indirect expenditures.

Formerly, the board's fee structure was contained within Minnesota Rules 5300.0360. Acting upon legislative directive, the board removed its fee structure from Minnesota Rules by repealer during the 2002 legislative session. The board's biennial appropriation and fee authority continues to be authorized by the legislature, but its fee structure is not codified in statute.

Codification of the Board of Marriage and Family Therapy's fee structure in statute will better inform licensees, applicants, and the public of the differing types of fees and fee amounts subject to collection by the Board. This statutory change serves solely to better inform the public; the fee structure remains unchanged.

## Key Goals and Measures

The mission of the Minnesota Board of Marriage and Family Therapy is to protect the public through the effective licensure and enforcement of the statutes and rules governing the practice of marriage and family therapy to ensure a standard of competent and ethical practice in the profession.

To fulfill its mission, the board must ensure that information regarding the licensure process for marriage and family therapists is clear, accurate, and available to the public. Codification of its fee structure will aid the board in continuing to provide services in a cost-efficient and customer-centered manner.

**Statutory Change:** Minnesota Statutes Chapter 148B

# MARRIAGE & FAMILY THERAPY BD

# Agency Revenue Summary

*Dollars in Thousands*

	Actual FY2010	Budgeted FY2011	Governor's Recomm. FY2012   FY2013		Biennium 2012-13
<b><u>Non Dedicated Revenue:</u></b>					
<b>Departmental Earnings:</b>					
State Government Spec Revenue	272	299	0	0	0
<b>Other Revenues:</b>					
State Government Spec Revenue	(17)	0	0	0	0
<b>Total Non-Dedicated Receipts</b>	<b>255</b>	<b>299</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b><u>Dedicated Receipts:</u></b>					
<b>Departmental Earnings:</b>					
State Government Spec Revenue	0	0	323	346	669
<b>Total Dedicated Receipts</b>	<b>0</b>	<b>0</b>	<b>323</b>	<b>346</b>	<b>669</b>
<b>Agency Total Revenue</b>	<b>255</b>	<b>299</b>	<b>323</b>	<b>346</b>	<b>669</b>