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↻ Designates that this item is a change item

Agency Purpose

The Private Detective and Protective Agent Services Board is the *regulatory* agency for investigative and protective (security) services in the state (M.S. 326.32-339). The board is responsible for the licensing of investigative and protective service providers. The licensing process directs the board to:

- ◆ ensure *competency* of service providers;
- ◆ manage regulatory *compliance*; and
- ◆ demonstrate *vision* concerning the trends of these professional services to enhance the regulatory program and procedures.

With the continuation of large scale events both natural and manmade, there is a call for a broader preparedness. The board continues to strive to protect the public through comprehensive licensing of these very visible, preventative, and responsive services that are of assistance to government public safety services.

Core Functions

The board maintains regulatory standards in the management of licensing and training program compliance through these core functions:

- ◆ regulate private investigative and protective services;
- ◆ monitor programs for standards compliance; and
- ◆ enforce regulatory statute compliance.

Functions supporting operational goals:

- ◆ critical review of license candidates;
- ◆ issue licenses to those deemed competent;
- ◆ monitor statutory compliance with licensing and training;
- ◆ evaluate mandatory training proposal and compliance by licensees;
- ◆ respond to complaints; and
- ◆ educate the public, business, and law enforcement concerning licensing.

Operations

The board has a broad customer base. Primary service obligations are to the public, license holders and applicants, training providers, businesses, law enforcement agencies, and employees of license holders.

The board executes decisions concerning licensing, training, and discipline. Staff personnel manage and administer the regulatory, training, compliance, complaint response, and educational element of the regulatory program.

Key Goals

- ◆ Examine technology opportunities and alternatives to increase efficiency in application processes, data collection, processing and storage.
- ◆ Develop teaching tools that encourage understanding of, and compliance with, the licensing process.
- ◆ Enhance outreach to encourage increased approved training providers and course opportunities for license holders.
- ◆ Undertake review of Board statute and administrative rules for any necessary amendment or change.

At A Glance

Two-Year State Budget:

- ◆ \$251,000 general fund fee supported program.

Annual Business Processes:

- ◆ 300 licenses for investigative and security services managed and monitored.
- ◆ Over 40 new investigative and protective licenses issued.
- ◆ 250 investigative and protective licenses reissued, 20 changes to issued licenses.
- ◆ Training program review and approval nearly 80 training providers of mandatory training of nearly 600 initial and continuing training and over 130 armed courses.

Key Measures

- ◆ Issue more than 40 new licenses, reissue more than 250 licenses and attend to more than 20 changes to qualifying positions on licenses.
- ◆ Through the reissuance process, review is conducted regarding compliance with various areas including mandatory training.
- ◆ Process, adopt and monitor training programs for the private detective and protective agent license holders for initial and general continuing training as well as armed and continuing armed training. More than 80 providers and more than 700 course offerings.
- ◆ Monitor and respond to violations and compliance matters.

Budget

The board's FY 2010-11 budget total is \$251,000. Agency staff includes 1.40 full-time equivalent positions.

Of the total budget for the biennium, board funding comes from an appropriation from the general fund. Fee and penalty revenues collected by the board are deposited into the general fund as a non-dedicated receipt.

Contact

Private Detective and Protective Agent Services Board
1430 Maryland Avenue East
Saint Paul, Minnesota 55106

World Wide Web Home Page: <http://www.pdpaboard.state.mn.us>

Marie Ohman, Executive Director
Phone: (651) 793-2666
Fax: (651) 793-7065

PRIVATE DETECTIVE BOARD

Agency Overview

Dollars in Thousands

	Current		Governor Recomm.		Biennium 2010-11
	FY2008	FY2009	FY2010	FY2011	
<u>Direct Appropriations by Fund</u>					
General					
Current Appropriation	129	132	132	132	264
Recommended	129	132	125	125	250
Change		0	(7)	(7)	(14)
% Biennial Change from 2008-09					-4.2%
<u>Expenditures by Fund</u>					
Direct Appropriations					
General	112	149	125	125	250
Statutory Appropriations					
Miscellaneous Special Revenue	3	7	0	0	0
Total	115	156	125	125	250
<u>Expenditures by Category</u>					
Total Compensation	90	113	106	106	212
Other Operating Expenses	25	43	19	19	38
Total	115	156	125	125	250
<u>Expenditures by Program</u>					
Priv Detect/Protect Agents Bd	115	156	125	125	250
Total	115	156	125	125	250
Full-Time Equivalent (FTE)	1.8	1.8	1.6	1.6	

PRIVATE DETECTIVE BOARD

Change Summary

Dollars in Thousands

	FY2009	Governor's Recomm.		Biennium
		FY2010	FY2011	2010-11
Fund: GENERAL				
FY 2009 Appropriations	132	132	132	264
Subtotal - Forecast Base	132	132	132	264
Change Items				
Operating Budget Reduction	0	(7)	(7)	(14)
Total Governor's Recommendations	132	125	125	250
Fund: MISCELLANEOUS SPECIAL REVENUE				
Planned Statutory Spending	7	0	0	0
Total Governor's Recommendations	7	0	0	0

PRIVATE DETECTIVE BOARD

Change Item: Operating Budget Reduction

Fiscal Impact (\$000s)	FY 2010	FY 2011	FY 2012	FY 2013
General Fund				
Expenditures	\$(7)	\$(7)	\$(7)	\$(7)
Revenues	0	0	0	0
Net Fiscal Impact	\$(7)	\$(7)	\$(7)	\$(7)

Recommendation

The Governor recommends a reduction of \$7,000 in FY 2010 and \$7,000 in FY 2011 to the Private Detective and Protective Agent Services Board's general fund operating budget. The Governor intends that the agency should focus its operating funds on maintaining its highest priority services. In addition, the Governor intends to provide as much flexibility as possible to the agency for the implementation of these reductions.

Background

This agency has two staff positions. To implement this reduction, the support staff position will be reduced. This reduction will impact the processing of license applications and renewals, compliance monitoring, materials delivery, and other administrative processes. The board will work to maintain its highest priority services and minimize disruptions.

Relationship to Base Budget

The FY 2010-11 general fund base budget is \$132,000 per year. This change reduces that budget by 5%.

Key Goals and Measures

This proposal will make it more difficult for the board to achieve its performance goals.

Alternatives Considered

None.

Statutory Change: Not Applicable.

PRIVATE DETECTIVE BOARD

Agency Revenue Summary

Dollars in Thousands

	Actual FY2008	Budgeted FY2009	Governor's Recomm. FY2010 FY2011		Biennium 2010-11
<u>Non Dedicated Revenue:</u>					
Departmental Earnings:					
General	132	136	136	136	272
Other Revenues:					
General	0	1	1	1	2
Total Non-Dedicated Receipts	132	137	137	137	274
<u>Dedicated Receipts:</u>					
Total Dedicated Receipts	0	0	0	0	0
Agency Total Revenue					
	132	137	137	137	274