

**If you are interested in the wage subsidy provided by Reemployment Trade Adjustment Assistance (RTAA):**

- Read page 2 and 3 on eligibility requirements
- Complete and print the RTAA application. Sign, and date the application and have your counselor sign it.
- Gather the following items and return them to the Trade Adjustment Assistance Unit at the address or email address listed below:
  - 1.) Proof of employment from your Trade affected employer. Please submit a copy of the paystub of your **last** week of fulltime employment.
  - 2.) Proof of fulltime employment from your new employer of 32 hours a week or more. Submit a copy of the **first** paystub from your new employer or a letter from the company on letterhead stating the start date, wage, job title and number of hours you work per week. However, if you are in fulltime TAA approved training, submit your **first** paystub of 20 hours a week or more.
  - 3.) Proof of your date of birth. Submit a copy of your driver's license or birth certificate.

**Trade Adjustment Assistance Unit**

1st National Bank Building ■ 332 Minnesota Street, Suite E200 ■ Saint Paul, MN 55101-2146 USA  
[deed.taa@state.mn.us](mailto:deed.taa@state.mn.us)

Toll Free: 888-234-1330 ■ Phone: 651-259-7543 ■ Fax: 651-296-0288

*An Equal Opportunity Employer and Service Provider*

## Trade Adjustment Assistance Program

The Trade Act programs, Trade Adjustment Assistance (TAA) and Reemployment Trade Adjustment Assistance (RTAA), help individuals who have become unemployed as a result of increased imports from, or shifts in production to, foreign countries.

The RTAA program is for workers 50 years of age and older and provides an alternative to the benefits offered under the regular TAA program. Participation in RTAA allows workers, for whom retraining may not be suitable, to accept reemployment at a lower wage and receive a wage subsidy.

You are eligible for HCTC when you begin receiving the RTAA wage subsidy if you have qualifying health insurance such as COBRA or Minnesota Comprehensive Health Assistance.

Once you receive an RTAA payment you cannot receive any TRA payments to which you were previously entitled.

## Reemployment Trade Adjustment Assistance (RTAA)

### Eligibility Requirements

- You must be 50 years of age at time of starting reemployment. (If you are laid off the Trade affected employment at age 49 you could receive RTAA benefits if you turn 50 years of age before starting the reemployment).
- If your petition number is **below 69,999 and above 80,000** your annualized salary cannot exceed \$50,000.
- If your petition number is **between 70,000 and 79,999** your annualized salary cannot exceed \$55,000
- You must be reemployed full-time at least 32 hours per week. However, if you are enrolled in fulltime TAA approved training and employed from 20 to 31 hours a week, you may be eligible for RTAA benefits.
- You cannot be paid RTAA if you return to work at your Trade affected employment.
- The eligibility period for workers who have received TRA is the two year period (generally 104-weeks) beginning with the date of reemployment, reduced by the number of weeks you received TRA.

### RTAA Payments

The RTAA wage subsidy ends in the event of one of the following situations:

- Your annual reemployment wage is projected to exceed \$50,000 (**petitions numbered below 69,999 and above 80,000**) or \$55,000 (**petitions numbered between 70,000 and 79,999**).
- You have received \$10,000 (**petitions numbered below 69,999 and above 80,000**) or \$12,000 (**petitions numbered between 70,000 and 79,999**) in RTAA benefits.
- You have reached the end of the two year eligibility period.

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### **Wage Calculation**

To establish the amount of your RTAA payment, wages from your Trade affected employer are defined as the hourly rate at the time of the most recent separation. Wages at reemployment are defined as the hourly rate at the time of reemployment.

The hourly rate received during your last full week of Trade affected employment is multiplied by the number of hours worked during the last full week of employment and multiplying that number by 52. Overtime wages and hours are excluded from the calculation. Annual wages at reemployment are defined similarly, except that the hourly rate and hours you worked must reflect those of the first full week of reemployment.

### **Continuing Eligibility**

RTAA benefits are not payable during periods of unemployment. You may have more than one job, but at a minimum, each job must meet the definition of full-time employment as defined by state law (at least 32 hours per week). If additional employment is secured, the wages will be included in the calculation to determine whether you are expected to reach the annual limit for reemployment wages.

Note: Part-time jobs and self-employment may be combined to meet the definition of fulltime employment.

After verifying your employment and wages, we will send you an RTAA eligibility decision and paper RTAA certification forms which you submit to the TRA Unit on a monthly basis listing your hours and pay rate for each week.

- RTAA payments are only issued by a paper check.
- There is no option for RTAA payments to be issued by debit card or direct deposit.
- You have the option of having federal or federal and state income taxes withheld from your RTAA payments.

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