

Access Group Name	Assignment Suggestions	Description	Shared with SA II and SA III
Agency Accounting Manager	Staff who work in MFIP, SNAP, Diversionary Work and/or other programs such as WIA programs, State programs, Local Programs	Person Record. <ul style="list-style-type: none"> • General Tab. Full • Advanced Search. Full • DHS-IX Tab. View • Assessment Tab. View. Includes Employability Measures, Literacy Numeracy, MSFW additional. • Program Tab. View • Services Tab. Full • Case Notes Tab. View • History Tab. View • Ticklers • TAA link. View • Staff Referral Queue. View • Agency Referral Queue. View • Reports. Full • Agency Monitor View Excluded Access <ul style="list-style-type: none"> • Employment Plan • Interactions • Participation Hours • Events and Sessionsk 	Yes
Agency Monitor View	Staff who work in all programs. Allows user to view all records in an agency.	Person Record. <ul style="list-style-type: none"> • General Tab. View • Advanced Search. Full • DHS-IX Tab. View • Assessment Tab. View. Includes Employability Measures, Literacy Numeracy. • Program Tab. View. Includes Employment Plan and Interactions with NOITS. • Services Tab. View • Case Notes Tab. View • History Tab. View • Ticklers. Full • Participation Hours. View • TAA link. View • Staff Referral Queue. View • Reports. Full • Staff Interactions. View Record Manager. <ul style="list-style-type: none"> • Full Audit Trail • Agency Referral Queue. View • Events and Sessions. 	Yes

		<p>Manage Event Types. View Manage Event Sessions. View</p> <p>Excluded Access</p> <ul style="list-style-type: none"> • All records are view only • Reports and Ticklers are the only full access 	
<p>Agency System Manager 1 DHS Programs</p>	<p>Staff who work in MFIP, SNAP or Diversionary Work. Allows user to work in all records in an agency. Cannot have assigned cases.</p>	<p>Person Record.</p> <ul style="list-style-type: none"> • General Tab. Full • Advanced Search. Full • DHS-IX Tab. Full • Assessment Tab. Full Includes Employability Measures, Literacy Numeracy • Program Tab. Full Includes Employment Plan and Interactions with NOITS. • Services Tab. Full • Case Notes Tab. Full • History Tab. Full • Ticklers • Participation Hours • Staff Referral Queue. Full • Reports. Full County View • Staff Interactions. Full • Agency Referral Queue. Full • Events and Sessions. Manage Event Types. Full Manage Event Sessions. Full • Delete Case Notes. Full <p>Record Manager.</p> <ul style="list-style-type: none"> • Agency Monitor View • Full Audit Trail • Edit Snapshot • Mass Re-assignment • Delete Case Notes. Full • Agency Referral Queue. Full • Agency Employment Plan Template • Events and Sessions. Manage Event Types. View Manage Event Sessions. Full <p>Excluded Access</p> <ul style="list-style-type: none"> • TAA Link • Change SSN • Record Deletion <p>Edit Tables for DW</p>	<p>Yes</p>

<p>Agency System Manager 1 Full</p>	<p>Staff who work in MFIP, SNAP, Diversionary Work and/or other programs such as WIA programs, State programs, Local Programs. Allows user to work in all records in an agency.</p>	<p>Person Record.</p> <ul style="list-style-type: none"> • General Tab. Full • Advanced Search. Full • DHS-IX Tab. Full • Assessment Tab. Full Includes Employability Measures, Literacy Numeracy • Program Tab. Full Includes Employment Plan and Interactions with NOITS. • Services Tab. Full • Case Notes Tab. Full • History Tab. Full • Ticklers • Participation Hours • TAA link. View • Staff Referral Queue. Full • Reports. Full • Staff Interactions. Full <p>Full Record Manager functions</p> <ul style="list-style-type: none"> • Agency Monitor View • Change SSN for non-DHS programs • Audit Trail. • Edit Snapshot. • Mass Re-assignment • Record Deletion for non-DHS Programs • Delete Case Notes. • Edit Tables for DW • Add Location • Add Local Program • Agency Referral Queue. Full • Agency Employment Plan Template • Events and Sessions. • Manage Event Types. Full <p>Manage Event Sessions. Full</p>	<p>Yes</p>
<p>Agency System Manager 1 Other Programs</p>	<p>Staff who work in WIA programs, State programs, Local Programs, MSFW, Vets. Allows user to work in all records in an agency. Cannot have assigned cases.</p>	<p>Person Record.</p> <ul style="list-style-type: none"> • General Tab. Full • Advanced Search. Full • Assessment Tab. Literacy Numeracy. Full • Program Tab. Full Includes Interactions for Appointments and Sessions • Services Tab. Full • Case Notes Tab. Full • History Tab. Full • Ticklers • TAA link. Full 	<p>Yes</p>

