

	PAGE
Agency Profile	2
Agency Fiscal Page (Gov Rec)	5
Change Summary	6
Agency Change Items	
⇒ Convert To Dedicated Funding.....	7
Agency Revenue Summary Fiscal Page	8
⇒ Designates that this is a change item	

Agency Purpose

The Board of Dietetics and Nutrition Practice is responsible for protection of the public through the regulation of dietitians and nutritionists in the State of Minnesota. The Board was established in 1995 under the authority of Minnesota Statutes, chapter 148. Regulation is accomplished through licensure examination, renewal, required continuing education, as well as investigation and resolution of complaints against licensees.

The mission of the board is:

- Protect the public through licensure of qualified dietitians and nutritionists
- Protect the public by ensuring that all licensees provide competent dietetic and nutrition care
- Protect the public by setting standards for quality dietetic and nutrition services
- Promote public interest in receiving quality nutrition care from competent dietitians and nutritionists

At a Glance

Credentialing Services

- 1,300 Renewed Licenses
- 100 New Licenses

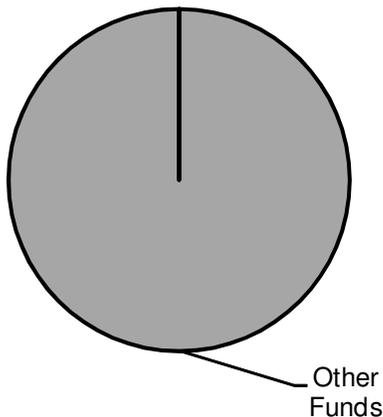
Complaint Review

- Reviewed ten complaint files
- Prepared five complaint files for committee
- Resolved four complaint files

Education Services

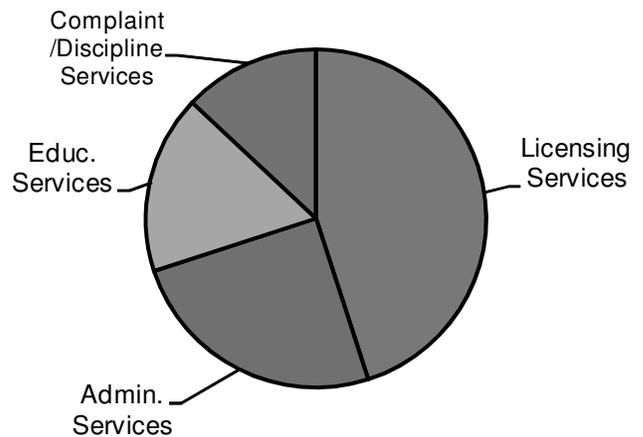
- 1,300 reviews of reported continuing education
- 130 audits of reported continuing education
- 50 continuing education program approvals

Est. FY 2010-11 Expenditures by Fund



Source: Consolidated Fund Statement.

Est. FY 2010-11 Expenditures by Service



Source: Board expenses allocated to the services provided by the board.

Strategies

The board accomplishes its mission of Public Protection by:

- Providing information and education to the public, other interested parties, and licensees
- Setting standards of practice and conduct for licensees
- Verifying that applicants meet set standards for initial licensure
- Verifying that licensees meet continuing competence requirements

Operations

The Board serves the consumers of dietetic/nutrition services by licensing as dietitians and nutritionists only those persons the board has determined meet the established education, experiential and examination requirements. The board serves the dietetic/nutrition community by providing verification of credentials to other state and federal agencies.

The Board is committed to public protection and to responsible, efficient, and cost-effective services. The seven-member Board of Dietetics and Nutrition Practice (three public members, two licensed dietitians, and two licensed nutritionists) set the direction for the Board, oversee the agency’s activities.

Key Activity Goals & Measures

Key Goals

- Promote quality dietetic/nutrition from licensed dietitians and nutritionists
- Maintain excellence in dietetic/nutrition regulation
- Initiate and complete rulemaking for continuing education audit requirements
- Implement online application process

