



MINNESOTA DEPARTMENT OF COMMERCE

Date: December 1, 2011

To: Eligible Alien Surplus Lines Insurers

From: Commissioner of Commerce, Minnesota Department of Commerce
85 7th Place East, Suite 500, Saint Paul, Minnesota 55101-2198

Subject: Filing Requirements

Please read the filing instructions carefully. Documents must be received by the specified due dates. This information is available on our web site at:

<http://mn.gov/commerce/insurance> under Insurance Companies>Financial Filing Instructions>Annual Statements

Companies will not be sent an invoice for their renewal fee (\$300) and the Minnesota Office of Technology Surcharge (\$30). The total alien surplus lines insurer renewal fee is \$330. Please remit payment with the Payment Voucher.

<u>Item</u>	<u>Description and Filing Requirement</u>	<u>Filing Due Date</u>
1.	U.S. TRUST FUND CERTIFICATION The U. S. Counsel (representative) shall certify that the Trust is in compliance with M.S. 60A.206, Subd. 5.	August 1, 2012
2.	AUDIT REPORT from an independent CPA firm for the most recently completed year (with conversion to U.S. dollars)	August 1, 2012
3.	ANNUAL STATEMENT (IID Financial Reporting Format) The annual statement is required to be filed with the National Association of Insurance Commissioners (NAIC) on the Standard IID Financial Reporting Format as prescribed by the NAIC.	August 1, 2012

85 7th Place East, Suite 500, St. Paul, 55101-2198
Telephone (651) 296-4026 / Fax (651) 296-9434/ TTY/TDD (651) 296-2860

Insurance Company Renewal Information
DO NOT MAIL YOUR CHECK WITH
THE ANNUAL FINANCIAL FILING,
PREMIUM TAX RETURN OR ANY OTHER DOCUMENTS

(Please forward to license renewal personnel for payment of fees)

The annual statement/insurance company renewal fees are stated in Minn.Stat. 60A.14, subd. 1 (and in Minn. Stat. 60A.092, subd. 3(4) for accredited reinsurers). **A surcharge is being collected on behalf of the MN Office of Enterprise Technology (OET) to fund a statewide electronic licensing system pursuant to Minn. Stat. 16E.22.**

The Department **will not be issuing invoices or reminders** to insurance companies. Please print this page and return it with your check made payable to the Minnesota Department of Commerce. This page must be included with each check. A separate check must be issued for each insurance company. Please submit your payment by **March 31, 2012**, based on your company type as listed below.

Domestic companies (life, fraternal, property/casualty, reciprocal, title)	\$857.50*
Foreign property/casualty, reciprocal, and title companies	\$857.50*
Foreign life companies	\$907.50**
Foreign fraternal companies, except: Pennsylvania renewal is \$907.50	\$857.50*
Accredited reinsurers	\$247.50***
Eligible surplus lines insurers (foreign and alien), \$330 except as noted below: Alaska renewal is \$630 California renewal is \$3,826 Maryland renewal is \$2,030 North Carolina renewal is \$530 Ohio renewal is \$1,030 Oklahoma renewal is \$680 Arkansas renewal is \$580	\$330.00****

* \$575 COA, \$225 annual statement, \$57.50 OET surcharge

** \$575 COA, \$225 annual statement, \$50 certificate of valuation, \$57.50 OETsurcharge

*** \$225 renewal/annual statement, \$22.50 OET surcharge

****\$300 annual renewal of eligibility, \$30.00 OETsurcharge

If you have any questions regarding renewal fees, contact Susan Porter at (651) 296-6907 or e-mail at Sue.Porter@state.mn.us.

Full Name of Insurance Company

NAIC Number

Amount of Check

Name of Contact Person

Mail Payment to:

Daytime Phone Number

Minnesota Dept. of Commerce
Insurance Division
85 7th Place East, Suite 500
St. Paul, MN 55101-2198

Contact Email Address