		<ul style="list-style-type: none"> • Reports. Full County View • Staff Interactions. Full • Events and Sessions. Manage Event Types. View Manage Event Sessions. Full • Delete Case Notes. Full <p>Record Manager.</p> <ul style="list-style-type: none"> • Agency Monitor View • Change SSN for non-DHS Programs • Full Audit Trail • Edit Snapshot • Mass Re-assignment • Record Deletion for non-DHS Programs • Delete Case Notes. Full • Edit Tables for DW • Events and Sessions. Manage Event Types. Full Manage Event Sessions. Full <p>Excluded Access</p> <ul style="list-style-type: none"> • DHS-IX Tab • Employability Measures • Employment Plan • NOITS • Participation Hours • Staff Referral Queue • Agency Referral Queue • Agency Employment Plan Template 	
<p>Agency System Manager 2 Full</p>	<p>Staff who work in all programs Allows user to work in all records in an agency.</p>	<p>Person Record.</p> <ul style="list-style-type: none"> • General Tab. Full • Advanced Search. Full • DHS-IX Tab. Full • Assessment Tab. Full Includes Employability Measures, Literacy Numeracy • Program Tab. Full Includes Employment Plan and Interactions with NOITS. • Services Tab. Full • Case Notes Tab. Full • History Tab. Full • Ticklers • Participation Hours • Staff Referral Queue. Full • Reports. Full • TAA view link 	<p>Yes</p>

		<ul style="list-style-type: none"> • Staff Interactions. Full • Agency Referral Queue. Full • Events and Sessions. Manage Event Types. Full Manage Event Sessions. Full • Delete Case Notes. Full <p>Record Manager.</p> <ul style="list-style-type: none"> • Agency Monitor View • Edit Snapshot • Delete Case Notes. Full • Agency Referral Queue. Full • Agency Employment Plan Template • Events and Sessions. Manage Event Types. View Manage Event Sessions. Full <p>Excluded Access</p> <ul style="list-style-type: none"> • Full Audit Trail • Mass Re-assignment • Change SSN • Record Deletion <p>Edit Tables for DW</p>	
Case Manager 1 DHS Programs	Staff who work in MFIP, SNAP or Diversionary Work	<p>Person Record.</p> <ul style="list-style-type: none"> • General Tab. Full • DHS-IX Tab. Full • Assessment Tab. Full Includes Employability Measures, Literacy Numeracy • Program Tab. Full. Includes Employment Plan and Interactions with NOITS. • Services Tab. Full • Case Notes Tab. Full • History Tab. Full • Ticklers • Participation Hours • Staff Referral Queue. Full • Reports. Full County View • Staff Interactions. Full • Agency Referral Queue. Full • Events and Sessions. Manage Event Types. View Manage Event Sessions. Full • Delete Case Notes. Full <p>Missing Access</p> <ul style="list-style-type: none"> • TAA Link 	Yes