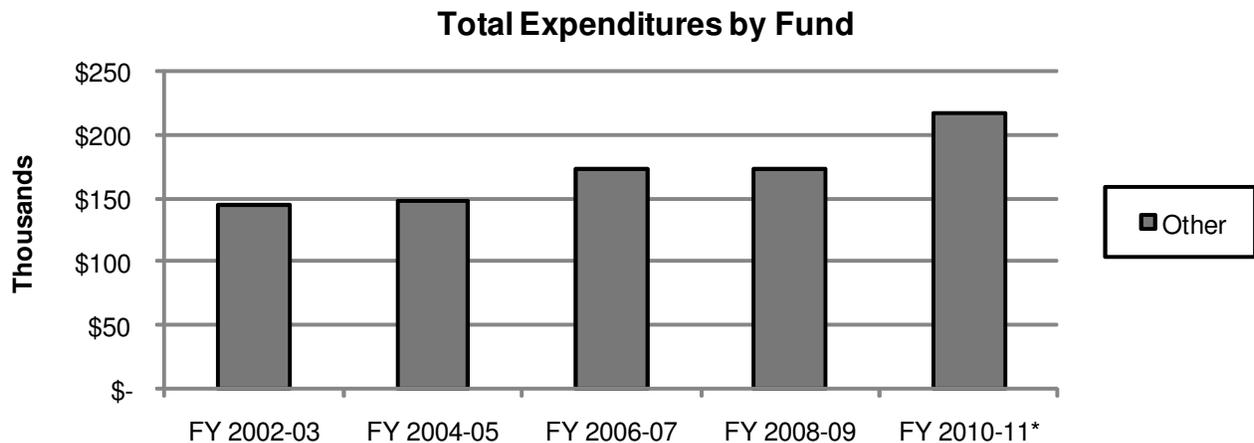
Key Measures

- Public protection – the Board’s website offers several services to the public; verification of licensure, downloadable complaint forms along with information of the complaint process
- Online services – licensees are able to update contact information, record continuing education and complete annual license renewal
- Licenses are issued monthly to applicants meeting all licensure requirements
- Manual license verifications to other licensing jurisdictions are completed within 24 hours of receipt of request

Budget Trends Section

The board is responsible for collecting sufficient revenue to cover both direct and indirect expenditures. The board is estimated to collect \$161,000 in FY 2010-11, which is deposited as non-dedicated revenue into the state government special revenue fund.

From this fund, the board receives a direct appropriation to pay for agency activities such as salaries, rent, costs for disciplinary/contested cases and operating expenditures. It also pays statewide indirect costs through an open appropriation. In FY 2010-11, total expenditures for these purposes are estimated at \$217,000. The chart below shows funding trends over the last five biennia for the direct and open appropriation.



* FY 2010-11 is estimated, not actual.

Source data for the previous chart is the Minnesota Accounting and Procurement System (MAPS) as of 07/31/10.

Board fees are also responsible for covering a prorated share of support functions provided outside of the Board itself. These include legal support (Attorney General), statewide e-licensing system development and operations (Office of Enterprise Technology), centralized administrative support (Health Boards Administrative Services Unit) and funding for services to health professionals (Health Professionals Services Program). In FY 2010-11, some of the health boards’ reserves in the state government special revenue fund were also transferred to the general fund. The table below displays direct and open appropriation expenditures, external support costs (prorated share), and the general fund transfers (prorated share) estimated in FY 2010-11.

	FY 2010-11 (in thousands)
Board's Direct and Open Appropriations	\$ 217
Board's External Support Costs and Transfers (prorated Share)	
• Attorney General support	14
• E-licensing support	8
• Central administrative service unit	11
• Health professional service program	2
• General fund transfer	151
	Total 403
Fees Collected by Board	\$161
	Prorated Surplus/(Deficit) (242)

In most years, Board fee revenues exceed direct expenditures and external support costs, and as directed by law, the surplus is used to maintain a reserve in the state government special revenue fund. It should be noted here that the FY 2010-11 transfers to the General Fund, along with unanticipated increases in the support costs discussed above, have resulted in the Board's fee revenue not covering its prorated costs and transfers.

External Factors Impacting Agency Operations

The number of licensees regulated by the Board continues to rise, as do the number of complaints and the complexity of the cases.

Contact

Minnesota Board of Dietetics and Nutrition Practice
 Executive Director: 651-201-2764
 2829 University Avenue South East, Suite 555
 Minneapolis, Minnesota 55414
 Fax: (651) 201-2763
 E-mail: board.dietetics-nutrition@state.mn.us
 Website: <http://www.dieteticsnutritionboard.state.mn.us/>

DIETETICS & NUTRITION PRACTICE

Agency Overview

Dollars in Thousands

	Current		Governor Recomm.		Biennium 2012-13
	FY2010	FY2011	FY2012	FY2013	
<u>Direct Appropriations by Fund</u>					
State Government Spec Revenue					
Current Appropriation	105	105	105	105	210
Recommended	105	105	0	0	0
Change		0	(105)	(105)	(210)
% Biennial Change from 2010-11					-100%
<u>Expenditures by Fund</u>					
Direct Appropriations					
State Government Spec Revenue	80	145	0	0	0
Statutory Appropriations					
State Government Spec Revenue	0	0	79	78	157
Total	80	145	79	78	157
<u>Expenditures by Category</u>					
Total Compensation	68	87	75	76	151
Other Operating Expenses	12	58	4	2	6
Total	80	145	79	78	157
<u>Expenditures by Program</u>					
Dietetics & Nutrition Bd.	80	145	79	78	157
Total	80	145	79	78	157
Full-Time Equivalent (FTE)	0.9	0.9	0.9	0.9	

