



Minnesota Forest Resources Council

DATE: NOVEMBER 9, 2015

TO: MINNESOTA FOREST RESOURCES COUNCIL

FROM: KATHLEEN PREECE, MFRC CHAIR

RE: PREPARATION FOR NOVEMBER 24, 2015 SPECIAL MFRC MEETING

In preparation for the November 24, 2015 meeting of the Minnesota Forest Resources Council (MFRC), attached are the following materials (those related to action items are in **bold**):

1. This cover memo.
2. **Draft agenda for the November 24, 2015 special MFRC meeting.**
3. **Draft resolution to select and hire the MFRC executive director**

Meeting Logistics

The MFRC will meet on November 24, 2015, from 9:30 a.m. to 3:30 p.m., in the Stine Room at the **Cloquet Forestry Center** located at 175 University Road in Cloquet, Minnesota. Directions to the meeting are provided below.

From I-35, take the Highway 210 exit (adjacent to the Black Bear Casino), and go west 2.7 miles. Turn right on Highway 5 (a sign for the Forestry Center will guide you) and follow it north for 2.7 miles. The entrance to the Cloquet Forestry Center is on your left. For more information about Cloquet Forestry Center, call 218/726-6400, or visit <http://cfc.cfans.umn.edu>.

Meeting Agenda

Chair's Remarks

Chair Kathleen Preece will explain the process and protocols of interviewing two candidates for the executive director position of the MFRC and respond to questions pertaining to that process and those protocols.

First candidate interview for MFRC executive director

Calder Hibbard will respond to questions prepared for him by the MFRC.

Second candidate interview for MFRC executive director

Rebecca Barnard will respond to questions prepared for her by the MFRC.

Discussion of candidates*

MFRC members will discuss the respective candidates' qualifications and responses to questions. Discussion will be focused on what Council members have heard during the interview process and reflective of the respective candidates' responses to questions.

A vote for each candidate will be taken by a show of hands.

*Denotes action item