		MSFW Additional	
Case Manager 1 Full	Staff who work in MFIP, SNAP, Diversionary Work and other programs such as WIA programs, State programs, Local Programs	Person Record. <ul style="list-style-type: none"> • General Tab. Full • DHS-IX Tab. Full • Assessment Tab. Full Includes Employability Measures, Literacy Numeracy. • Program Tab. Full. Includes Employment Plan and Interactions with NOITS. • Services Tab. Full • Case Notes Tab. Full • History Tab. Full • Ticklers • Participation Hours • TAA link. Full • Staff Referral Queue. Full • Reports. Full County View • Staff Interactions. Full • Agency Referral Queue. View • Events and Sessions. Manage Event Types. View Manage Event Sessions. Full • Delete Case Notes. Full 	Yes
Case Manager 2	Staff who work in MFIP, SNAP, Diversionary Work and other programs such as WIA programs, State programs, Local Programs	Person Record. <ul style="list-style-type: none"> • General Tab. Full • DHS-IX Tab. Full • Assessment Tab. Full Includes Employability Measures, Literacy Numeracy. • Program Tab. Full Includes Employment Plan and Interactions with NOITS. • Full Services Tab • Case Notes Tab. Full • History Tab. Full • Ticklers • TAA link. View • Staff Referral Queue. Full • Reports. Full County View • Staff Interactions. Full • Agency Referral Queue. View • Events and Sessions. Manage Event Types. View Manage Event Sessions. View Missing Access:	Yes

		<ul style="list-style-type: none"> • Participation Hours • Agency Referral Queue. Full • Events and Sessions: Manage Event Types. Full Manage Event Sessions. Full 	
Case Manager 3	Staff who start case management after the person is enrolled in a MFIP, SNAP or Diversionary Work	<p>Person Record</p> <ul style="list-style-type: none"> • General Tab. Full • DHS-IX Tab. View • Assessment Tab. Full Includes Employability Measures, Literacy Numeracy • View Application, Eligibility, Enrollment. • Full Employment Plan, Activity Status, Interactions with NOITS, Outcome, Follow Up • Services Tab. Full • Case Notes Tab. Full • History Tab. Full • Participation Hours. Full • Ticklers • Staff Referral Queue. View • Reports. Full County View • Staff Interactions. Full <p>Missing Access:</p> <ul style="list-style-type: none"> • Application, eligibility enrollment. Full • DHS-IX. Full • Agency Referral Queue • Staff Referral Queue. Full • Events and Sessions 	Yes
Data Entry/Administrative Support	Support Staff who work in any programs	<p>Person Record.</p> <ul style="list-style-type: none"> • General Tab. Full • Advanced Search. Full • DHS-IX Tab. Full • Assessment Tab. Full. Includes Employability Measures, Literacy Numeracy • Program Tab. Full. Includes Employment Plan and Interactions with NOITS. • Remove Outcomes • Services Tab. Full • Case Notes Tab. Full • History Tab. Full • Ticklers • TAA link. View • Staff Referral Queue. Full • Agency Referral Queue. Full 	Yes

		<ul style="list-style-type: none"> • Reports. Full • Participation Hours. Full • Interactions. Full • Agency Monitor View • Agency Referral Queue. Full • Agency Employment Plan Template. Full • Events and Sessions. Manage Event Types. Full Manage Event Sessions. Full. <p>Excluded Access</p> <ul style="list-style-type: none"> • Change SSN. Full • Full Audit Trail • Edit Snapshot. Full • Mass Re-assignment. Full • Record Deletion. Full • Edit Tables DW Projects. Add agency <p>Local Programs</p>	
Fiscal Services	State Office Fiscal staff	State Office Fiscal staff	No
Program Intake	Staff who perform program intake, but do not manage a caseload. Full access to Agency and Staff Referral queues, Events and Sessions.	<p>Person Record.</p> <ul style="list-style-type: none"> • General Tab. Full • Advanced Search. Full • DHS-IX Tab. Full • Program Tab. Full Includes Employment Plan and Interactions with NOITS. • Case Notes Tab. Full • History Tab. Full • Ticklers • TAA Link. View • Staff Referral Queue. Full • Reports. Full • Staff Interactions. Full • Agency Referral Queue. Full • Events and Sessions. Manage Event Types. Full Manage Event Sessions. Full • Delete Case Notes. Full <p>Excluded Access</p> <ul style="list-style-type: none"> • Assessment Tab • Services Tab • Participation Hours • Activity Status • Employment Plan • Outcomes 	Yes

