

## LG930 Linked Bingo Paper Perpetual Inventory: Instructions

The LG930 is an ongoing inventory of linked bingo paper which must be updated whenever linked bingo paper is received from the linked bingo game provider and when linked bingo paper is taken out of inventory for play in a bingo occasion.

All linked bingo paper received and used must be accounted for on this form, including adjustments for spoiled paper and paper used for testing linked bingo games. The quantity of linked bingo paper received must be verified against the linked bingo game provider's invoice for accuracy. Defective linked bingo paper must be returned to the linked bingo game provider.

### **LINKED BINGO PAPER INFORMATION**

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**Serial number** – Enter the serial number of the linked bingo paper. This must be the same serial number that is on the invoice.

**Invoiced cost** – Enter "0" in this column as the linked bingo game provider provides the paper to your organization at no cost.

**Selling price** – Enter the selling price of the linked bingo paper.

### **PERPETUAL INVENTORY INFORMATION**

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**Column 1** – Enter the date of each transaction including date received, date sheets were used, or the date of any other adjustment made to the number of linked bingo paper sheets in your inventory.

**Column 2** – Enter the invoice number when linked bingo paper is received.

**Column 3** – Enter the number of sheets that are added to inventory when linked bingo paper is received.

**Column 4** – Enter the number of sheets used for each occasion when the linked bingo game is played. This information will be on the game report for the linked bingo game.

**Column 5** – Ending Balance. This is the previous balance plus any paper added to inventory (column 3) less any paper used (column 4).