



SCOTT COUNTY HEALTH AND HUMAN SERVICES DIVISION

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DATE: May 4, 2015

TO: Kim Anderson

FROM: Scott County Health and Human Services

RE: Home and Community Based Services Waiver Review Responses

DHS Recommendations:

- *Include details about the participant's services in the care plan.*
- *The lead agency should continue working to develop a single care plan format that is person-centered and meets all program requirements.*

With the development of Scott County's single care plan, utilized for all waiver programs and Rule 185 case management, the development team made sure to include all required elements as prescribed in statute. They also included, in the plan, components of our former care plans that were noted as strengths by the Waiver Review Team. This new format will assure that plans of care include information about client services including the provider name, type of service, frequency, unit amount, monthly budget and annual allowed amount.

For the DD waiver, CDCS recipients, the agency has adopted the use of the DHS CSP which is Rule 185 compliant, thus eliminating the need for the development of an ISP.

- *Scott County should build off of current service monitoring or "visit sheets" in the DD program and expand the practice to the AC, EW, CAC, CADI, and BI waiver.*

The Home and Community Care team, who administers the AC, EW, and CCB waivers, will re-implement the use of the "visit sheets" that we discontinued using 2 years ago. This document assures the documentation of face to face visits and monitoring the fulfillment of the services as outlined in the care plan. In addition, this will allow more frequent assessment of client satisfaction with their plan or care and services as well as monitor providers in their delivery of service.

- *Continue efforts to expand community-based employment opportunities for participants in the DD and CCB waiver participants.*

Recommendations made by the Waiver Review team in regards to exploring other employment program options, through RFI's and conversation with other lead agencies who have experienced growth in this area, will be taken into consideration and explored further. In the meantime, expectations for current providers will remain clear that regardless of waiver program, community based employment opportunities for persons with disabilities will continue to be a priority.