		<ul style="list-style-type: none"> • NOITS • History tab 	
Receptionist	Receptionist all programs	<p>Person Record.</p> <ul style="list-style-type: none"> • Person Search. Full • General Tab. Full • Advanced Search. Full • Program Tab Enrollment. View • Activity Status. View • Outcome. View • Interactions. Full • History Tab. View • Case Notes. Full • Record assignment. View • Ticklers <p>Tools. Staff Interactions. Staff Appointments. Full</p>	Yes
Region Monitor View	<p>Staff who work in MFIP, SNAP, Diversionary Work and/or other programs such as WIA programs, State programs, Local Programs. This access allows the user to work in all agencies and locations within a region. This access does not allow case assignment.</p>	<p>Person Record.</p> <ul style="list-style-type: none"> • General Tab. View • Advanced Search. Full • DHS-IX Tab. View • Assessment Tab. Full Includes Employability Measures, Literacy Numeracy. View • Program Tab. View. Includes Employment Plan and Interactions with NOITS. • Services Tab. View • Case Notes Tab. View • History Tab. View • Ticklers. Full • Participation Hours. View • TAA link. View • Staff Referral Queue. View • Reports. Full • Staff Interactions. View <p>Record Manager.</p> <ul style="list-style-type: none"> • Agency Referral Queue. View • Events and Sessions. Manage Event Types. View • Manage Event Sessions. View <p>Missing Access</p> <ul style="list-style-type: none"> • All records are view only <p>Reports and Ticklers are the only full access</p>	Yes
Region Program Support	Staff who provide specialized support services region wide. This	<p>Person Record.</p> <ul style="list-style-type: none"> • General Tab. View • Advanced Search. Full 	Yes

	<p>access does not allow assigned cases.</p>	<ul style="list-style-type: none"> • DHS-IX Tab. View • Assessment Tab. Includes Employability Measures, Literacy Numeracy. View • Program Tab. View. • Activity Status. Full • Interactions. Appointment. Full. Sessions. Entry • Services Tab. Full • Case Notes Tab. Full • History Tab. View • Ticklers. Full • Participation Hours. View • TAA link. View • Staff Referral Queue. View • Reports. Full • Staff Interactions. Full <p>Record Manager.</p> <ul style="list-style-type: none"> • Events and Sessions. Manage Event Types. Full Manage Event Sessions. Full <p>Missing Access</p> <p>All records are view. Can only enter activities, case notes and appointments</p>	
<p>Region System Manager</p>	<p>Staff who work in MFIP, SNAP, Diversionary Work and other programs such as WIA programs, State programs, Local Programs. This access allows the user to work in all agencies and locations within a region. This access does not allow case assignment.</p>	<p>Person Record.</p> <ul style="list-style-type: none"> • General Tab. Full • Advanced Search. Full • DHS-IX Tab. Full • Assessment Tab. Full Includes Employability Measures, Literacy Numeracy. • Program Tab. Full Includes Employment Plan and Interactions with NOITS. • Services Tab. Full • Case Notes Tab. Full • History Tab. Full • Ticklers • Participation Hours • TAA link. Full • Staff Referral Queue. Full • Reports. Full County View • Staff Interactions. Full <p>Record Manager. Full</p> <ul style="list-style-type: none"> • Agency Monitor View • Change SSN for WIA programs • Full Audit Trail 	<p>Yes</p>

