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⇒ Designates that this item is a change item

**Agency Purpose**

The Board of Architecture, Engineering, Land Surveying, Landscape Architecture, Geoscience, and Interior Design (Board) was established to safeguard life, health, and property and to promote the public's welfare. The Board's mission is to protect the public by providing reasonable assurance that the persons engaged in the professions meet and maintain the qualifications and standards required to competently practice in the state of Minnesota.

M.S. Chapter 326.15 mandates that the Board examine, certify, license, and regulate individuals practicing architecture, professional engineering, land surveying, landscape architecture, professional geology, and professional soil science, and those who use the title certified interior design.

**At a Glance**

**Credentialing Services**

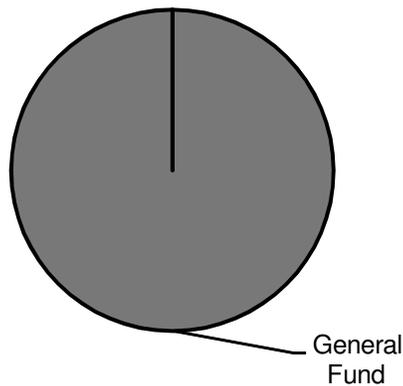
*Licensure:* The Board licenses and certifies over 18,000 individuals who meet the established qualifications. Online renewal and applications are available.

**Discipline/Enforcement Services**

The Board has received over 75 complaints alleging violation of its rules and laws. The board in conjunction with the Attorney General's office has continued to receive, file, and investigate complaints of violation of the statutes and rules.

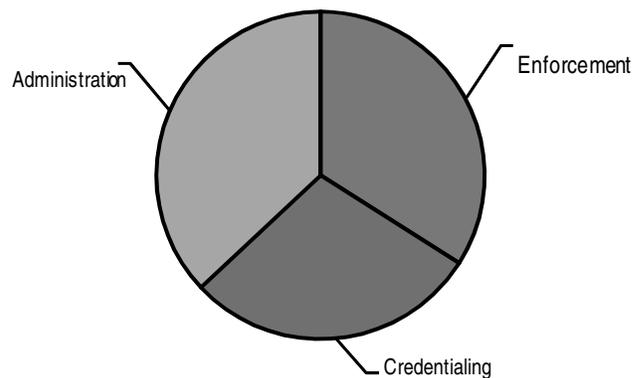
Staff: 7.0 full-time equivalent employees

**Est. FY 2010-11 Expenditures by Fund**



*Source: Consolidated Fund Statement.*

**Est. FY 2010-11 Expenditures by Service**



*Source: Board estimate based on employee workload.*

## Strategies

The Board's tasks are guided by four primary principals:

- Responsibility for public protection will be fulfilled with respect for due process and adherence to laws.
- Customer services will be delivered in a responsive, respectful and timely manner.
- Government services will be easily accessible, timely in content and secure.
- Business functions will be delivered with accountability, efficiency, maximization of technology and willingness to collaborate.

## Operations

The Board regulates the practice of six of the professions and the use of certified interior designers by enforcing its rules and applicable laws to assure the public that the individuals practicing in Minnesota have the required education, competence and ethical character to practice their professions safely and effectively. The Board collaborates with other organizations to facilitate the licensure and or reporting of violations for the seven professions.

The Board investigates complaints and takes action against licensees who violate the title and/or practice act including removing individuals from practice when necessary. Public safety and transparency is enhanced by providing public access to information regarding the licensee status, discipline history, information on the complaint process, and how to file a complaint. The Board also promotes competent practice of the professions by interpreting the laws and rules related to the practice. The Board participates in outreach to educate the licensees and the public on the requirements of competent practice.

The Board interacts with, and provides services to, consumers, applicants, licensees, educational institutions, other state agencies, national information services and a national test services. The Board serves a diverse customer base and consists of 21 members appointed by the governor: three architects, five professional engineers, two land surveyors, two landscape architects, one professional geologist, one soil scientist, two certified interior designers and five public members. The full board meets eight times a year and additional committees meet as needed. The Board is seen as a national leader in the enforcement arena of the regulated professions. The Board's outreach program provides information to Minnesota citizens, legislators, building officials, fire marshals, other state agencies, schools and national councils.

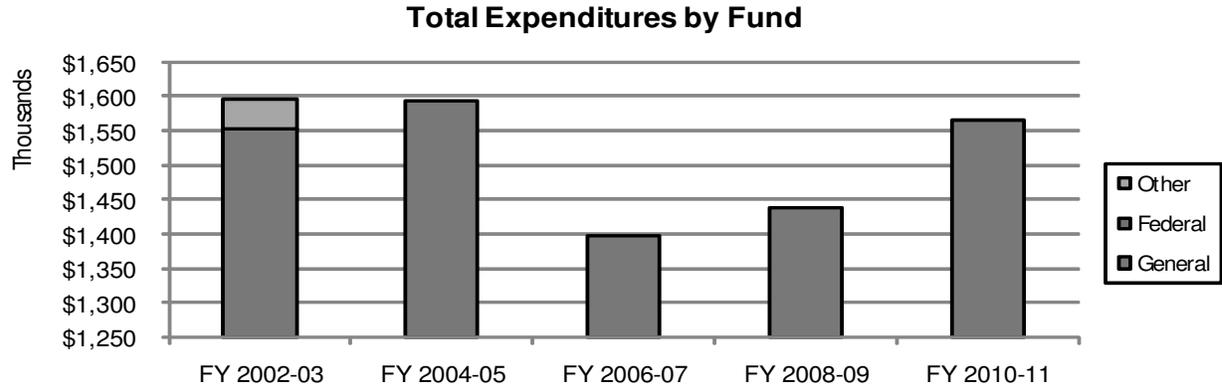
The Department of Commerce provides administrative support to the Board. On a daily basis the board staff processes documents and responds to inquiries related to initial license applications, continuing education courses, annual license renewals, complaint registrations and investigations, and the practice act. Services are delivered through direct communication, the board's website, and presentations to the public.

