

**Guideline Implementation Monitoring Technical Committee
Field Review and Meeting Minutes
June 28, 1999**

In attendance: Mike Phillips, Charlie Blinn, Alan Jones, Dick Rossman, Tom Martinson, Mike Hauser (for Kent Jacobson), Dave Parent, Harry Fisher, Bob Morrow, Rick Dahlman, and Barb Leuelling.

Absent: Kent Jacobson, Pat Emerson, Clarence Turner, Jim Jones, Tim Quincer, and Terry Weber.

Mike Phillips convened the meeting to order at 9:15 a.m.

Documents distributed

Mike Phillips distributed the following documents:

1. Pre-site visit review worksheet - draft 6/25/99
2. On-site review worksheet - draft 6/25/99

Dick Rossman handed out the revised site profile worksheet.

Selecting the site for field review

The technical committee reviewed the options for field reviews (Dave Parent's site and two NIPF sites submitted by Terry Weber). The technical committee decided to review the site proposed by Dave Parent.

Site profile review

Dick Rossman provided an overview of the revised site profile worksheet. Suggestions for changes, additions and deletions were provided to Dick who will incorporate into the final version of the worksheet to be presented at the next technical committee meeting. Prior to the technical committee going out to the field review site, Dave Parent, as the landowner, was asked to provide the answers to the questions contained in the site profile worksheet.

Mike Phillips explained that the purpose of the exercise was not to see how many of the guidelines were applied on Dave Parent's property. The purpose was to determine if the guideline measures in the worksheets are appropriate to measure guideline implementation. Do the questions posed and the information sought through the measures give the teams a reliable and credible measure of the implementation of the guidelines. The teams were also asked to identify the needed modifications to those measures.

Field review teams

Mike Phillips divided the technical committee into three teams to undertake the field review. One team, consisting of Alan Jones, Dave Parent, and Charlie Blinn, were assigned to evaluate the general guideline portion of the worksheet. A second team, consisting of Rick Dahlman, Barb

Leuelling, Bob Morrow and Mike Phillips was asked to evaluate the forest roads guidelines in the worksheet. A third team, consisting of Harry Fisher, Mike Hauser, Dick Rossman, and Tom Martinson, was asked to review the timber harvesting portion of the worksheet. The three teams took approximately two hours to complete the reviews. The three teams reconvened at the DNR regional headquarters at approximately 3:00 p.m.

Post-field review

The technical committee discussed the utility of the worksheet as written. Mike Phillips asked that committee members not focus on individual guidelines but provide input on the overall utility of the worksheet in providing a credible measure of guideline implementation. Input was provided to Mike who will incorporate recommendations into the worksheet. Mike also requested that individual member comments on specific guidelines be provided to him by Friday, June 2.

Mike Phillips suggested that we will need one more meeting to hopefully wrap up the work of the committee so that Mike can write the report containing the options and recommendations for monitoring for the MFRC Guideline Implementation Monitoring Committee. The focus of the next meeting will be to complete the agenda items from the June 8 - 9, 1999 meeting. One additional item was suggested for the agenda. We will brainstorm options for reducing the time to complete individual reviews of harvest sites so that the maximum number of sites can be reviewed without compromising the statistical reliability of the process.

Next meeting

The next meeting of the guideline implementation monitoring technical committee will be July 12, 1999. The meeting will be held at the Cloquet Forestry Center beginning at 9:00 a.m. and going until approximately 4:30 p.m.

The committee meeting was adjourned at 4:30 p.m.