		<ul style="list-style-type: none"> • Edit Snapshot • Mass Re-assignment • Record Deletion for WIA Programs • Delete Case Notes. Full • Edit Tables for DW • Agency Referral Queue. Full • Agency Employment Plan Template • Events and Sessions. Manage Event Types. Full Manage Event Sessions. Full 	
RS Agency System Manager	RS Lead Worker	<p>Person Record.</p> <ul style="list-style-type: none"> • General Tab. Full • Advanced Search. Full • Assessment Tab. Full Includes, Financial, Get/Keep a job. View Placement Plan. Full • Program Tab. Full Includes Interactions for Appointments and Sessions • Employment Plan. Full • Outcome. Full • Budget Tab. Full • Services Tab. Purchased Service. Full. Initiate Payment. • Case Notes Tab. Full • History Tab. Person Record assignment. Agency transfer. Caseload Assignment. Ticket to Work. Full. Consent. Full • Ticklers • Provider Records. Add/Edit Fiscal. Add/Edit non-fiscal. Facility • Staff Records. • Agency Records • Reports. Full • Manage Caseload • Edit tables. Edit TTW amounts. RS CFP. Edit EN. • Services types • Fund tracking. Full • Fiscal approval. View • Establish VPAC 	Yes
RS Counselor/RAM	RS Case Managers	<p>Person Record.</p> <ul style="list-style-type: none"> • General Tab. Full • Advanced Search. Full • Assessment Tab. Full Includes, Financial, Get/Keep a job. View Placement Plan 	Yes

		<ul style="list-style-type: none"> • Program Tab. Full Includes Interactions for Appointments and Sessions • Employment Plan. Full • Outcome. Full • Budget Tab. View • Services Tab. Full • Case Notes Tab. Full • History Tab. Ticket to Work. Entry. Consent. Full • Ticklers • Provider Records Link • Staff Records. • Agency Records • Reports. Full • Staff Interactions. Full Fund Tracking. View	
RS Management View	RS Management Staff	Person Record. <ul style="list-style-type: none"> • General Tab. View • Advanced Search. Full • Assessment Tab. View. Includes, Financial, Get/Keep a job. View Placement Plan • Program Tab. View. Employment Plan. Full • Outcome. Full • Budget Tab. View • Services Tab. Full • Case Notes Tab. Full • History Tab. Ticket to Work. Full. Consent. • Ticklers • Provider Records Link • Staff Records. • Agency Records • Reports. Full • Edit EN • Fund Tracking. View 	Yes
RS Placement Staff	RS Placement Staff	Person Record. <ul style="list-style-type: none"> • General Tab. Full • Advanced Search. Full • Assessment Tab. Full Includes, Financial CFP, Get/Keep a job, Placement Plan. Full • Program Tab. Full • Employment Plan. Entry • Outcome. Entry • Budget Tab. View • Services Tab. Full 	Yes

		<ul style="list-style-type: none"> • Case Notes Tab. Full • History Tab. Ticket to Work. View. Consent. Full • Ticklers • Provider Records Link • Staff Records. • Agency Records • Reports. Full • Staff Interactions. Full Fund Tracking. View	
RS Program Support Staff	RS Program Support Staff	Person Record. <ul style="list-style-type: none"> • General Tab. Full • Advanced Search. Full • Assessment Tab. Full Includes, Financial, Get/Keep a job. View Placement Plan. View • Application. Full • Eligibility. Entry • Employment Plan. Entry • Outcome. Full • Budget Tab. View • Services Tab. Purchased Service. Full. Initiate Payment. • Case Notes Tab. Full • History Tab. Caseload Assignment. Ticket to Work. Entry. Consent. Full • Ticklers • Provider Records. Add/Edit Fiscal. Add/Edit non-fiscal. Facility • Staff Records. • Agency Records • Reports. Full • Fund Tracking. View 	Yes
RS Rehab Reps	RS Staff	Person Record. <ul style="list-style-type: none"> • General Tab. Full • Advanced Search. Full • Assessment Tab. Full Includes, Financial, Get/Keep a job. View Placement Plan. Full • Application. Full • Eligibility. Entry • Employment Plan. Entry • Outcome. Full • Budget Tab. Full • Services Tab. Purchased Service. Full. Initiate Payment. 	Yes