The Board's FY2010-11 budget is just over \$1.6 million in general fund direct appropriations and supports seven full-time equivalent employees. The Board collects over \$2.6 million for the general fund in the same timeframe through the collection of fees for credentialing, disciplinary action, filings, and examinations. The Board's license fees are set in statute.

## Key Activity Goals & Measures

- The Board increased utilization of online renewal services in the past fiscal year by 5%, bringing the total to 88%. Applications and information are also online.
- Licenses are issued within 48 hours of an applicant meeting all requirements.
- All disciplinary data is reported to the National Council and to public within 48 hours after issuance.

**Budget Trends Section**



Source data for the previous chart is the Minnesota Accounting and Procurement System (MAPS) as of 08/09/10.

**External Factors Impacting Board** - There is a high unemployment rate in the building industry and that has led to very flat licensee numbers.

**Contact**

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<i>Dollars in Thousands</i>					
	<b>Current</b>		<b>Governor Recomm.</b>		<b>Biennium</b>
	<b>FY2010</b>	<b>FY2011</b>	<b>FY2012</b>	<b>FY2013</b>	<b>2012-13</b>
<b><u>Direct Appropriations by Fund</u></b>					
<b>General</b>					
Current Appropriation	791	774	774	774	1,548
<b>Recommended</b>	<b>791</b>	<b>774</b>	<b>924</b>	<b>774</b>	<b>1,698</b>
Change		0	150	0	150
% Biennial Change from 2010-11					8.5%
 <b><u>Expenditures by Fund</u></b>					
<b>Direct Appropriations</b>					
General	599	966	924	774	1,698
<b>Total</b>	<b>599</b>	<b>966</b>	<b>924</b>	<b>774</b>	<b>1,698</b>
 <b><u>Expenditures by Category</u></b>					
Total Compensation	370	440	440	440	880
Other Operating Expenses	229	526	484	334	818
<b>Total</b>	<b>599</b>	<b>966</b>	<b>924</b>	<b>774</b>	<b>1,698</b>
 <b><u>Expenditures by Program</u></b>					
Aelsla	599	966	924	774	1,698
<b>Total</b>	<b>599</b>	<b>966</b>	<b>924</b>	<b>774</b>	<b>1,698</b>
<b>Full-Time Equivalents (FTE)</b>	<b>6.2</b>	<b>6.2</b>	<b>6.2</b>	<b>6.2</b>	

**ARCHITECTURE, ENGINEERING BD**

Change Summary

<i>Dollars in Thousands</i>				
	FY2011	Governor's Recomm.		Biennium
		FY2012	FY2013	2012-13
<b>Fund: GENERAL</b>				
<b>FY 2011 Appropriations</b>	774	774	774	1,548
<b>Subtotal - Forecast Base</b>	774	774	774	1,548
<b>Change Items</b>				
E-Licensing Adaptor Work	0	150	0	150
<b>Total Governor's Recommendations</b>	774	924	774	1,698

# ARCHITECTURE, ENGINEERING BD

Change Item: E-Licensing Adaptor Work

Fiscal Impact (\$000s)	FY 2012	FY 2013	FY 2014	FY 2015
General Fund				
Expenditures	\$150	0	0	0
Net Fiscal Impact	\$150	0	0	0

## Recommendation

The Governor recommends a one-time increase of \$150,000 in FY 2012 to fund the electronic connection to link the existing Boards data and web based services to the e-Licensing centralized one stop shopping.

## Rationale

E-licensing is one of the six initial *Drive to Excellence* projects launched in 2005. The e-Licensing calls for the creation of a one-stop online shop for business and professional licenses.

Without the additional funds the Board will not be able to complete the implementation of e-Licensing due to the costs associated with adapter integration development. The Board's current licensing system programming will be adapted to allow for transmission of data between it and the e-Licensing solution of Versa Gateway via web services.

The completion of this Versa Gateway Integration with the Board's licensing system will provide an additional level of security to our data, eliminate redundant data entry and enhance customer service.

## Key Goals and Measures

The Board will migrate to the e-Licensing system by the end of FY 2013.

## Technology Funding Detail

(dollars in thousands)

Funding Distribution	FY 2012-13 Biennium		FY 2014-15 Biennium		FY 2016-17 Biennium	
	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017
Personnel						
Supplies						
Hardware						
Software						
Facilities						
Services	\$150					
Training						
Grants						
<b>TOTAL</b>	<b>\$150</b>					

**Statutory Change:** Not Applicable.

**ARCHITECTURE, ENGINEERING BD**

Agency Revenue Summary

*Dollars in Thousands*

	<b>Actual FY2010</b>	<b>Budgeted FY2011</b>	<b>Governor's Recomm. FY2012   FY2013</b>		<b>Biennium 2012-13</b>
<b><u>Non Dedicated Revenue:</u></b>					
<b>Departmental Earnings:</b>					
General	2,026	675	1,675	675	2,350
<b>Other Revenues:</b>					
General	27	0	0	0	0
<b>Total Non-Dedicated Receipts</b>	<b>2,053</b>	<b>675</b>	<b>1,675</b>	<b>675</b>	<b>2,350</b>
<b><u>Dedicated Receipts:</u></b>					
<b>Total Dedicated Receipts</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Agency Total Revenue</b>					
	<b>2,053</b>	<b>675</b>	<b>1,675</b>	<b>675</b>	<b>2,350</b>