DIETETICS & NUTRITION PRACTICE

Change Summary

<i>Dollars in Thousands</i>				
	FY2011	Governor's Recomm.		Biennium
		FY2012	FY2013	2012-13
<i>Fund: STATE GOVERNMENT SPEC REVENUE</i>				
FY 2011 Appropriations	105	105	105	210
Subtotal - Forecast Base	105	105	105	210
Change Items				
Convert to Dedicated Funding	0	(105)	(105)	(210)
Total Governor's Recommendations	105	0	0	0
<i>Fund: STATE GOVERNMENT SPEC REVENUE</i>				
Planned Open Spending	0	6	6	12
Change Items				
Convert To Dedicated Funding	0	(6)	(6)	(12)
Total Governor's Recommendations	0	0	0	0
<i>Fund: STATE GOVERNMENT SPEC REVENUE</i>				
Planned Statutory Spending	0	0	0	0
Change Items				
Convert to Dedicated Funding	0	79	78	157
Total Governor's Recommendations	0	79	78	157

DIETETICS & NUTRITION PRACTICE

Change Item: Convert to Dedicated Funding

Fiscal Impact (\$000s)	FY 2012	FY 2013	FY 2014	FY 2015
Health Related Boards Fund (171)				
Direct Appropriated Account				
Expenditures	\$(105)	\$(105)	\$(105)	\$(105)
Non-Dedicated Revenue	(79)	(78)	(78)	(78)
Open Appropriated Account				
Expenditures	(6)	(6)	(6)	(6)
Dedicated Account				
Expenditures	79	78	78	78
Dedicated Revenue	79	78	78	78
Transfer In	53	0	0	0
Net Fiscal Impact	\$21	\$(33)	\$(33)	\$(33)

Recommendation

The Governor recommends changing the way appropriations are made to the health related licensing boards that operate in the state government special revenue fund. Under this proposal, the boards' funding would be converted from direct appropriations to dedicated appropriations, giving each board spending authority equal to its fee revenue and any accumulated balance. The net effect of this change is the difference between the board's current base appropriations and projected revenues.

Rationale

This proposal places ownership in the boards' 183 appointed members to be efficient and cost effective in setting their spending levels, while providing continued legislative oversight in the setting of the boards' fees. It encourages the boards to find efficiencies and ensures the fees paid by each occupation are dedicated to the boards' mission to protect the public and ensure that Minnesota citizens receive quality care by qualified licensed health professionals. The establishment of the dedicated appropriation will improve the boards' management of resources and transparency for licensees.

The health related licensing boards are fee-supported organizations that receive no general fund dollars. The boards currently collect and deposit fees as non-dedicated special revenue into the health related boards account in the state government special revenue fund (171). The legislature then provides a direct appropriation from these revenues to each board for its operating expenses. Unlike agencies that receive direct appropriations from the general fund, the boards must ensure that licensing fees are collected to recover each board's direct and indirect expenditures to maintain the solvency of the state government special revenue fund. For this reason, the health boards already operate much like agencies with dedicated appropriations—except that they must seek appropriation authority to gain access to their existing fee revenue.

This proposal changes the boards' non-dedicated revenue to dedicated revenue within the same fund and provides each board with a dedicated appropriation from the board's revenue. Additionally, the current accumulated fund balance within the health related boards account will be transferred to individual boards based on each board's contribution to the balance. M.S. 16A.1283 requires that all fee increases be approved by the legislature, so even with a dedicated funding arrangement, the boards must still seek legislative action to increase spending beyond current law fee revenues.

Key Goals and Measures

Minnesota Milestone: Government in Minnesota will be cost-efficient, and services will be designed to meet the needs of the people who use them. Minnesotans expect their state and local governments to spend money carefully and effectively.

Measures:

- Transparency of fees and expenditures
- The level of service provided to licensees and Minnesota citizens.

Statutory Change: Minnesota Statutes Chapter 148

DIETETICS & NUTRITION PRACTICE

Agency Revenue Summary

Dollars in Thousands

	Actual FY2010	Budgeted FY2011	Governor's Recomm. FY2012 FY2013		Biennium 2012-13
<u>Non Dedicated Revenue:</u>					
Departmental Earnings:					
State Government Spec Revenue	81	79	0	0	0
Other Revenues:					
State Government Spec Revenue	(8)	0	0	0	0
Total Non-Dedicated Receipts	73	79	0	0	0
<u>Dedicated Receipts:</u>					
Departmental Earnings:					
State Government Spec Revenue	0	0	79	78	157
Total Dedicated Receipts	0	0	79	78	157
Agency Total Revenue	73	79	79	78	157