		<ul style="list-style-type: none"> • Case Notes Tab. Full • History Tab. Caseload Assignment. Ticket to Work. Entry. Consent. Full • Ticklers • Provider Records. Add/Edit Fiscal. Add/Edit non-fiscal. Facility • Staff Records. • Agency Records • Reports. Full • Fund Tracking. View 	
RS SSA	RS SSA	Person Record. <ul style="list-style-type: none"> • General Tab. Full • Advanced Search. Full • Assessment Tab. Full Includes, Financial, Get/Keep a job. View Placement Plan. View • Application. View • Enrollment. Full • Eligibility. View • Employment Plan. View • Outcome. View • Services Tab. Purchased Service. View • Case Notes Tab. Full • History Tab. Ticket to Work. Full. Consent. View • Staff Records. • Agency Records • Reports. Full • SSA Verification RS CFP	Yes
SA I	State Level Security Administrator	Full Security access	No
SA II	Region Security staff who can add agencies and locations and update staff and user records	<ul style="list-style-type: none"> • Security Reports • Add, edit staff. Full • Add edit agencies and locations. Full • Access groups. View 	No
SA III	Agency Security staff who can create and update staff user records	<ul style="list-style-type: none"> • Security Reports • Add, edit staff. Full • Access groups. View 	No
Service Desk-Reset Password Only	Security staff who can reset passwords for locked out users	Reset staff password. Full	No
SSB Accounting	SSB Accounting Staff	Person Record <ul style="list-style-type: none"> • General Tab. View • Advanced Search. Full 	Yes

		<ul style="list-style-type: none"> • Program tab. View • Individual Person Budget. Full • Services Tab. Purchased services. Full. Initiate Payment. Yes. Consumables. View • Case notes. View • History. Record assignment, consumables. View. • Ticklers. Full • Reports. Full • Edit Record: Change SSN, Edit snapshot, Record deletion, priority for service, delete case notes • Edit Consumables table • Service Type. Yes • Fund Tracking. Full • Fiscal Approval. View • Establish VPAC. Yes 	
SSB Counselor	SSB Case Managers	Person Record. <ul style="list-style-type: none"> • General Tab. Full • Advanced Search. Full • Assessment Tab. Financial Full • Program Tab. Full • Budget Tab. Full Individual budget • Services Tab. Purchased Service, Enter. Consumables. Full • Case Notes Tab. Full • History Tab. Full • Ticklers • Reports. Full • Fund tracking. View • Fiscal approval. View • Provider, Staff, Agency Records. Yes • Events and Sessions. Full 	Yes
SSB Program Monitor	SSB Staff who monitor work	Person Record. <ul style="list-style-type: none"> • General Tab. Full • Advanced Search. Full • Assessment Tab. Financial CFP. Full • Program Tab. View • Budget Tab. View • Services Tab. Purchased Service Full. Consumables. Full • Case Notes Tab. Full • History Tab. View. Consent. Full • Provider records. Edit non-fiscal 	Yes

		<ul style="list-style-type: none"> • Ticklers • Reports. Full • Record Management Full Audit Trail Services Types Fund Tracking. View Manage Events and Sessions. View 	
SSB Program Technical Support	SSB Support Staff	Person Record. <ul style="list-style-type: none"> • General Tab. Full • Advanced Search. Full • Assessment Tab. Financial CFP. Full • Program Tab. Full • Budget Tab. Individual budget. Full • Services Tab. Purchased Service. Full. Initiate Payment. Consumables Full. • Case Notes Tab. Full • History Tab. Full • Ticklers • Provider Records, Staff and Agency Records • Reports. Full • Fund tracking. View Events and Sessions. Full	Yes
SSB Record Manager	SSB Lead Worker. This group has edit privileges	Person Record. <ul style="list-style-type: none"> • General Tab. Full • Advanced Search. Full • Assessment Tab. Financial CFP. Full • Program Tab. Full Includes Employment Plan • Budget tab. Full • Services Tab. Purchased Service, Consumables. Full • Case Notes Tab. Full • History Tab. Person Record Assignment, Agency transfer, Caseload Assignment, Ticket to Work. Full • Ticklers • Provider Records. Full • Reports. Full Record Manager. <ul style="list-style-type: none"> • Agency Monitor View • Change SSN • Secure Record • Full Audit Trail • Edit Snapshot • Mass Re-assignment • Record Deletion • Priority for Service 	Yes

