

APPENDIX A

Notice of Project Open House (Local Governmental Unit Example Letter)

THIS PAGE INTENTIONALLY BLANK



GREAT RIVER
ENERGY®

12300 Elm Creek Boulevard • Maple Grove, Minnesota 55369-4718 • 763-445-5000 • Fax 763-445-5050 • greatriverenergy.com

September 19, 2014

Menahga Area 115 kV
WO #202971

Deana Malone
Wadena County Planning & Zoning Administrator
415 Jefferson St. S
Wadena, MN 56482

SUBJECT: Proposed Menahga Area 115 kV Transmission Project

You are receiving this letter and the enclosed project fact sheet because you are an elected official or a government agency representative who may want to know more about a proposed 115 kilovolt electric transmission project in the Menahga area. Great River Energy and Todd-Wadena Electric Cooperative will host a project information open house from 4:00 p.m. to 7:00 p.m. on Tuesday, September 30th at the Menahga Senior Center, 19 Cedar Avenue NE, Menahga, MN. Meeting notifications will be mailed to all property owners located within 500 feet of the project area. There will also be public meeting notices published in four Menahga-area newspapers around September 24th.

You were previously notified by our environmental department of this project and now we would like to inform you of our public meeting. The details are listed above. Should permits be needed from your agency a formal application will be submitted to your office.

This project requires approval by the Minnesota Public Utilities Commission (PUC). The permitting process will begin early in 2015 and affected property owners and other interested parties will be notified by State Department of Commerce or PUC staff and are encouraged to participate in the permitting process.

If you have any questions regarding the project or the open house meeting, please contact me directly by phone or email, or visit our project website at greatriverenergy.com/menahga.

Sincerely,
GREAT RIVER ENERGY

Michelle Lommel
Sr. Field Representative

Enclosure

ML:jh:s:\trans\caproj\202970Menahga\202971Hubbard\ENV\LR\LR\Notifications\OpenHouse9.30\Agencyopenhousenotice.doc

Direct Dial (763) 445-5977

E-Mail mlommel@greenergy.com

FAX (763) 445-6777

THIS PAGE INTENTIONALLY BLANK