

Pine County Health & Human Services

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Beginning immediately, ensure that LTC screenings for CCB programs occur within 20 days of referral. As of August 1, 2012, MN Statute 256B.0911 requires that LTCC assessments be conducted within 20 days of the request. Twenty percent (20%) or one out of 5 assessments for new CAC, CADI and BI participants occurred within this timeframe. When at least 80% of screenings are occurring within this timeframe, it is considered evidence of a compliant practice.

Corrective Action Plan: Training was provided to ensure that staff knew this requirement and the required time frame. LTCC assessments will be audited to ensure that they are conducted within 20 days of the request.

Beginning immediately, ensure that all DD cases have a full-team screening document fully completed within the required time frames. DD participants under age 22 must have a full team screening at least once every three years and DD participants over age 22 must have a full team screening at least once every six years. One out of 10 DD participants did not meet this requirement.

Corrective Action Plan: Training was provided to ensure that staff knew the requirement that all DD participants have a full team screening within the required time frames. Case managers will review all currently assigned cases to ensure a full team screening has been completed within the required timelines. A full team screen will be completed on any deficient cases to ensure compliance. Case managers will review cases monthly that are due for reassessment to verify whether the case is requiring a full team screening according to time frames. Upon inclusion of reassessments to the MnChoices assessment, participants will receive a face to face assessment on an annual basis.

Submit the Case File Compliance Worksheet within 60 days of the Waiver Review Team's site visit. Although it does not require Pine County to submit a Correction Action plan on this item, a prompt response to this item is required. The Case File Compliance Worksheet, which was given to the County, provides detailed information on areas found to be non-compliant for each participant case file reviewed. This report required follow up on 6 cases. All items are to be corrected by Monday, May 11, 2015 and verification submitted to the Waiver Review Team to document full compliance.

Corrective Action Plan: All items were corrected and a completed compliance report was sent on May 1, 2015.

Barbara Schmidt, Social Services Supervisor
Pine County