		<ul style="list-style-type: none"> • Delete Case Notes. Full • Manage Caseload • Edit Tables. Full • Service Types • Fund Tracking. Full • Agency Employment Plan Template • Events. Full Sessions. Full	
SSB TTW Coordinators	SSB TTW Coordinators	Person Record. <ul style="list-style-type: none"> • General Tab. Full • Advanced Search. Full • Assessment Tab. View • Program Tab. View • History Tab. Ticket to Work. Full • Ticklers • Reports. Full Edit Tables. Edit EN	Yes
State Program Monitor	Staff members who monitor programs for MFIP, SNAP, Diversionary Work and/or other programs such as WIA programs, State programs, Local Programs. This access allows the user to view all agencies and locations Statewide and edit tables for DW projects This access does not allow case assignment.	Person Record. <ul style="list-style-type: none"> • General Tab. View • Advanced Search. Full • DHS-IX Tab. View • Assessment Tab. View. Includes Employability Measures, Literacy Numeracy • Program Tab. View. Includes Employment Plan and Interactions with NOITS. • Services Tab. View • Case Notes Tab. View • History Tab. View • Ticklers. Full • Participation Hours. View • Staff Referral Queue. View • Reports. Full • Staff Interactions. View • TTA link. View Record Manager <ul style="list-style-type: none"> • Statewide Monitor view • Agency Referral Queue. View • Agency Employment Plan Template. View • Edit Snapshots. View • Full Audit Trail. View • Events and Sessions. • Manage Event Types. View • Manage Event Sessions. View Edit Tables. DW Projects	No

State Record Manager	<p>Staff members who monitor programs for MFIP, SNAP, Diversionary Work and/or other programs such as WIA programs, State programs, Local Programs.</p> <p>This access allows the user to view all agencies and locations Statewide, add case notes, edit records and edit tables.</p> <p>This access does not allow case assignment.</p>	<p>Person Record.</p> <ul style="list-style-type: none"> • General Tab. Full • Advanced Search. Full • DHS-IX Tab. View • Assessment Tab. Full. Includes Employability Measures, Literacy Numeracy • Program Tab. View. Includes Employment Plan and Interactions with NOITS. • Services Tab. View • Case Notes Tab. Full • History Tab. View • Ticklers • Participation Hours • TAA link. View • Staff Referral Queue. View • Reports. Full County View • Staff Interactions. View <p>Record Manager.</p> <ul style="list-style-type: none"> • Statewide Monitor. View • Change SSN for WIA programs • Full Audit Trail • Edit Snapshot • Mass Re-assignment • Record Deletion for WIA Programs • Delete Case Notes. Full • Edit Tables. <p>DW Projects. Add project. Add Agency Edit Guidelines EFL/Raw Scores Local Programs</p> <ul style="list-style-type: none"> • Agency Referral Queue. View • Agency Employment Plan Template • Events and Sessions. Manage Event Types. View Manage Event Sessions. View 	No
TAA Full Access	State Office Staff who work in the TAA Program	<p>Person Record.</p> <ul style="list-style-type: none"> • General Tab. Full • Advanced Search. Full • Program Tab. View. • Activity Status. Full • Services Tab. View • Case Notes Tab. Full • History Tab. Full 	No

		<ul style="list-style-type: none"> • Ticklers • TAA link. Full • Reports. Full 	
UI Lists	DEED Staff who must see UI Data	UI Links	No
WF1 Project Team Full Access	WF1 Project team Members	Full access for WF1 Project Team Members	No